



AGENDA
REGULAR MEETING OF THE
WINDSOR HEIGHTS CITY COUNCIL
Tuesday, October 7, 2025 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST
ZOOM: <https://us02web.zoom.us/j/7832856334>
Meeting ID: 783 285 6334

Notice to the Public: If you would like the supporting documents and information, please call City Hall by noon the day of the meeting. Copies of City Council Agendas are free to the public. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approval of the Agenda**
3. **Presentations:**
 - A. Presentation from Dr. Nalo Johnson on the Central Iowa Emergency Rental Assistance Study
 - B. Presentation from IHYC's Youth Opportunity Center (YOC)
 - C. Presentation from Bridges of Iowa on Colby Park Public Art Project
4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.
5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.
 - A. Approve Minutes of the Regular Council Meeting on September 15, 2025
 - B. Approve Financial Reports
 - C. Approve 73rd Street Phase 1 STP-U-8477(615)—70-77 Change Order 10
 - D. Approve 2023 Colby Park Pay App 13
 - E. Approve University Avenue Maintenance Project Pay Request 1
 - F. Approve Wilshire Blvd Storm Sewer Change Order 2
 - G. Approve Resolution No. 2025-74 - A Resolution Approving an Urban Revitalization Tax Abatement Application for 1148 63rd Street
 - H. Approve Arbor Day Proclamation

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.



- I. Approve Down Syndrome Acceptance Month Proclamation
 - J. Approve Central Iowa Salt Group Road Salt Purchase
 - K. Approve Public Works Shop Floor Repair
 - L. Approve 74th Street Improvements Sanitary Sewer Service Televising
6. **Action Items:**
7. **Reports:**
- A. Mayor, Council Reports and Committee Updates, and Administration Reports
 - B. Q3 Code Enforcement
8. **Closed Session** Per Iowa Code §21.5.1 (j): To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
9. **Adjourn**

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.





STAFF REPORT
CITY COUNCIL
October 7, 2025

TO: CITY COUNCIL

FROM: Mike Jones, Mayor

SUBJECT: Presentation from Dr. Nalo Johnson on the Central Iowa Emergency Rental Assistance Study

GENERAL INFORMATION

ATTACHMENTS

None



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Presentation from IHYC's Youth Opportunity Center (YOC)

GENERAL INFORMATION

ATTACHMENTS

1. IHYC's Youth Opportunity Center (YOC) Information
2. Olivia's Story_

IHYC's Youth Opportunity Center (YOC) serves nearly 600 youth annually, many from across Polk County. The total cost to run all of IHYC is approximately \$2.5 million per year, with funding/expenses picked up from a variety of sources outside of this request. The Emergency Bed Program is just one piece, but it's critical.

This is a shared regional issue: research shows the average cost of one chronically homeless individual is roughly \$40,000/year in EMS, law enforcement, and healthcare expenses. Early intervention through programs that serve young adults before they become chronically homeless, save money.

Here's the financial picture for the Emergency Bed Program (July 2025):

- Emergency Bed Program Total cost: \$406,000/year
- Existing funding: \$65,000
- Committed:
 - Des Moines: \$75,000
 - Polk County: \$150,000 (anticipated approval August 12)
 - YSS fundraising: \$50,000
- Remaining need: ~\$75,000 regionally

We understand not every city may participate (Ankeny indicated they do not fund human services), so we're asking other suburbs to consider a proportional contribution, matching the City of Des Moines at approximately \$0.35 per resident (baseline if everyone participated would be \$0.23) to account for limited/two-thirds participation.

Here's a summary table for your reference:

City	2020 Census Population	Baseline Ask (~\$0.23/res)	Increased Ask (~\$0.35/res; min \$5K)
West Des Moines	68,723	\$15,787	\$24,053
Ankeny	67,887	\$15,614	\$23,760
Urbandale	45,580	\$10,484	\$15,953
Johnston	24,064	\$5,534	\$8,422
Altoona	19,565	\$4,500	\$6,848
Clive	18,601	\$4,278	\$6,510
Grimes	15,392	\$3,540	\$5,387
Norwalk	12,799	\$2,944	\$5,000 (min)
Pleasant Hill	10,147	\$2,334	\$5,000 (min)
Bondurant	7,365	\$1,694	\$5,000 (min)
Polk City	5,543	\$1,275	\$5,000 (min)
Windsor Heights	5,252	\$1,208	\$5,000 (min)

Considerations

- Des Moines is excluded as they already committed \$75K (~\$0.35/resident), setting a leadership example.
- Baseline share ensures fair proportionality (each city's residents benefit from regional service).

- Adjusted ask (~\$0.35/res) anticipates roughly two-thirds participation...an equitable “many hands make light work” approach.
- For smaller cities, where Adjusted Ask falls below \$5,000, we suggest \$5,000 as a meaningful floor (without formally imposing a minimum).
- IHYC/YSS already covers the vast majority of the \$2.5M YOC budget from other sources, further demonstrating shared responsibility.



A YSS ORGANIZATION

Olivia's Story

When I was told about the speech despite not being a big speaker, I knew I wanted to take the opportunity to truly show how grateful I am to be here, though language does not do it justice I know my words can have the same impact the program has had on a plethora of young adults navigating a complicated world.

I remember the first time I had come here I had been on the verge of tears and was so nervous. I was greeted with warmth and friendliness as I was introduced to the center. I was then taken to Symphony, a staff member, to talk about the E-Bed program. She was friendly and informative she encouraged my honesty. Making me feel I have an actual place to express my emotions and vulnerability. She reinforced the belief that I was meant to be here, that there is a place for me. I do not think I can forget it, for years I have experienced the cruelty of adults around me simply for being me. It felt almost like whiplash to be treated with kindness and respect, something that I needed to feel from others.

The kindness did not end in Symphony and considering the connection staff have amongst themselves I am more than positive it started long ago. Every member of staff has made a memorable impression on my life and my view of the world. I was encouraged to be myself, there was an understanding that I am a quiet person and primarily keep to myself. And there seemed to be no problem in the differing identities in the center. Maybe I was not the most outspoken person, but I can be special in my own way. I was encouraged to finish school because I am fully capable of doing that. My purpose was reestablished after feeling so lost in who I was and what I would do. I was congratulated on even the smallest of feats and it meant everything. Experiencing a different part of the world and leaving my echo chamber was the push to change.

I had gotten into the program escaping harm and a place that simply never cared for who or what or why I was who I was. And yet here, I was able to experience greatness in every sense of the word. I have been supported so well I find it shocking. With this support I was able to sleep comfortably at night, I was able to claim more independence and control, I was able to have a rest stop before having to hop on the train that rushes through life. It was a moment to finally take a break so I can truly care for myself.

The most memorable moment was brief yet impactful. I am the most passionate about psychology, how events can impact the brain and how people are who they are because of what they have experienced. As I spoke with a night staff member, he was able to break down the psychology behind a simple philosophy. The philosophy of life being what you make it. It was simple. He was older and had more experience, but that simplistic phrase changed everything. I no longer see my past as a burden to carry with me in my life, I can find my own acceptance. I no longer thought of myself as a 2 dimensional being incapable of renewing myself after the experience inflicted on me. I knew I could use those experiences to form even more optimistic memories. I knew that I, myself, can care for me in the ways I needed to be, that I have always been capable of doing that. He hadn't known I had these thoughts in fact, nobody has, and I was committed to nobody knowing.

That is the only way I can summarize this program. It does not matter what you've done what you've gone through it is the understanding that people are more than the surface, there is nuance in my being as a whole and I feel I have found a new confidence within myself because of the program. It's as if this was the stepping stool I needed to reach something so big I can't even conceptualize it.



STAFF REPORT
CITY COUNCIL
October 7, 2025

TO: CITY COUNCIL

FROM:

SUBJECT: Presentation from Bridges of Iowa on Colby Park Public Art Project

GENERAL INFORMATION

ATTACHMENTS

None

City of Windsor Heights Regular Business Meeting Minutes
Monday, September 15, 2025 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Mike Jones called the meeting to order at 6:00 PM. Members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell, and Threase Harms. Staff present: City Administrator Adam Plagge, City Attorney Erin Clanton, City Clerk Adam Strait, Fire Chief Jim Mease, Police Chief Pete Roth, Public Works Director Andy Larson, City Engineer Justin Ernst, Deputy City Clerk Nate Leuthold

2. Approval of the Agenda

Motion by Threase Harms to APPROVE. Seconded by Michael Libbie. Motion passed 5-0.

3. Public Hearing:

A. Public Hearing on the Leasing of 1151 65th Street to Nancy's Place

Motion by Threase Harms to open public hearing at 6:01 PM. Seconded by Susan Skeries. Motion passed 5-0. Adam Plagge presented the item. Hunter Cook, CEO of Nancy's Place, was in attendance to present the organization to the council. He also stated the organization would spend the fall and winter months updating the property for their needs before being used fully in 2026. No public comment was given. Motion by Threase Harms to open public hearing at 6:05 PM. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Resolution No. 2025-68 - A Resolution Approving the Dwelling Unit Rental Agreement Between The City of Windsor Heights, Iowa and Nancy's Place

No further discussion was had. Motion by Threase Harms to APPROVE. Seconded by Michael Libbie. Motion passed 5-0.

C. Public Hearing on the Contract, Estimated Cost, and Scope of Work (Inclusive of Contesting Property Owners) of the 2025 Tree Removal Project

Motion by Threase Harms to open public hearing at 6:06 PM. Seconded by Susan Skeries. Motion passed 5-0. Nate Leuthold presented the item. He updated council that 3 trees were still to be removed by the owner as they had previously indicated. Should those trees need be removed by the owners, they will be removed by the City. It would be an additional cost of \$3,084 increasing the project estimate from \$18,321 to \$21,315. No public comment was given. Motion by Threase Harms to open public hearing at 6:10 PM. Seconded by Michael Libbie. Motion passed 5-0.

D. Consideration of Resolution No. 2025-69 - A Resolution of Necessity Pursuant to Section 384.49 of the Iowa Code Covering the 2025 Tree Removal Project

No further discussion was had. Motion by Michael Libbie to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

E. Consideration of Resolution No. 2025-70 - A Resolution Approving and Accepting the Bid from Wright Outdoor Solutions for Tree Removal and Related Services

No further discussion was had. Motion by Michael Libbie to APPROVE. Seconded by Threase Harms. Motion passed 5-0.

4. Public Forum: This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

Lauren Campbell, 1004 66th Street - Lead the room in signing Happy Birthday to Mayor Mike Jones

Amy Putney Koenig, Bridges of Iowa Representative - Gave an update on the Bridges of Iowa art project, highlighting progress on the bridge's design, installation, and safety features like a non-slip walkway. She described plans for patchwork-style artwork, inspirational community story panels, and painted vines to blend with the bioretention site. Koenig also mentioned upcoming deadlines tied to October community events, opportunities for public participation, and shared her related art book project supported by the Iowa Arts Council and NEA.

John Clays, executive director of Gigi's Playhouse - Introduced himself to the council and shared his passion for the organization, which supports individuals with down syndrome and their families. He highlighted the center's growth over the past 11 months, including 582 monthly participant hours, 38 active volunteers, and diverse programs ranging from fitness to art. He emphasized community involvement, recounted outreach efforts, and invited council members and residents to tour the playhouse and experience its impact firsthand.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Megan Johnson, expansion coordinator for Isaiah 117 House, spoke on the requested approval to use the Windsor Heights Community Center on December 11 for a nonprofit fundraiser. She explained that Isaiah 117 fills the gap when children are removed from unsafe homes but not yet placed in foster care, providing a safe and supportive space instead of children waiting in offices or conference rooms. The organization, active in 13 states with 57 locations, aims to establish Iowa's first home to serve local children in crisis. No other discussion was had on the consent agenda.

Motion by Michael Libbie to APPROVE. Seconded by Joseph Jones. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on August 18, 2025
- B. Approve Financial Reports
- C. Approve Liquor License - Reclaimed Rails Brewing Co - 6900 School Street
- D. Approve Liquor License - Aldi - 7100 University Avenue
- E. Approve Resolution No. 2025-71 - A Resolution Waiving CEC Fees for Isaiah 117 House
- F. Approve Walnut Creek Water Access Contract Amendment 1
- G. Approve Wilshire Blvd Storm Sewer Change Order 1
- H. Approve Forest Court Mill & Overlay Pay Request 2
- I. Approve 73rd Street Phase 1 STP-U-8477(615)—70-77 Pay Request 14
- J. Approve 68th Street Improvements Project Pay Request 5

6. **Action Items:**

- A. Consideration of Resolution No. 2025-72 - A Resolution to Provide for a Notice of Public Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimated Total Cost for the Walnut Creek Access Project and for the Taking of Bids on Said Project

Nate presented the final plans for the Walnut Creek Water Access project, noting that bid drawings would be issued immediately following council approval. The project is estimated at \$231,250, with \$125,000 in grant funding from MidAmerican Energy and additional TIF funds, and includes stormwater pipe repairs for a sinkhole found on-site. Discussion covered the cost and design of a \$20,000 wayfinding sign, floodplain stability, native plantings for erosion control, and aesthetics to blend with the natural environment. Council members expressed excitement, emphasizing its connection to the larger Colby Park project and aiming for spring construction within the grant's one-year window. Motion by Threase Harms to APPROVE. Seconded by Joseph Jones. Motion passed 5-0.

- B. Consideration of Resolution No. 2025-73 - A Resolution Authorizing the City of Windsor Heights to Submit an Application for Grant Funding from Bravo for the Public Art Mural and Further Obligations to Matching Funds

Adam Plagge presented the project, estimated at \$50,000–\$100,000 depending on scope, would require a 25% city match, with up to \$40,000 in local funds proposed. Discussion covered extending the mural to the adjacent awning, building owner support, surface preparation, long-term durability, and financial caution given competing priorities. Council did comment they would like some assurity on the awning portion of the project as there have been talks of a restoration or replacement project before committing to that portion of the project. Plagge noted the awning portion of the project would be noted as option in the RFQ. The resolution commits matching funds, allowing the city to apply for the grant, negotiate responsibilities with Colby Interests, and issue an RFQ, aiming for installation in spring 2026. Motion by Threase Harms to APPROVE. Seconded by Michael Libbie. Motion passed 5-0.

- C. Consideration of City Administrator Evaluation Process

Council discussed the City Administrator evaluation, confirming Threase as the point of contact and moving the discussion date from October 20 to November 3. The same evaluation instrument as last year will be used and put into an online form with ample space for comments, extend the completion deadline to October 17, and reminders to be sent.

- D. Consideration of the 3rd Reading of Ordinance 2025-02 - An Ordinance Amending Chapters 166, 168, 172, 175, and 179 of the Code of Ordinances for the City of Windsor Heights, With Regard to Accessory Dwelling Units and General Amendments; and to Adopt and Publish

Adam Plagge presented the item. He stated there has been no updates or comments. Motion by Michael Libbie to APPROVE. Seconded by Joseph Jones. Motion passed 5-0.

7. Reports:

- A. Mayor, Council Reports and Committee Updates, and Administration Reports

Councilor Threase Harms reported that MAC met last week and received an update on the Polk County Water Quality Report, which was well received and generated good discussion. She encouraged everyone to at least read the executive summary of the report. She thanked Susan for her continued work and passion for the project and noting it was fun to participate with the community. Harms added that Windsor Wonderland planning is underway, with most elements secured, though she needs to follow up with Adam regarding the carriage ride route. She concluded by wishing the Mayor a happy birthday.

Councilor Lauren Campbell shared that on August 23 she participated in Gigi's Donut Walk in Ankeny, which was a fun event that her son especially enjoyed, complete with bounce houses and a celebratory finish line. She also attended a public session on Reimagine DART at the Franklin Library and plans to attend another at the West Des Moines Library, noting that

proposed changes could bring even more service to University Avenue, which would benefit the community. Campbell highlighted the success of Movies in the Park featuring Wicked, thanking Susan, city staff, and public safety leaders for their planning and support of special events. She acknowledged the extensive behind-the-scenes work that makes these events possible, and concluded by wishing the Mayor a happy birthday.

Councilor Michael Libbie began by wishing the Mayor a happy birthday. He noted that ICON Water Trails, on whose board he serves, was recently featured in a strong article in the Business Record, highlighting the project's impressive economic development potential. Libbie also shared that he interviewed Amanda Wanke about Reimagine DART for his Business NewsHour, discussing city participation and public misconceptions, particularly regarding the federally funded bus garage that cannot be repurposed for other uses. He added that upcoming City Podcast episodes will feature local businesses, including The Bake Shop with Matt Kale, followed by Dinner Dispatch and Ice Cream Ahoy later in the month.

Councilor Joseph Jones addressed the ongoing discussions around the Reimagine DART plan, noting that over 400 public surveys have already been submitted. He encouraged residents to share feedback directly or through him, Councilor Campbell, or Adam, as they will be meeting with Amanda and other city leaders as part of regular conversations with commissioners and administrators. Jones expressed optimism about reaching this stage of the process, emphasizing the importance of robust yet civil dialogue on the future of public transit. He highlighted upcoming opportunities for public input, including an in-person session in West Des Moines and a virtual session on the 24th, with comments accepted through the 30th. Jones added that the plan is designed to balance affordability with improved ridership, including significant service increases for Route 3 along University Avenue to Walmart.

