AGENDA

REGULAR MEETING OF THE
WINDSOR HEIGHTS CITY COUNCIL
Monday, February 2, 2026 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST
ZOOM: https://us02web.zoom.us/j/7832856334
Meeting ID: 783 285 6334

Notice to the Public: If you would like the supporting documents and information, please call City Hall by noon the day of the meeting. Copies of City Council Agendas are free to the public. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

1. **Call to Order/Roll Call/Pledge of Allegiance**

2. **Approval of the Agenda**

3. **Presentation:**

    A. Walnut Creek Watershed

4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

    A. Approve Minutes of the Regular Council Meeting on January 20, 2026
    B. Approve Financial Reports
    C. Approve Liquor License - Casey's #4372 - 6961 University Ave
    D. 73rd Street Phase 1 STP-U-8477(615)—70-77 Pay Request 18

6. **Action Items:**

    A. Consideration of FY26 ERP Purchase of Public Works Truck #6
    B. Discuss FY27 Budget
    C. Discuss City Council Goals

7. **Reports:**

    A. Mayor, Council Reports and Committee Updates, and Administration Reports

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.

B. Non-renewal of the Polk County Animal Control Agreement

C. Police Department 2025 Q4 Report

D. Communications and Public Art Committee Meeting Minutes from January 15, 2026

8. **Adjourn**

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM:

SUBJECT: Walnut Creek Watershed

GENERAL INFORMATION

ATTACHMENTS

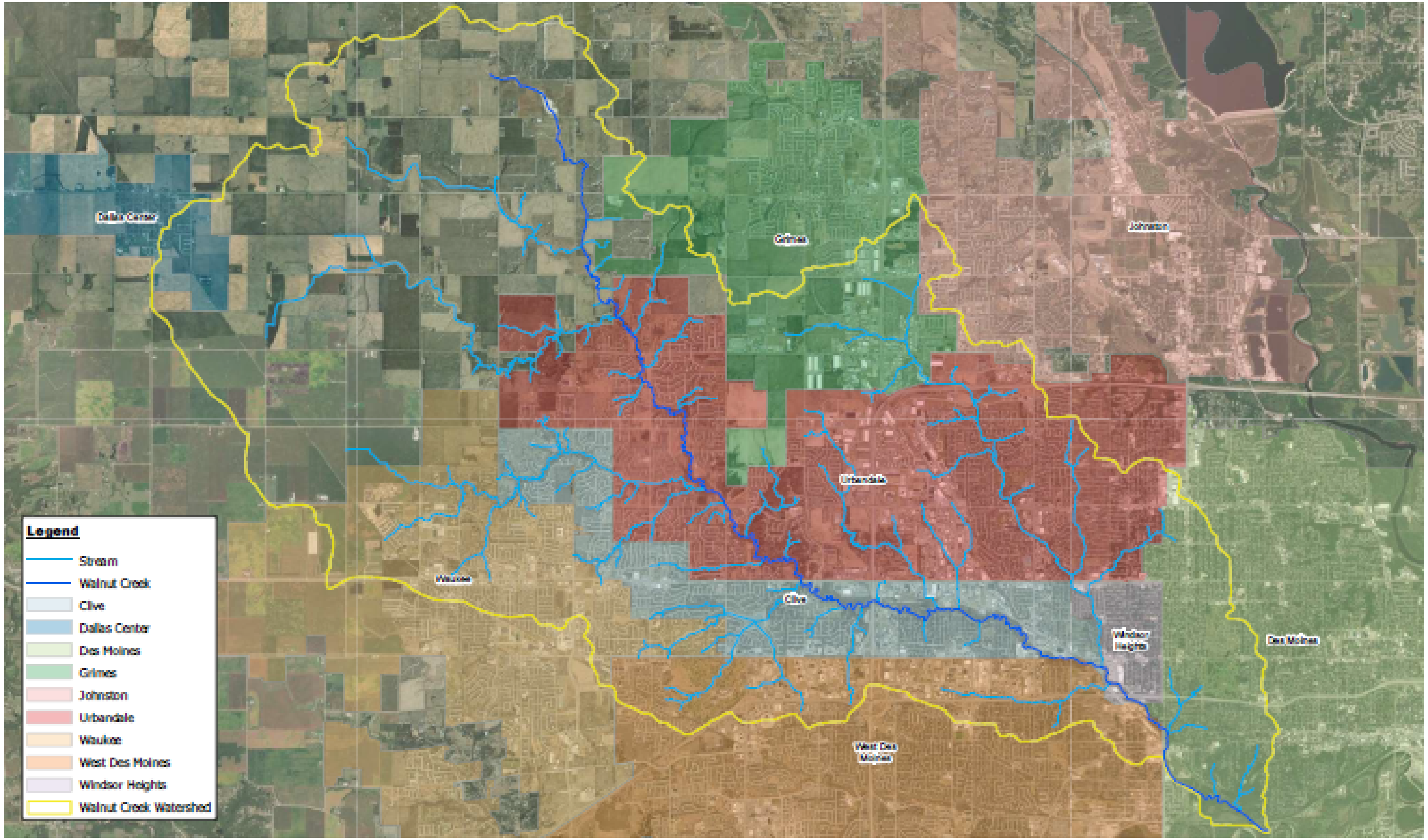
1. Walnut City Council Prezzo

WALNUT CREEK WATERSHED

5-YEAR IMPLEMENTATION PLAN

2026-2031

An Action Oriented Plan

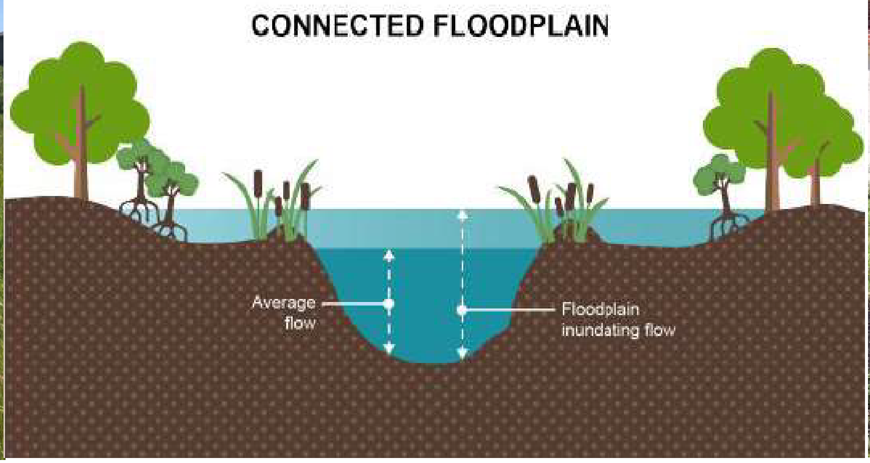


Stakeholder Input

- SHARING QUANTIFIABLE SUCCESSES WITH MEMBER COMMUNITIES
- ADVANCING WATER QUALITY, RECREATION, AND WATER QUANTITY EFFORTS IN A TANGIBLE, FUNCTIONAL MANNER
- DEVELOPING CONSISTENT MESSAGING AND LEGISLATION ACROSS MEMBER COMMUNITIES
- DEFINING ROLES OF WMA STAFF AND MEMBERS
- SUCCESSFULLY ENGAGING AND EDUCATING THE PUBLIC
- DRAWING ON SUCCESSFUL IMPLEMENTATION OF POLICIES, PROJECTS AND PROGRAMS

Defined But Not Prescriptive

- GOAL 1: Hold Water on the Landscape
- GOAL 2: Preserve, Expand, Reconnect, and Rehabilitate Floodplains
- GOAL 3: Better Understand and Improve Surface Water Quality
- GOAL 4: Regional Collaboration and Awareness
- GOAL 5: Sustain Implementation Through Monitoring and Reporting



Community Specific Goals

Each WMA member shall develop a community specific implementation strategy

Goal	WMA (annual)	City of Windsor Heights (annual)
1. Hold Water on the Landscape	50 ac-ft (250 ac-ft)	0.5 ac-ft (2%)
2. Floodplain Improvements	70 ac (350 ac)	3.5 ac (5%)
3. Surface Water Monitoring	E Coli Monitoring Plan	Participation
4. Regional Collaboration	Watershed Festival, Funding Workshop	Annual City Council
5. Monitoring and Reporting	Quarterly	Quarterly

Holding Water- 20 year goal of capturing the equivalent to 0.5” rainfall on entire watershed
Floodplain- 50 year rate to completely restore and protect 500 year floodplain

Thank You

Rob Austin
Water Resources Planner

Cassie Druhl
Water Resources Outreach Coordinator

Polk County, Iowa

City of Windsor Heights Regular Business Meeting Minutes
Tuesday, January 20, 2026 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. **Call to Order/Roll Call/Pledge of Allegiance**

   Mayor Mike Jones called the meeting to order at 6:00 PM. Members present: Susan Skeries, Joseph Jones, Lauren Campbell, Threase Harms, Fletcher Barry. Staff present: City Administrator Adam Plagge City Clerk Adam Strait, Finance Director Rachelle Swisher, Public Works Director Andy Larson, City Engineer Justin Ernst, Police Chief Pete Roth, City Attorney Erin Clanton, Fire Chief Jim Mease, City Planner Nate Weitl

2. **Approval of the Agenda**

   Motion by Susan Skeries to APPROVE. Seconded by Joseph Jones. Motion passed 5-0.

3. **Public Forum:**
   This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

   No public comment given.

4. **Consent Agenda:**
   Any item on the Consent Agenda may be removed for separate consideration.

   Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

   A. Approve Minutes of the Regular Council Meeting on December 15, 2026

   B. Approve Financial Reports

   C. Approve Liquor License - Centerfield Sports Bar - 6555 University Ave

   D. Approve Liquor License - Kathmandu Restaurant - 7229 Apple Valley Drive

   E. Approve Liquor License - Hy-Vee Fast and Fresh - 7220 Hickman Drive

   F. Approve Liquor License - Maverik #5002 - 7229 University Ave

   G. Approve Liquor License - Sam's Club #6344 - 1101 73rd Street

   H. Approve Liquor License - Wal-Mart #1764 - 1001 73rd Street

   I. Approve Liquor License Ownership Amendment - Wal-Mart #1764 - 1001 73rd Street

   J. Approve Resolution No. 2026-01 - A Resolution Naming City Depositories and Deposit Limits

   K. Approve Resolution No. 2026-02 - A Resolution Naming the Des Moines Register as the City's Official Newspaper

   L. Approve Resolution No. 2026-03 Waiving Pavilion Fees for Des Moines Performing Arts's Free

Outdoor Programming on July 16, 2026

M. Approve Resolution No. 2026-04 - A Resolution Approving Committee Appointments

N. Approve Wilshire Blvd Storm Sewer Project Pay Request 3

O. Approve 68th Street Improvements Change Order 4

P. Approve 68th Street Improvements Change Order 5

Q. Approve 68th Street Improvements Project Pay Request 8

5. **Action Items:**

A. Discuss Colby Park Master Plan Next Steps

Adam Plagge presented the item. An overview of the 2020 Colby Park Master Plan was provided, noting that several improvements have been completed, including the splash pad, playground, food truck plaza, and Community Center area enhancements. Remaining priorities were reviewed, with emphasis on the previously engineered tennis and pickleball courts, which are currently scheduled in the CIP for 2030. Staff indicated that rebidding the project may result in improved pricing and that supporting infrastructure has already been partially completed. Staff also discussed recent findings related to the Colby Park parking lot, which lacks a proper sub-base and will require full reconstruction rather than resurfacing. The parking lot reconstruction, stormwater improvements, and tennis/pickleball courts are proposed to be coordinated as a single project in 2030. Additional master plan elements, including a plaza area, fitness circuit, and mural, remain conceptual and unscheduled. Council discussed the dog park membership program recommendation included in the master plan, with commentary on the impact to the Public Works Department by Public Works Supervisor Andy Larson, and reached consensus that it is not a priority and should not be pursued at this time. Lyons Park was briefly discussed, with a mini labyrinth discuss. Parking is a concern for any improvements that would draw in visitors. Council generally supported the proposed CIP approach for Colby Park while noting that timing and scope may need to remain flexible based on future financial conditions. No formal action was taken.

B. Discuss Draft Capital Improvement Plan (CIP) and Equipment Replacement Plan (ERP)

Adam Plagge presented the item. He and Public Works Supervisor Andy Larson reviewed major CIP updates, including reprioritization of undersized 4-inch water mains based on new information from Des Moines Water Works, updated pavement condition (PCI) scores, and revised project cost estimates reflecting recent construction pricing. Projects were reviewed through 2030 with staff expressing confidence that anticipated revenue streams align with the updated cost estimates, noting that the primary uncertainty remains the scope and grant funding for the 73rd Street South reconstruction. Staff highlighted several project schedule and scope adjustments, including shifting 64th Street (Forest Court to Sunset) from a proposed reconstruction to a full-length overlay to reduce costs and minimize disruption to school traffic by targeting summer construction, advancing Elmcrest Drive to coordinate storm sewer improvements, moving Carpenter slightly later, and adding a short reconstruction segment on 66th Street near University Avenue due to recurring water main breaks, pavement patching, storm intake deterioration, and curb geometry issues affecting large vehicles and snowplows. Additional overlay timing adjustments were discussed, including bundling smaller projects for bid efficiency, adding Del Matro as a two-phase mill/overlay paired with water main upsizing funded largely through the Des Moines Water Works capital improvement fund (with timing potentially influenced by bonding and other major projects), and coordinating future overlays such as Lincoln Avenue with other scheduled work. Public Works also outlined an ongoing maintenance strategy for University Avenue, including a recurring pavement preservation cycle and the long-term expectation of future mill-and-overlay work, and introduced a new GIS-based CIP map intended to improve public communication by showing project locations, costs, funding, timing, and scope, with plans to publish it on the City's website and social media and update it annually. Department heads Andy Larson, Police Chief Pete Roth, and Fire Chief Jim Mease then reviewed their respective ERP items. Public Works reported the new snowplow truck is in service, training and calibration have been completed, and a road temperature sensor is improving application accuracy and reducing salt use; shop floor repairs were completed, and replacements of an aging truck and a Jeep remain scheduled, with a proposal to purchase a mini excavator next year due to significant annual rental costs and broad operational usefulness. Staff also noted ongoing lead times for dump trucks and discussed a potential future order to replace a dump/pod truck, pending committee discussion. For the Community Center, staff reported a water heater replacement and a temporary pause in additional table replacements while testing a workable table locking mechanism, with remaining tables currently in acceptable condition. Systems and technology updates included continued annual workstation replacement funding, planned replacement of the council AV system to align with future building work, and continued camera replacements to transition remaining outdated analog units. The Police Department ERP included replacement of a hybrid patrol vehicle (with variable upfitting costs), replacement of two tasers, and a one-time upgrade to a web-based body and in-car camera management platform while continuing to use existing local servers; the plan had been reviewed by committees without issue. The Fire Department reported pushing back replacement of the command vehicle by one year due to good condition, and clarified that the listed 2012 ambulance cost reflects a planned replacement already ordered, with the older unit to become reserve temporarily.