Councilor Susan Skeries began by wishing the Mayor a happy birthday and reported attending an early morning DART meeting with Councilor Jones, noting it was informative and well organized. She shared that the past few weeks have been busy with Chamber, DART, and special events, highlighting the success of Wake Up Windsor Heights, where she recruited new parade participants and distributed Fall Festival posters, including to Gigi's Playhouse. With just 17 days until the Fall Festival, she thanked staff for their support and encouraged community members to volunteer at the October 3 movie night and October 4 festival.

City Clerk Adam Strait gave an update on the timeline and progress of the City Code Review project detailing current status and upcoming goals with a completion of early 2026.

Adam Plaggee and Justin Ernst provided a construction update. Stating there will be no overnight closure needed for the sealing of University after the lines were recently repainted. It's expected to be completed Thursday or Friday with road cleaning being the biggest obstacle.

B. Mayor's Report

C. Code Review Update

D. August 26th Communications and Public Art Committee Minutes

8. **Adjourn**

Motion by Michael Libbie to adjourn at 7:04 PM. Seconded by Susan Skeries. Motion passed 5-0.

Mike Jones, Mayor

Adam Strait, City Clerk



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL
FROM: Rachelle Swisher, Finance Director
SUBJECT: Approve Financial Reports

GENERAL INFORMATION

ATTACHMENTS

1. CLAIMS REPORT

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1110 CASH					
509 e	09/11/25	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$672.38		
G 001-2121		FICA W/H PAYABLE	\$1,344.88		
		Total	\$2,017.26		
510 e	09/11/25	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$213.89		
		Total	\$213.89		
511 e	09/11/25	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$13,367.94		
G 001-2121		FICA W/H PAYABLE	\$17,762.80		
		Total	\$31,130.74		
512 e	09/11/25	ISOLVED BENEFIT SERVICES			
G 001-2131		FSA AND DEPENDENT C	\$1,510.83		
		Total	\$1,510.83		
513 e	09/11/25	IPERS			
G 001-2123		IPERS PAYABLE	\$18,107.06		
		Total	\$18,107.06		
514 e	09/11/25	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$3,342.36		
		Total	\$3,342.36		
515 e	09/11/25	MANHATTANLIFE			
G 001-2132		MANHATTAN LIFE	\$31.25		DAVISON, MARK
G 001-2132		MANHATTAN LIFE	\$3.38		JONES, BRIAN
G 001-2132		MANHATTAN LIFE	\$22.42		MEASE, JAMES
G 001-2132		MANHATTAN LIFE	\$6.63		PRICE, JEFF
G 001-2132		MANHATTAN LIFE	\$21.60		ROBERTS, JASON
G 001-2132		MANHATTAN LIFE	\$11.13		ROTH, PETE
G 001-2132		MANHATTAN LIFE	\$10.00		STAPLETON, BRIAN
		Total	\$106.41		
516 e	09/11/25	ASSURITY			
G 001-2128		ASSURITY	\$10.21		SWISHER, RACHELLE ASSURITY
G 001-2128		ASSURITY	\$18.31		AHRENS, TYLER ASSURITY
G 001-2128		ASSURITY	\$5.88		BROWN, CODY ASSURITY
G 001-2128		ASSURITY	\$36.07		DAVISON, MARK ASSURITY
G 001-2128		ASSURITY	\$45.10		IRLBECK, MICHAEL ASSURITY
G 001-2128		ASSURITY	\$33.62		MEASE, JAMES ASSURITY
G 001-2128		ASSURITY	\$18.75		NORRIS, CHAD ASSURITY
G 001-2128		ASSURITY	\$19.70		PRICE, JEFF ASSURITY
G 001-2128		ASSURITY	\$16.84		ROBERTS, JASON ASSURITY
G 001-2128		ASSURITY	\$39.82		ROTH, PETE ASSURITY
G 001-2128		ASSURITY	\$9.84		STRAIT, ADAM ASSURITY
		Total	\$254.14		
517 e	09/11/25	ICMA RETIREMENT TRUST			

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 001-2125		DEF COMP PAYABLE IC	\$150.36		SWISHER, RACHELLE ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$37.97		BOWERS, RYAN ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$55.99		BOWERS, RYAN ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$54.37		BREESE, TAMMY ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$127.69		BREESE, TAMMY ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		BROWN, CODY ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$100.00		DAVISON, MARK ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$55.99		DAVISON, MARK ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$100.00		IRLBECK, MICHAEL ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$62.71		IRLBECK, MICHAEL ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		JACKS, DANIEL ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$49.85		JONES, BRIAN ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		LEUTHOLD, NATHAN ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		MEASE, JAMES ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		MOON, ERIC ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		MUERNER, MARK ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$30.00		NISSSEN, ANDREW ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$149.65		NISSSEN, ANDREW ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$83.61		NORRIS, CHAD ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$55.99		PALMER, MATTHEW ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		PEDERSEN, TYLER ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$25.00		PERKINS, JOSHUA ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$75.00		PERKINS, JOSHUA ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		PLEINESS, CATHERINE ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		PRICE, JEFF ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		ROBERTS, JASON ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$55.99		ROETMAN, JOSEPH ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		ROTH, PETE ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$37.50		STAPLETON, BRIAN ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$22.00		STAPLETON, BRIAN ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$75.00		STRAIT, ADAM ICMA - EMPLOYER
G 001-2125		DEF COMP PAYABLE IC	\$50.00		WARNE, JARED ICMA DEFERRED COMP
Total			\$2,279.67		
518 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$30.97	571273626	801 73RD ST
Total			\$30.97		
519 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$3,205.71	570717317	STREET LIGHTS
Total			\$3,205.71		
520 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$60.73	570576848	6440 HICKMAN RD
Total			\$60.73		
521 e	09/17/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$77.82	570577838	6900 SCHOOL ST STAGE
Total			\$77.82		
522 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$41.10	570578319	1145 73RD ST



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$41.10		
523 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.82	570583869	2227 63RD ST
		Total	\$24.82		
524 e	09/17/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$23.92	570592484	6900 SCHOOL ST
		Total	\$23.92		
525 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$103.19	570597769	6739 UNIV AVE
		Total	\$103.19		
526 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.88	570601534	7290 UNIV AVE
		Total	\$24.88		
527 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$139.38	570603340	6540 UNIV AVE
		Total	\$139.38		
528 e	09/17/25	MIDAMERICAN ENERGY CO			
E 001-620-6371		UTILITIES	\$235.24	570606315	1145 66TH ST
		Total	\$235.24		
529 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$26.06	570575660	6410 HICKMAN RD
		Total	\$26.06		
530 e	09/17/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$1,157.07	570633651	6900 SCHOOL ST CEC
		Total	\$1,157.07		
531 e	09/17/25	MIDAMERICAN ENERGY CO			
E 001-150-6371		UTILITIES	\$897.93	570605977	1133 66TH ST
		Total	\$897.93		
532 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.04	570592013	7116 UNIV AVE
		Total	\$24.04		
533 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.67	570601873	1140 73RD ST
		Total	\$24.67		
534 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.36	570596830	951 73RD ST
		Total	\$25.36		
535 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-210-6371		UTILITIES	\$56.33	570592338	6800 SCHOOL ST
		Total	\$56.33		

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
536 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-210-6371		UTILITIES	\$295.31	570592415	6800 SCHOOL ST
		Total	\$295.31		
537 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.67	570577338	7001 UNIV AVE
		Total	\$24.67		
538 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$27.16	570577346	6300 UNIV AVE
		Total	\$27.16		
539 e	09/17/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$173.41	570576352	1151 65TH ST
		Total	\$173.41		
540 e	09/19/25	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$177.77		CC FEES
		Total	\$177.77		
541 e	09/19/25	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$327.33		CC FEES
		Total	\$327.33		
542 e	09/19/25	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$37.90		CC FEES
		Total	\$37.90		
543 e	09/19/25	CLEARFLY			
E 001-615-6373		COMMUNICATIONS	\$182.48	INV740882	CELL PHONES
		Total	\$182.48		
544 e	09/19/25	DAIDA			
E 001-110-6507		OPERATING SUPPLIES	\$545.53	208094	RADIX MONTHLY
		Total	\$545.53		
545 e	09/19/25	ISOLVED BENEFIT SERVICES			
E 112-620-6180		ALLOWANCES	\$8.40	W42243	FSA FEES
E 112-210-6180		ALLOWANCES	\$4.20	W42243	FSA FEES
E 112-150-6180		ALLOWANCES	\$12.60	W42243	FSA FEES
E 112-110-6180		ALLOWANCES	\$33.60	W42243	FSA FEES
		Total	\$58.80		
546 e	09/19/25	VERIZON WIRELESS			
E 001-110-6373		COMMUNICATIONS	\$40.01	6121574446	CELL SERVICE
E 001-160-6373		COMMUNICATIONS	\$58.47	6121574446	CELL SERVICE
E 001-110-6373		COMMUNICATIONS	\$38.45	6121574446	CELL SERVICE
E 001-480-6373		COMMUNICATIONS	\$24.37	6121574446	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$60.06	6121574446	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$20.02	6121574446	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$40.04	6121574446	CELL SERVICE
		Total	\$281.42		

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
547 e	09/23/25	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$13,295.27		
G 001-2121		FICA W/H PAYABLE	\$17,842.04		
		Total	\$31,137.31		
548 e	09/23/25	ISOLVED BENEFIT SERVICES			
G 001-2131		FSA AND DEPENDENT C	\$1,318.52		
		Total	\$1,318.52		
549 e	09/23/25	IPERS			
G 001-2123		IPERS PAYABLE	\$18,601.30		
		Total	\$18,601.30		
550 e	09/23/25	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$3,375.09		
		Total	\$3,375.09		
551 e	09/23/25	MANHATTANLIFE			
G 001-2132		MANHATTAN LIFE	\$31.25		DAVISON, MARK
G 001-2132		MANHATTAN LIFE	\$3.38		JONES, BRIAN
G 001-2132		MANHATTAN LIFE	\$22.42		MEASE, JAMES
G 001-2132		MANHATTAN LIFE	\$6.63		PRICE, JEFF
G 001-2132		MANHATTAN LIFE	\$21.60		ROBERTS, JASON
G 001-2132		MANHATTAN LIFE	\$11.13		ROTH, PETE
G 001-2132		MANHATTAN LIFE	\$10.00		STAPLETON, BRIAN
		Total	\$106.41		
552 e	09/23/25	ASSURITY			
G 001-2128		ASSURITY	\$10.21		SWISHER, RACHELLE ASSURITY
G 001-2128		ASSURITY	\$18.31		AHRENS, TYLER ASSURITY
G 001-2128		ASSURITY	\$5.88		BROWN, CODY ASSURITY
G 001-2128		ASSURITY	\$36.07		DAVISON, MARK ASSURITY
G 001-2128		ASSURITY	\$45.10		IRLBECK, MICHAEL ASSURITY
G 001-2128		ASSURITY	\$33.62		MEASE, JAMES ASSURITY
G 001-2128		ASSURITY	\$18.75		NORRIS, CHAD ASSURITY
G 001-2128		ASSURITY	\$19.70		PRICE, JEFF ASSURITY
G 001-2128		ASSURITY	\$16.84		ROBERTS, JASON ASSURITY
G 001-2128		ASSURITY	\$39.82		ROTH, PETE ASSURITY
G 001-2128		ASSURITY	\$9.84		STRAIT, ADAM ASSURITY
		Total	\$254.14		
553 e	09/23/25	ICMA RETIREMENT TRUST			
G 001-2125		DEF COMP PAYABLE IC	\$398.19		ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$1,788.84		ICMA - EMPLOYER
		Total	\$2,187.03		
554 e	09/23/25	DELTA DENTAL OF IOWA			
G 001-2127		VISION/DENTAL	\$3,083.42		
		Total	\$3,083.42		
555 e	09/23/25	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$152.22		3RD QTR TAX BALANCE DUE

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$152.22		
556 e	09/23/25	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$827.05		
G 001-2121		FICA W/H PAYABLE	\$1,065.32		
Total			\$1,892.37		
557 e	09/23/25	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$229.36		
Total			\$229.36		
558 e	09/23/25	ICMA RETIREMENT TRUST			
G 001-2125		DEF COMP PAYABLE IC	\$33.11		ADJ FOR A STRAIT
Total			\$33.11		
559 e	09/24/25	DELTA DENTAL OF IOWA			
E 112-110-6150		INSURANCE	\$947.16		DENTAL
E 112-150-6150		INSURANCE	\$538.44		DENTAL
E 112-210-6150		INSURANCE	\$752.70		DENTAL
E 112-620-6150		INSURANCE	\$301.66		DENTAL
E 112-110-6150		INSURANCE	\$178.08		VISION
E 112-150-6150		INSURANCE	\$105.36		VISION
E 112-210-6150		INSURANCE	\$126.88		VISION
E 112-620-6150		INSURANCE	\$59.04		VISION
Total			\$3,009.32		
560 e	09/24/25	EMPLOYEE BENEFIT SYSTEMS			
E 112-110-6150		INSURANCE	\$5,581.43		MEDICAL INS
E 112-110-6180		ALLOWANCES	\$1,735.45		MEDICAL INS
E 112-110-6190		ADMIN FEES	\$747.80		MEDICAL INS
E 112-150-6150		INSURANCE	\$2,930.25		MEDICAL INS
E 112-150-6180		ALLOWANCES	\$902.55		MEDICAL INS
E 112-150-6190		ADMIN FEES	\$403.80		MEDICAL INS
E 112-210-6150		INSURANCE	\$3,627.93		MEDICAL INS
E 112-210-6180		ALLOWANCES	\$1,133.75		MEDICAL INS
E 112-210-6190		ADMIN FEES	\$478.60		MEDICAL INS
E 112-620-6150		INSURANCE	\$1,534.89		MEDICAL INS
E 112-620-6180		ALLOWANCES	\$440.15		MEDICAL INS
E 112-620-6190		ADMIN FEES	\$254.20		MEDICAL INS
Total			\$19,770.80		
561 e	09/30/25	MIDAMERICAN ENERGY CO			
E 001-620-6371		UTILITIES	\$190.24	571755820	1145 66TH ST
Total			\$190.24		
562 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$124.04	571752954	6540 UNIV AVE
Total			\$124.04		
563 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.43	571751170	7290 UNIV AVE
Total			\$25.43		



CITY OF WINDSOR HEIGHTS

10/01/25 2:19 PM

Page 7

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
564 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$116.75	571747417	6739 UNIV AVE
		Total	\$116.75		
565 e	09/30/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$24.30	571742121	6900 SCHOOL ST
		Total	\$24.30		
566 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.08	571733670	2227 63RD ST
		Total	\$25.08		
567 e	09/30/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$76.94	571727860	6900 SCHOOL ST STAGE
		Total	\$76.94		
568 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$43.30	571728318	1145 73RD ST
		Total	\$43.30		
569 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$26.74	571725822	6410 HICKMAN RD
		Total	\$26.74		
570 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$67.02	571726942	6440 HICKMAN RD
		Total	\$67.02		
571 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.51	571751513	1140 73RD ST
		Total	\$25.51		
572 e	09/30/25	MIDAMERICAN ENERGY CO			
E 001-150-6371		UTILITIES	\$839.59	571755484	1133 66TH ST
		Total	\$839.59		
573 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-210-6371		UTILITIES	\$36.79	571741979	6800 SCHOOL ST
		Total	\$36.79		
574 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$24.53	571741653	7116 UNIV AVE
		Total	\$24.53		
575 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.71	571746485	951 73RD ST
		Total	\$25.71		
576 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$25.22	571727409	7001 UNIV AVE
		Total	\$25.22		
577 e	09/30/25	MIDAMERICAN ENERGY CO			
E 001-480-6371		UTILITIES	\$989.13	571784178	6900 SCHOOL ST CEC



CITY OF WINDSOR HEIGHTS

10/01/25 2:19 PM

Page 8

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$989.13		
578 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$27.44	571727417	6300 UNIV AVE
Total			\$27.44		
579 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$173.44	571726468	1151 65TH ST UNIT 1
Total			\$173.44		
580 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-230-6371		UTILITIES	\$3,209.40	571877078	STREET LIGHTS
Total			\$3,209.40		
581 e	09/30/25	VERIZON WIRELESS			
E 001-110-6373		COMMUNICATIONS	\$40.01	6124058746	CELL SERVICE
E 001-160-6373		COMMUNICATIONS	\$58.49	6124058746	CELL SERVICE
E 001-110-6373		COMMUNICATIONS	\$38.47	6124058746	CELL SERVICE
E 001-480-6373		COMMUNICATIONS	\$24.39	6124058746	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$60.06	6124058746	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$20.02	6124058746	CELL SERVICE
E 110-210-6373		COMMUNICATIONS	\$40.04	6124058746	CELL SERVICE
Total			\$281.48		
582 e	09/30/25	MIDAMERICAN ENERGY CO			
E 110-210-6371		UTILITIES	\$246.70	571742055	6800 SCHOOL ST
Total			\$246.70		
58962	08/15/25	DAIDA			
E 001-110-6507		OPERATING SUPPLIES	(\$545.53)	207913	RADIX MONTHLY SUBSCRIPTION
Total			(\$545.53)		
59060	09/10/25	GCMOA			
E 001-620-6240		MEETING/CONFERENCE	\$39.00		SEPT GCMOA MTG
Total			\$39.00		
59084	09/11/25	AMERICAN ALARMS			
E 001-480-6511		BLDG & GROUNDS OPE	\$129.00	I-10187	CEC ALARM MONITORING
Total			\$129.00		
59085	09/11/25	CORPORATE BILLING			
E 110-210-6332		REPAIR - VEHICLES & E	\$69.99	RA30100592	2014 INTERNATIONAL REPAIRS
Total			\$69.99		
59086	09/11/25	BITUMINOUS MATERIALS			
E 110-210-6417		STREET MAINTENANCE	\$200.00	2213380988	AMIBOND
Total			\$200.00		
59087	09/11/25	BRAVO GREATER DES MOINES INC.			
E 001-460-6413		CONTRIBUTIONS & PAY	\$245.65		AUG 2025 CONTRIBUTION
Total			\$245.65		
59088	09/11/25	CATCH DES MOINES			
E 001-460-6421		CULT SVCS - CONVENTI	\$245.65	24609	AUGUST 2025 HOTEL/MOTEL

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$245.65		
59089	09/11/25	CENTRAL IOWA READY MIX			
E 740-865-6765		STORM DRAINAGE CAPI	\$291.00	798288	CONCRETE
Total			\$291.00		
59090	09/11/25	CINTAS			
E 110-210-6507		OPERATING SUPPLIES	\$60.07	5283908904	SUPPLIES
E 001-480-6507		OPERATING SUPPLIES	\$41.11	5283908905	SUPPLIES
E 001-150-6310		BUILDING REPAIR	\$106.08	5289104007	FIRST AID CABINET SUPPLIES
Total			\$207.26		
59091	09/11/25	CITY OF DES MOINES			
E 001-610-6413		CONTRIBUTIONS & PAY	\$38.10	141987	SISTER CITY REIMBURSEMENT
Total			\$38.10		
59092	09/11/25	CITY OF URBANDALE			
E 110-210-6371		UTILITIES	\$128.99	2026-200000	HICKMAN SIGNALS 2ND QTR 2025
Total			\$128.99		
59093	09/11/25	CLIVE POWER EQUIP.			
E 001-430-6332		REPAIR - VEHICLES & E	\$83.98	13141	REPAIRS
E 001-430-6332		REPAIR - VEHICLES & E	\$299.28	13734	CHAINSAW
Total			\$383.26		
59094	09/11/25	CONCRETE SUPPLY INC.			
E 740-865-6765		STORM DRAINAGE CAPI	\$343.00	795378	CONCRETE
Total			\$343.00		
59095	09/11/25	COOK PLUMBING CORP			
E 001-480-6310		BUILDING REPAIR	\$487.31	15701	BACKFLOW REPAIRS
Total			\$487.31		
59096	09/11/25	CORELL RECYCLING			
E 110-210-6417		STREET MAINTENANCE	\$28.76	29482	CONCRETE DISPOSAL
Total			\$28.76		
59097	09/11/25	CRYSTAL CLEAR WATER CO.			
E 001-620-6506		OFFICE SUPPLIES	\$9.99	866725	WATER
Total			\$9.99		
59098	09/11/25	DIAMOND VOGEL, INC			
E 110-210-6507		OPERATING SUPPLIES	\$261.75	224343336	PAINT
E 110-210-6507		OPERATING SUPPLIES	\$91.50	224343455	PAINT
Total			\$353.25		
59099	09/11/25	FOLAND TOOLS LLC			
E 110-210-6507		OPERATING SUPPLIES	\$191.00	08182510475	TOOLS
Total			\$191.00		
59100	09/11/25	GALLS LLC			
E 001-110-6180		ALLOWANCES	\$68.40	032468742	CLOTHING ALLOWANCE
Total			\$68.40		



CITY OF WINDSOR HEIGHTS

10/01/25 2:19 PM

Page 10

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59101	09/11/25	GRAINGER			
E 001-430-6332		REPAIR - VEHICLES & E	\$176.84	864503917	REPAIRS
		Total	\$176.84		
59102	09/11/25	GRIMES ASPHALT & PAVING			
E 110-210-6417		STREET MAINTENANCE	\$76.74	28070	SUPPLIES
		Total	\$76.74		
59103	09/11/25	HELIX PEST SOLUTIONS LLC			
E 001-480-6511		BLDG & GROUNDS OPE	\$30.00	11751	PEST CONTROL
		Total	\$30.00		
59104	09/11/25	HOTT OFF THE PRESS			
E 001-620-6374		NEWSLETTERS	\$1,729.69	36023	AUG NEWSLETTER
		Total	\$1,729.69		
59105	09/11/25	INROADS LLC			
E 110-210-6417		STREET MAINTENANCE	\$114.00	3221	HOT MIX
E 110-210-6417		STREET MAINTENANCE	\$268.50	3242	HOT MIX
E 110-210-6417		STREET MAINTENANCE	\$203.25	3268	HOT MIX
		Total	\$585.75		
59106	09/11/25	IOWA PEACE OFFICERS ASSO.			
E 001-110-6120		DUES & MEMBERSHIPS	\$330.00		2025-2026 DUES
		Total	\$330.00		
59107	09/11/25	IOWA SOLUTIONS INC			
E 001-615-6419		TECHNOLOGY SERVICE	\$3,749.00	95469	MANAGED SERVICES
		Total	\$3,749.00		
59108	09/11/25	LASHIER GRAPHICS & SIGNS			
E 001-620-6598		MISC EXP/BALANCING	\$598.80	33862	BANNERS FOR UNIV AVE
E 001-620-6598		MISC EXP/BALANCING	(\$598.80)	33862	BANNERS FOR UNIV AVE
		Total	\$0.00		
59109	09/11/25	MUNICIPAL SUPPLY INC.			
E 740-865-6765		STORM DRAINAGE CAPI	\$856.00	0951203-IN	DRAIN TILE
		Total	\$856.00		
59110	09/11/25	NICHOLS EQUIPMENT LLC			
E 740-865-6765		STORM DRAINAGE CAPI	\$3,900.75	55073	EQUIPMENT RENTAL
		Total	\$3,900.75		
59111	09/11/25	O'DONNELL ACE HICKMAN			
E 001-430-6507		OPERATING SUPPLIES	\$60.00		SUPPLIES
		Total	\$60.00		
59112	09/11/25	PALMER, MATT			
E 001-110-6180		ALLOWANCES	\$67.40		CLOTHING ALLOWANCE
		Total	\$67.40		
59113	09/11/25	POLK COUNTY TREASURER			
E 001-520-6490		OTHER PROF SERVICE	\$2,864.00		2024 TAXES 1151 65TH ST



CITY OF WINDSOR HEIGHTS

10/01/25 2:19 PM

Page 11

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-520-6490		OTHER PROF SERVICE	\$1,226.00		2024 TAXES LOTS 11 & 12
E 001-520-6490		OTHER PROF SERVICE	\$4.00		2024 TAXES LOT 22
E 001-520-6490		OTHER PROF SERVICE	\$246.00		2024 TAXES LOT 24
		Total	\$4,340.00		
59114	09/11/25	PREMIER AUTOMOTIVE			
E 110-210-6332		REPAIR - VEHICLES & E	\$37.33	9071951	TRUCK 8 REPAIRS
E 110-210-6332		REPAIR - VEHICLES & E	\$37.33	9071958	TRUCK 3 REPAIRS
		Total	\$74.66		
59115	09/11/25	QPS EMPLOYMENT GROUP			
E 001-620-6020		SALARIES - PARTTIME	\$460.80	0884715	HANKINS, ALLIE 8/30/25
E 001-620-6020		SALARIES - PARTTIME	\$345.60	0885278	HANKINS, ALLIE 9/06/25
		Total	\$806.40		
59116	09/11/25	RJ KOOL MIDWEST			
E 001-150-6310		BUILDING REPAIR	\$240.95	25751	EXTRACTOR REPAIR
		Total	\$240.95		
59117	09/11/25	ROYAL RIDES LLC			
E 001-470-6497		FALL FESTIVAL	\$892.35	22357	FALL FESTIVAL SHUTTLE
		Total	\$892.35		
59118	09/11/25	SAFE BUILDING COMPLIANCE			
E 001-170-6407		PROF FEES/ENGINEERI	\$2,467.57	04092381	INSPECTIONS
E 001-150-6407		PROF FEES/ENGINEERI	\$240.00	04092398	AUGUST INSPECTIONS
		Total	\$2,707.57		
59119	09/11/25	SELECTIVE INSURANCE CO			
E 001-480-6408		GENERAL INSURANCE	\$1,269.00		FLOOD INSURANCE
		Total	\$1,269.00		
59120	09/11/25	SILENT DISCO DSM			
E 001-470-6497		FALL FESTIVAL	\$581.00	SILENT-0067	FALL FESTIVAL SILENT DISCO
		Total	\$581.00		
59121	09/11/25	T-MOBILE			
E 001-110-6373		COMMUNICATIONS	\$86.49		CELL PHONES
		Total	\$86.49		
59122	09/11/25	TOP NOTCH TREE CARE			
E 110-299-6490		OTHER PROF SERVICE	\$2,050.00		WALNUT CREEK DOWNED TREES
		Total	\$2,050.00		
59123	09/11/25	TRANSUNION RISK & ALTERNATIVE			
E 001-110-6507		OPERATING SUPPLIES	\$75.00		MONTHLY SERVICE
		Total	\$75.00		
59124	09/11/25	ULINE			
E 110-210-6507		OPERATING SUPPLIES	\$415.35	196285760	SUPPLIES
E 110-210-6180		ALLOWANCES	\$27.00	196475770	CLOTHING ALLOWANCE
		Total	\$442.35		
59125	09/11/25	UNIVERSITY DM ACE HARDWARE			

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-430-6507		OPERATING SUPPLIES	\$74.39		SUPPLIES
E 001-430-6507		OPERATING SUPPLIES	\$47.14		SUPPLIES
E 001-430-6507		OPERATING SUPPLIES	\$63.05		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$62.35		SUPPLIES
		Total	\$246.93		
59126	09/11/25	WERTJES UNIFORMS			
E 001-110-6180		ALLOWANCES	\$185.59	55354	CLOTHING ALLOWANCE
		Total	\$185.59		
59127	09/11/25	WEST DES MOINES TRUE VALUE			
E 001-430-6511		BLDG & GROUNDS OPE	\$38.69		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$51.27		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$7.64		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$55.77		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$25.19		SUPPLIES
E 740-865-6507		OPERATING SUPPLIES	\$16.19		SUPPLIES
E 740-865-6507		OPERATING SUPPLIES	\$7.19		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$44.99		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$8.09		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$22.93		SUPPLIES
		Total	\$277.95		
59128	09/11/25	WRIGHT OUTDOOR SOLUTIONS			
E 001-430-6511		BLDG & GROUNDS OPE	\$1,000.09	16926	WATERING/BED MAINTENANCE
		Total	\$1,000.09		
59129	09/11/25	ZIMCO SUPPLY CO			
E 001-430-6511		BLDG & GROUNDS OPE	\$117.50	212784	SUPPLIES
		Total	\$117.50		
59131	09/19/25	ABSOLUTE CONCRETE CONSTRUCTION			
E 322-210-6761		CAP OUTLAY	\$948,033.29		73RD ST PHASE 1 PAY REQUEST #14
		Total	\$948,033.29		
59132	09/19/25	AIRGAS			
E 001-160-6498		MEDICAL SUPPLIES	\$8.37	5518606606	OXYGEN
E 001-160-6498		MEDICAL SUPPLIES	\$65.20	9164512403	OXYGEN
		Total	\$73.57		
59133	09/19/25	AMAZON CAPITAL SERVICES			
E 001-110-6506		OFFICE SUPPLIES	\$33.45	1DYJ-TTP4-	OFFICE SUPPLIES
E 001-430-6504		MINOR EQUIPMENT	\$323.99	1G44-71WN-	PRESSURE WASHER
E 001-110-6507		OPERATING SUPPLIES	\$40.20	1RHV-6DDG-	GUN CLEANER
E 001-620-6507		OPERATING SUPPLIES	\$131.49	1WPJ-MWH	DOCKING STATION
		Total	\$529.13		
59134	09/19/25	BANKERS TRUST COMPANY			
E 001-470-6499		MISC/REFUNDS	\$31.99	09192025 35	STORAGE MART
E 001-610-6507		OPERATING SUPPLIES	\$31.98	09192025 35	ZOOM
E 001-615-6507		OPERATING SUPPLIES	\$430.90	09192025 35	ADOBE
E 001-620-6240		MEETING/CONFERENCE	\$644.55	09192025 35	WOMEN IN GOVT MTG
E 001-615-6419		TECHNOLOGY SERVICE	\$120.00	09192025 35	CHATGPT



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-620-6373		COMMUNICATIONS	\$90.00	09192025 35	CONSTANT CONTACT
E 001-620-6230		TRAINING	\$240.00	09192025 35	FALL CLERK SCHOOL
E 001-430-6511		BLDG & GROUNDS OPE	\$56.96	09192025 84	DOG PARK SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$62.92	09192025 84	SUPPLIES
E 001-470-6496		MOVIES IN THE PARK	\$19.98	09192025 84	WATER/ICE
E 110-210-6417		STREET MAINTENANCE	\$283.25	09192025 84	SIGNS
E 322-210-6761		CAP OUTLAY	\$513.61	09192025 84	SIGNS
E 001-430-6504		MINOR EQUIPMENT	\$719.99	09192025 84	EQUIPMENT
E 110-210-6507		OPERATING SUPPLIES	\$89.94	09192025 84	SUPPLIES
E 110-210-6230		TRAINING	\$57.19	09192025 84	TRAINING
E 110-210-6230		TRAINING	\$30.17	09192025 84	TRAINING
E 322-210-6761		CAP OUTLAY	\$165.30	09192025 84	SIGNS
E 001-430-6507		OPERATING SUPPLIES	\$153.90	09192025 84	PARK SUPPLIES
E 001-150-6599		MISCELLANEOUS	\$18.34	09192025 96	CHIEFS LUNCH
E 001-620-6506		OFFICE SUPPLIES	\$24.05	09192025 99	OFFICE SUPPLIES
E 001-615-6490		OTHER PROF SERVICE	\$828.00	09192025 99	MICROSOFT
E 001-615-6490		OTHER PROF SERVICE	\$40.00	09192025 99	MICROSOFT
E 322-210-6761		CAP OUTLAY	\$95.31	09192025 99	SIGNS
E 001-480-6402		ADVERTISING/MARKETI	\$450.00	09192025 99	BRIDAL SHOW BOOTH
E 001-110-6230		TRAINING	\$900.00	09192025 99	FIREARM ARMORER SCHOOLS
E 001-110-6240		MEETING/CONFERENCE	\$430.00	09192025 99	CONF REGISTRATION
E 001-110-6331		MOTOR VEHICLE OPER	\$50.00	09192025 99	TINT REMOVAL
Total			\$6,578.33		
59135	09/19/25	BOLTON & MENK			
E 001-620-6407		PROF FEES/ENGINEERI	\$8,626.00	0372930	PLANNING SERVICES
E 322-210-6407		PROF FEES/ENGINEERI	\$15,768.00	0373396	73RD ST PHASE 2 ENG
E 326-210-6407		PROF FEES/ENGINEERI	\$31,892.50	0374008	68TH ST SOUTH ENG
E 322-210-6407		PROF FEES/ENGINEERI	\$55,775.00	0374009	73RD ST ENG
E 328-210-6407		PROF FEES/ENGINEERI	\$862.50	0374010	74TH ST ENG
E 330-210-6407		PROF FEES/ENGINEERI	\$10,372.00	0374013	FOREST COURT ENG
E 001-620-6407		PROF FEES/ENGINEERI	\$9,970.00	0374019	GEN ENG
E 740-865-6407		PROF FEES/ENGINEERI	\$877.00	0374020	WILSHIRE STORM ENG
Total			\$134,143.00		
59136	09/19/25	BOUMA, KENNETH			
E 302-210-6761		CAP OUTLAY	\$379.89		7408 COLLEGE DR REIMBURSE
Total			\$379.89		
59137	09/19/25	BULLZEYE, INC			
E 001-110-6409		JANITORIAL	\$955.00	9883	PSB AUG CLEANINGS
E 001-620-6409		JANITORIAL	\$591.00	9907	CH AUG CLEANINGS
E 001-480-6511		BLDG & GROUNDS OPE	\$650.00	9934	CEC AUG CLEANINGS
E 001-620-6409		JANITORIAL	\$290.00	9940	CH WINDOW CLEANING
E 001-110-6409		JANITORIAL	\$321.16	9942	PSB SUPPLIES
E 001-620-6409		JANITORIAL	\$312.40	9956	CH SUPPLIES
Total			\$3,119.56		
59138	09/19/25	CITY OF WEST DES MOINES			
E 001-110-6120		DUES & MEMBERSHIPS	\$900.00	PD-2026-000	ANNUAL SERT DUES
Total			\$900.00		