C. Discuss Comprehensive Plan Review

Adam Plagge presented the item noting that the current plan was adopted in 2017 and is approaching the typical 5–10 year update timeframe. Staff explained that the existing plan has guided several successful projects and policies, including recent streetscape improvements, and that many of its action items have been implemented, though some remain relevant for future consideration. Based on prior Finance Committee discussion, staff recommended pursuing a full comprehensive plan update rather than a limited amendment. The proposed update would be conducted through an RFP process with a private consultant, take approximately 8–12 months to complete, and be coordinated with the City's ongoing code and zoning updates. The estimated cost was identified as $75,000–$100,000, with potential funding sources including LOST or General Fund reserves, which remain above policy thresholds. Staff acknowledged current budget constraints and indicated that funding options and scope would continue to be discussed during the budget process. No formal action was taken.

D. Consideration of Resolution No. 2026-05 - A Resolution Accepting a Public Art Grant Agreement with Bravo for the Dinner Dispatch Mural Project

Adam Plagge presented the item. He reported that the City was awarded a $40,000 Bravo grant to fund the design and completion of the west wall portion of the mural, with the potential to extend the artwork to the adjacent awning areas depending on final design and funding. The City has previously allocated funds for the project under the urban renewal plan, and the City's share of costs is anticipated to be approximately $30,000–$40,000, subject to final scope and artist selection, with the potential for additional grant funding still pending. Staff noted that a maintenance agreement with the property owner is in progress and that the City intends to engage Liz Lidgett to assist with the RFQ and artist selection process, with her services expected to be covered within the Bravo grant award. The City's portion of the project would be funded through tax increment financing consistent with the urban renewal plan. Council discussed the benefits of using a consultant to guide the process and ensure alignment with City goals. Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

E. Consideration of Resolution No. 2026-06 - A Resolution Approving a Use Agreement Between the City and The YMCA for Use of Colby Park

Adam Plagge presented the item. H reported that the agreement was previously reviewed in December and that the primary change is an increase in the usage fee from $1,000 to $2,500 to better reflect City maintenance and supply costs. Staff noted that the YMCA confirmed plans to conduct up to two weekly field trips, weather permitting, acknowledged that Colby Park is a shared public space, and indicated that camp enrollment is currently capped at 40 participants, below the agreement's maximum of 60, with flexibility based on staffing. Liability requirements were confirmed as satisfactory, and staff noted that the YMCA will apply the resident registration discount retroactively and update its website accordingly. Council expressed appreciation for the partnership and staff's work. Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

6. **Reports:**

A. Mayor, Council Reports and Committee Updates, and Administration Reports

- Councilor Threase Harms provided a brief update on committee and legislative activity. She noted that several meetings had recently taken place, including the Finance Committee and Communications and Public Art Committee. She also reported that the Metropolitan Area Council (MAC) met last week during the second day of the legislative session and elected Courtney Clark as its new chair; Councilor Harms was unable to attend that meeting as she was at the State Capitol. She noted that the legislative session is now in full swing, with multiple pieces of legislation under consideration that could impact cities, and indicated that additional updates would be shared as the session progresses. Councilor Harms encouraged council members to reach out with any questions and stated that relevant legislative information is being shared with staff as appropriate.
- Councilor Lauren Campbell reported that she attended the United Way Advocacy Breakfast on December 18 with Councilor Skies, noting that Councilor Jones was also in attendance. She shared that both the Communications and Special Events committees met last week and that the 2026 Special Events brochure has been finalized and is ready for sponsor outreach. Councilor Campbell also reported volunteering alongside staff and Mayor Jones at the Fueling Hope Gas Giveaway, where more than 11,000 gallons of fuel were distributed despite extremely cold conditions. She additionally noted that she will be participating with Bolton & Menk at the Iowa Parks and Recreation Association conference in March to present on the Colby Park project.
- Councilor Fletcher Barry noted that this was his first meeting and shared that he did not have a formal update at this time. He expressed appreciation to City staff, Windsor Heights residents, and fellow council members for their support throughout the process and stated that he looks forward to serving over the next four years.
- Councilor Joseph Jones welcomed the newly seated council member and provided an update from a recent DART meeting. He reported that the DART Executive Committee re-elected its existing slate of officers and that he will continue serving as Secretary-Treasurer. Councilor Jones noted that discussions focused on paratransit services, future budget and levy considerations, and workforce transportation initiatives intended to address service gaps in areas with demonstrated demand. He also shared that a DART budget workshop is scheduled for February 18 at 3:30 p.m. Councilor Jones further

noted that Bondurant will be departing the DART system. He indicated that additional information will be provided as discussions continue.

- Councilor Susan Skies reported attending the United Way Advocacy Breakfast in December to hear about legislative priorities impacting the community and noted that the Special Events Committee has met twice since the last council meeting, with no meeting planned for February and updates to be shared via email as needed. She announced a ribbon cutting for SP Salon on January 30 at 4:00 p.m. on 73rd Street and shared that she attended Wake Up Windsor Heights at Dinner Dispatch, which was well attended and included participation from the Westside Chamber. Councilor Skies also attended the Westside Legislative Breakfast in Clive with strong Windsor Heights representation and met with Urbandale's Fourth of July parade coordinator to explore opportunities for increased participation and regional collaboration, including possible participation in Urbandale's parade. She reported attending BASH and a Polk County Emergency Management session on avian influenza with Chief Roth, later sharing key takeaways with the Metro Waste Executive Board, volunteered at the Fueling Hope Gas Giveaway, and outlined upcoming engagements including the AM Exchange, legislative events with Metro Waste Authority and regional partners, and the quarterly Catch Des Moines meeting.

B. Mayor's Report

C. Code Enforcement : Q4 2025 Report

7. **Adjourn**

Motion by Threase Harms to adjourn at 7:18 PM. Seconded by Susan Skeries. Motion passed 5-0.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Rachelle Swisher, Finance Director

SUBJECT: Approve Financial Reports

GENERAL INFORMATION

ATTACHMENTS

1. Claims Report
2. Expenditure Summary

*Check Detail Register©

Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1110 CASH					
793 e	01/18/26	**FEDERAL TAX DEPOSIT**			
G 001-2120		FEDERAL W/H PAYABLE	$13,726.10		
G 001-2121		FICA W/H PAYABLE	$18,805.60		
		Total	$32,531.70		
794 e	01/18/26	**BANKERS TRUST COMPANY**			
E 001-620-6405		COURT & RECORDING F	$37.90		CC FEES
		Total	$37.90		
795 e	01/18/26	**BANKERS TRUST COMPANY**			
E 001-620-6405		COURT & RECORDING F	$116.70		CC FEES
		Total	$116.70		
796 e	01/18/26	**BANKERS TRUST COMPANY**			
E 001-620-6405		COURT & RECORDING F	$201.59		CC FEES
		Total	$201.59		
797 e	01/18/26	**METRONET**			
E 001-615-6373		COMMUNICATIONS	$415.56		INTERNET
		Total	$415.56		
798 e	01/18/26	**METRONET**			
E 001-615-6373		COMMUNICATIONS	$179.90		INTERNET
		Total	$179.90		
799 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$25.57	575187771	7001 UNIVERSITY AVE
		Total	$25.57		
800 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$28.49	575187780	6300 UNIV AVE
		Total	$28.49		
801 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 001-480-6371		UTILITIES	$598.56	575353706	6900 SCHOOL ST
		Total	$598.56		
802 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$27.37	575213707	1140 73RD ST
		Total	$27.37		
803 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$3,232.77	575338312	STREET LIGHTS
		Total	$3,232.77		
804 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$24.88	575203222	7116 UNIV AVE
		Total	$24.88		
805 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$26.95	575208352	951 73RD ST
		Total	$26.95		

*Check Detail Register©

Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
806 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-210-6371		UTILITIES	$266.01	575203659	6800 SCHOOL ST
		Total	$266.01		
807 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-210-6371		UTILITIES	$724.71	575203575	6800 SCHOOL ST
		Total	$724.71		
808 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 001-150-6371		UTILITIES	$1,042.41	575218034	1133 66TH ST
		Total	$1,042.41		
809 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 001-620-6371		UTILITIES	$322.66	575218398	1145 66TH ST
		Total	$322.66		
810 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$188.60	575215218	6540 UNIV AVE
		Total	$188.60		
811 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$26.95	575213352	7290 UNIV AVE
		Total	$26.95		
812 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$14.37	575212835	1601 73RD ST
		Total	$14.37		
813 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$152.44	575209357	6739 UNIV AVE
		Total	$152.44		
814 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 001-480-6371		UTILITIES	$27.85	575203731	6900 SCHOOL ST
		Total	$27.85		
815 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$25.16	575194597	2227 63RD ST
		Total	$25.16		
816 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$38.76	575188780	1145 73RD ST
		Total	$38.76		
817 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 001-480-6371		UTILITIES	$106.11	575188285	6900 SCHOOL ST
		Total	$106.11		
818 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$66.85	575187243	6440 HICKMAN RD
		Total	$66.85		
819 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$26.95	575185995	6410 HICKMAN RD

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$26.95		
820 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$10.00	575230249	1804 73RD ST
		Total	$10.00		
821 e	01/19/26	**MIDAMERICAN ENERGY CO**			
E 110-230-6371		UTILITIES	$39.15	574732864	801 73RD ST
		Total	$39.15		
822 e	01/21/26	**STATE OF IOWA**			
G 001-2122		STATE W/H PAYABLE	$182.93		
		Total	$182.93		
823 e	01/21/26	**FEDERAL TAX DEPOSIT**			
G 001-2120		FEDERAL W/H PAYABLE	$660.70		
G 001-2121		FICA W/H PAYABLE	$1,135.16		
		Total	$1,795.86		
824 e	01/21/26	**ISOLVED BENEFIT SERVICES**			
G 001-2131		FSA AND DEPENDENT C	$1,401.17		
		Total	$1,401.17		
825 e	01/21/26	**IPERS**			
G 001-2123		IPERS PAYABLE	$19,150.29		
		Total	$19,150.29		
826 e	01/21/26	**STATE OF IOWA**			
G 001-2122		STATE W/H PAYABLE	$3,510.47		
		Total	$3,510.47		
827 e	01/21/26	**ASSURITY**			
G 001-2128		ASSURITY	$10.21		SWISHER, RACHELLE ASSURITY
G 001-2128		ASSURITY	$18.31		AHRENS, TYLER ASSURITY
G 001-2128		ASSURITY	$5.88		BROWN, CODY ASSURITY
G 001-2128		ASSURITY	$36.07		DAVISON, MARK ASSURITY
G 001-2128		ASSURITY	$45.10		IRLBECK, MICHAEL ASSURITY
G 001-2128		ASSURITY	$33.62		MEASE, JAMES ASSURITY
G 001-2128		ASSURITY	$18.75		NORRIS, CHAD ASSURITY
G 001-2128		ASSURITY	$19.70		PRICE, JEFF ASSURITY
G 001-2128		ASSURITY	$16.84		ROBERTS, JASON ASSURITY
G 001-2128		ASSURITY	$39.82		ROTH, PETE ASSURITY
G 001-2128		ASSURITY	$9.84		STRAIT, ADAM ASSURITY
		Total	$254.14		
828 e	01/21/26	**ICMA RETIREMENT TRUST**			
G 001-2125		DEF COMP PAYABLE IC	$366.87		ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	$1,931.54		ICMA - EMPLOYER
		Total	$2,298.41		
59848	01/20/26	**ADAMS, LAMEN**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$93.00		CLASS ACTION SETTLEMENT
		Total	$93.00		

*Check Detail Register©

Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59849	01/20/26	**BECK, ERIK**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$175.00		CLASS ACTION SETTLEMENT
		Total	$175.00		
59850	01/20/26	**BOYNE, TRACEY ARRIAGA**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$281.00		CLASS ACTION SETTLEMENT
		Total	$281.00		
59851	01/20/26	**BRUNNER, JUSTIN**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59852	01/20/26	**CASSILL, SARAH**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$175.00		CLASS ACTION SETTLEMENT
		Total	$175.00		
59853	01/20/26	**CLEARWATER, EDWARD**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$178.00		CLASS ACTION SETTLEMENT
		Total	$178.00		
59854	01/20/26	**DERIFIELD, DAVID**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59855	01/20/26	**DICKERSON, ROBERT**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59856	01/20/26	**FLISS, GRANT**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59857	01/20/26	**GRIGLIONE, CYNTHIA**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$93.00		CLASS ACTION SETTLEMENT
		Total	$93.00		
59858	01/20/26	**IMHOFF, BRIAN**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59859	01/20/26	**KEAGLE, CATHERINE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$25.00		CLASS ACTION SETTLEMENT
		Total	$25.00		
59860	01/20/26	**MCALISTER, RYAN**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$162.00		CLASS ACTION SETTLEMENT
		Total	$162.00		
59861	01/20/26	**MORRIS, JENNIFER**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59862	01/20/26	**MURPHY, NICOLE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$162.00		CLASS ACTION SETTLEMENT

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Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$162.00		
59863	01/20/26	**PITZEN, CINDA**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59864	01/20/26	**POINTER, KENTURA**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59865	01/20/26	**PURTILO, TERRY**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59866	01/20/26	**ROBINS, DAWN RAE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59867	01/20/26	**SANDQUIST, MAGGIE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$162.25		CLASS ACTION SETTLEMENT
		Total	$162.25		
59868	01/20/26	**SCHULTZ, DANIELLE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59869	01/20/26	**SWANDBERG, SAMANTHA**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59870	01/20/26	**SWINSON, JASMINE**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$162.00		CLASS ACTION SETTLEMENT
		Total	$162.00		
59871	01/20/26	**THOMPSON, ELIZABETH**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59872	01/20/26	**WIEDERIN, EMILY**			
E 001-110-6410		A.T.E. CLAIM PYMTS	$81.00		CLASS ACTION SETTLEMENT
		Total	$81.00		
59873	01/20/26	**A-D DISTRIBUTING CO. INC**			
E 001-430-6511		BLDG & GROUNDS OPE	$162.00	74614	FLAGS
		Total	$162.00		
59874	01/20/26	**AMAZON CAPITAL SERVICES**			
E 001-620-6506		OFFICE SUPPLIES	$17.85	11KC-GNV1-	OFFICE SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$217.06	1479-1FNW-	SNOW SUPPLIES
E 001-110-6506		OFFICE SUPPLIES	$40.26	1C14-RGTR-	USB FLASH DRIVES
E 001-430-6332		REPAIR - VEHICLES & E	$41.99	1GGN-7Q6W	EQUIP REPAIR
E 001-480-6511		BLDG & GROUNDS OPE	$57.90	1H3G-RQ4J-	CEC SUPPLIES
E 001-430-6332		REPAIR - VEHICLES & E	$496.06	1L3N-69NF-6	EQUIP REPAIR
E 110-210-6507		OPERATING SUPPLIES	$53.92	1L3N-69NF-6	SUPPLIES

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Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$925.04		
59875	01/20/26	**BOLTON & MENK**			
E 001-620-6407		PROF FEES/ENGINEERI	$4,863.00	0384100	PLANNING SERVICES
		Total	$4,863.00		
59876	01/20/26	**CAPITAL CITY KUBOTA**			
E 001-430-6332		REPAIR - VEHICLES & E	$199.19	R31021K	VEHICLE REPAIR
		Total	$199.19		
59877	01/20/26	**CAPITAL SANITARY SUPPLY**			
E 001-480-6511		BLDG & GROUNDS OPE	$240.80	C418087	FLOOR SCRUBBER BRUSH
		Total	$240.80		
59878	01/20/26	**CAPITAL SIGN COMPANY LLC**			
E 110-250-6507		OPERATING SUPPLIES	$155.00	9144	TRUCK DECAL
		Total	$155.00		
59879	01/20/26	**CINTAS**			
E 001-480-6507		OPERATING SUPPLIES	$66.65	5307796610	CEC SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	$107.00	5307796611	SHOP SUPPLIES
		Total	$173.65		
59880	01/20/26	**CITY OF DES MOINES**			
E 110-210-6310		BUILDING REPAIR	$103.58	143202	CONTRACT HAULERS
		Total	$103.58		
59881	01/20/26	**CITY OF URBANDALE**			
E 110-210-6371		UTILITIES	$184.89	2026-200000	TRAFFIC UTILITIES
E 001-110-6413		CONTRIBUTIONS & PAY	$910.00	2026-400001	CROSSING GUARD
		Total	$1,094.89		
59882	01/20/26	**CITY OF WEST DES MOINES**			
E 740-865-6765		STORM DRAINAGE CAPI	$22,751.98	PW2026-000	STREET SWEEPING
		Total	$22,751.98		
59883	01/20/26	**CLIVE POWER EQUIP.**			
E 110-250-6332		REPAIR - VEHICLES & E	$71.73	18964	EQUIP REPAIR
E 110-210-6332		REPAIR - VEHICLES & E	$207.00	18965	EQUIP REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	$20.70	19535	EQUIP REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	$174.26	19591	EQUIP REPAIR
		Total	$473.69		
59884	01/20/26	**CONSTRUCTION MATERIALS TESTING**			
E 322-210-6761		CAP OUTLAY	$5,375.00	57613	73RD ST MATERIALS TESTING
		Total	$5,375.00		
59885	01/20/26	**CONTRACTORS RENTAL CO.**			
E 001-480-6310		BUILDING REPAIR	$480.00	1-531756	BUILDING REPAIR
		Total	$480.00		
59886	01/20/26	**DENTONS DAVIS BROWN PC**			
E 001-640-6411		LEGAL	$240.00	1626435	DEC A.T.E. LEGAL FEES
E 001-640-6411		LEGAL	($240.00)	1626435	DEC A.T.E. LEGAL FEES

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-110-6412		LEGAL - OTHER	$240.00	1626435	DEC A.T.E. LEGAL FEES
		Total	$240.00		
59887	01/20/26	**DES MOINES WATER WORKS**			
E 001-150-6371		UTILITIES	$67.90		1133 66TH ST
E 001-480-6371		UTILITIES	$35.69		6800 SCHOOL ST
E 001-620-6371		UTILITIES	$5.95		1145 66TH ST
E 001-430-6507		OPERATING SUPPLIES	$7.00		1200 66TH ST
E 001-480-6371		UTILITIES	$27.10		6900 SCHOOL ST
		Total	$143.64		
59888	01/20/26	**ELECTRICAL ENG.& EQUIPMENT**			
E 001-480-6310		BUILDING REPAIR	$49.36	9048268	CEC LIGHTS REPAIRS
		Total	$49.36		
59889	01/20/26	**ENVIROTECH SERVICES INC**			
E 110-250-6507		OPERATING SUPPLIES	$9,023.55	CD20260254	SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$3,740.00	CD20260473	SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$3,910.00	CD20260473	SUPPLIES
		Total	$16,673.55		
59890	01/20/26	**EO JOHNSON**			
E 001-620-6507		OPERATING SUPPLIES	$90.34	INV1888480	CH COPIER
		Total	$90.34		
59891	01/20/26	**GCMOA**			
E 001-620-6240		MEETING/CONFERENCE	$11.00		JAN GCMOA MTG
		Total	$11.00		
59892	01/20/26	**GRAINGER**			
E 110-250-6507		OPERATING SUPPLIES	$26.27	9748129054	SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$31.80	9748783819	SUPPLIES
		Total	$58.07		
59893	01/20/26	**GRIMES ASPHALT & PAVING**			
E 110-210-6417		STREET MAINTENANCE	$390.60	28842	COLD PATCH
E 110-210-6417		STREET MAINTENANCE	$251.10	28863	COLD PATCH
		Total	$641.70		
59894	01/20/26	**HERITAGE PETROLEUM LLC**			
E 110-250-6331		MOTOR VEHICLE OPER	$763.15	1336827	FUEL
E 110-250-6331		MOTOR VEHICLE OPER	$725.76	1342554	FUEL
		Total	$1,488.91		
59895	01/20/26	**HOTSY CLEANING SYSTEMS**			
E 110-250-6507		OPERATING SUPPLIES	$226.80	PSI-320972	SUPPLIES
		Total	$226.80		
59896	01/20/26	**INTERSTATE ALL BATTERY**			
E 110-210-6507		OPERATING SUPPLIES	$17.40	19246010765	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	$66.00	19246020638	SUPPLIES
		Total	$83.40		

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Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59897	01/20/26	**IOWA ONE CALL**			
E 740-865-6413		CONTRIBUTIONS & PAY	$71.60	277689	LINE LOCATES
		Total	$71.60		
59898	01/20/26	**IOWA STATE UNIVERSITY**			
E 110-210-6230		TRAINING	$440.00		WORK ZONE SAFETY WORKSHOP
E 110-210-6230		TRAINING	$440.00		WORK ZONE SAFETY WORKSHOP
		Total	$880.00		
59899	01/20/26	**JC MIDWEST SERVICES LLC**			
E 740-865-6765		STORM DRAINAGE CAPI	$1,275.00	87	TOP SOIL
		Total	$1,275.00		
59900	01/20/26	**KING'S MATERIAL, INC**			
E 001-430-6511		BLDG & GROUNDS OPE	$277.20	KMI363949	SUPPLIES
		Total	$277.20		
59901	01/20/26	**LETTERMAN CREATIVE**			
E 110-210-6180		ALLOWANCES	$400.00	1268	CLOTHING ALLOWANCE
		Total	$400.00		
59902	01/20/26	**MENARDS**			
E 110-210-6417		STREET MAINTENANCE	$19.92	22280	STREET PATCHING
		Total	$19.92		
59903	01/20/26	**METRO WASTE AUTHORITY**			
E 670-840-6490		OTHER PROF SERVICE	$9,303.20	70031506	CURT IT FEES
E 670-840-6413		CONTRIBUTIONS & PAY	$22,575.53	70031507	GARBAGE FEES
E 670-840-6490		OTHER PROF SERVICE	$9,303.20	70031738	CURB IT FEES
E 670-840-6413		CONTRIBUTIONS & PAY	$22,575.53	70031739	GARBAGE FEES
		Total	$63,757.46		
59904	01/20/26	**NORTHERN TOOL COMMERCIAL ACCT**			
E 001-430-6332		REPAIR - VEHICLES & E	$137.96	644C5FA7	TRUCK REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	$159.99	CD9024D7	EQUIP REPAIR
		Total	$297.95		
59905	01/20/26	**O'REILLY AUTO PARTS**			
E 001-480-6332		REPAIR - VEHICLES & E	$93.58	0342-379872	TRUCK REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	$15.99	0342-381345	TRUCK REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	$3.90	0342-381962	TRUCK REPAIR
E 110-250-6332		REPAIR - VEHICLES & E	$157.90	0342-383080	1 TON PLOW TRUCK REPAIR
E 110-250-6332		REPAIR - VEHICLES & E	$18.67	0342-383232	TRUCK REPAIR
		Total	$290.04		
59906	01/20/26	**OVERHEAD DOOR COMPANY**			
E 110-210-6310		BUILDING REPAIR	$1,550.00	SVC/271-130	BUILDING REPAIR
		Total	$1,550.00		
59907	01/20/26	**POLK COUNTY EMERG MGMT**			
E 001-130-6413		CONTRIBUTIONS & PAY	$2,626.00		28E AGREEMENT
		Total	$2,626.00		

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Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59908	01/20/26	**PREMIER AUTOMOTIVE**			
E 110-210-6332		REPAIR - VEHICLES & E	$149.69	9074821	TRUCK MAINTENANCE
E 110-210-6332		REPAIR - VEHICLES & E	$42.63	9074840	TRUCK MAINTENANCE
E 001-110-6332		REPAIR - VEHICLES & E	$77.28	9075211	CAR 28 OIL & TIRE PLUG
E 110-250-6332		REPAIR - VEHICLES & E	$1,637.70	9075266	TRUCK REPAIRS
		Total	$1,907.30		
59909	01/20/26	**RADARSIGN**			
E 001-110-6504		MINOR EQUIPMENT	$660.00	INV4574	BATTERIES FOR SPEED SIGN
		Total	$660.00		
59910	01/20/26	**SPECTRUM PAINT**			
E 001-480-6310		BUILDING REPAIR	$37.97	123002575	CEC PAINT
E 110-210-6310		BUILDING REPAIR	$84.12	123002714	SHOP SUPPLIES
		Total	$122.09		
59911	01/20/26	**SPRAYER SPECIALTIES INC.**			
E 110-250-6507		OPERATING SUPPLIES	$1,486.87	1255758-IN	WINTER SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$52.99	1255811-IN	SUPPLIES
E 110-250-6332		REPAIR - VEHICLES & E	$133.37	1255938-IN	BRINE SYSTEM
		Total	$1,673.23		
59912	01/20/26	**ULINE**			
E 110-210-6507		OPERATING SUPPLIES	$389.00	202273978	SUPPLIES
		Total	$389.00		
59913	01/20/26	**UNIVERSITY DM ACE HARDWARE**			
E 001-430-6511		BLDG & GROUNDS OPE	$24.99		SUPPLIES
E 001-430-6511		BLDG & GROUNDS OPE	$40.68		SUPPLIES
E 110-250-6507		OPERATING SUPPLIES	$200.97		SUPPLIES
E 740-865-6765		STORM DRAINAGE CAPI	$24.67		SUPPLIES
E 110-210-6417		STREET MAINTENANCE	$59.23		SUPPLIES
E 110-210-6310		BUILDING REPAIR	$2.69		SUPPLIES
E 110-210-6417		STREET MAINTENANCE	$49.98		SUPPLIES
E 110-210-6417		STREET MAINTENANCE	($24.99)		SUPPLIES CREDIT
		Total	$378.22		
59914	01/20/26	**VAN WALL EQUIPMENT**			
E 001-430-6332		REPAIR - VEHICLES & E	$255.14	6788027	EQUIP REPAIR
		Total	$255.14		
59915	01/20/26	**WEST DES MOINES TRUE VALUE**			
E 001-480-6507		OPERATING SUPPLIES	$5.84		SUPPLIES
E 001-430-6511		BLDG & GROUNDS OPE	$66.56		SUPPLIES
E 110-210-6310		BUILDING REPAIR	$49.47		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	$4.48		SUPPLIES
E 001-480-6310		BUILDING REPAIR	$12.02		SUPPLIES
E 001-430-6511		BLDG & GROUNDS OPE	$53.98		SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	$23.82		SUPPLIES
E 001-150-6310		BUILDING REPAIR	$4.45		SUPPLIES
		Total	$220.62		

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Batch: PRL-011626,PRL-011426,011826PAY,011826PAY-2,PRL-013026,PRL-012826

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59916	01/20/26	**WRIGHT OUTDOOR SOLUTIONS**			
E 001-430-6511		BLDG & GROUNDS OPE	$82.50	21871	PARK MAINTENANCE
E 001-480-6511		BLDG & GROUNDS OPE	$570.00	23281	CEC HOLIDAY LIGHTS
		Total	$652.50		
59917	01/20/26	**ZIMCO SUPPLY CO**			
E 110-250-6507		OPERATING SUPPLIES	$465.50	INV-02035	SNOW SUPPLIES
		Total	$465.50		
59918	01/18/26	**MANHATTANLIFE**			
G 001-2132		MANHATTAN LIFE	$31.25		DAVISON, MARK
G 001-2132		MANHATTAN LIFE	$3.38		JONES, BRIAN
G 001-2132		MANHATTAN LIFE	$22.42		MEASE, JAMES
G 001-2132		MANHATTAN LIFE	$6.63		PRICE, JEFF
G 001-2132		MANHATTAN LIFE	$21.60		ROBERTS, JASON
G 001-2132		MANHATTAN LIFE	$11.13		ROTH, PETE
G 001-2132		MANHATTAN LIFE	$10.00		STAPLETON, BRIAN
		Total	$106.41		
		1110	$206,902.21		

Fund Summary

1110 CASH	
001 GENERAL	$80,593.90
110 ROAD USE TAX	$33,052.60
322 73RD STREET	$5,375.00
670 GARBAGE/RECYCLING	$63,757.46
740 STORM WATER	$24,123.25
	$206,902.21

CITY OF WINDSOR HEIGHTS
*Expenditure Summary

FUND	Description	25-26 YTD Budget	January 25-26 Amt	25-26 YTD Amt	Enc Current	YTD Balance	% YTD Budget
001	GENERAL	$5,536,840.00	$394,581.98	$2,728,669.06	$0.00	$2,808,170.94	49.28%
110	ROAD USE TAX	$935,202.00	$61,689.44	$524,124.38	$0.00	$411,077.62	56.04%
112	EMPLOYEE BENEFITS	$1,256,900.00	$73,887.11	$540,058.50	$0.00	$716,841.50	42.97%
114	POLICE TRUST	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
115	POLICE PREFORTEITURE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
121	LOCAL OPTION SALES TAX	$1,540,800.00	$0.00	$0.00	$0.00	$1,540,800.00	0.00%
125	TIF	$2,100,000.00	$0.00	$0.00	$0.00	$2,100,000.00	0.00%
145	URBAN RENEWAL FUNDS	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
200	DEBT SERVICE	$2,178,074.00	$0.00	$271,237.00	$0.00	$1,906,837.00	12.45%
302	SIDEWALK PROGRAM	$47,995.00	$0.00	$379.89	$0.00	$47,615.11	0.79%
303	COLBY PARK	$350,000.00	$0.00	$332,198.32	$0.00	$17,801.68	94.91%
314	UNIVERSITY AVENUE PROJEC	$255,000.00	$0.00	$158,778.33	$0.00	$96,221.67	62.27%
318	CEC SOLAR PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
319	2020 STREET PROJECTS	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
321	WALNUT CREEK STREAM PR	$0.00	$1,571.00	$39,486.50	$0.00	-$39,486.50	0.00%
322	73RD STREET	$5,101,526.00	$5,375.00	$3,118,164.35	$0.00	$1,983,361.65	61.12%
323	68TH STREET NORTH	$150,000.00	$0.00	$0.00	$0.00	$150,000.00	0.00%
326	68TH STREET SOUTH	$3,132,129.00	$0.00	$1,366,189.22	$0.00	$1,765,939.78	43.62%
327	SALT SHED	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
328	74TH STREET	$2,684,900.00	$14,755.34	$59,259.84	$0.00	$2,625,640.16	2.21%
330	FOREST COURT	$650,000.00	$0.00	$200,174.86	$0.00	$449,825.14	30.80%
331	PSB REPAIRS	$1,200,000.00	$0.00	$0.00	$0.00	$1,200,000.00	0.00%
334	PATIO/STREET REDESIGN	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	0.00%
335	KEEP WINDSOR HEIGHTS BE	$0.00	$0.00	$3,741.21	$0.00	-$3,741.21	0.00%
336	MURAL PROJ COLBY BLDG	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
347	FLOOD MITIGATION	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
348	ARPA FUNDS	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
349	FUTURE STREET PROJECTS	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
350	EQUIPMENT REVOLVING FUN	$792,450.00	$449.19	$352,242.84	$0.00	$440,207.16	44.45%
610	SEWER	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
670	GARBAGE/RECYCLING	$431,656.00	$64,369.88	$226,769.53	$0.00	$204,886.47	52.53%
740	STORM WATER	$496,802.00	$32,198.10	$297,837.79	$0.00	$198,964.21	59.95%
805	INTERNAL SERVICE FUND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		$28,890,274.00	$648,877.04	$10,219,311.62	$0.00	$18,670,962.38	35.37%