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59139	09/19/25	CONSTRUCTION MATERIALS TESTING			
E 326-210-6761		CAP OUTLAY	\$1,191.00	55581	68TH ST SOUTH TESTING
		Total	\$1,191.00		
59140	09/19/25	DES MOINES WATER WORKS			
E 001-430-6507		OPERATING SUPPLIES	\$32.22		1200 66TH ST
E 001-480-6371		UTILITIES	\$37.52		6900 SCHOOL ST
E 001-620-6371		UTILITIES	\$3.95		1145 66TH ST
E 001-480-6371		UTILITIES	\$29.98		6800 SCHOOL ST
E 001-150-6371		UTILITIES	\$48.50		1133 66TH ST
		Total	\$152.17		
59141	09/19/25	EILEENS COOKIES			
E 001-470-6496		MOVIES IN THE PARK	\$140.00	1247	AUG MOVIES IN PARK
E 001-470-6496		MOVIES IN THE PARK	\$140.00	1247	SEPT MOVIES IN PARK
		Total	\$280.00		
59142	09/19/25	GALLS LLC			
E 001-110-6180		ALLOWANCES	\$180.82	032494002	CLOTHING ALLOWANCE
E 001-110-6180		ALLOWANCES	\$17.35	032494003	CLOTHING ALLOWANCE
		Total	\$198.17		
59143	09/19/25	GANNETT IOWA LOCALIQ			
E 001-620-6414		PUBLICATIONS	\$509.28	7290910	PUBLICATIONS
		Total	\$509.28		
59144	09/19/25	GRIMES ASPHALT & PAVING			
E 330-210-6761		CAP OUTLAY	\$1,900.00		FOREST CT PAY REQUEST #2
		Total	\$1,900.00		
59145	09/19/25	HELIX PEST SOLUTIONS LLC			
E 001-150-6310		BUILDING REPAIR	\$35.00	11752	PEST CONTROL
		Total	\$35.00		
59146	09/19/25	INDEPENDENT PUBLIC ADVISO			
E 001-620-6490		OTHER PROF SERVICE	\$2,250.00	WIN2025-4	4TH QTR RETAINER
		Total	\$2,250.00		
59147	09/19/25	JACKS, DANIEL			
E 001-110-6180		ALLOWANCES	\$102.90		CLOTHING ALLOWANCE
		Total	\$102.90		
59148	09/19/25	LEUTHOLD, NATE			
E 001-620-6240		MEETING/CONFERENCE	\$13.23		JUNE MILEAGE
E 001-620-6240		MEETING/CONFERENCE	\$24.15		JULY MILEAGE
E 001-620-6240		MEETING/CONFERENCE	\$52.74		AUG MILEAGE
		Total	\$90.12		
59149	09/19/25	LOGAN CONTRACTORS SUPPLY			
E 110-210-6507		OPERATING SUPPLIES	\$445.40	G27184	SUPPLIES
E 110-210-6417		STREET MAINTENANCE	\$400.00	G29256	SUPPLIES
E 740-865-6507		OPERATING SUPPLIES	\$324.00	G30278	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$386.60	G30279	SUPPLIES



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 110-210-6310		BUILDING REPAIR	\$888.07	G31494	SUPPLIES
E 110-210-6310		BUILDING REPAIR	\$507.30	G32290	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$115.86	G32989	SUPPLIES
		Total	\$3,067.23		
59150	09/19/25	MERCY ONE CLIVE PHARMACY			
E 001-160-6498		MEDICAL SUPPLIES	\$87.21	116	MEDICATIONS
		Total	\$87.21		
59151	09/19/25	METRO WASTE AUTHORITY			
E 670-840-6413		CONTRIBUTIONS & PAY	\$20,989.93		GARBAGE FEES
E 670-840-6413		CONTRIBUTIONS & PAY	\$9,182.90		CURBIT FEES
		Total	\$30,172.83		
59152	09/19/25	METRONET			
E 001-615-6373		COMMUNICATIONS	\$179.90		INTERNET ACCT 2138578
E 001-615-6373		COMMUNICATIONS	\$415.56		INTERNET ACCT 2124958
		Total	\$595.46		
59153	09/19/25	NISSEN, ANDREW			
E 001-110-6180		ALLOWANCES	\$125.46		CLOTHING ALLOWANCE
		Total	\$125.46		
59154	09/19/25	NYEMASTER LAW FIRM			
E 001-110-6411		LEGAL	\$304.00	961856	LEGAL FEES CASE 25-00301
		Total	\$304.00		
59155	09/19/25	O'REILLY AUTO PARTS			
E 001-430-6507		OPERATING SUPPLIES	\$39.98	0342-365347	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$3.69	4966-314691	SUPPLIES
		Total	\$43.67		
59156	09/19/25	PALMER, MATT			
E 001-110-6180		ALLOWANCES	\$88.93		CLOTHING ALLOWANCE
		Total	\$88.93		
59157	09/19/25	PREMIER AUTOMOTIVE			
E 001-150-6332		REPAIR - VEHICLES & E	\$1,584.35	9073782	559 REPAIRS
		Total	\$1,584.35		
59158	09/19/25	PRITCHARD MOTOR CO OF CLEAR LAKE			
E 350-110-6710		AUTOMOTIVE EQUIPME	\$46,752.00	5702506	2025 FORD EXPLORER
		Total	\$46,752.00		
59159	09/19/25	QPS EMPLOYMENT GROUP			
E 001-620-6020		SALARIES - PARTTIME	\$460.80	0886053	HANKINS, ALLIE 9/13/25
		Total	\$460.80		
59160	09/19/25	ROTARY CLUB OF WAUKEE			
E 001-110-6120		DUES & MEMBERSHIPS	\$225.00	8192	QTRLY DUES
		Total	\$225.00		
59161	09/19/25	SHEKAR ENGINEERING, P.L.C.			
E 326-210-6761		CAP OUTLAY	\$151,799.96		68TH ST SOUTH PAY REQUEST #5



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$151,799.96		
59162	09/19/25	STREET COLLECTIVE			
E 001-430-6727		OTHER CAPITAL EQUIP	\$5,000.00	153	ANNUAL BIKE SHARE COLBY PARK
Total			\$5,000.00		
59163	09/19/25	SWISHER, RACHELLE			
E 001-620-6506		OFFICE SUPPLIES	\$56.93		OFFICE SUPPLIES REIMBUSE
Total			\$56.93		
59164	09/19/25	TARGET SOLUTIONS LEARNING LLC			
E 001-110-6507		OPERATING SUPPLIES	\$1,323.00	126251	PROF STANDARDS TRACKER
Total			\$1,323.00		
59165	09/19/25	UNITYPOINT CLINIC-OCCUPATIONAL			
E 112-210-6131		PHYSICALS	\$84.00	277581	DOT DRUG TESTS
Total			\$84.00		
59166	09/19/25	CAPITAL ONE			
E 001-150-6507		OPERATING SUPPLIES	\$28.92		POWERWASHER WASH/OIL
E 001-110-6499		MISC/REFUNDS	\$14.76		BOTTLED WATER
Total			\$43.68		
59167	09/19/25	WEX FLEET UNIVERSAL			
E 001-160-6331		MOTOR VEHICLE OPER	\$249.53		FUEL
E 001-150-6331		MOTOR VEHICLE OPER	\$385.99		FUEL
E 001-110-6331		MOTOR VEHICLE OPER	\$1,054.07		FUEL
E 110-210-6331		MOTOR VEHICLE OPER	\$894.97		FUEL
Total			\$2,584.56		
59169	09/24/25	AMAZON CAPITAL SERVICES			
E 001-470-6497		FALL FESTIVAL	\$28.99	1H7G-7J6K-3	VOLUNTEER LANYARDS
Total			\$28.99		
59170	09/24/25	BOUND TREE MEDICAL LLC			
E 001-160-6498		MEDICAL SUPPLIES	\$217.25	85913320	MEDICAL SUPPLIES
Total			\$217.25		
59171	09/24/25	IOWA MEDICAID ENTERPRISE			
E 001-160-6413		CONTRIBUTIONS & PAY	\$10,270.70	09 2025 (95)	SEPT/OCT STATE SHARE GEMT
Total			\$10,270.70		
59172	09/24/25	JP PARTY RENTALS			
E 001-470-6497		FALL FESTIVAL	\$1,100.00	38647665 BA	BOUNCE HOUSES BALANCE DUE
Total			\$1,100.00		
59173	09/24/25	MANHATTANLIFE			
G 001-2132		MANHATTAN LIFE	\$212.79		OCTOBER BILLING
Total			\$212.79		
59174	09/24/25	PREMIER AUTOMOTIVE			
E 001-160-6332		REPAIR - VEHICLES & E	\$680.73	9073889	A553 FUEL LINE REPAIR
Total			\$680.73		



CITY OF WINDSOR HEIGHTS

10/01/25 2:19 PM

Page 17

***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59175	09/24/25	SKERIES, SUSAN			
E 001-610-6240		MEETING/CONFERENCE	\$26.00		PARKING REIMBURSE IA LEAGUE CONF
		Total	\$26.00		
59176	09/24/25	BREESE, TAMMY			
E 001-110-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59177	09/24/25	JONES, BRIAN			
E 001-150-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59178	09/24/25	LARSON, ANDY			
E 110-210-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59179	09/24/25	LEUTHOLD, NATE			
E 001-620-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59180	09/24/25	MEASE, JIM			
E 001-150-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59181	09/24/25	NORRIS, CHAD			
E 001-110-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59182	09/24/25	PLAGGE, ADAM			
E 001-620-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59183	09/24/25	ROBERTS, JASON			
E 110-210-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59184	09/24/25	SAM'S CLUB DIRECT			
E 001-150-6507		OPERATING SUPPLIES	\$122.44		HYDRATION SUPPLIES
		Total	\$122.44		
59185	09/24/25	STANDARD INSURANCE COMPANY			
E 112-210-6150		INSURANCE	\$440.22		LIFE/LTD/STD
E 112-620-6150		INSURANCE	\$364.77		LIFE/LTD/STD
E 112-110-6150		INSURANCE	\$1,256.07		LIFE/LTD/STD
E 112-150-6150		INSURANCE	\$387.09		LIFE/LTD/STD
		Total	\$2,448.15		
59186	09/24/25	STRAIT, ADAM			
E 001-620-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE
		Total	\$80.00		
59187	09/24/25	SWISHER, RACHELLE			
E 001-620-6373		COMMUNICATIONS	\$80.00		SEPT CELL PHONE



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$80.00		
59188	09/30/25	ACCESS YOURSELF SERVICES			
E 001-470-6497		FALL FESTIVAL	\$475.00		AIRBRUSH TATTOOS FALL FEST
Total			\$475.00		
59189	09/30/25	AMAZON CAPITAL SERVICES			
E 001-470-6497		FALL FESTIVAL	\$0.00		114-2066070-0649014 ORDER#
E 001-470-6497		FALL FESTIVAL	\$125.96		114-2066070 GLOW GLASSES/STICKS
E 110-210-6507		OPERATING SUPPLIES	\$15.00		1GPP-VDF4- OFFICE SUPPLIES
Total			\$140.96		
59190	09/30/25	BAKER ELECTRIC INC.			
E 110-210-6407		PROF FEES/ENGINEERI	\$1,748.00	13033-08	UTILITY LOCATES
Total			\$1,748.00		
59191	09/30/25	BRICK GENTRY PC			
E 001-640-6411		LEGAL	\$6,045.00	454218	AUG LEGAL FEES
E 001-150-6411		LEGAL	\$40.00	454218	AUG LEGAL FEES
E 001-110-6411		LEGAL	\$1,460.00	454219	AUG LEGAL FEES
Total			\$7,545.00		
59192	09/30/25	CATCH DES MOINES			
E 001-460-6421		CULT SVCS - CONVENTI	\$370.53	24741	SEPT 2025 HOTEL/MOTEL
Total			\$370.53		
59193	09/30/25	CLIVE POWER EQUIP.			
E 001-430-6507		OPERATING SUPPLIES	\$21.16	14084	SUPPLIES
Total			\$21.16		
59194	09/30/25	CONSTRUCTION MATERIALS TESTING			
E 322-210-6761		CAP OUTLAY	\$13,294.00	56152	73RD ST MATERIAL TESTING
E 326-210-6761		CAP OUTLAY	\$7,723.50	56153	68TH ST MATERIAL TESTING
Total			\$21,017.50		
59195	09/30/25	DENTONS DAVIS BROWN PC			
E 001-640-6411		LEGAL	\$1,860.00	1615406	ATE LEGAL FEES
Total			\$1,860.00		
59196	09/30/25	EASTERN IOWA TIRE			
E 110-210-6332		REPAIR - VEHICLES & E	\$366.49	600114331	TRUCK REPAIR
Total			\$366.49		
59197	09/30/25	HOTSY CLEANING SYSTEMS			
E 110-210-6332		REPAIR - VEHICLES & E	\$251.38	PSI-319147	SCHEDULED EQUIP MAINTENANCE
Total			\$251.38		
59198	09/30/25	IOWA EARTH WORKS LLC			
E 110-210-6310		BUILDING REPAIR	\$724.79	5492	PW CONCRETE SLAB BASE
Total			\$724.79		
59199	09/30/25	IOWA LAW ENFORCEMENT ACADE			
E 001-110-6230		TRAINING	\$375.00	331016	PALMER INSTRUCTOR SCHOOL



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$375.00		
59200	09/30/25	JC MIDWEST SERVICES LLC			
E 110-210-6417		STREET MAINTENANCE	\$1,587.50	000020	DIRT DISPOSAL
E 740-865-6765		STORM DRAINAGE CAPI	\$1,025.00	10131	WALNUT CREEK CLEANUP
E 740-865-6765		STORM DRAINAGE CAPI	\$3,347.50	10132	RIP RAP FOR STORM PROJECT
Total			\$5,960.00		
59201	09/30/25	LOGAN CONTRACTORS SUPPLY			
E 110-210-6504		MINOR EQUIPMENT	\$2,550.00	G33766	MINOR EQUIPMENT
E 110-210-6507		OPERATING SUPPLIES	\$94.73	G38973	SUPPLIES
Total			\$2,644.73		
59202	09/30/25	MENARDS			
E 740-865-6765		STORM DRAINAGE CAPI	\$16.39	15204	BIOSWALE DRAIN TILE SUPPLIES
Total			\$16.39		
59203	09/30/25	MGX EQUIPMENT SERVICES			
E 110-210-6332		REPAIR - VEHICLES & E	\$1,306.04	SWO056934-	VEHICLE MAINTENANCE
Total			\$1,306.04		
59204	09/30/25	MIDWEST VAC PROFESSIONALS			
E 740-865-6765		STORM DRAINAGE CAPI	\$2,340.00	2714	COLBY PARK BIOSWALE MAINTENANCE
Total			\$2,340.00		
59205	09/30/25	MILLER NURSERY			
E 335-510-6750		CAP OUTLAY	\$3,741.21	2025-2187	RIGHT OF WAY TREES
E 001-620-6310		BUILDING REPAIR	\$377.94	2025-2187	CITY HALL TREES
E 110-299-6490		OTHER PROF SERVICE	\$3,044.76	2025-2188	RIGHT OF WAY TREES
Total			\$7,163.91		
59206	09/30/25	MUNICIPAL SUPPLY INC.			
E 740-865-6765		STORM DRAINAGE CAPI	\$913.64	0954260-IN	COLBY PARK DRAIN TILE IMPROVEMENTS
Total			\$913.64		
59207	09/30/25	O'REILLY AUTO PARTS			
E 110-210-6507		OPERATING SUPPLIES	\$25.99	0342-367000	FUSES
Total			\$25.99		
59208	09/30/25	PORTER DO-IT BEST HARDWARE			
E 740-865-6765		STORM DRAINAGE CAPI	\$800.00	550969	BIOSWALE IMPROVEMENTS
E 110-299-6490		OTHER PROF SERVICE	\$634.00	551001	ROW TREE PLANTING AUGER RENTAL
E 740-865-6765		STORM DRAINAGE CAPI	(\$177.01)	E53192	RETURN CREDIT BIOSWALE IMP
E 110-299-6490		OTHER PROF SERVICE	(\$407.70)	E53192	REURN CREDIT ROW TREE PLANTING
Total			\$849.29		
59209	09/30/25	QPS EMPLOYMENT GROUP			
E 001-620-6020		SALARIES - PARTTIME	\$460.00	0886869	HANKINS, ALLIE 9/20/25
Total			\$460.00		
59210	09/30/25	STAR EQUIPMENT LTD			
E 001-430-6332		REPAIR - VEHICLES & E	\$1,038.57	01711178	PARKS DEPT FUEL
Total			\$1,038.57		