FILTER: None

WINDSOR HEIGHTS
the heart of it all

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Approve Liquor License - Casey's #4372 - 6961 University Ave

GENERAL INFORMATION

ATTACHMENTS

1. Casey Alcohol License Application

CLASS "E" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: CASEYS MARKETING COMPANY

FEIN: XX-XXX5913

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 184278

Premises Information

Premises DBA: CASEY'S #4372

Premises Address: 6961 UNIVERSITY AVE WINDSOR HEIGHTS IA 50324-1532

Premises Type: Convenience Store

Number of Floors: 1

Control of Premises: Lease

The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.
2457

Does your premises conform to all local and state health, fire and building laws and regulations?
Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?
No

Has the number of floors of the premises changed?
No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.
No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.
No

Has the square footage of the premises changed?
No

License Information

Effective Date: 14-Mar-2026

Length of License Requested: 12MONTH

Endorsements

Local Authority: City of Windsor Heights

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	FABER, SCOTT	SSN	***-**-9527	29-Jan-1979	(515) 963-3802	6749 CARDIFF CT JOHNSTON IA 50131-2783	0.00
Individual	LARSEN, ERIC	SSN	***-**-8851	24-Jun-1967	(515) 446-6803	4407 NW 5TH ST ANKENY IA 50023-8841	0.00
Individual	BEECH, DOUGLAS	SSN	***-**-3010	21-Dec-1962	(515) 446-6284	729 NE BROOK HAVEN DR ANKENY IA 50021-4529	0.00
Company	CASEY'S GENERAL STORES, INC.	FEIN	XX-XXX5283		(515) 965-6100	1 SE CONVENIENCE BLVD ANKENY IA 50021-9672	100.00
Individual	JOHNSON, BRIAN	SSN	***-**-7458	26-Aug-1975	(515) 446-6587	9129 NW 73RD CIR JOHNSTON IA 50131-4836	0.00
Individual	JAMES, SAMUEL	SSN	***-**-0865	04-Jul-1983	(515) 446-6506	3204 NE AVERY DR ANKENY IA 50021-6301	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?
No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.
No

Criminal Violations

Contact Information

Contact Name: LICENSING TEAM

Phone Number: (515) 381-4090

Email Address: licensingteam@caseys.com

Address: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672

Bond

Do you want to add a bond for this permit?
No

Bond Policy Number: K41963451

Issued Date: 28-Oct-2024

Premises Hours

Is the premises open 24/7?
No

Store Hours Description:
5AM-11PM ALL DAYS

Deliveries Hours

Are deliveries able to be received 24/7?
No

Delivery Hours Description:

Automatic Renewal Enrollment

Do you wish to enroll in the Automatic Renewal Program at this time?
Yes

Attestation Information

Attestation Name: DOUGLAS BEECH

Attestation Date: 16-Jan-2026

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: 73rd Street Phase 1 STP-U-8477(615)—70-77 Pay Request 18

GENERAL INFORMATION

ATTACHMENTS

1. LTR-73rd Street-Pay App 18
2. payment_18_20260105

BOLTON & MENK
Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

January 26, 2026

Mr. Adam Plagge
City Administrator
City of Windsor Heights, Iowa

RE: 73rd Street Phase 1
STP-U-8477(615)—70-77
Pay Request 18

Dear Mr. Plagge:

Submitted for your approval is Pay Request 18 for the above-mentioned project. The pay request is for a total payment of $24,443.53. The total payments to date: $5,082,313.35. Please see the pay request for a full summary of the items completed that are included in this payment.

Bolton & Menk, Inc., recommends the approval of Pay Application 18. Upon approval of the pay request, the City Clerk or City Administrator to electronically sign in DocExpress and mail payment to the Absolute Concrete Construction, Inc.

Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, PE
Municipal Assistant Practice Leader | Principal

Enclosures

City of Windsor Heights - Iowa

Detailed Payment

77-8477-615

Description STP-U-8477(615)--70-77, Letting Date- March 19, 2024
73rd st Phase 1

Payment Number 18

Pay Period 12/01/2025 to 12/31/2025

Prime Contractor ABSOLUTE CONCRETE CONSTRUCTION, INC.

Payment Status Pending

Awarded Project Amount $6,739,027.05

Authorized Amount $6,927,623.62

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 0001 - STP-U-8477(615)--70-77, Roadway Items - Division 1										
0010	2101-0850002	UNIT	$440.000	22.300	0.000	58.000	58.000	58.000	$0.00	$25,520.00
CLEARING AND GRUBBING										
0020	2102-0425071	CY	$50.000	50.000	0.000	234.000	234.000	234.000	$0.00	$11,700.00
SPECIAL BACKFILL										
0030	2102-2710070	CY	$15.000	10,333.000	0.000	7,749.750	7,749.750	7,749.750	$0.00	$116,246.25
EXCAVATION, CLASS 10, ROADWAY AND BORROW										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0040	2102-2710080	CY	$15.000	165.000	0.000	380.718	380.718	380.718	$0.00	$5,710.77
EXCAVATION, CLASS 10, UNSUITABLE OR UNSTABLE MATERIAL										
0050	2105-8425015	CY	$8.000	2,124.000	0.000	354.000	354.000	354.000	$0.00	$2,832.00
TOPSOIL, STRIP, SALVAGE AND SPREAD										
0060	2109-8225100	STA	$1,000.000	53.600	0.000	27.530	27.530	27.530	$0.00	$27,530.00
SPECIAL COMPACTION OF SUBGRADE										
0070	2113-0001100	SY	$5.000	5,000.000	0.000	558.922	558.922	558.922	$0.00	$2,794.61
SUBGRADE STABILIZATION MATERIAL, POLYMER GRID										
0080	2115-0100000	CY	$60.000	4,035.000	0.000	3,196.874	3,196.874	3,196.874	$0.00	$191,812.44
MODIFIED SUBBASE										
0090	2115-0100000	CY	$60.000	181.000	0.000	68.519	68.519	68.519	$0.00	$4,111.14
MODIFIED SUBBASE: , TRAIL										
0100	2123-7450020	STA	$150.000	81.700	0.000	23.500	23.500	23.500	$0.00	$3,525.00
SHOULDER FINISHING, EARTH										
0110	2301-1033080	SY	$75.000	19,678.000	10.000	15,192.968	15,202.968	15,202.968	$750.00	$1,140,222.60
STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.										
0120	2301-6911722	LS	$10,000.000	1.000	0.000	0.000	0.000	0.000	$0.00	$0.00
PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES										
0130	2304-0101000	SY	$60.000	1,500.000	0.000	139.675	139.675	139.675	$0.00	$8,380.50
TEMPORARY PAVEMENT										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0140	2312-8260051	TON	$40.000	500.000	0.000	593.820	593.820	593.820	$0.00	$23,752.80
GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE										
0150	2435-0140148	EACH	$5,500.000	6.000	0.000	3.000	3.000	3.000	$0.00	$16,500.00
MANHOLE, STORM SEWER, SW-401, 48 IN.										
0160	2435-0140160	EACH	$7,800.000	7.000	0.000	6.000	6.000	6.000	$0.00	$46,800.00
MANHOLE, STORM SEWER, SW-401, 60 IN.										
0170	2435-0140172	EACH	$10,000.000	1.000	0.000	1.000	1.000	1.000	$0.00	$10,000.00
MANHOLE, STORM SEWER, SW-401, 72 IN.										
0180	2435-0140196	EACH	$17,000.000	0.000	0.000	0.000	0.000	0.000	$0.00	$0.00
MANHOLE, STORM SEWER, SW-401, 96 IN.										
0190	2435-0250500	EACH	$5,600.000	34.000	0.000	22.000	22.000	22.000	$0.00	$123,200.00
INTAKE, SW-505										
0200	2435-0250600	EACH	$12,000.000	17.000	0.000	15.000	15.000	15.000	$0.00	$180,000.00
INTAKE, SW-506										
0210	2435-0250900	EACH	$7,300.000	1.000	0.000	1.000	1.000	1.000	$0.00	$7,300.00
INTAKE, SW-509										
0220	2435-0251000	EACH	$8,500.000	3.000	0.000	3.000	3.000	3.000	$0.00	$25,500.00
INTAKE, SW-510										
0230	2435-0251230	EACH	$4,100.000	1.000	0.000	1.000	1.000	1.000	$0.00	$4,100.00
INTAKE, SW-512, 30 IN.										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0240	2435-0251236	EACH	$4,800.000	1.000	0.000	0.000	0.000	0.000	$0.00	$0.00
INTAKE, SW-512, 36 IN.										
0250	2435-0600010	EACH	$2,300.000	33.000	0.000	21.000	21.000	21.000	$0.00	$48,300.00
MANHOLE ADJUSTMENT, MINOR										
0260	2435-0600020	EACH	$6,000.000	1.000	0.000	2.000	2.000	2.000	$0.00	$12,000.00
MANHOLE ADJUSTMENT, MAJOR										
0270	2435-0600110	EACH	$1,800.000	2.000	0.000	1.000	1.000	1.000	$0.00	$1,800.00
INTAKE ADJUSTMENT, MINOR										
0280	2435-0600120	EACH	$7,500.000	1.000	0.000	1.000	1.000	1.000	$0.00	$7,500.00
INTAKE ADJUSTMENT, MAJOR										
0290	2435-0700010	EACH	$3,700.000	2.000	0.000	3.000	3.000	3.000	$0.00	$11,100.00
CONNECTION TO EXISTING MANHOLE										
0300	2502-8212206	LF	$22.000	5,105.000	0.000	3,489.300	3,489.300	3,489.300	$0.00	$76,764.60
SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.										
0310	2502-8221006	EACH	$800.000	17.000	0.000	2.000	2.000	2.000	$0.00	$1,600.00
SUBDRAIN RISER, 6 IN., AS PER PLAN										
0320	2502-8221303	EACH	$400.000	17.000	0.000	13.000	13.000	13.000	$0.00	$5,200.00
SUBDRAIN OUTLET, DR-303										
0330	2503-0114212	LF	$200.000	8.000	0.000	16.000	16.000	16.000	$0.00	$3,200.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 12 IN.										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0340	2503-0114215	LF	$80.000	991.000	0.000	757.000	757.000	757.000	$0.00	$60,560.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.										
0350	2503-0114218	LF	$85.000	778.000	0.000	195.000	195.000	195.000	$0.00	$16,575.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.										
0360	2503-0114224	LF	$110.000	2,556.000	0.000	2,209.000	2,209.000	2,209.000	$0.00	$242,990.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.										
0370	2503-0114230	LF	$130.000	543.000	0.000	517.000	517.000	517.000	$0.00	$67,210.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN.										
0380	2503-0114236	LF	$170.000	108.000	0.000	94.000	94.000	94.000	$0.00	$15,980.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.										
0390	2503-0114248	LF	$450.000	8.000	0.000	0.000	0.000	0.000	$0.00	$0.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 48 IN.										
0400	2503-0114254	LF	$610.000	8.000	0.000	0.000	0.000	0.000	$0.00	$0.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 54 IN.										
0410	2503-0114266	LF	$850.000	8.000	0.000	0.000	0.000	0.000	$0.00	$0.00
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 66 IN.										
0420	2503-0200036	LF	$25.000	3,335.000	0.000	1,896.400	1,896.400	1,896.400	$0.00	$47,410.00
REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.										
0430	2503-0200136	LF	$45.000	79.000	0.000	38.000	38.000	38.000	$0.00	$1,710.00
REMOVE STORM SEWER PIPE GREATER THAN 36 IN.										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0440	2504-0200404	LF	$130.000	160.000	0.000	54.000	54.000	54.000	$0.00	$7,020.00
SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.										
0450	2510-6745850	SY	$10.000	17,965.000	0.000	13,923.930	13,923.930	13,923.930	$0.00	$139,239.30
REMOVAL OF PAVEMENT										
0460	2510-6750600	EACH	$900.000	50.000	0.000	38.000	38.000	38.000	$0.00	$34,200.00
REMOVAL OF INTAKES AND UTILITY ACCESSES										
0470	2511-0300000	SY	$10.000	550.000	0.000	370.596	370.596	370.596	$0.00	$3,705.96
REMOVAL OF RECREATIONAL TRAIL										
0480	2511-0302600	SY	$49.000	715.000	0.000	412.801	412.801	412.801	$0.00	$20,227.25
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.										
0490	2511-0310100	STA	$750.000	7.700	0.000	4.500	4.500	4.500	$0.00	$3,375.00
SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL										
0500	2511-6745900	SY	$10.000	3,506.000	0.000	2,327.940	2,327.940	2,327.940	$0.00	$23,279.40
REMOVAL OF SIDEWALK										
0510	2511-7526004	SY	$49.750	4,023.000	0.000	2,433.164	2,433.164	2,433.164	$0.00	$121,049.91
SIDEWALK, P.C. CONCRETE, 4 IN.										
0520	2511-7526006	SY	$77.000	267.000	0.000	275.984	275.984	275.984	$0.00	$21,250.77
SIDEWALK, P.C. CONCRETE, 6 IN.										
0530	2511-7528101	SF	$51.000	362.000	0.000	242.300	242.300	242.300	$0.00	$12,357.30
DETECTABLE WARNINGS										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0540	2512-1725206	LF	$79.000	10.000	0.000	0.000	0.000	0.000	$0.00	$0.00
CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.										
0550	2514-0000200	STA	$1,000.000	0.500	0.000	0.000	0.000	0.000	$0.00	$0.00
REMOVAL OF CURB										
0560	2515-2475006	SY	$52.500	2,550.000	345.200	1,321.093	1,666.293	1,666.293	$18,123.00	$87,480.38
DRIVEWAY, P.C. CONCRETE, 6 IN.										
0570	2515-2475007	SY	$54.000	1,047.000	0.000	586.625	586.625	586.625	$0.00	$31,677.75
DRIVEWAY, P.C. CONCRETE, 7 IN.										
0580	2515-6745600	SY	$10.000	3,212.000	277.800	1,243.300	1,521.100	1,521.100	$2,778.00	$15,211.00
REMOVAL OF PAVED DRIVEWAY										
0590	2523-0000310	EACH	$1,235.000	6.000	0.000	1.000	1.000	1.000	$0.00	$1,235.00
HANDHOLES AND JUNCTION BOXES										
0600	2524-6765110	EACH	$300.000	72.000	0.000	16.000	16.000	16.000	$0.00	$4,800.00
REMOVAL OF TYPE A SIGN										
0610	2524-6765210	EACH	$100.000	21.000	0.000	4.000	4.000	4.000	$0.00	$400.00
REMOVAL OF TYPE A SIGN ASSEMBLY										
0620	2524-9276010	LF	$35.000	390.000	0.000	200.000	200.000	200.000	$0.00	$7,000.00
PERFORATED SQUARE STEEL TUBE POSTS										
0630	2524-9276021	EACH	$100.000	39.000	0.000	10.000	10.000	10.000	$0.00	$1,000.00
PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0640	2524-9325001	SF	$35.000	392.500	0.000	272.500	272.500	272.500	$0.00	$9,537.50
TYPE A SIGNS, SHEET ALUMINUM										
0650	2525-0000100	LS	$100,000.000	1.000	0.000	1.000	1.000	1.000	$0.00	$100,000.00
TRAFFIC SIGNALIZATION										
0660	2527-9263109	STA	$86.000	136.000	10.669	18.610	29.279	29.279	$917.53	$2,517.99
PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED										
0670	2527-9263117	STA	$116.000	168.000	0.000	110.582	110.582	110.582	$0.00	$12,827.51
PAINTED PAVEMENT MARKINGS, DURABLE										
0680	2527-9263137	EACH	$130.000	25.000	2.000	0.000	2.000	2.000	$260.00	$260.00
PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED										
0690	2527-9263143	EACH	$185.000	25.000	0.000	23.000	23.000	23.000	$0.00	$4,255.00
PAINTED SYMBOLS AND LEGENDS, DURABLE										
0700	2527-9270111	STA	$83.000	168.000	0.000	110.582	110.582	110.582	$0.00	$9,178.31
GROOVES CUT FOR PAVEMENT MARKINGS										
0710	2527-9270120	EACH	$220.000	25.000	0.000	23.000	23.000	23.000	$0.00	$5,060.00
GROOVES CUT FOR SYMBOLS AND LEGENDS										
0720	2528-8445110	LS	$75,000.000	1.000	0.000	0.750	0.750	0.750	$0.00	$56,250.00
TRAFFIC CONTROL										
0730	2528-9290050	CDAY	$200.000	60.000	0.000	38.000	38.000	38.000	$0.00	$7,600.00
PORTABLE DYNAMIC MESSAGE SIGN (PDMS)										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0740	2529-5070110	SY	$100.000	51.000	0.000	100.678	100.678	100.678	$0.00	$10,067.80
PATCHES, FULL-DEPTH FINISH, BY AREA										
0750	2533-4980005	LS	$600,000.000	1.000	0.000	1.000	1.000	1.000	$0.00	$600,000.00
MOBILIZATION										
0760	2552-0000220	CY	$75.000	975.000	0.000	0.000	0.000	0.000	$0.00	$0.00
REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL										
0770	2599-9999010	LS	$15,000.000	1.000	0.000	0.750	0.750	0.750	$0.00	$11,250.00
('LUMP SUM' ITEM): MAINTENANCE OF SOLID WASTE COLLECTION										
0780	2599-9999010	LS	$1,850.000	1.000	0.000	0.500	0.500	0.500	$0.00	$925.00
('LUMP SUM' ITEM): REMOVE AND REINSTALL ELECTRONIC SPEED SIGN										
0790	2599-9999010	LS	$7,200.000	1.000	0.000	0.750	0.750	0.750	$0.00	$5,400.00
('LUMP SUM' ITEM): SWPPP MANAGEMENT										
0800	2599-9999010	LS	$80,000.000	1.000	0.000	0.750	0.750	0.750	$0.00	$60,000.00
('LUMP SUM' ITEM): VIBRATION MONITORING										
0810	2601-2634105	ACRE	$4,110.000	2.630	0.000	0.310	0.310	0.310	$0.00	$1,274.10
MULCHING, BONDED FIBER MATRIX										
0820	2601-2639010	SQ	$65.000	1,150.000	0.000	796.020	796.020	796.020	$0.00	$51,741.30
SODDING										
0830	2601-2643110	MGAL	$75.000	690.000	0.000	49.000	49.000	49.000	$0.00	$3,675.00
WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0840	2602-0000150	LF	$15.000	300.000	0.000	100.000	100.000	100.000	$0.00	$1,500.00
STABILIZED CONSTRUCTION ENTRANCE, EC-303										
0850	2602-0000309	LF	$3.000	10,000.000	0.000	368.000	368.000	368.000	$0.00	$1,104.00
PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.										
0860	2602-0000351	LF	$0.010	10,000.000	0.000	0.000	0.000	0.000	$0.00	$0.00
REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE										
0870	2602-0000500	LF	$10.000	32.000	16.000	16.000	32.000	32.000	$160.00	$320.00
OPEN-THROAT CURB INTAKE SEDIMENT FILTER, EC-602										
0880	2602-0000530	EACH	$95.000	110.000	9.000	52.000	61.000	61.000	$855.00	$5,795.00
GRATE INTAKE SEDIMENT FILTER BAG, EC-604										
0890	2602-0010010	EACH	$600.000	1.000	1.000	6.000	7.000	7.000	$600.00	$4,200.00
MOBILIZATIONS, EROSION CONTROL										
0900	2602-0010020	EACH	$1,200.000	1.000	0.000	0.000	0.000	0.000	$0.00	$0.00
MOBILIZATIONS, EMERGENCY EROSION CONTROL										
8001	2599-9999005	EACH	$14,250.000	1.000	0.000	1.000	1.000	1.000	$0.00	$14,250.00
('EACH' ITEM): INTAKE, SW-506 MOD, CAST-IN-PLACE										
8002	2435-0250610	EACH	$14,410.000	2.000	0.000	1.000	1.000	1.000	$0.00	$14,410.00
INTAKE, SW-506 MOD										
8009	2599-9999018	SY	$0.300	19,678.000	0.000	15,192.968	15,192.968	15,192.968	$0.00	$4,557.89
('SQUARE YARDS' ITEM): (REINFORCEMENT ADJ)										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
8010	2430-0000100	SF	$74.000	144.000	0.000	144.000	144.000	144.000	$0.00	$10,656.00
MODULAR BLOCK RETAIN WALL										
8011	2599-9999005	EACH	$4,325.750	2.000	0.000	2.000	2.000	2.000	$0.00	$8,651.50
('EACH' ITEM): INSTALLATION AND REMOVAL OF TEMPORARY INTAKE										
8013	2599-9999005	EACH	$3,300.000	1.000	0.000	0.000	0.000	0.000	$0.00	$0.00
('EACH' ITEM): CONNECT TO EXISTING BOX CULVERT										
8014	2599-9999005	EACH	$3,829.650	1.000	0.000	1.000	1.000	1.000	$0.00	$3,829.65
('EACH' ITEM): MODIFY EXISTING INTAKE										
8015	2599-9999005	EACH	$1,925.000	2.000	0.000	1.000	1.000	1.000	$0.00	$1,925.00
('EACH' ITEM): REMOVE AND REINSTALL PUSHBUTTONS										
8016	2599-9999005	EACH	$8,730.150	1.000	0.000	1.000	1.000	1.000	$0.00	$8,730.15
('EACH' ITEM): 18" NYLOPLAST INTAKE W/ CONNECTION										
8017	2599-9999010	LS	$544.500	1.000	0.000	1.000	1.000	1.000	$0.00	$544.50
('LUMP SUM' ITEM): POTHOLE UTILITIES										
8018	2599-9999010	LS	$1,485.000	1.000	0.000	1.000	1.000	1.000	$0.00	$1,485.00
('LUMP SUM' ITEM): STORM SEWER REMOVAL AND INSTALLATION										
8019	2599-9999010	LS	$6,510.570	1.000	0.000	1.000	1.000	1.000	$0.00	$6,510.57
('LUMP SUM' ITEM): 6" SANITARY SEWER SERVICE										
8020	2599-9999005	EACH	$562.650	13.000	0.000	0.000	0.000	0.000	$0.00	$0.00
('EACH' ITEM): MH CASTING (MECHANICAL)										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
8021	2599-9999010	LS	$47,700.800	1.000	0.000	1.000	1.000	1.000	$0.00	$47,700.80
('LUMP SUM' ITEM): Cast In Place SW-406										
8022	2599-9999010	LS	$5,989.500	1.000	0.000	1.000	1.000	1.000	$0.00	$5,989.50
('LUMP SUM' ITEM): Tracer Wire Test Station										
8023	2599-9999010	LS	$6,041.300	1.000	0.000	1.000	1.000	1.000	$0.00	$6,041.30
('LUMP SUM' ITEM): Traffic Signal Footing Adjustment										
								Section Totals:	$24,443.53	$4,231,967.10
Section: 0002 - STP-U-8477(615)--70-77, Roadway Items - Division 2										
0910	2554-0114004	LF	$65.000	35.000	0.000	31.000	31.000	31.000	$0.00	$2,015.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.										
0920	2554-0114006	LF	$60.000	101.000	0.000	184.000	184.000	184.000	$0.00	$11,040.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 6 IN.										
0930	2554-0114008	LF	$55.000	558.000	0.000	624.000	624.000	624.000	$0.00	$34,320.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.										
0940	2554-0114008	LF	$80.000	455.000	0.000	99.000	99.000	99.000	$0.00	$7,920.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.: RESTRAINED JOINT										
0950	2554-0114012	LF	$80.000	3,703.000	0.000	2,122.000	2,122.000	2,122.000	$0.00	$169,760.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.										
0960	2554-0114012	LF	$105.000	631.000	0.000	886.000	886.000	886.000	$0.00	$93,030.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.: RESTRAINED JOINT										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0970	2554-0134008	LF	$165.000	100.000	0.000	0.000	0.000	0.000	$0.00	$0.00
WATER MAIN WITH CASING PIPE, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.										
0980	2554-0134012	LF	$240.000	100.000	0.000	0.000	0.000	0.000	$0.00	$0.00
WATER MAIN WITH CASING PIPE, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.										
0990	2554-0203000	LB	$20.000	6,162.000	0.000	6,867.000	6,867.000	6,867.000	$0.00	$137,340.00
FITTINGS BY WEIGHT, DUCTILE IRON										
1000	2554-0207008	EACH	$2,700.000	12.000	0.000	10.000	10.000	10.000	$0.00	$27,000.00
VALVE, GATE, DIP, 8 IN.										
1010	2554-0207012	EACH	$4,500.000	9.000	0.000	7.000	7.000	7.000	$0.00	$31,500.00
VALVE, GATE, DIP, 12 IN.										
1020	2554-0210201	EACH	$8,500.000	15.000	0.000	12.000	12.000	12.000	$0.00	$102,000.00
FIRE HYDRANT ASSEMBLY, WM-201										
1030	2554-0211002	EACH	$1,750.000	6.000	0.000	13.000	13.000	13.000	$0.00	$22,750.00
FLUSHING DEVICE (BLOWOFF), 2 IN.										
1040	2599-9999005	EACH	$6,500.000	2.000	0.000	1.000	1.000	1.000	$0.00	$6,500.00
('EACH' ITEM): PREPARE EXCAVATION FOR TAPPING SLEEVE & VALVE										
1050	2599-9999005	EACH	$410.000	51.000	0.000	28.000	28.000	28.000	$0.00	$11,480.00
('EACH' ITEM): TAP FEE, 1-IN, REPLACEMENT TAP FOR WATER SERVICE TRANSFER										
1060	2599-9999005	EACH	$1,725.000	3.000	0.000	0.000	0.000	0.000	$0.00	$0.00
('EACH' ITEM): TAP FEE, 2-IN, REPLACEMENT TAP FOR WATER SERVICE TRANSFER										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
1070	2599-9999005	EACH	$3,800.000	11.000	0.000	5.000	5.000	5.000	$0.00	$19,000.00
('EACH' ITEM): WATER SERVICE TRANSFER, COPPER, 1-IN, OPPOSITE SIDE										
1080	2599-9999005	EACH	$3,000.000	40.000	0.000	23.000	23.000	23.000	$0.00	$69,000.00
('EACH' ITEM): WATER SERVICE TRANSFER, COPPER, 1-IN, SAME SIDE										
1090	2599-9999005	EACH	$5,400.000	1.000	0.000	0.000	0.000	0.000	$0.00	$0.00
('EACH' ITEM): WATER SERVICE TRANSFER, COPPER, 2-IN, OPPOSITE SIDE										
1100	2599-9999005	EACH	$3,400.000	2.000	0.000	1.000	1.000	1.000	$0.00	$3,400.00
('EACH' ITEM): WATER SERVICE TRANSFER, COPPER, 2-IN, SAME SIDE										
1110	2599-9999005	EACH	$6,100.000	1.000	0.000	2.000	2.000	2.000	$0.00	$12,200.00
('EACH' ITEM): WATER SERVICE TRANSFER, EQUAL TO OR GREATER THAN 3, SAME SIDE										
1120	2599-9999009	LF	$45.000	1,005.000	0.000	535.000	535.000	535.000	$0.00	$24,075.00
('LINEAR FEET' ITEM): REMOVAL OF EXISTING WATER MAIN IN CONFLICT WITH NEW CONSTRUCTION										
1130	2599-9999020	TON	$65.000	100.000	0.000	0.000	0.000	0.000	$0.00	$0.00
('TONS' ITEM): FOUNDATION ROCK										
8003	2504-0114018	LF	$572.000	20.000	0.000	0.000	0.000	0.000	$0.00	$0.00
SAN SWR G-MAIN, TRENCHED, PVC, 18"										
8004	2554-0112008	LF	$247.500	8.000	0.000	5.000	5.000	5.000	$0.00	$1,237.50
WATER MAIN, TRENCHED, DIP, 8"										
8005	2554-0112012	LF	$154.000	260.000	0.000	280.000	280.000	280.000	$0.00	$43,120.00
WATER MAIN, TRENCHED, DIP, 12"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
8006	2554-0207006	EACH	$3,509.000	3.000	0.000	3.000	3.000	3.000	$0.00	$10,527.00
VALVE, GATE, DIP, 6"										
8007	2554-0112012	LF	$176.000	83.000	0.000	72.000	72.000	72.000	$0.00	$12,672.00
WATER MAIN, TRENCHED, DIP, 12": (RESTRAINED JOINT)										
8008	2599-9999005	EACH	$1,760.000	8.000	0.000	10.000	10.000	10.000	$0.00	$17,600.00
('EACH' ITEM): 32 LB MAGNESIUM ANODE										
8012	2599-9999005	EACH	$10,859.750	1.000	0.000	1.000	1.000	1.000	$0.00	$10,859.75
('EACH' ITEM): WATER MAIN, CONNECT TO EXISTING MAIN										
								Section Totals:	$0.00	$880,346.25
Section: 3 - Description										
								Section Totals:	$0.00	$0.00
								Total Payments:	$24,443.53	$5,112,313.35