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59211	09/30/25	TOP NOTCH TREE CARE			
E 322-210-6761		CAP OUTLAY	\$4,000.00	1049	TREE REMOVAL FOR SIDEWALK INSTALL
		Total	\$4,000.00		
59212	09/30/25	ULINE			
E 110-210-6507		OPERATING SUPPLIES	\$263.87	197422430	SHOP SUPPLIES
E 001-480-6507		OPERATING SUPPLIES	\$274.17	197422430	CEC SUPPLIES
		Total	\$538.04		
59213	09/30/25	WASTE CONNECTIONS OF IOWA			
E 110-210-6507		OPERATING SUPPLIES	\$708.20	3802991T071	ROLL OFF DUMPSTER
		Total	\$708.20		
59214	09/30/25	WRIGHT OUTDOOR SOLUTIONS			
E 001-430-6511		BLDG & GROUNDS OPE	\$862.59	18421	UNIV AVE BED MAINTENANCE
E 110-299-6490		OTHER PROF SERVICE	\$1,908.00	18543	ROW ASH TREE TREATMENT
		Total	\$2,770.59		
59215	09/30/25	ZIMCO SUPPLY CO			
E 001-430-6507		OPERATING SUPPLIES	\$70.00	213485	HERBICIDE SUPPLIES
		Total	\$70.00		
59216	10/01/25	EIDE BAILLY			
E 001-620-6401		AUDITS	\$7,000.00	EI01937354	AUDIT WORK THRU 9/30/25
		Total	\$7,000.00		
59217	10/01/25	FIESTA FACES			
E 001-470-6497		FALL FESTIVAL	\$425.00		FACE PAINTING FALL FEST
		Total	\$425.00		
59218	10/01/25	HOTT OFF THE PRESS			
E 001-620-6373		COMMUNICATIONS	\$470.20	36079	EE HANDBOOKS
E 001-620-6374		NEWSLETTERS	\$1,792.01	36092	SEPT NEWSLETTER
		Total	\$2,262.21		
59219	10/01/25	IOWA POLICE CHIEFS ASSN.			
E 001-110-6230		TRAINING	\$75.00	4731	LE ADMIN CONF BREESE
		Total	\$75.00		
59220	10/01/25	IOWA SOLUTIONS INC			
E 001-615-6419		TECHNOLOGY SERVICE	\$3,938.00	96020	MONITORING AND MAINTENANCE
		Total	\$3,938.00		
59221	10/01/25	KINETIC ENTERTAINMENT LLC			
E 001-470-6497		FALL FESTIVAL	\$1,000.00		STILT WALKER FALL FEST
		Total	\$1,000.00		
1110			\$1,630,091.56		



***Check Detail Register©**

25-26 (September, October)

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

1110 CASH

001 GENERAL	\$232,950.61
110 ROAD USE TAX	\$32,457.33
112 EMPLOYEE BENEFITS	\$25,371.07
302 SIDEWALK PROGRAM	\$379.89
322 73RD STREET	\$1,037,644.51
326 68TH STREET SOUTH	\$192,606.96
328 74TH STREET	\$862.50
330 FOREST COURT	\$12,272.00
335 KEEP WINDSOR HEIGHTS BEAUTIFUL	\$3,741.21
350 EQUIPMENT REVOLVING FUND	\$46,752.00
670 GARBAGE/RECYCLING	\$30,172.83
740 STORM WATER	\$14,880.65
	\$1,630,091.56



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Approve 73rd Street Phase 1 STP-U-8477(615)—70-77 Change Order 10

GENERAL INFORMATION

ATTACHMENTS

1. LTR-73-CO 10
2. Change_Order_Details_77-8477-615



**BOLTON
& MENK**

Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 30, 2025

Mr. Adam Plagge
City Administrator
City of Windsor Heights, Iowa

RE: 73rd Street Phase 1
STP-U-8477(615)—70-77
Change Order 10

Dear Mr. Plagge

Submitted for your approval is Change Order 10 for the above-mentioned project. Change Order 10 includes a cast in place storm manhole to accommodate an existing box culvert that was found during construction and the disposal of the delivered manhole structure. The change order also includes a tracer wire access box as requested by Des Moines Waters and some work to accommodate the signal pole footing. The approved contract value of 6,891,012.02 will be increased \$36,611.60 for a revised contract value of \$6,927,623.62. Please see Change Order 10 for a full summary of the change items.

Bolton & Menk, Inc. recommends the approval of Change Order 10. Upon approval of Change Order 10, City Clerk or City Administrator to electronically sign in DocExpress.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, P.E.
Project Manager

Enclosure



City of Windsor Heights - Iowa

Change Order Details

77-8477-615

Description	STP-U-8477(615)--70-77, Letting Date- March 19, 2024 73rd st Phase 1
Prime Contractor	ABSOLUTE CONCRETE CONSTRUCTION, INC.
Change Order	10
Status	Draft
Date Created	09/23/2025
Type	Non-Significant - Federal-aid Participating
Awarded Project Amount	\$6,739,027.05
Authorized Project Amount	\$6,891,012.02
Change Order Amount	\$36,611.60
Revised Project Amount	\$6,927,623.62

B - Reason for change:

0180 - Will utilize an existing 4'x4' box culvert that was found during construction instead of using the 36" RCP.

0380 - Structure will not work with the found 4'x4' box culvert found during construction.

8021 - MH 06 to be a cast in place SW-406 to account for existing 4'x4' box culvert that goes under 73rd Street from east to west. Includes disposal of precast structure no longer needed.

8022 - Additional work of digging up of buried tracer wire for water main that was buried during water main installation, installation of ground rod and installing a tracer wire test station within a cast iron valve box.

8023 - Additional work to work around an sanitary sewer and water main to install the traffic signal footing.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

0180 - (Manhole, Storm Sewer, SW-401, 96 In.) \$17,000.00/EA

-1 EA x \$17,000.00/EA = -\$17,000.00 Total cost of the decrease in work shown in section F.

0380 - (Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 36 in.) \$170.00/LF

-31 LF x \$170.00/LF = -\$5,270.00 Total cost of the decrease in work shown in section F.

8021 - (Cast In Place SW-406), \$47,700.80/LS

1 LS x \$47,700.80/LS = \$47,700.80 Total cost of the increase in work shown in section F.

8022 - (Tracer Wire Test Station), \$5,989.50/LS

1 LS x \$5,989.50/LS = \$5,989.50 Total cost of the increase in work shown in section F.

8023 - (Traffic Signal Footing Adjustment), \$6,041.30/LS

1 LS x \$6,041.30/LS = \$6,041.30 Total cost of the increase in work shown in section F.

D - Justification for cost(s) (See I.M. 6.000 Attachment D, Chapter 2.36, for acceptable justification):

0180 - The unit price bid.

0380 - The unit price bid.

8021 - No unit price information within IDOT Summary of Awarded Contract Unit prices March 2021 to present. Prime 10% markup included.

8022 - No unit price information within IDOT Summary of Awarded Contract Unit prices March 2021 to present. Prime 10% markup included.

8023 - No unit price information within IDOT Summary of Awarded Contract Unit prices March 2021 to present. Prime 10% markup included.

E - Contract time adjustment:

0

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 0001 - STP-U-8477(615)--70-77, Roadway Items - Division 1									
0180	2435-0140196	EACH	\$17,000.000	1.000	\$17,000.00	-1.000	-\$17,000.00	0.000	\$0.00
MANHOLE, STORM SEWER, SW-401, 96 IN.									
			Funding Details						
77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615			1.000	\$17,000.00	-1.000	-\$17,000.00	0.000	\$0.00	
77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	
77-8477-615-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	
0380	2503-0114236	LF	\$170.000	144.000	\$24,480.00	-36.000	-\$6,120.00	108.000	\$18,360.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.									
			Funding Details						
77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615			144.000	\$24,480.00	-36.000	-\$6,120.00	108.000	\$18,360.00	
77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	
77-8477-615-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	
2 items			Totals		\$41,480.00	-\$23,120.00		\$18,360.00	

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 0001 - STP-U-8477(615)--70-77, Roadway Items - Division 1					
8021	2599-9999010	LS	1.000	\$47,700.800	\$47,700.80
('LUMP SUM' ITEM): Cast In Place SW-406					
Funding Details					
	77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615		1.000	\$47,700.800	\$47,700.80
8022	2599-9999010	LS	1.000	\$5,989.500	\$5,989.50
('LUMP SUM' ITEM): Tracer Wire Test Station					
Funding Details					
	77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615		1.000	\$5,989.500	\$5,989.50
8023	2599-9999010	LS	1.000	\$6,041.300	\$6,041.30
('LUMP SUM' ITEM): Traffic Signal Footing Adjustment					
Funding Details					
	77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615		1.000	\$6,041.300	\$6,041.30
3 items					Total: \$59,731.60

Funding Summary

Fund Package	Original Amount	Authorized Amount	Proposed Change	Revised Amount
77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615	\$5,625,602.05	\$5,807,542.02	\$36,611.60	\$5,844,153.62
77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	\$1,113,425.00	\$1,083,470.00	\$0.00	\$1,083,470.00
77-8477-615-CAT-3 NON-PARTICIPATING	\$0.00	\$0.00	\$0.00	\$0.00

Fund Package	Original Amount	Authorized Amount	Proposed Change	Revised Amount
3 fund packages	\$6,739,027.05	\$6,891,012.02	\$36,611.60	\$6,927,623.62

AGREED BY CONTRACTOR:

By: _____ Date: _____

Title: _____

RECOMMENDED BY ENGINEER:

By: _____ Date: _____

Title: _____

APPROVED BY WINDSOR HEIGHTS:

By: _____ Date: _____

Title: _____



**STAFF REPORT
CITY COUNCIL**

October 7, 2025

TO: CITY COUNCIL

FROM: Nate Weigl

SUBJECT: Approve 2023 Colby Park Pay App 13

GENERAL INFORMATION

This is releasing retainage for the project based on the amount proportional to items that have been accepted as final. Remaining retainage is proportional to the amount of work yet to be accepted as final, this is primarily replantings, a light pole and some minor electrical work.

ATTACHMENTS

1. Pay App # 13 Colby Park

Contractor's Application for Payment

Owner: CITY OF WINDSOR HEIGHTS, IOWA Engineer: BOLTON & MENK, INC. Contractor: CALIBER CONCRETE, LLC Project: 2023 COLBY PARK IMPROVEMENTS Contract: _____	Owner's Project No.: _____ Engineer's Project No.: OT6.128908 Agency's Project No.: _____																						
Application No.: 13 Application Date: 9/15/2025																							
Application Period: From 7/31/2025 To 8/31/2025																							
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 60%;">1. Original Contract Price</td><td style="width: 40%; text-align: right;">\$ 2,852,421.72</td></tr><tr><td>2. Net Change By Change Orders</td><td style="text-align: right;">\$ 469,570.30</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 3,321,992.02</td></tr><tr><td>4. Total Work Completed And Materials Stored To Date (Sum of Column H Unit Price Total and Column M Stored Materials)</td><td style="text-align: right;">\$ 3,274,246.02</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. 2.11% X \$ 3,274,246.02 Work Completed</td><td style="text-align: right;">\$ 69,086.59</td></tr><tr><td> b. 5% X \$ - Stored Materials</td><td style="text-align: right;">\$ -</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 69,086.59</td></tr><tr><td>6. Amount Eligible To Date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 3,205,159.43</td></tr><tr><td>7. Less Previous Payments</td><td style="text-align: right;">\$ 3,110,533.72</td></tr><tr><td>8. Amount Due This Application</td><td style="text-align: right;">\$ 94,625.71</td></tr></table>		1. Original Contract Price	\$ 2,852,421.72	2. Net Change By Change Orders	\$ 469,570.30	3. Current Contract Price (Line 1 + Line 2)	\$ 3,321,992.02	4. Total Work Completed And Materials Stored To Date (Sum of Column H Unit Price Total and Column M Stored Materials)	\$ 3,274,246.02	5. Retainage		a. 2.11% X \$ 3,274,246.02 Work Completed	\$ 69,086.59	b. 5% X \$ - Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 69,086.59	6. Amount Eligible To Date (Line 4 - Line 5.c)	\$ 3,205,159.43	7. Less Previous Payments	\$ 3,110,533.72	8. Amount Due This Application	\$ 94,625.71
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a. 2.11% X \$ 3,274,246.02 Work Completed	\$ 69,086.59																						
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7. Less Previous Payments	\$ 3,110,533.72																						
8. Amount Due This Application	\$ 94,625.71																						
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																							
Contractor: Caliber Concrete LLC Signature: <u>[Signature]</u> Date: 9.24.2025 Name: Michael Nolund Title: Controller																							
Recommended by Engineer: Bolton & Menk, Inc. 430 E GRAND, SUITE 101, DES MOINES, IA 50309 By: <u>[Signature]</u> Approved by Owner: Name: Nate Weigl Name: _____ Title: Landscape Architect Project Manager Title: _____ Date: September 11, 2025 Date: _____																							

Progress Estimate - Unit Price Work

Owner:	CITY OF WINDSOR HEIGHTS, IOWA	Owner's Project No.:	
Engineer:	BOLTON & MENK, INC.	Engineer's Project No.:	076.128908
Contractor:	CALIBER CONCRETE, LLC	Agency's Project No.:	
Project:	2023 COLBY PARK IMPROVEMENTS		
Contract:			

Contractor's Application for Payment

Application No.: 13			Application Period: From 07/31/25 to 08/31/25				Application Date: 9/15/2025				
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Item Quantity	Contract Information		Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		% of Value of Item (H / F)	Balance to Finish (F - H) (\$)
			Units	Unit Price (\$)		Quantity	Previous Estimate	Estimated Quantity Incorporated in	Value of Work Completed to Date (E X G)		
Original Contract											
1	CLEARING AND GRUBBING	1.00	LS		30,850.00	1.00	30,850.00	-	1.00	100%	-
2	TOPSOIL, COMPOST AMENDED	500.00	CY		42,500.00	500.00	42,500.00	-	500.00	100%	-
3	EXCAVATION, CLASS 10	2,500.00	CY		2,500.00	2,500.00	30,000.00	-	2,500.00	100%	-
4	SUBBASE, MODIFIED, BERM	255.00	TON		10,837.50	242.60	10,310.50	-	242.60	95%	527.00
5	LINEAR TRENCH DRAIN, 8 INCH	75.00	LF		150.00	75.00	11,250.00	-	75.00	100%	-
6	SUBDRAIN, SOLID WALL PVC, 4 INCH	50.00	LF		32.00	60.00	1,920.00	-	60.00	120%	(320.00)
7	BACKFLOW PREVENTER, SEWER, 4 INCH	1.00	EA		400.00	1.00	400.00	-	1.00	100%	-
8	SUBDRAIN, SOLID WALL PVC, 8 INCH	288.00	LF		65.00	287.00	18,655.00	-	287.00	100%	65.00
9	SUBDRAIN, HDPE, 8 INCH	85.00	LF		100.00	193.00	19,300.00	-	193.00	227%	(10,800.00)
10	SUBDRAIN CLEANOUT, 8 INCH, TYPE A-1	2.00	EA		1,500.00	1.00	1,500.00	-	1.00	50%	1,500.00
11	SUBDRAIN OUTLETS AND CONNECTIONS, 8 INCH, TYPE A-1	2.00	EA		2.00	-	-	-	-	-	1,000.00
12	WATER SERVICE	1.00	LS		8,000.00	1.00	8,000.00	-	1.00	100%	-
13	WATER SERVICE, WATER FOUNTAIN	1.00	LS		8,000.00	1.00	8,000.00	-	1.00	100%	-
14	VALVE, GATE, 4 INCH	1.00	EA		3,500.00	1.00	3,500.00	-	1.00	100%	-
15	BACKFLOW PREVENTER	1.00	EA		20,000.00	1.00	20,000.00	-	1.00	100%	-
16	METER PIT	1.00	EA		20,000.00	1.00	20,000.00	-	1.00	100%	-
17	PRESSURE REDUCING VALVE	1.00	EA		12,000.00	1.00	12,000.00	-	1.00	100%	-
18	FLUSHING DEVICE (BLOW OFF), 2 INCH	1.00	EA		2,000.00	1.00	2,000.00	-	1.00	100%	-
19	PREPARE EXCAVATION FOR TAPPING SLEEVE AND VALVE	1.00	EA		2,500.00	1.00	2,500.00	-	1.00	100%	-
20	TAP FEE	1.00	EA		12,000.00	1.00	12,000.00	-	1.00	100%	-
21	INTAKE, SW-512, 48 INCH	2.00	EA		4,500.00	2.00	9,000.00	-	2.00	100%	-
22	NYLOPLAST DRAIN BASIN, 18 INCH	3.00	EA		2,700.00	3.00	8,100.00	-	3.00	100%	-
23	EXTERNAL DROP CONNECTION	1.00	EA		7,000.00	1.00	7,000.00	-	1.00	100%	-
24	MANHOLE ADJUSTMENT, MINOR	1.00	EA		2,500.00	2.00	5,000.00	-	2.00	200%	(2,500.00)
25	MANHOLE ADJUSTMENT, MAJOR	2.00	EA		3,500.00	1.00	3,500.00	-	1.00	50%	3,500.00
26	MANHOLE ADJUSTMENT, MAJOR, WRA	1.00	EA		5,000.00	1.00	5,000.00	-	1.00	100%	-
27	REMOVE INTAKE	2.00	EA		750.00	2.00	1,500.00	-	2.00	100%	-
28	PAVEMENT, PCC, 7 INCH	345.00	SY		97.22	356.45	34,654.07	-	356.45	103%	(1,113.17)
29	PAVEMENT, PCC, 5 INCH, REINFORCED (SPLASHPAD)	258.00	SY		130.62	198.79	25,965.95	-	198.79	77%	7,734.01
30	PAVEMENT, PCC, 7 INCH, INTEGRAL COLOR	305.00	SY		130.12	298.00	38,775.76	-	298.00	98%	910.84
31	CURB AND GUTTER, 2 FT. 7 INCH	45.00	LF		51.60	54.00	2,786.40	-	54.00	120%	(464.40)
32	REMOVAL OF SIDEWALK	1,275.00	SY		11.00	1,278.00	14,058.00	-	1,278.00	100%	(33.00)
33	SIDEWALK, PCC, 5 INCH	2,410.00	SY		76.79	2,304.31	176,947.96	-	2,304.31	96%	8,115.94
34	SIDEWALK, PCC, 6 INCH	175.00	SY		82.26	306.46	25,209.40	-	306.46	175%	(10,813.90)
35	PAVEMENT REMOVAL	895.00	SY		11.00	1,007.30	11,080.30	-	1,007.30	113%	(1,235.30)
36	SALVAGE BRICK PAVERS	250.00	SY		30.00	7,500.00	7,500.00	-	7,500.00	100%	-

Progress Estimate - Unit Price Work

Owner:	CITY OF WINDSOR HEIGHTS, IOWA	Owner's Project No.:	
Engineer:	BOLTON & MENK, INC.	Engineer's Project No.:	OT6.128908
Contractor:	CALIBER CONCRETE, LLC	Agency's Project No.:	
Project:	2023 COLBY PARK IMPROVEMENTS		
Contract:			

Contractor's Application for Payment

Application No.: 13			Application Period:			From 07/31/25 to 08/31/25		Application Date: 9/15/2025			
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Item Quantity	Contract Information		Value of Bid Item (C X E) (\$)	Previous Estimate		Quantity This App	Work Completed		Balance to Finish (F - H) (\$)
		Units	Unit Price (\$)	Quantity Previous Estimate		Value Previous Estimate	Estimated Quantity Incorporated in		Value of Work Completed to Date (E X G)	% of Value of Item (H / F)	
37	CURB AND GUTTER REMOVAL	45.00	LF	9.00	405.00	54.00	486.00	-	54.00	486.00	(81.00)
38	PCC EDGE RESTRAINT, FLUSH, 2 FEET	210.00	LF	52.00	10,920.00	210.00	10,920.00	-	210.00	10,920.00	-
39	TEMPORARY TRAFFIC CONTROL	1.00	LS	1,000.00	1,000.00	1.00	1,000.00	-	1.00	1,000.00	-
40	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND	1.00	AC	15,000.00	15,000.00	0.13	1,950.00	-	0.13	1,950.00	-
41	SOD	250.00	SQ	100.00	25,000.00	362.20	36,220.00	-	362.20	36,220.00	13,050.00
42	DECIDUOUS SHRUBS	195.00	EA	77.50	15,112.50	195.00	15,112.50	-	195.00	15,112.50	-
43	ORNAMENTAL TREE	18.00	EA	346.50	6,237.00	18.00	6,237.00	-	18.00	6,237.00	-
44	PERENNIAL GROUND COVER (1 GAL)	891.00	EA	36.00	32,076.00	790.00	28,440.00	-	790.00	28,440.00	-
45	DECIDUOUS TREE	19.00	EA	517.50	9,832.50	19.00	9,832.50	-	19.00	9,832.50	-
46	EVERGREEN TREE	7.00	EA	440.50	3,083.50	7.00	3,083.50	-	7.00	3,083.50	-
47	SWPPP PREPARATION	1.00	LS	1,500.00	1,500.00	1.00	1,500.00	-	1.00	1,500.00	-
48	SWPPP MANAGEMENT	1.00	LS	7,800.00	7,800.00	1.00	7,800.00	-	1.00	7,800.00	-
49	FILTER SOCK, 8", INSTALL, MAINTAIN, AND REMOVE	5,000.00	LF	3.25	16,250.00	1,575.00	5,118.75	-	1,575.00	5,118.75	-
50	HANDRAIL, PAINTED	401.00	LF	110.00	44,110.00	401.00	44,110.00	-	401.00	44,110.00	-
51	MOBILIZATION	1.00	LS	110,000.00	110,000.00	1.00	110,000.00	-	1.00	110,000.00	-
52	CONCRETE WASHOUT	1.00	LS	1,500.00	1,500.00	1.00	1,500.00	-	1.00	1,500.00	-
53	TENNIS COURT PAVEMENT AND FENCE REMOVAL	1.00	LS	18,500.00	18,500.00	1.00	18,500.00	-	1.00	18,500.00	-
54	CONCRETE SURFACE STAIN	1,335.00	SF	10.00	13,350.00	1,335.00	13,350.00	-	1,335.00	13,350.00	-
55	NON-SKID RUBBERIZED COATING (SPLASHPAD)	1,945.00	SF	13.00	25,285.00	1,945.00	25,285.00	-	1,945.00	25,285.00	-
56	REINFORCED CAST-IN-PLACE CONCRETE RETAINING WALL	30.00	CY	1,250.00	37,500.00	30.00	37,500.00	-	30.00	37,500.00	-
57	REINFORCED CAST-IN-PLACE CONCRETE PIERS (LEAF SEAT	36.00	EA	300.00	10,800.00	36.00	10,800.00	-	36.00	10,800.00	-
58	REINFORCED CAST-IN-PLACE CONCRETE WALL (LEAF SEAT	785.00	CF	38.25	30,026.25	-	-	-	-	-	30,026.25
59	CONCRETE STEPPING PLANKS	7.00	EA	300.00	2,100.00	7.00	2,100.00	-	7.00	2,100.00	-
60	DRINKING FOUNTAIN	1.00	EA	10,000.00	10,000.00	1.00	10,000.00	-	1.00	10,000.00	-
61	SPLASH PAD EQUIPMENT & INSTALLATION	1.00	LS	250,000.00	250,000.00	1.00	250,000.00	-	1.00	250,000.00	-
62	SALVAGE & REINSTALL FURNISHINGS	1.00	LS	5,000.00	5,000.00	1.00	5,000.00	-	1.00	5,000.00	-
63	PLAYGROUND EQUIPMENT & INSTALLATION	1.00	LS	690,490.00	690,490.00	1.00	690,490.00	-	1.00	690,490.00	-
64	FALL ATTENUATION SURFACING, POUR-IN-PLACE	6,825.00	SF	37.09	253,139.25	6,825.00	253,139.25	-	6,825.00	253,139.25	-
65	FALL ATTENUATION SURFACING, SYNTHETIC TURF	2,000.00	SF	39.96	79,920.00	2,000.00	79,920.00	-	2,000.00	79,920.00	-
66	BIKE RACK	8.00	EA	800.00	6,400.00	8.00	6,400.00	-	8.00	6,400.00	-
67	BENCH (WOOD)	4.00	EA	2,446.00	9,784.00	4.00	9,784.00	-	4.00	9,784.00	-
68	STONE BLOCK BENCH	8.00	EA	1,512.50	12,100.00	8.00	12,100.00	-	8.00	12,100.00	-
69	ELECTRICAL IMPROVEMENTS, DEMO & SITE PREP	1.00	LS	9,000.00	9,000.00	1.00	9,000.00	-	1.00	9,000.00	-
70	ELECTRICAL IMPROVEMENTS, CIRCUITS	1.00	LS	55,880.00	55,880.00	1.00	55,880.00	-	1.00	55,880.00	-
71	ELECTRICAL IMPROVEMENTS, POLETOP LIGHTS	1.00	LS	112,000.00	112,000.00	1.00	112,000.00	-	1.00	112,000.00	-
72	ELECTRICAL IMPROVEMENTS, BOLLARDS	1.00	LS	47,000.00	47,000.00	1.00	47,000.00	-	1.00	47,000.00	-
73	ELECTRICAL IMPROVEMENTS, SALVAGE & RELOCATE B-CYCLE	1.00	LS	1,000.00	1,000.00	-	-	-	-	-	1,000.00

Progress Estimate - Unit Price Work

Owner:	CITY OF WINDSOR HEIGHTS, IOWA	Owner's Project No.:	
Engineer:	BOLTON & MENK, INC.	Engineer's Project No.:	OT6.128908
Contractor:	CALIBER CONCRETE, LLC	Agency's Project No.:	
Project:	2023 COLBY PARK IMPROVEMENTS		
Contract:			

Contractor's Application for Payment

Application No.:		13		Application Period:		From		07/31/25		to		08/31/25		Application Date:				9/15/2025					
A		B		C		D		E		F		F1		F2		G		H		I		J	
Bid Item No.	Description	Item Quantity	Contract Information		Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Quantity This App	Estimated Quantity Incorporated in	Work Completed Value of Work Completed to Date (E X G)	% of Value of Item (H / F)	Balance to Finish (F - H) (\$)											
			Units	Unit Price (\$)																			
A1	PAVEMENT, PCC, 7 INCH	227.00	SY	87.98	19,971.46	227.00	19,971.46	-	227.00	19,971.46	100%	-											
A2	CURB AND GUTTER, 2 FT, 7 INCH	64.00	LF	51.60	3,302.40	64.00	3,302.40	-	64.00	3,302.40	100%	-											
A3	PAVEMENT REMOVAL	155.00	SY	11.00	1,705.00	155.00	1,705.00	-	155.00	1,705.00	100%	-											
A4	CURB AND GUTTER REMOVAL	64.00	LF	9.00	576.00	80.50	724.50	-	80.50	724.50	126%	(148.50)											
B1	SPLASH PAD OVERHEAD STRUCTURES	3.00	EA	39,424.00	118,272.00	3.00	118,272.00	-	3.00	118,272.00	100%	-											
C1	C&T STONE CUSTOM WALLS (LEAF SEAT WALLS)	599.00	CF	78.50	47,021.50	599.00	47,021.50	-	599.00	47,021.50	100%	-											
D1	IRRIGATION MODIFY AND EXTEND	1.00	LS	51,112.00	51,112.00	1.00	51,112.00	-	1.00	51,112.00	100%	-											
E1	CHAIN LINK FENCE, GALVANIZED, 6'	87.00	LF	52.00	4,524.00	-	-	-	-	-	-	4,524.00											
Original Contract Totals					\$	2,852,421.72	\$	2,804,430.70	\$	2,804,430.70	98.0%	\$	47,991.02										

Change Orders												
CO1	CLEARING AND GRUBBING, TREE STUMP	1.00	LS	500.00	500.00	1.00	500.00	-	1.00	500.00	100%	-
CO2	CLEARING AND GRUBBING, TREES	1.00	LS	500.00	500.00	1.00	500.00	-	1.00	500.00	100%	-
1	CLEARING AND GRUBBING	1.00	LS	4,500.00	4,500.00	1.00	4,500.00	-	1.00	4,500.00	100%	-
2	TOPSOIL, COMPOST AMENDED	35.00	CY	90.00	3,150.00	35.00	3,150.00	-	35.00	3,150.00	100%	-
3	EXCAVATION, CLASS 10	50.00	CY	50.00	2,500.00	50.00	2,500.00	-	50.00	2,500.00	100%	-
28	PAVEMENT, PCC, 7 INCH	435.00	SY	109.86	47,789.10	426.90	46,899.23	-	426.90	46,899.23	98%	889.87
30	PAVEMENT, PCC, 7 INCH, COLORED	455.00	SY	141.11	64,205.05	447.37	63,128.38	-	447.37	63,128.38	98%	1,076.67
31	CURB AND GUTTER, 2 FT, 7 INCH	285.00	LF	51.60	14,706.00	276.00	14,241.60	-	276.00	14,241.60	97%	464.40
32	REMOVAL OF SIDEWALK	715.00	SY	11.00	7,865.00	715.00	7,865.00	-	715.00	7,865.00	100%	-
33	SIDEWALK, PCC, 5 INCH	250.00	SY	76.79	19,197.50	265.80	20,410.78	-	265.80	20,410.78	106%	(1,213.28)
34	SIDEWALK, PCC, 6 INCH	(93.00)	SY	82.26	(7,650.18)	-	-	-	-	-	-	(7,650.18)
37	CURB AND GUTTER REMOVAL	313.00	LF	9.00	2,817.00	313.00	2,817.00	-	313.00	2,817.00	100%	-
39	TEMPORARY TRAFFIC CONTROL	1.00	LS	6,400.00	6,400.00	1.00	6,400.00	-	1.00	6,400.00	100%	-
41	SOD	35.00	SQ	90.00	3,150.00	-	-	-	-	-	-	3,150.00
42	DECIDUOUS SHRUBS	47.00	EA	77.50	3,642.50	47.00	3,642.50	-	47.00	3,642.50	100%	-
43	ORNAMENTAL TREE	(2.00)	EA	346.50	(693.00)	-	-	-	-	-	-	(693.00)
44	PERENNIAL GROUND COVER (1 GAL)	(12.00)	EA	36.00	(432.00)	-	-	-	-	-	-	(432.00)
45	DECIDUOUS TREE	11.00	EA	517.50	5,692.50	11.00	5,692.50	-	11.00	5,692.50	100%	-
46	EVERGREEN TREE	1.00	EA	440.50	440.50	1.00	440.50	-	1.00	440.50	100%	-
47	SWPPP PREPARATION	1.00	LS	500.00	500.00	1.00	500.00	-	1.00	500.00	100%	-
49	FILTER SOCK, 8"	600.00	LF	3.25	1,950.00	550.00	1,787.50	-	550.00	1,787.50	97%	162.50
51	MOBILIZATION	1.00	LS	8,623.00	8,623.00	1.00	8,623.00	-	1.00	8,623.00	100%	-
54	CONCRETE SURFACE STAIN	90.00	SF	10.00	900.00	90.00	900.00	-	90.00	900.00	100%	-
76	PAVEMENT MARKINGS REMOVED	2.00	STA	2,000.00	4,000.00	-	-	-	-	-	-	4,000.00
79	CONCRETE PLANTER CURB	295.00	LF	52.12	15,375.40	295.00	15,375.40	-	295.00	15,375.40	100%	-

Unit Price

EJCDC C-620 Contractor's Application for Payment

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WINDSOR HEIGHTS, IOWA		Owner's Project No.:										
Engineer: BOLTON & MENK, INC.		Engineer's Project No.:										
Contractor: CALIBER CONCRETE, LLC		Agency's Project No.:										
Project: 2023 COLBY PARK IMPROVEMENTS												
Contract:												
Application No.: 13		Application Date: 9/15/2025										
Application Period: From 07/31/25 to 08/31/25												
A	B	C	D	E	F	F1	F2	G	H	I	J	
Bid Item No.	Description	Item Quantity	Contract Information		Value of Bid Item (C X E) (\$)	Previous Estimate		Estimated Quantity Incorporated in	Value of Work Completed to Date (E X G)	% of Value of Item (H / F)	Balance to Finish (F - H) (\$)	
			Units	Unit Price (\$)		Quantity Previous Estimate	Value Previous Estimate					
80	ELECTRICAL IMPROVEMENTS	1.00	LS	102,055.00	102,055.00	1.00	102,055.00	1.00	102,055.00	100%	-	
81	TURF MOUND PLAYGROUND EQUIPMENT MODIFICATIONS	1.00	LS	1,375.00	1,375.00	1.00	1,375.00	1.00	1,375.00	100%	-	
82	IRRIGATION QUICK CONNECT	1.00	LS	1,100.00	1,100.00	1.00	1,100.00	1.00	1,100.00	100%	-	
83	LOWERING ELECTRICAL CONDUIT	1.00	LS	1,425.26	1,425.26	1.00	1,425.26	1.00	1,425.26	100%	-	
84	FOOD TRUCK ELECTRICAL IMPROVEMENTS	1.00	LS	41,227.78	41,227.78	1.00	41,227.78	1.00	41,227.78	100%	-	
85	FOOD TRUCK CATENARY POLES	1.00	LS	40,341.38	40,341.38	1.00	40,341.38	1.00	40,341.38	100%	-	
86	SURFACE MOUNTED RAIL	4.00	EA	3,540.00	14,160.00	4.00	14,160.00	4.00	14,160.00	100%	-	
87	SURFACE MOUNTED PICNIC TABLE, TYPE 1 (RIGHT TRIPLE)	4.00	EA	3,540.00	14,160.00	4.00	14,160.00	4.00	14,160.00	100%	-	
88	SURFACE MOUNTED PICNIC TABLE, TYPE 1 (TRIPLE)	4.00	EA	3,542.11	14,168.44	4.00	14,168.44	4.00	14,168.44	100%	-	
89	IRRIGATION ADJUSTMENT	1.00	LS	2,102.26	2,102.26	1.00	2,102.26	1.00	2,102.26	100%	-	
90	ELECTRICAL ADJUSTMENT	1.00	LS	443.81	443.81	1.00	443.81	1.00	443.81	100%	-	
91	CEC RESEALING	1.00	LS	27,383.00	27,383.00	1.00	27,383.00	1.00	27,383.00	100%	-	
Change Order Totals						\$	469,815.33		\$	469,815.32	100%	\$ (245.02)
Original Contract and Change Orders												
Project Totals						\$	3,274,246.03		\$	3,274,246.02	98.6%	\$ 47,746.00

Unit Price

EJDC C-620 Contractor's Application for Payment
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STAFF REPORT
CITY COUNCIL
October 7, 2025

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Approve University Avenue Maintenance Project Pay Request 1

GENERAL INFORMATION

ATTACHMENTS

1. LTR-University-Pay App 1
2. Pay App No. 1



**BOLTON
& MENK**

Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

October 2, 2025

Mr. Adam Plagge
City Administrator
City of Windsor Heights, Iowa

RE: University Avenue Maintenance Project
Pay Request 1

Dear Mr. Plagge:

Submitted for your approval is Pay Request 1 for the above-mentioned project. Pay request is for a total payment of \$158,778.33. The total payments to date: \$158,778.33. Please see enclosure for a full summary of the items completed that are included in this payment.