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 05/06/2024, Liquidated Damage Rate - 2,500	300.0 Days	298.0 Days	3.5 Days	$0.00	286.0 Days	12.0 Days	$0.00
						Total Damages:	$0.00

Stockpiles

Stockpile	Fund Package	Current Advancements	Advancements To Date	Current Recoveries	Recoveries To Date
#1 - 2554-0203000	77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	$0.00	$12,845.16	$0.00	$12,845.16
FITTINGS BY WEIGHT, DUCTILE IRON					
#2 - 2554-0207008	77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	$0.00	$5,580.00	$0.00	$5,580.00
VALVE, GATE, DIP, 8 IN.					
#3 - 2554-0114012	77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	$0.00	$3,430.00	$0.00	$3,430.00
WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.					
#4 - 2554-0211002	77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	$0.00	$185.93	$0.00	$185.93
FLUSHING DEVICE (BLOWOFF), 2 IN.					
#5 - 2599-9999005	77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615	$0.00	$4,000.00	$0.00	$4,000.00
('EACH' ITEM): WATER SERVICE TRANSFER, COPPER, 1-IN, SAME SIDE					
#6 - 2525-0000100	77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615	$0.00	$32,832.46	$0.00	$32,832.46
TRAFFIC SIGNALIZATION					
	Totals:	$0.00	$58,873.55	$0.00	$58,873.55

Summary

Current Approved Work:	$24,443.53
Current Stockpile Advancement:	$0.00
Current Stockpile Recovery:	$0.00
Current Retainage:	$0.00
Current Retainage Released:	$0.00
Current Liquidated Damages:	$0.00
Current Adjustment:	$0.00
Current Payment:	$24,443.53
Previous Payment:	$234,286.72

Approved Work To Date:	$5,112,313.35
Stockpile Advancement To Date:	$58,873.55
Stockpile Recovery To Date:	$58,873.55
Retainage To Date:	$30,000.00
Retainage Released To Date:	$0.00
Liquidated Damages To Date:	$0.00
Adjustments To Date:	$0.00
Payments To Date:	$5,082,313.35
Previous Payments To Date:	$5,057,869.82

Funding Details

77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615:	$24,443.53
77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615:	$0.00
77-8477-615-CAT-3 NON-PARTICIPATING:	$0.00
Current Payment:	$24,443.53

77-8477-615-CAT-1 77-8477-615-CAT-1 77-8477-615 To Date:	$4,327,983.35
77-8477-615-CAT-2 77-8477-615-CAT-2 77-8477-615 To Date:	$784,330.00
77-8477-615-CAT-3 NON-PARTICIPATING To Date:	$0.00
Payments To Date:	$5,112,313.35

CONTRACTOR'S CERTIFICATION:

Contractor certifies that to the best of Contractor's knowledge, information and belief, the Work covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by Contractor for Work for which payments were issued and payments received from the City of Windsor Heights, and that the current payment applied herein is now due.

By:____ Date:________________

ENGINEER'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observations and the data comprising this Payment Application, the Construction Project Manager certifies to the City of Windsor Heights that to the best of the Construction Project Manager's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and Contractor is entitled to payment of Amount Certified.

AMOUNT CERTIFIED: $______________________

By:___________________________________ Date:______________

CITY OF WINDSOR HEIGHTS REVIEW / APPROVAL:

By:____ Date:________________

Doc Express® Document Signing History

Contract: 77-8477-615 Document: payment-18-20260105

This document is in the process of being signed by all required signatories using the Doc Express® service.
Following are the signatures that have occurred so far.

Date	Signed By
01/05/2026	Logan Petersen Absolute Concrete Construction Inc. Electronic Signature (Approved by Contractor (Optional))
01/26/2026	Justin Ernst Bolton & Menk, Inc. - Iowa Electronic Signature (Recommended by Engineer)
	(Approved by PIRC (when applicable))

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Andy Larson

SUBJECT: Consideration of FY26 ERP Purchase of Public Works Truck #6

GENERAL INFORMATION

As part of the Council approved FY2026 budget, the Public Works Department has scheduled to replace Truck #6 – Dump and Plow Truck. The current Truck #6 is a 2014 International Workstar single axle dump truck upfitted with snow and ice removal equipment. This piece of equipment serves the City as a regular dump truck during the construction season and a plow truck for winter operations. Being one of two heavy duty trucks in the fleet, this piece of equipment is vital to our operations year-round. The lead time for the delivery of this vehicle is expected to be approximately two years according to discussions with sale representatives. This mirrors the timeframe we recently experienced with the order and delivery of Truck #5.

The Public Works Department requested a quote package from Ascendance Truck Centers, a local International truck dealership, under the Sourcewell Program and International Contract #032824-NVS. The proposed costs are as follows:

Purchase Cab and Chassis: $114,948.00
Equipment Package: $156,915.95
<u>Less Trade Allowance: ($45,000.00)</u>
Total Cost: $226,863.95

The specifications of the truck proposal closely match what was specified for Truck #5. By spec-ing the same build out of the truck and upfit, Public Works can easily interchange parts and equipment across the two heavy duty trucks in our fleet. The systems and controls would be the same across both trucks and would allow our staff to seamlessly operate and dispatch both trucks in the same manner.

According to industry standards, the average useful life for this type of vehicle is 8-12 years of service. The term useful life refers to the asset being able to provide an economical benefit to the City. Historical information the public works department was able to compile into our fleet maintenance program shows that the City has spent at least $66,476 in the last five years on the maintenance and repair of Truck #6. As time goes on, the current value of the truck will continue to drop while repairs will continue to become more expensive.

Summary:
These trucks are subjected to heavy duty use and work in a very harsh environment. Given the current age of the truck and its equipment, the lead time on delivery, and the recommendation of the Public Works Committee, the Public Works Director recommends the approval from City Council to proceed with the Purchase of FY26 ERP Truck #6.

NOTE: No deposit will be required of the City to place the order as was included in the ERP. The dealer will honor the proposed trade in valve regardless of the time it takes to fill the order.

ATTACHMENTS

1. Truck 6 Quote and Specs
2. International Warranty Plow Truck

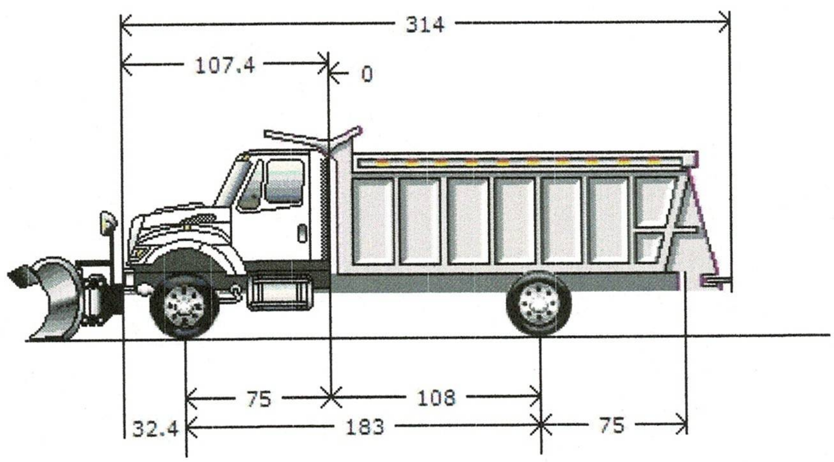
Prepared For:
CITY OF WINDSOR HEIGHTS
Jason Roberts
1133 66TH STREET
WINDSOR HEIGHTS, IA 50311-
(515)279 - 3664
Reference ID: N/A

Presented By:
Ascendance Trucks Midwest
Shane Broderick
3311 ADVENTURELAND DRIVE
ALTOONA IA 50009 -
(515)967-3300

Andy,

Here is the pricing for a new International HV507 4x2 using the National Sourcewell Program and International Contract #032824-NVS. Let me know if you have any questions and thank you for the opportunity to quote this.

$114,948.00 International HV507 4x2
$156,915.95 Hawkeye Truck Equipment Quote #11928
****
$271,863.95 Total for chassis and Equipment
(-$45,000.00) Trade value for Unit 6
****
$226,863.95 Total for chassis and Equipment Less Trade Value



Model Profile
2027 HV507 SFA (HV507)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow and Wing with Spreader
MISSION:	Requested GVWR: 39000. Calc. GVWR: 39000. Calc. GCWR: 80000
DIMENSION:	Wheelbase: 183.00, CA: 108.00, Axle to Frame: 75.00
ENGINE, DIESEL:	{Cummins L9 300} EPA 2024, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends Gear Ratio: 6.14
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(4) 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
PAINT:	Cab schematic 100WK

Location 1: 9219, Winter White (Std)
Chassis schematic N/A

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
4722	DRAIN VALVE {Bendix DV-2} Automatic, with Heater, for Air Tank	2/0	2

STEERING

5PSL	STEERING GEAR {Sheppard M110} Power	43/-2	41
5708	STEERING COLUMN Tilting	13/2	15
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black	0/0	0

DRIVELINES

6DGG	DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2	5/23	28

EXHAUST SYSTEMS

7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab	128/48	176
7BEV	AFTERTREATMENT COVER Steel, Black	10/3	13
7WCM	EXHAUST HEIGHT 8' 10"	14/10	24
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum	9/7	16
7WAZ	TAIL PIPE (1) Turnback Type	6/4	10

ELECTRICAL SYSTEMS

8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment Includes : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered	0/0	0
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use	0/0	0
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened	0/0	0
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense	0/0	0
8RPR	ANTENNA for Increased Roof Clearance Applications	1/0	1
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications	2/0	2

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
HV50700	Base Chassis, Model HV507 SFA with 183.00 Wheelbase, 108.00 CA, and 75.00 Axle to Frame.	5957/3683	9640
AXLE CONFIGURATION			
1ANA	AXLE CONFIGURATION 4x2 Notes : Pricing may change if axle configuration is changed.	0/0	0
ENGINE			
12EYW	ENGINE, DIESEL {Cummins L9 300} EPA 2024, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)	531/33	564
12VKL	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2026	0/0	0
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty	0/0	0
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations	0/0	0
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood	0/0	0
10UAV	VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle. Notes : CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.	0/0	0
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler Includes : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber	23/-5	18
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed Includes : FAN Nylon	0/0	0
12VAL	AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control	6/0	6
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection	0/0	0
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control	0/0	0
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted	10/0	10

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel	0/0	0

TRANSMISSION

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
13BDR	TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway	208/75	283
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab	0/0	0
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223	0/0	0
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released	0/0	0
13XAM	PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission	0/0	0
13WDZ	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary	0/0	0
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints	0/0	0
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission	1/0	1

CLUTCH

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
11001	CLUTCH Omit Item (Clutch & Control)	0/0	0

REAR AXLES, SUSPENSIONS

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
14051	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 6.14	0/215	215
14VAH	SUSPENSION, REAR, SINGLE 23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs	0/90	90
14WMG	AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 30 thru 39.99 Pints	0/0	0

FRONT AXLES

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
2ARU	AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity	148/0	148

FRONT SUSPENSIONS

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
3ADE	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 16,000-lb Capacity, with Shock Absorbers	44/0	44
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control	15/0	15

CABS, COWLS, BODIES

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
16030	CAB Conventional, Day Cab	0/0	0
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab	0/0	0

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
16BAM	AIR CONDITIONER with Integral Heater and Defroster	0/0	0
16WBY	ARM REST, RIGHT, DRIVER SEAT	3/0	3
16VKB	CAB INTERIOR TRIM Classic, for Day Cab	0/0	0
	Includes : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted : SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap		
16WSK	CAB REAR SUSPENSION Air Bag Type	0/0	0
16XXC	COWL TRAY LID	7/4	11
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood	0/0	0
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer	0/0	0
	Includes : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/ Refill for : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)		
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission	1/0	1
16XJP	INSTRUMENT PANEL Wing Panel	0/0	0
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	0/0	0
16SNP	MIRRORS (2) C-Loop, Power Adjust, Heated, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width	0/0	0
	Notes : Mirror Dimensions are Rounded to the Nearest 0.5"		
16SJW	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Sides, Black, Heated, 7.5" Sq.	9/0	9
16VLV	MONITOR, TIRE PRESSURE Omit	-9/-2	-11
16KZW	SEAT, DRIVER {National 2000 195} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 8" Adjuster, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, 6-23 Degree Angle Back Adjust	0/0	0
16LUM	SEAT, PASSENGER {National} Non Suspension, High Back with Integral Headrest, Vinyl, with Fixed Back, with Under Seat Storage	33/15	48
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature	0/0	0
16XWJ	WINDSHIELD WIPER BLADES Winter Type	2/0	2

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
FRAMES			
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL	134/433	567
1MBP	BUMPER, FRONT Swept Back 15-Degrees, Steel, for use with Front Frame Extensions, Heavy Duty	5/0	5
1MEJ	FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline	0/0	0
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille	139/-34	105
1570	TOW HOOK, FRONT (2) Frame Mounted	8/0	8
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)	217/-217	0
BRAKES			
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications Includes : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6	0/0	0
4AZJ	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System, with Automatic Traction Control	0/0	0
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake	1/0	1
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity	33/0	33
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn	4/0	4
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic	14/0	14
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes	10/0	10
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle	0/52	52
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake	0/7	7
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic	0/16	16
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes	0/10	10
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM	0/0	0
4EBD	AIR DRYER {Wabco System Saver 1200} with Heater	7/4	11
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab	13/8	21
4VKJ	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail	-17/25	8

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
8VUL	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Left Side Back of Cab	-34/11	-23
8TNR	BATTERY CABLES with 36" of Extra Length Coiled and Strapped Near Battery Box	2/0	2
8MSH	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (4) 12-Volt 2640CCA Total, Top Threaded Stud	49/57	106
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/ Turn	2/0	2
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses	0/0	0
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade	0/0	0
8WTP	COURTESY LIGHT (2) Mounted In Front Map Pocket Left and Right Side	1/0	1
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket	0/2	2
8XNY	HEADLIGHTS Halogen	0/0	0
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On	0/0	0
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord	3/0	3
8541	HORN, ELECTRIC (2) Disc Style	1/0	1
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm	0/0	0
8WBW	JUMP START STUD 12V, Remote Mounted	2/0	2
8XPK	POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) with USB-A Port and USB-C Port, Located in the Instrument Panel	0/0	0
8RPT	RADIO AM/FM/WB/Clock/USB Input/Auxiliary Input	3/0	3
8RPB	RADIO, STEERING WHEEL CONTROLS Mounted in Steering Wheel, Radio Function Control Switch, Includes Volume Up/Down, Mute, Forward/Back and Bluetooth Answer/Disconnect	8/2	10
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars	5/3	8
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection	8/1	9
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights	0/0	0
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender	0/0	0
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time	0/0	0