Bolton & Menk, Inc., recommends the approval of Pay Request 1. Upon approval, please sign 3 copies in the space provided. Return one executed copy of the pay request to our office and one executed copy of the pay request to Quality Striping, Inc. with payment.

Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, PE
Municipal Assistant Practice Leader, Principal

Enclosure

Contractor's Application for Payment

Owner: <u>City of Windsor Heights</u> Engineer: <u>Bolton & Menk, Inc.</u> Contractor: <u>Quality Striping, Inc.</u> Project: <u>University Avenue Maintenance Project</u> Contract: _____	Owner's Project No.: _____ Engineer's Project No.: <u>A13.113231</u> Agency's Project No.: _____																																	
Application No.: <u>1</u> Application Date: <u>10/1/2025</u> Application Period: From <u>9/1/2025</u> To <u>10/1/2025</u>																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">163,289.00</td> </tr> <tr> <td>2. Net Change By Change Orders</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">163,289.00</td> </tr> <tr> <td>4. Total Work Completed And Materials Stored To Date (Sum of Column H Unit Price Total and Column M Stored Materials)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">163,689.00</td> </tr> <tr> <td>5. Retainage</td> <td></td> <td></td> </tr> <tr> <td> a. <u>3%</u> X <u>\$ 163,689.00</u> Work Completed</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">4,910.67</td> </tr> <tr> <td> b. <u>5%</u> X <u>\$ -</u> Stored Materials</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">4,910.67</td> </tr> <tr> <td>6. Amount Eligible To Date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">158,778.33</td> </tr> <tr> <td>7. Less Previous Payments</td> <td></td> <td></td> </tr> <tr> <td>8. Amount Due This Application</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">158,778.33</td> </tr> </table>		1. Original Contract Price	\$	163,289.00	2. Net Change By Change Orders	\$	-	3. Current Contract Price (Line 1 + Line 2)	\$	163,289.00	4. Total Work Completed And Materials Stored To Date (Sum of Column H Unit Price Total and Column M Stored Materials)	\$	163,689.00	5. Retainage			a. <u>3%</u> X <u>\$ 163,689.00</u> Work Completed	\$	4,910.67	b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$	-	c. Total Retainage (Line 5.a + Line 5.b)	\$	4,910.67	6. Amount Eligible To Date (Line 4 - Line 5.c)	\$	158,778.33	7. Less Previous Payments			8. Amount Due This Application	\$	158,778.33
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b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$	-																																
c. Total Retainage (Line 5.a + Line 5.b)	\$	4,910.67																																
6. Amount Eligible To Date (Line 4 - Line 5.c)	\$	158,778.33																																
7. Less Previous Payments																																		
8. Amount Due This Application	\$	158,778.33																																
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																																		
Contractor: _____ Signature: _____ Date: _____ Name: _____ Title: _____																																		
Recommended by Engineer: Bolton & Menk, Inc. 430 E Grand Ave, Suite 101, Des Moines, IA 50309 By: _____ By: _____ Name: <u>Justin Ernst</u> Name: _____ Title: <u>Project Manager</u> Title: _____ Date: _____ Date: _____																																		

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Windsor Heights	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	A13.113231
Contractor:	Quality Striping,	Agency's Project No.:	
Project:	University Avenue Maintenance Project		
Contract:			

Application No.:		1		Application Period:		From		09/01/25		to		10/01/25		Application Date:		10/1/2025	
A	B			C	D	E	F	F1	F2	G	H	I	J				
Bid Item No.	Description			Contract Information				Previous Estimate		Work Completed		% of Value of Item (H / F) (%)	Balance to Finish (F - H) (\$)				
				Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
Original Contract																	
1	ASHPALT REJUVENATOR			12,100.00	SY	2.05	24,805.00		-	12,100.00	24,805.00	100%	-				
2	PAINTED PAVEMENT MARKINGS, DURABLE			264.00	STA	130.00	34,320.00		-	264.00	34,320.00	100%	-				
3	PAINTED SYMBOLS AND LEGENDS, DURABLE			58.00	EA	200.00	11,600.00		-	59.00	11,800.00	102%	(200.00)				
4	GROOVES CUT FOR PAVEMENT MARKINGS			264.00	STA	86.00	22,704.00		-	264.00	22,704.00	100%	-				
5	GROOVES CUT FOR SYMBOLS AND LEGENDS			58.00	EA	200.00	11,600.00		-	59.00	11,800.00	102%	(200.00)				
6	TEMPORARY TRAFFIC CONTROL			1.00	LS	37,500.00	37,500.00		-	1.00	37,500.00	100%	-				
7	MOBILIZATION			1.00	LS	20,760.00	20,760.00		-	1.00	20,760.00	100%	-				
Original Contract Totals							\$ 163,289.00		\$ -		\$ 163,689.00		\$ (400.00)				
Change Order Totals							\$ -				\$ -		\$ -				
Original Contract and Change Orders																	
Project Totals							\$ 163,289.00				\$ 163,689.00		\$ (400.00)				



**STAFF REPORT
CITY COUNCIL**

October 7, 2025

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Approve Wilshire Blvd Storm Sewer Change Order 2

GENERAL INFORMATION

The existing storm sewer intake at Elmcrest & 65th is failing and creating a sinkhole within the street. This issue needs to be addressed prior to winter. Adding this to the existing Wilshire storm sewer project is the most cost effective option based on pricing received for a replacement nyloplast structure that could be installed by public works. Staff recommends approval of this change order as best and most expedient option to complete the project.





ATTACHMENTS

1. LTR-Wilshire-CO 002
2. Change_Order_Details_Wilshire_Boulevard_Storm_Sewer_-_24X.135937.000



**BOLTON
& MENK**

Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 30, 2025

Mr. Adam Plagge
City Administrator
City of Windsor Heights, Iowa

RE: Wilshire Blvd Storm Sewer
Change Order 2

Dear Mr. Plagge

Submitted for your approval is Change Order 2 for the above-mentioned project. Change Order 2 includes the removal of existing intakes and the installation of new at the intersection of 65th Street and Elmcrest Drive. The approved contract value of \$122,139.10 will be increased by \$25,500 for a revised contract value of \$147,639.10. Please see Change Order 2 for a full summary of the change items.

Bolton & Menk, Inc. recommends the approval of Change Order 2. Upon approval of Change Order 2, please sign 3 copies in the space provided. Return one executed copy of the change order to our office and one executed copy of the change order to Jet Drain.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, P.E.
Municipal Assistant Practice Leader | Principal

Enclosure



City of Windsor Heights - Iowa

Change Order Details

Wilshire Boulevard Storm Sewer - 24X.135937.000

Description	Storm sewer including storm sewer abandonment and removal, pipe and intake installation, PCC pavement, and sodding.
Prime Contractor	JET DRAIN
Change Order	2
Status	Draft
Date Created	09/30/2025
Type	Non-Significant - Non-Participating
Change Order Description	Remove and replace intakes at 65th Street and Elmcrest Drive.
Awarded Project Amount	\$95,629.10
Authorized Project Amount	\$122,139.10
Change Order Amount	\$25,500.00
Revised Project Amount	\$147,639.10

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
8004	2435-0250500	EACH	2.000	\$7,500.000	\$15,000.00
INTAKE, SW-505					
8010	2503-0110015	LF	25.000	\$125.000	\$3,125.00

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
STORM SEWER GRAVITY MAIN, TRENCHED, 15 IN.					
8020	2510-6750600	EACH	2.000	\$1,000.000	\$2,000.00
REMOVAL OF INTAKES AND UTILITY ACCESSES					
8030	2503-0200036	LF	25.000	\$15.000	\$375.00
REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.					
8040	2533-4980005	LS	1.000	\$5,000.000	\$5,000.00
MOBILIZATION					
5 items					Total: \$25,500.00

AGREED BY CONTRACTOR:

By: _____ Date: _____

RECOMMENDED BY ENGINEER:

By: _____ Date: _____

APPROVED BY WINDSOR HEIGHTS CITY COUNCIL:

By: _____ Date: _____



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Approve Resolution No. 2025-74 - A Resolution Approving an Urban Revitalization Tax Abatement Application for 1148 63rd Street

GENERAL INFORMATION

Nick Jensen an owner of 1148 63rd St. (The Windsor Apartments) has completed the attached Urban Revitalization multi-family residential tax abatement application. The permitted property improvements include construction of a new apartment complex, parking lot and storm water management system. The property is within the Windsor Heights Urban Revitalization area, which covers the entire city, and is eligible to receive an exemption from taxation on the actual value added by improvements as follows:

1. Year One through five 100%,
2. Years six through seven 75% abatement.

School levies are not abated in accordance with state law.

The Windsor Apartment Complex has provided documentation that punch list items for the project have been completed per site plan requirements and the stormwater system has been verified as completed to specifications. With the exception of a couple minor outstanding issues, the project is complete.

Administration recommends approval.

Excerpt from the City's [Urban Revitalization Ordinance](#):

APPROVAL OF APPLICATIONS

The City Council shall approve all applications submitted for completed projects if:

1. The project, as determined by the City Council, is in conformance with this plan;
2. The project is located within the Revitalization Area; and,

3. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area.

ATTACHMENTS

1. Resolution No. 2025-74 A Resolution Approve a Tax Abatement Application for 1148 63rd St
2. Online Form Submittal_ Application for Tax Abatement

Resolution No. 2025-74

A RESOLUTION APPROVING AN URBAN REVITALIZATION TAX ABATEMENT APPLICATION FOR 1148 63RD STREET (THE WINDSOR APARTMENTS)

WHEREAS, Nick Jensen, as owner of 1148 63rd Street (The Windsor Apartments), has submitted an Urban Revitalization multi-family residential tax abatement application pursuant to the City of Windsor Heights Urban Revitalization Ordinance; and

WHEREAS, the permitted property improvements include the construction of a new apartment complex, parking lot, and stormwater management system; and

WHEREAS, the subject property lies within the designated Windsor Heights Urban Revitalization Area, which encompasses the entire city and qualifies for exemption from taxation on the actual value added by improvements under the following schedule:

- Years one through five: 100% abatement
- Years six through seven: 75% abatement

WHEREAS, in accordance with state law, school levies are not subject to abatement; and

WHEREAS, documentation has been provided verifying that all punch list items required by the approved site plan have been completed, and the stormwater system has been inspected and found in compliance with specifications; and

WHEREAS, with the exception of a few minor outstanding items, the project is substantially complete; and

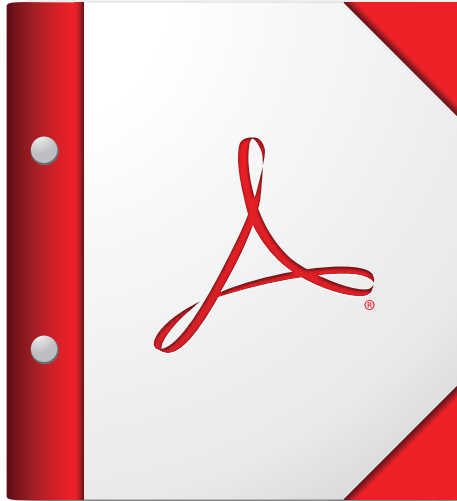
WHEREAS, the Windsor Heights City Council finds that the application meets the conditions of the City's Urban Revitalization Ordinance, including:

1. The project is in conformance with the Urban Revitalization Plan;
2. The project is located within the Revitalization Area; and
3. The improvements were made during the time period in which the Revitalization Area was designated by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the Urban Revitalization Tax Abatement Application submitted by Nick Jensen for the property located at 1148 63rd Street is hereby APPROVED in accordance with the City's Urban Revitalization Ordinance.

Mike Jones, Mayor

Adam Strait, City Clerk



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**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL
FROM: Mike Jones, Mayor

SUBJECT: Approve Arbor Day Proclamation

GENERAL INFORMATION

A 2026 Arbor Day Proclamation is needed for Windsor Heights to be declared a Tree City during the current application period.

ATTACHMENTS

1. Proclamation - Arbor Day April 2026



City of Windsor Heights

ARBOR DAY PROCLAMATION

- WHEREAS, Arbor Day was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS, Arbor Day is now observed throughout the nation and the world; and
- WHEREAS, Arbor Day in Iowa is observed on the last Friday in April, which is April 24, 2025 and the State Tree is the Bur Oak; and
- WHEREAS, Trees can reduce the erosion of our precious topsoil, by wind and water, cut heating and cooling costs, moderated the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- WHEREAS, Trees are a renewable resource giving paper, wood, firewood, and other products; and
- WHEREAS, Trees in our City increase property value, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS, Trees are a source of joy and spiritual renewal; and
- WHEREAS, The City of Windsor Heights planted 34 trees in 2024-2025 fiscal year, nurtured and maintained numerous trees over the past year and encourages residents to plant trees through a tiny tree giveaway program and Right of Way Tree planting program; and

NOW, THEREFORE, I Mike Jones, Mayor of the City of Windsor Heights, do hereby proclaim ARBOR DAY in the City of Windsor Heights and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program; and promote the well-being of present and future generations.

FURTHER, I Mike Jones, designate April as Tree Month and the City of Windsor Heights shall celebrate Arbor Day and Earth Day April 25th, 2026 through a tiny tree giveaway, stream cleanup efforts and other activities.

Mike Jones, Mayor



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Approve Down Syndrome Acceptance Month Proclamation

GENERAL INFORMATION

ATTACHMENTS

1. Down Syndrome Acceptance Month



City of Windsor Heights

DOWN SYNDROME ACCEPTANCE MONTH PROCLAMATION

Whereas, Down Syndrome is the most common genetic condition affecting six thousand babies born with Down Syndrome every year; and

Whereas, Since 2010, Gigi's Playhouse Des Moines has welcomed any individual of any ability to access their therapeutic and educational based programs at no cost to families; and

Whereas, There has been an unprecedented growth at Gigi's Playhouse as they continue to serve an ever increasing number of families across the Metro and Iowa; and

Whereas, Our community must continue to make it a priority to get involved with local groups like Gigi's Playhouse as we work beyond Down Syndrome Awareness to Down Syndrome Acceptance; and

Whereas, Every October has been "Down Syndrome Awareness Month"; and

Whereas, Awareness is simply acknowledging a challenge, but acceptance recognizes that human beings are much more than any challenge and are all equal in value; and

Whereas, It is the goal and mission of Gigi's Playhouse to change October to "Down Syndrome Acceptance Month" to promote acceptance of all who are different.

Now, therefore, I, Michael Jones, Mayor of Windsor Heights, do hereby recognize the month of October, 2025 as

Down Syndrome Acceptance Month

in Windsor Heights, and encourage citizens to engage in community events across the Des Moines Metro surrounding this important observance.

Signed and sealed this 7TH day of October 2025.

Mike Jones
Mayor of Windsor Heights



WINDSOR
HEIGHTS
the heart of it all

DEPARTMENT OF PUBLIC WORKS
1145 66TH Street, Suite 1
Windsor Heights, IA 50324

**STAFF REPORT
CITY COUNCIL**

October 7, 2025

TO: CITY COUNCIL

FROM: ANDY LARSON, PUBLIC WORKS DIRECTOR

SUBJECT: CENTRAL IOWA SALT GROUP ROAD SALT PURCHASE

General Information:

As part of winter operations for the Public Works Department, the purchase and inventory of stockpiled rock salt is vital to the preparation and response to snow and ice events. The City of Windsor Heights is part of the 29 agency Central Iowa Salt Group (CSIG) and administered by the City of West Des Moines. The CSIG tabulated bids on April 16th, 2025, which included 300 tons of salt requested by City of Windsor Heights Public Works Department. The RFB was sent to 5 companies, of which only two companies submitted pricing.

The apparent low bid for the 300 ton of salt for this winter season came from Central Salt out of Kansas in the amount of \$72.10/ton. Pricing includes the delivery of salt to our facility.

Action:

It is the recommendation of the Public Works Director to accept the pricing secured by the CSIG and proceed with the purchase of the 300 tons of rock salt to be used in our winter operations. Total cost of the purchase is \$21,630.00 and will be paid for out of expense account 110-250-6507 Snow Operating Supplies. This account has a budget of \$55,000.00 for FY26.