FRONT END

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV	0/0	0
9WAC	BUG SCREEN Mounted Behind Grille	5/0	5
9HBM	GRILLE Stationary, Chrome	0/0	0
9AAB	LOGOS EXTERIOR Model Badges	0/0	0
9AAE	LOGOS EXTERIOR, ENGINE Badges	0/0	0

SPEEDOMETER, TOOLS, MISC

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
10021	CHASSIS COATING Corrosion Resistant E-Coat Primer Coating for Single Frame Rails	0/0	0
10AGB	CONNECTED PLATFORM Includes Connectivity Module and Five Year Data Plan	1/0	1
10JPA	CUSTOMER IDENTITY for Sourcewell	0/0	0
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 Includes : PAINT SCHEMATIC ID LETTERS "WK"	0/0	0
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	0/0	0
10SLV	PROMOTIONAL PACKAGE Government Silver Package	0/0	0

FUEL TANKS

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab	22/4	26
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab	0/0	0
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine	-1/-4	-5

WHEELS, TIRES - FRONT

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
27DPN	WHEELS, FRONT {Accuride 29039} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc	62/0	62
7792545437	(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position	62/0	62

WHEELS, TIRES - REAR

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
28DUK	WHEELS, REAR {Accuride 29169} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs	0/24	24
7372135444	(4) TIRE, REAR 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive	0/20	20

WHEELS MISC OPTIONS

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
29WAP	WHEEL GUARDS, FRONT {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts Mounted Between Hub and Wheel	0/0	0

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)
29WAR	WHEEL GUARDS, REAR {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts, Mounted Between Hub & Wheel and Between Dual Wheels	0/0	0
BODY INTEGRATION			
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches	0/0	0
	Services Section:		
WARRANTY			
40128	WARRANTY Standard for HV507/HV509, HV50B, HV607/HV609 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A	0/0	0
40YZL	SRV CONT, EXT CUMMINS ENG/AFTR {Cummins} To 60-Month/100,000 Miles (160,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	0/0	0
	Total Component Weight:	**7991/4627** (lbs)	**12618** (lbs)
		(lbs)	(lbs)

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

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Quote

HAWKEYE TRUCK EQUIPMENT
EST. 1946

Quote ID:	Q11928
Quote Date:	12/2/2025
Expiration:	1/1/2026

Phone: (515) 289-1755
www.hawkeyetruckequipment.com

5800 NW 2ND Street
P.O. Box 3283
Des Moines, IA 50316-0283

Text us at: 515-289-1755

Customer: ASCENDANCE TRUCK CENTERS
P O BOX 1804
DES MOINES IA 50305-1804

Contact:
Phone: (515) 967-3300
Email:
Salesperson: LOGAN STEINKAMP

Vehicle Make	Vehicle Model	Vehicle Year	Single/Dual	Cab to Axle	Vin #

CA FOR TRUCK IS 108"

Attention: Jason Roberts/Shane

Phone: (515) 967-3300

1 - Monroe RDS Radius-Dump-Spreader Body

- 10' In Length
- 96" Wide
- 44" Side Height
- 50" Tailgate Height
- Front, Sides, and Tailgate Constructed From 3/16 AR-400 Steel
- Sides are Brake Formed Radius of 43"
- Boxed Top Rail is 3/16" Formed Channel
- Front of Body is Sloped to Accommodate a Headlift Cylinder With Partial Doghouse and Conforms to the Radius of the Body
- Electric/Air Trip Tailgate
- Floor is 1/4" With 3/16" Removable Chain Guards
- 100% Continuously Welded Body
- 34" Conveyor w/ 1 1/2" x 1/2" Pintle Chain on 4 1/2" Centers and a 28,000lb Tensile Strength per Strand
- (2) 6:1 Spur Gearboxes and High Torque/Low Speed Hydraulic Motor
- Front Discharge Conveyor
- 8-Tooth Sprockets Keyed to the 2" Drive and Idler Shafts
- Heavy Duty Conveyor Drive Shaft
- Dust Sealed Self-Aligning Four Bolt Flange Bearings
- Heavy Duty Adjustable Idler Assembly
- Stainless Steel Chain Slack Adjusters
- 18" Poly Spinner Disc
- Telescopic 16-Ton Class 60 Hoist, Trunnion Mounted
- AR-400 Drop In Steel Floor Cover Kit
- 1/2 Cabshield w/ 4 Corner LED Strobe Lights
- (2) Oval Cutouts In Rear Corner Posts
- LED S/T/T Lights and Amber Strobe Lights in Rear Corner Post
- Patented Wiring Harness
- Fold Down Ladder At Driver's Side Rear
- Full Length Fenders
- Powder Coated Orange
- Completely Installed, F.O.B Des Moines, IA

1 - Monroe Front Snowplow Model MP41R12-ISCT-MB1

Phone: (515) 289-1755
www.hawkeyetruckequipment.com

5800 NW 2ND Street
P.O. Box 3283
Des Moines, IA 50316-0283

Text us at: 515-289-1755

- 12' In Length
- 41" Moldboard Height
- Integral Shield Style Moldboard
- Dual Compression Trip Spring Assemblies
- One Piece AS69 10 Gauge Steel Roll Framed Moldboard
- (6) 1/2" x 3.5" x 1/2" Semi-Circle Is Fabricated From A36 Steel
- Monroe Two Chain Pick Up
- (2) 3" x 10" Power Reverse Cylinder With Cushion Valve Protection
- (1) 4" x 10" Single Acting Lift Cylinder
- Polk Co Style Front Quick Hitch With Steel Bumper
- Monroe MC6000 Snowplow Portion Quick Hitch
- Moldboard And Frame To Be 100% Continuously Welded
- 12" Rubber Snow Deflector
- Quick Couplers
- Orange Poly Side Markers
- Screw Adjustable Parking Jack
- Buyers LED Snowplow Lights Installed On Truck's Fender Mounted Mirrors
- Snowplow Lights Will Be Wired To An International Dash Mounted Switch
- Moldboard Will Be Shotblasted and Powder Coated Orange
- The Pushframe Will Be Shotblasted Powder Coated Black
- 5/8" x 8" Cutting Edge
- Cushion Valve

1 - Liquid Dispensing Hydraulic Closed Loop system

- 7 Gallons Per Minute
- Flow Meter
- 240 Gallon Capacity
- Stainless Steel Mount Kit Mounted Behind The Cab
- Nozzle Kit
- Flusher Kit
- Bulk Fill Kit and Cross Over
- Quick Disconnect Kit

1 - Hawkeye Hydraulic System

- Eaton 6.0 Cubic Inch Front Mounted Piston Pump
- Live Hydraulics To Run Off The Front Crank Shaft
- Electric Pump Shut Off
- Driveline With Yoke And Flange
- 40 Gallon Stainless Steel Side Mount Reservoir With Sight Gauge And In Tank Filter
- Filter/Lubricator/Regulator Installed
- Hydraulic Manifold Valve Mounted In A Stainless Steel Enclosure
- Air Operated Valve
- Valve To Operate A SA Dump Lift Cylinder, SA For Plow With Float, DA For Plow Angle, Electric Suctions For Sander With Ground Speed, Liquid For Prewet And Anti-ice To Be Added Later
- Valve Is Proportional
- Valve Has Stroke Limiters
- Valve Has Manual Over Rides
- Air Controls Mounted In The Cab

HTE HAWKEYE TRUCK EQUIPMENT
EST. 1946

Phone: (515) 289-1755
www.hawkeyetruckequipment.com

5800 NW 2ND Street
P.O. Box 3283
Des Moines, IA 50316-0283

Text us at: 515-289-1755

Quote ID:	Q11928
Quote Date:	12/2/2025
Expiration:	1/1/2026

- Joystick For The Plow
- Single Stick With Safety Interlock For Dump Body
- Certified XDS Ground Speed Controller Mounted In The Cab
- Oil
- Hoses
- Installed

TOTAL: $ 156,915.95

Options To Be Included

- Steel Enclosed Spinner Chute
- Roadwatch Installed to Work In Conjuction with Certified XDS Controller
- Heavy Duty After Frame Hitch with Brake Controller Installed
- Add (2) Work Lights To Customer Specified Location

Thank You For The Order, Logan Steinkamp

Accepted by:	
Date:	
P.O. Number:	

*** Labor and installation is included in all pricing.**

* Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.

* Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.

* Given the current volatility in trade tariffs, the quoted price is subject to change should any unexpected tariff impacts occur.

Sub Total:	**$156,915.95**
Sales Tax:	**$0.00**
Grand Total:	**$156,915.95**

LIMITED WARRANTY FOR HV507, HV607
***Effective with vehicles built July 01, 2017 or later**

Basic Vehicle

International®, at its option, will repair or replace any part of this vehicle that proves defective in material or workmanship, in normal use and service, with new or RENEWED™ parts, based on the Component Coverages below.

Coverage	Months	Miles	Kilometers	Hours	Gross Discharge Throughput
Basic Vehicle Warranty	12	Unlimited	Unlimited	Unlimited	Unlimited
Basic Vehicle Warranty with Non-Navistar Engine	12	Unlimited	Unlimited	Unlimited	Unlimited
First 90 Days from Delivery to User (DTU) + Towing (Vehicle Down Warrantable Situations Only)	3	Unlimited	Unlimited	Unlimited	Unlimited
Brightwork, Chassis Paint and Corrosion (Other than Cab)	6	Unlimited	Unlimited	Unlimited	Unlimited
Hood/Cab Paint	12	Unlimited	Unlimited	Unlimited	Unlimited
Cab/Cowl Perforation Corrosion	60	Unlimited	Unlimited	Unlimited	Unlimited
Cab/Cowl Structure	60	Unlimited	Unlimited	Unlimited	Unlimited
Frame Side Rails	84	Unlimited	Unlimited	Unlimited	Unlimited
TTC Transmission	24	Unlimited	Unlimited	Unlimited	Unlimited
Eaton/Fuller Transmission	24	Unlimited	Unlimited	Unlimited	Unlimited
Eaton Clutch	24	Unlimited	Unlimited	Unlimited	Unlimited
Propeller Shaft	24	Unlimited	Unlimited	Unlimited	Unlimited
Meritor Axles	24	Unlimited	Unlimited	Unlimited	Unlimited
Spicer Axles	24	Unlimited	Unlimited	Unlimited	Unlimited
Batteries	12	Unlimited	Unlimited	Unlimited	Unlimited
Federal Emissions Coverage (Medium/Heavy, Heavy Duty Diesel Engine Non-Navistar)	60	100,000	160,000	Unlimited	Unlimited
Greenhouse Gas Emissions Coverage	60	100,000	160,000	Unlimited	Unlimited

International Diesel Engine Coverage Includes:

Engine block, cylinder heads, internally lubricated components, fuel pump, high-pressure pump, turbocharger, water pump, air compressor, injectors/ nozzles, electronic engine modules, engine relays, engine sensors and regulators required for electronic engine operation, and certain aftertreatment components. Excluding: attaching accessories (e.g., fan clutch, alternator, starter, etc.), and externally mounted electrical and filtration systems.

What is Not Included Under Basic Coverage

Components/Items

- Components warranted by their respective manufacturers (such as non-International brand engines, Cummins engines, Allison transmissions, Agility fuel systems, lubricants, etc.)
- Tires warranted by the tire manufacturer having defects in materials and workmanship that do not cause non-compliance with GHG regulations. International warrants tires installed as original equipment on this vehicle only against defects in materials and workmanship that cause the vehicle to fail to comply with GHG regulations. This vehicle tire emissions warranty is valid for two (2) years or 24,000 miles (38,000 km), whichever occurs first
- Bodies, equipment, and accessories installed by other than authorized International employees at International manufacturing plants
- Front and rear axle alignment
- Front and rear axle coverage excludes brakes, wheel ends, axle shafts, controls and attachments

Repairs & Maintenance

- Maintenance-related items/repairs, or those needed as a result of normal wear and tear, including tune-ups, brake/clutch linings, windshield wiper blades, tire balancing, lubrication, and other similar procedures/parts required to keep vehicle in good working condition
- Failures that are the result of poor fuel quality, water in fuel, rust, etc.
- Repairs needed as a result of vehicle misuse, negligent care, improper maintenance, improper operation, or the result of accident or collision
- Fade, runs, mismatch or damage to paint, trim items, upholstery, chrome, polished surfaces, etc., resulting from environmental causes such as improper polishes, cleaners or washing solutions, or chemical and industrial fallout
- Failure to observe published capacity or load specifications for engine, transmission, propeller shaft, axles (powertrain) and suspension

Other

- Vehicles sold and/or operated outside the United States and Canada
- This exception does not apply to vehicles that meet current US EPA emission standards, which were sold by an International dealer located in Mexico, if the vehicle is authorized by the US DOT to operate in long-haul, cross-border transportation and the vehicle is only operated in the United States, Canada, and Mexico
- Vehicles/components that have had unauthorized alterations or modifications
- Vehicles on which the odometer reading has been altered
- Loss of time or use of the vehicle, loss of profits, inconvenience, or other consequential or incidental damages or expenses
- Replacement of defective parts with parts other than those provided by International.

LIMITED WARRANTY FOR HV507, HV607

***Effective with vehicles built July 01, 2017 or later**

Obtaining Service

Return this vehicle to any International dealer authorized to service this model vehicle and engine.

This warranty is automatically transferred to subsequent owners at no charge. Visit your local Authorized International dealer for name and address change information.

Note: The customer has 365 days and up to a maximum of 100,000 miles (160,000 km) from DTU to purchase an extended warranty on the unit. For extended warranty purchases between 181 and 365 days from DTU and <100,000 miles (160,000 km) an additional fee will be assessed. See your local International dealer for details.

Disclaimer

NO WARRANTIES ARE GIVEN BEYOND THOSE DESCRIBED HEREIN. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. THE COMPANY SPECIFICALLY DISCLAIMS WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ALL OTHER REPRESENTATIONS TO THE USER/PURCHASER, AND ALL OTHER OBLIGATIONS OR LIABILITIES. THE COMPANY FURTHER EXCLUDES LIABILITY FOR INCIDENTAL AND CONSEQUENTIAL DAMAGES, ON THE PART OF THE COMPANY OR SELLER.

No person is authorized to give any other warranties or to assume any liabilities on the Company's behalf unless made or assumed in writing by the Company, and no other person is authorized to give any warranties or to assume any liabilities on the seller's behalf unless made or assumed in writing by the seller.

Remedies Under State or Provincial Law: Some States and Provinces do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to the owner. This warranty gives the owner specific legal rights, and he may also have other legal rights which may vary by state or province.