Enclosed:

CSIG Bid Tabulation

2025-2026 Granular Delcer Bid for Ice Control
CENTRAL IOWA SALT GROUP (CISG)
Administered by the City of West Des Moines

Entity	Bid Option 1 Post-Season Regular Estimated Tonnage	Bid Option 1: Post-Season Regular Cost / Ton		Bid Option 1 Post-Season & Pre Treated Regular Estimated Tonnage	Bid Option 1: Post-Season & Pre-Treated		Bid Option 2 Pre-Season Regular Estimated Tonnage	Bid Option 2: Pre-Season Regular Cost / Ton		Bid Option 2 Pre-Season & Pre-Treated Estimated Tonnage	Bid Option 2: Pre-Season & Pre-Treated Cost / Ton		Bid Option 3 - Metro Shed Pre- Season	AGENCY TOTALS
		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt	Est. Tonnage	
City of Adel 1600 Old Portland Rd. Adel, IA 50003				200	\$84.60	\$95.83								200
City of Ankeny Public Works Department 211 SE Lorenz Dr. Ankeny, Iowa 50021	500	\$72.77	\$77.85				1,300	\$69.77	\$68.25					1,800
City of Bondurant 306 1st Street Bondurant, IA 50035										250	\$88.17	\$88.02		250
City of Carlisle 195 N. 1st Street Carlisle, Iowa 50047							200	\$74.25	\$68.10					200
City of Clive Public Works Department 2123 NW 111th Street Clive, Iowa 50325										600	\$85.97	\$86.03	80	680
City of Des Moines 903 SE 22nd Ststreet Des Moines, Iowa 50309							10,000	\$66.97	\$66.25					10,000
City of Grimes 1700 SE Destination Drive Grimes, Iowa 50111													200	200
City of Indianola Public Works Department 706 N. 6th Street Indianola, Iowa 50125	300	\$76.20	\$76.95											300
City of Johnston Public Works Department 6400 NW Beaver Drive Johnston, Iowa 50131							450	\$69.00	\$69.43					450
City of Knoxville Public Works Department 309 W Reno Street Knoxville, Iowa 50138	200	\$74.00	\$78.54											200
City of Mitchellville <i>(Opting out for 25-26)</i> 201 Cotton Ave. Mitchellville, IA 50169														0
City of Newton Public Works Department 1700 N. 4th Avenue West Newton, Iowa 50208-1926							800	\$71.00	\$72.10					800

2025-2026 Granular Delcer Bid for Ice Control
CENTRAL IOWA SALT GROUP (CISG)
Administered by the City of West Des Moines

Entity	Bid Option 1 Post-Season Regular Estimated Tonnage	Bid Option 1: Post-Season Regular Cost / Ton		Bid Option 1 Post-Season & Pre Treated Regular Estimated Tonnage	Bid Option 1: Post-Season & Pre-Treated		Bid Option 2 Pre-Season Regular Estimated Tonnage	Bid Option 2: Pre-Season Regular Cost / Ton		Bid Option 2 Pre-Season & Pre-Treated Estimated Tonnage	Bid Option 2: Pre-Season & Pre-Treated Cost / Ton		Bid Option 3 - Metro Shed Pre- Season	AGENCY TOTALS
		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt	Est. Tonnage	
City of Norwalk 2626 North Avenue Norwalk, Iowa 50021	1,000	\$74.92	\$76.98											1,000
City of Pella Public Works Department 100 Truman Road Pella, Iowa 50219	200	\$79.09	\$78.58											200
City of Perry W 3rd & Center Street Perry, Iowa 50220										250	\$83.25	\$89.64		250
City of Pleasant Hill 5440 Vandalia Drive Pleasant Hill, Iowa 50327							650	\$74.83	\$70.54					650
City of Pleasantville <i>(Opting out for 25-26)</i> 108 W. Jackson Street Pleasantville, Iowa 50225														0
City of Polk City <i>(Opting out for 25-26)</i> Public Works Department 301 East Northside Drive Polk City, Iowa 50226														0
City of Urbandale Public Works Department 9401 Hickman Road Urbandale, Iowa 50322										1,000	\$83.25	\$83.94		1,000
City of Waukee Public Works Department 805 University Avenue Waukee, Iowa 50263										850	\$85.84	\$90.54		850
City of West Des Moines Public Services Department 8850 Grand Avenue West Des Moines, Iowa 50266							1,500	\$69.00	\$68.01					1,500
City of Windsor Heights Public Works Department 6800 School Street Windsor Heights, Iowa 50324							300	\$72.67	\$72.10					300
City of Winterset 1110 N. 4th Street Winterset, Iowa 50273							75	\$77.67	\$75.95					75
City of Woodward 105 E. 2nd St. Woodward, IA 50276	150	\$77.24	\$76.96											150

2025-2026 Granular Delcer Bid for Ice Control
CENTRAL IOWA SALT GROUP (CISG)
Administered by the City of West Des Moines

Entity	Bid Option 1 Post-Season Regular Estimated Tonnage	Bid Option 1: Post-Season Regular Cost / Ton		Bid Option 1 Post-Season & Pre Treated Regular Estimated Tonnage	Bid Option 1: Post-Season & Pre-Treated		Bid Option 2 Pre-Season Regular Estimated Tonnage	Bid Option 2: Pre-Season Regular Cost / Ton		Bid Option 2 Pre-Season & Pre-Treated Estimated Tonnage	Bid Option 2: Pre-Season & Pre-Treated Cost / Ton		Bid Option 3 - Metro Shed Pre- Season	AGENCY TOTALS
		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt		Hutchinson	Central Salt	Est. Tonnage	
Dallas County Engineers Office 2340 250th Street Adel, Iowa 50003													800	800
Madison County 1105 E Court Avenue Winterset, Iowa 50273	300	\$76.67	\$77.87				100	\$74.67	\$75.86					400
Marion County Engineers Office 1805 Old Hwy 92 Knoxville, Iowa 50138	1,200	\$77.19	\$78.23				325	\$75.69	\$69.87					1525
Warren County Engineers Office (Opting out for 25-26) 704 N. 6th St. Indianola, Iowa 50125														0
Waukee Community School District 560 SE University Avenue Waukee, IA 50263													1000	1,000
TOTAL ESTIMATED TONNAGES	3,850			200			15,700			2,950			2,080	

- 1. Cargill - No Bid
- 2. Compass Minerals - No Bid
- 3. Skyline - Non-Responsive

TOTAL ESTIMATED TONNAGE (Bid Options 1, 2, & 3):	24,780
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Bid Option 3 - Metro Salt Storage Facility Estimated Tonnage: 2,080
--

Bid Option 3 Cost Per Ton	
Hutchinson	Central Salt
\$69.31	\$76.34


Gary Rank, Public Services Director
City of West Des Moines, Administrator for the Central Iowa Salt Group (CISG)

04/17/25
Date



**STAFF REPORT
CITY COUNCIL**

October 7, 2025

TO: CITY COUNCIL

FROM: ANDY LARSON, PUBLIC WORKS DIRECTOR

SUBJECT: ERP - PUBLIC WORKS SHOP FLOOR REPAIR

General Information:

Public Works Staff has sought 3 quotations for the repair of the maintenance facility floor located at 6800 School Street. The floor is original to the building and is showing signs of distress due to its age and five decades of use. To preserve the integrity of the facility, substantial repairs to the facility are necessary for the continued longevity of the floor. Staff has budgeted for the repairs to the floor in FY26's ERP Program in the amount of \$65,000.00.

The scope of the project entails the repair of all overhead door locations, repairs to the distress cracks and spalled out areas, and the installation of a non-slip protective coating and sealer across the entirety of the floor. The protective coating shall be able to withstand a harsh and potential corrosive environment as well as heavy truck and equipment traffic.

Of the solicited quotations, only one came back covering all specifications of the project and still under budget. A second quote provided would only address the repair of minor defects and not the areas at the overhead doors. A third company declined to provide any estimate due to the size of the project.

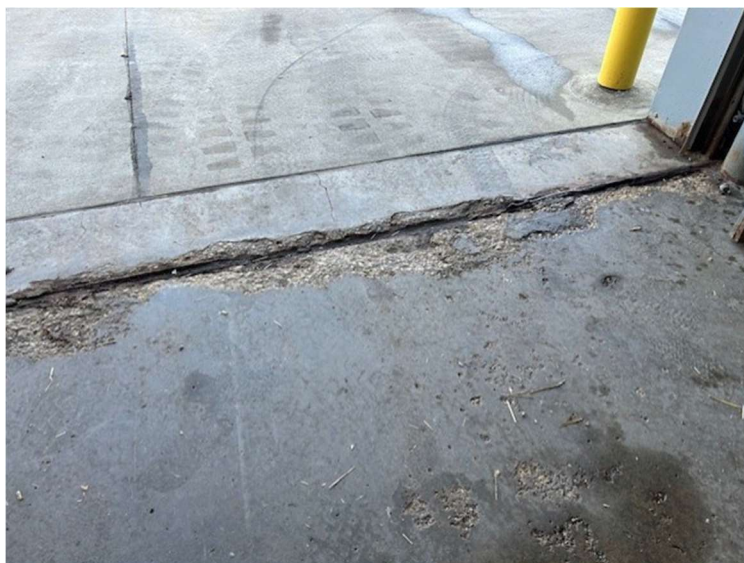
Action:

It is the recommendation of the Public Works Director to accept and proceed with Diamond Flooring for the repair to the shop floor of the Public Works Facility in the amount of \$64,572.00. This will be paid for out the Public Works ERP Program which has budgeted \$65,000.00 for the project.

Enclosed:

Photos of the Current State of the Floor
Diamond Flooring Estimate
515 Concrete Floor Polishing

Photos of Current Public Works Shop Floor





Diamond Flooring

Aldin Omerasevic

420 NW 65th Ln. Des Moines, IA 50313

5157708433

<https://www.diamondflooringdsm.com>

diamond.flooring21@gmail.com

ESTIMATE

EST917

DATE

Sep 4, 2025

TOTAL

USD \$64,572.00

TO

City of Windsor Heights Attn: Andy Larson

alarson@windsorheights.org

DESCRIPTION	RATE	QTY	AMOUNT
1st & 2nd Shop Coating 7,259 sq. ft Double Broadcast - Full Quartz System Full Highware System	\$58,072.00	1	\$58,072.00
Concrete Tear out/Replacement Tear and Replace 5 Garage Approaches	\$6,500.00	1	\$6,500.00
TOTAL			USD \$64,572.00

All Deposits are 50% and required to be paid before installation begins.

Payment can be made via Cash or Check. If wanting to pay with a Credit Card, a 3.5% fee is added to your purchase.

Checks can be made to Diamond Flooring

Please notify us if you would like to pay via card - 515-770-8433

515 Concrete Floor Polishing

724 Sawgrass Dr
Norwalk, IA 50211 US
515concretefloorpolishing@gmail.com



Estimate

ADDRESS
Andy Larson
Windsor Heights Public Works
1145 66th St
Windsor Heights, Ia 50324

ESTIMATE 1709
DATE 12/31/2024

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Grind and Seal at Shop Area	Windsor Heights Public Works	7,000	8.00	56,000.00
		7000sf Grind and Seal in two public works buildings per previous walk through with customer			
		Includes: Initial grind with determined diamond/metal tooling Make repairs in all areas needed Fill all joints Grind to 120 grit finish (Will perform additional grinding steps if needed) Apply at minimum two coats of pre determined penetrating sealer			
		3ft x 3ft mach up trial to determine best result may be performed in more than one area prior to full installation			

Payment due upon completion	SUBTOTAL	56,000.00
Warranty per product specification	TAX	0.00
Substrate failure via future cracks, crumbling are not subject to warranty		
	TOTAL	\$56,000.00

Accepted By

Accepted Date



STAFF REPORT
CITY COUNCIL
October 7, 2025

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Approve 74th Street Improvements Sanitary Sewer Service Televising

GENERAL INFORMATION

Bolton & Menk has solicited quotes for the televising of sanitary sewer services as part of as part of the design work for the 74th Street Improvements Project to be constructed in 2026. This work is essential for identifying the material of the services and potential issues such as blockages, infiltration, or structural defects in the service lines within the right-of-way. Televising will occur between the sanitary sewer main and the right-of-way, approximately 25 feet. Any services that are made of orangeburg or show other signs of failure, will be proposed to be replaced with the 74th Street Project.

Scope of Work

The quote package was sent to 6 contractors. Quotes were due at 11:00 A.M. on October 3, 2025. One quote was received by Hydro-Klean, LLC. Hydro-Klean, LLC has provided a quote to televise 29 sanitary sewer services at a unit cost of \$225.00 per service, resulting in a total contract amount of \$6,525.00.

Recommendation

Staff recommends approval of the contract with Hydro-Klean, LLC in the amount of \$6,525.00 for the televising of 29 sanitary sewer services.

ATTACHMENTS

1. Windsor Heights - Quote

SECTION 00410 – QUOTE ITEMS AND QUANTITIES

Sanitary Service Televising
City of Windsor Heights
Windsor Heights, Iowa

QUOTE: PART A – SCOPE

The City of Windsor Heights, hereinafter called the "Jurisdiction", has need of a qualified contractor to complete the work comprising the below referenced repair or improvement. The undersigned Bidder hereby proposes to complete the work comprising the below referenced repair or improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk, at the prices hereinafter provided in Part B of the Quote, for the Sanitary Service Televising.

QUOTE: PART B – QUOTE BID ITEMS AND QUANTITIES

UNIT PRICE CONTRACTS: The Bidder must provide the Unit Price, the Total Price, any Alternate Prices, and the Total Construction Costs on the Quote Attachment: Part B – Quote Items and Quantities. In case of discrepancy, the Unit Price governs. The quantities shown on the Quote Attachment: Part B – Quote Items and Quantities are approximate only, but are considered sufficiently adequate for the purpose of comparing quotes. The Total Construction Cost shall be used only for the comparison of quotes. The jurisdiction shall only use the Total Construction Cost for determining the sufficiency of the bid security.

SEE INCLUDED QUOTE ATTACHMENT

QUOTE: PART C – GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public quotes for this project reserves the right to:

1. Reject any or all Quotes. Acceptance of the Quote, if any, to be to the lowest responsible, responsive bidder; and
2. Reject any or all alternates in determining the items to be included in the Contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total Quote only, not including any alternates; and
3. Make such alterations in the contract documents or in the Quote quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a contract, if this quote is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code;
2. Provide proof of insurance per SUDAS Section 1070
3. Commence the work upon written Notice to Proceed, and
4. Substantially complete the work on or before November 21, 2025.

QUOTE: PART E – NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this Quote is not affected by, contingent on, or dependent on any other Quote submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the quote price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the quote, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this Quote is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham quote or to refrain from bidding; and
5. That the quote has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the quote price of the Bidder or of any other bidder; and
6. That all statements in this Quote are true; and
7. That the individual(s) executing this Quote have the authority to execute this Quote on behalf of the Bidder.

Sanitary Service Televising
City of Windsor Heights
Windsor Heights, Iowa

QUOTE: PART B ATTACHMENT - QUOTE ITEMS AND QUANTITIES

This is a UNIT PRICE CONTRACT. The bidder must provide the Unit Price, the total Price, and the Total Quote Amount; in case of discrepancy, the Unit Price governs. The Quantities shown on the Quote Attachment: Part B - Quote Items and quantities are approximate only but are considered sufficiently adequate for the purpose of comparing quotes. The Jurisdiction shall only use the Total Quote Amount for comparison of quotes along with anticipated completion date.

Base Bid

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENSION
1	SANITARY SEWER SERVICE TELEVISIONING	EA	29	\$225.00	\$6,525.00
Total Base Bid Amount:					\$6,525.00

Total Base Bid: \$6,525.00

Anticipated Completion Date: October 31, 2025

NOTE: IT IS UNDERSTOOD THAT THE ABOVE QUANTITIES ARE ESTIMATED FOR THE PURPOSE OF THIS QUOTE. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE OWNER;.

Company Submitting Quote: Hydro-Klean, LLC

Contact Person: Jill Lomp 



STAFF REPORT
CITY COUNCIL
October 7, 2025

TO: CITY COUNCIL

FROM:

SUBJECT: Mayor, Council Reports and Committee Updates, and Administration Reports

GENERAL INFORMATION

ATTACHMENTS

None



**STAFF REPORT
CITY COUNCIL**
October 7, 2025

TO: CITY COUNCIL
FROM: Nate Leuthold, Deputy City Clerk
SUBJECT: Q3 Code Enforcement

GENERAL INFORMATION

ATTACHMENTS

1. Q3 2025 Code Enforcement Staff Report

To: City Administrator Adam Plagge
From: Deputy City Clerk Nate Leuthold
Date: October 1, 2025
Re: Code Enforcement : Q3 2025 (7/1/25-10/30/25)

CODE ENFORCEMENT

Please see the report below for Q3 of 2025 for code enforcement. Note: some irrelevant sections (e.g. rental inspections) have been omitted from this report for simplicity and clarity, but they may appear in future reports.

Code Enforcement Items				
Request Type	Period 7/1/2025-6/30/2025			
	Total Requests			
	Submitted During Period	Closed During Period	Avg. Days to Close a Request	Total In Progress (as of 7/1/25)
Abandoned / inoperable motor vehicles on private property	1	1	17	0
Dead or diseased trees	4	2	392	6
Nuisance or junk / debris / garbage	6	6	102	5
Other	10	14	19	0
Tree trimming or tree removal on private property	6	5	23	2
Unauthorized construction	1	1	2	0
Unsafe building or structure	0	1	112	0
Vehicles parked on grass	7	7	23	3
Weeds / tall grass	41	38	26	7
Total :	76	75	35	28

OVERVIEW

As is true for Q3 every year, this quarter saw a major uptick in “Weeds/tall grass” complaints. More “Dead or diseased trees” issues were resolved due to the ongoing tree removal program, in which the property owners opted to remove the tree themselves (which is why the average days to close was so high in this category). Our hope is that the tree removal program continues

to assist in the enforcement of these types of nuisances. Overall, enforcement continues to go well with minimal pushback.