Telematics Data Disclosure

Your International vehicle may include an activated telematics subscription service. By accepting this Limited Warranty, you consent to our collection and use of data from your vehicle as set forth at www.oncommandconnection.com on behalf of yourself and any vehicle operators and passengers. International or its affiliates will collect and send diagnostic and system data from your vehicle and use it for various purposes as further set forth in our Privacy Policy, posted at www.oncommandconnection.com, such as improving the uptime for your vehicle, improving our vehicles in the future, and reducing warranty events. If you choose not to allow International to access your data, you may suspend your subscription at www.InternationalTrucks.com/Opt-Out.

Record of Ownership

Upon receipt of new vehicle by original owner, complete the following:

I have read this Warranty Brochure and fully understand the warranty coverage. I acknowledge that I have received a copy of the Owner's Limited Warranty and I accept the terms described herein.

Customer Signature ____________________ **Date** ____________________

Owner's Address ____________________ **City** ____________________ **State/Prov** ________ **Postal Code** ________

Truck Model ____________________ **Vehicle Identification Number** ____________________

Engine Model Number ____________________ **Engine Serial Number** ____________________

Date Delivered to User (DTU) ____________________ **Odometer Reading at Delivery** ____________________

IMPORTANT: The information contained in this Warranty Policy explains the coverage provided on your new International vehicle. This policy should be kept in the vehicle for presentation to the Dealer when you request warranty services.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator
Rachelle Swisher, Finance Director

SUBJECT: Discuss FY27 Budget

GENERAL INFORMATION

ATTACHMENTS

1. FY27 DRAFT Budget Binder
2. Exhibit A FY27 State Budget Cert page
3. Exhibit B DRAFT ERP FY27
4. Exhibit C DRAFT FY2027 CIP

WINDSOR HEIGHTS

the heart of it all

FY27

PROPOSED BUDGET

February 2, 2026

WINDSOR HEIGHTS
MAYOR & CITY COUNCIL

Mayor
Mike Jones

Mayor Pro-Tem
Susan Skeries

Councilor
Threase Harms

Councilor
Lauren Campbell

Councilor
Joseph Jones

Councilor
Fletcher Barry

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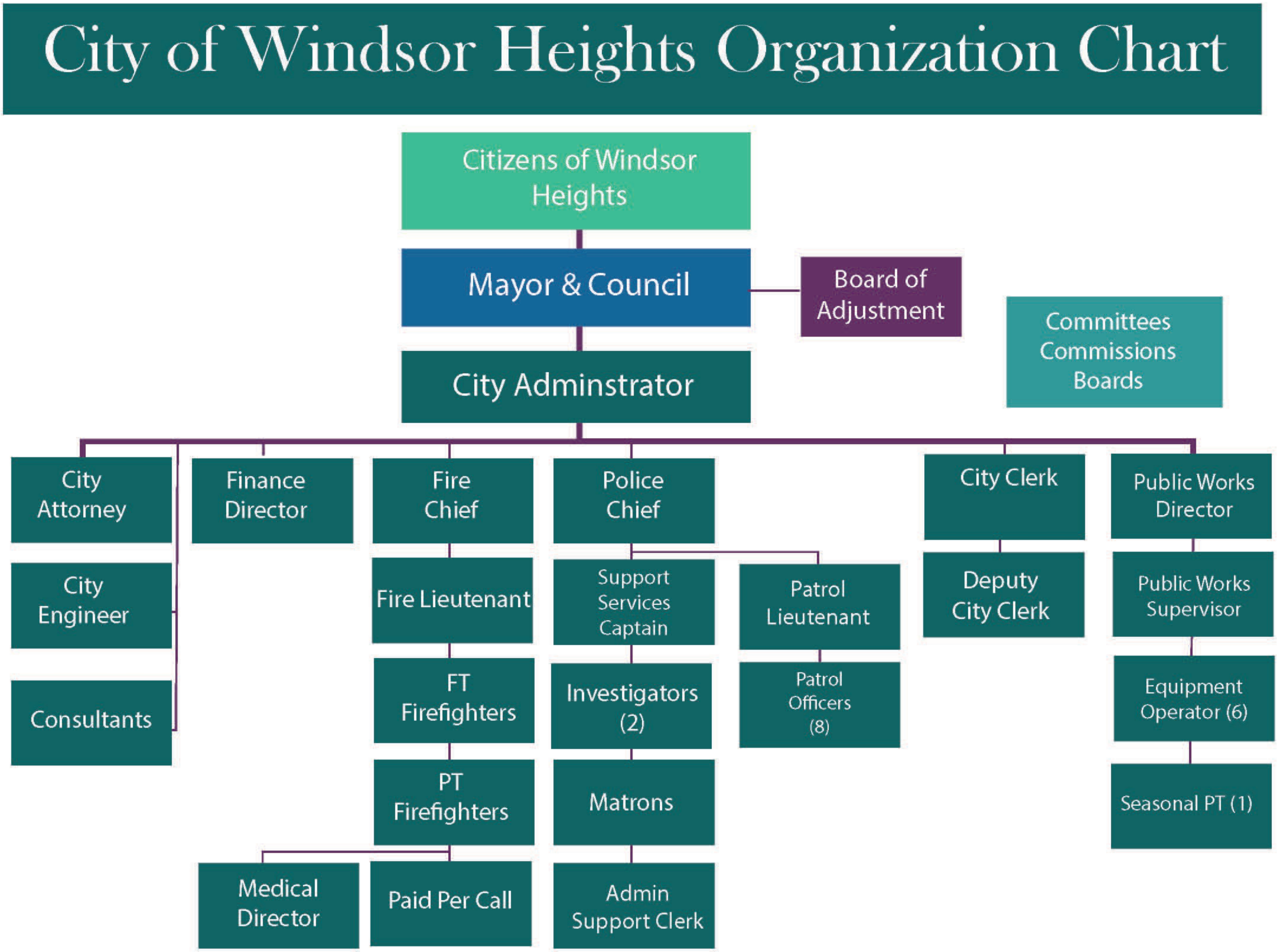
ORGANIZATION CHART



BUDGET SCHEDULE

FY27 BUDGET CALENDAR

State Law requires reporting of the FY27 City Budget by 4/30/26.

January 2026

1/6/26	Personnel & Finance Committee review draft CIP/ERP
1/20/26	Draft ERP discussion at Council meeting

February 2026

2/2/26	Budget Kickoff Meeting (w/updated CIP/ERP) to Council & Public Forum held
2/3/26-2/11/26	Individual meetings with Council (if requested)
2/13/26	Personnel & Finance Committee review proposed budget
2/16/26	A. City Council Budget/CIP/ERP Review Work Session B. Council sets Capital Improvement Plan Public Hearing (to be held on 3/2)

March 2026

3/2/26	A. Capital Improvement Plan Public Hearing B. Resolution for Capital Improvement Plan approved C. Council sets Proposed Tax Rate Levy Public Hearing (to be held on 4/6)

April 2026

4/6/26	A. Public Hearing held on Proposed Tax Levy (Special Council meeting) B. Set a date for the Budget Adoption Hearing (Regular Council meeting)
4/20/26	A. Hold Public Hearing on Budget Adoption B. Adopt the FY27 Budget
4/30/26	Approved Budget certified to Iowa Dept. of Mgmt. and Polk County Auditor

COUNCIL GOALS & OBJECTIVES

Community Mission Statement

The mission of Windsor Heights is to provide our residents, businesses, and visitors with a safe environment and exceptional city services through a team-oriented and fiscally responsible approach in order to create a unique, sustainably vibrant community. (Adopted December 18, 2023; goals amended December 16, 2024).

Goal #1 – Focus City services, resources, and cooperative partnerships on creating and maintaining a safe community for all residents, businesses and visitors.
Objective A: Recruit and train quality staff while maintaining adequate staffing levels in all departments, including 24/7 paramedic staffing.
Objective B: Implement policies and practices leading to clean air and protection of water resources – i.e. expanding anti-smoking initiatives and membership in Central Iowa Water Trails efforts.
Objective C: Replace aging vehicles and equipment and continue the transition to fuel efficient vehicles as practical.
Objective D: The City should work to become the employer of choice for our employees, and perspective employees, by ensuring alignment of wages, benefits, and employee support to create a positive and engaging work environment.

Goal #2 – Develop and implement processes to ensure delivery of exceptional City services.
Objective A: Pursue shared and contracted services with neighboring community partners in service delivery on recreational programming, and traffic signal operation and maintenance.
Objective B: Revise the City's code of ordinances to address outdated regulations.
Objective C: Improve the City's enforcement of nuisance violations in an effort to cleanup properties throughout the community.

Goal #3 – Protect the financial future of the City through reasonable and well-thought-out fiscal policies and adherence to generally accepted government finance practices.
Objective A: Update the Equipment Revolving Program (ERP) annually.
Objective B: Update the Capital Improvement Program (CIP) annually and periodically review and adjust utility capital improvement fund rates to generate sufficient revenue to implement scheduled CIP projects
Objective C: Establish a standard budgeting process that will institute continuity that will allow multi-year analysis and decision-making.
Objective D: Receive a clean fiscal year audit report.
Objective E: Investigate and pursue new revenue streams.

Goal #4 – Create and maintain a high-functioning City team of elected officials, professional staff and volunteer board members via regular and pertinent training and continuing education opportunities.
Objective A: Annually review and revise the Council and employee handbooks.
Objective B: Identify and allocate resources to support ongoing employee training focused upon improving customer service.
Objective C: Develop a retention and succession plan to prepare for future employee turnover.

COUNCIL GOALS & OBJECTIVES

Goal #5 – Build a unique and sustainably vibrant community that contributes to the overall character of the Greater Des Moines region.
Objective A: Invest in art and culture opportunities unique to the region in cooperation with Bravo.
Objective B: Continue to invest in community events with community partners, including the Chamber of Commerce and provide funding to the Windsor Heights Foundation.
Objective C: Invest in community artwork.
Objective D: Continue implementation of the Colby Park plan; make decisions regarding what to do with Lions Park; pursue new trails and bike hub facility; and initiate discussion for establishing a new northeast park amenity.
Objective E: Consider policies and programs to expand and diversify the tree canopy of Windsor Heights both on public and private property.

Goal #6 – Pursue a comprehensive economic development strategy that supports a healthy business sector and contributes to a better overall quality of life.
Objective A: Explore partnership opportunities with the Chamber to attract and retain businesses aligned with feedback from the community survey.
Objective B: Build on the existing partnership with local development partners.
Objective C: Establish a source of funding in support of property redevelopment and rehabilitation. Specifically focus resources in support of minority-owned business grants.

Goal #7 – Plan and invest in City infrastructure to ensure the long-term viability of the community's roadways, utilities, parks, IT infrastructure and public facilities.
Objective A: Continue to update the Capital Improvement Plan for streets, sewers, parks, storm sewers, city facility improvements, sidewalks/trailways, flood mitigation and other large-scale investments.
Objective B: Expand existing community recreation options and pursue partnerships with the schools and other community organizations.
Objective C: Complete a long-term public facilities plan.
Objective D: Implement a plan to address Walnut Creek bank stabilization.
Objective E: Focus capital resources on improving safety and availability of pedestrian facilities.
Objective F: Research and identify green technologies that could be made available to residents and businesses as a way of addressing environmental concerns.

Goal #8 – Pursue initiatives aimed at growing Windsor Heights as a diverse and inclusive community.
Objective A: Identify new and emerging housing sector needs and develop strategies to pursue.
Objective B: Continue to plan and hold new multi-cultural special events with community partners.
Objective C: Maintain City's commitment to unbiased policing and equal treatment of all residents regardless of age, race, sexual orientation, or physical disability.
Objective D: Pursue grant opportunities to encourage the growth of minority-owned businesses.

Goal #9 – Continually strive to better communicate with Windsor Heights residents to achieve the most transparent government and understand citizen viewpoints.

Objective A: Continue to communicate with residents through newsletters and look at other opportunities to communicate that will best serve the community.

Objective B: Maximize the use of social media to offer multiple methods of disseminating information to the public.

Objective C: Utilize marketing initiatives to show Windsor Heights is a destination for visitors in the Des Moines Metro.

Objective D: Continuously improve the City's website and data management processes to ensure relevant information is accessible to staff, elected officials and the public.

Objective E: Highlight programs in the metro area that can benefit Windsor Heights' residents; Metro Home Program, Storm Water Best Management Reimbursement Program, Neighborhood Finance Corporation, etc.

EXECUTIVE SUMMARY

The FY27 proposed budget has a focus on implementing cost reductions where possible while maintaining the ongoing sustained investment in infrastructure projects and providing our staff with the tools they need to continue the excellent services they provide.

Proposed increase of fifteen cents ($.15) to the Total Tax Levy Rate
The City has been actively working to decrease operational costs while continuing to appropriate funds for future capital needs. The increase in the total levy will help mitigate the spenddown of the Special Revenue Levy Fund Balance. The City's FY27 general levy is proposed at $14.36075 per thousand of taxable valuation.

Change to FY27 Revenues (Figures 1 & 3)
Property tax valuations increased by 2.7%, which equates to a $59,740 increase in General Fund tax dollars over FY26.

Note: House File 718 established the consolidated general fund levy, which constrains revenue increases based on taxable valuation growth. It also created exemptions for 65+ homeowners and doubled the exemption for veterans.

It is estimated that the LOST revenues will decrease to $1,508,800.

Total FY27 revenues are estimated at $11,922,931.

City Controlled Enterprise & Capital Improvement Fees
On July 1, 2026, Storm Water fees will increase from $9 per Equivalent Residential Unit (ERU) to $9.50 per ERU to self-fund scheduled CIP storm water projects. An update of all property ERUS was also completed in FY26.

The water Capital Improvement Fee remains at $2 per 1,000-gallon.

Franchise Fees are unchanged at 5% residential and 5% commercial.

An Annual Fee Schedule for calendar year 2027 will be proposed to go into effect upon passage of the Code Update.

Change to FY27 Budgeted Expenses (Figures 2 & 4)
Total FY27 budgeted expenses (excluding Capital Projects, the ERP and Debt Service) are estimated at $8,478,472. FY26 budgeted expenses were $8,116,503. This is an increase of $361,969 (4.46%) including the two items below:

- The FY27 TIF Rebates expense line increased the budget by $325,000. This line item will be reimbursed by TIF revenues.
- The FY27 Storm Water fund expense shows an increase of $200,000 to account for the 65th Street storm water project.

Excluding the above items, total FY27 budgeted expenses are **$7,953,472**. This is a decrease of $163,031 (-2%).

Capital Improvement Projects

The proposed new Capital Projects for FY27 include street reconstruction/mill & overlay projects, a storm water project, and the Equipment Replacement Plan purchases.

- Completion of 68th Street South & 73rd St. North (full reconstruction) – Bond funds already received will fund the completion of these projects.
- 74th Street (full reconstruction) – Cash on hand will fund the project.
- 77th Street (mill and overlay) – Cash on hand will fund the project.
- Mott Ave. (mill and overlay) – Cash on hand will fund the project.
- 65th Street (storm sewer addition) – Storm water funds on hand will fund the project.

ERP Purchases for FY27

The City's Equipment Replacement Plan (ERP) is a part of the FY27 budget which details plans for equipment needs for Police, Fire/EMS, Streets, IT, and the Community Event Center. Included are the following:

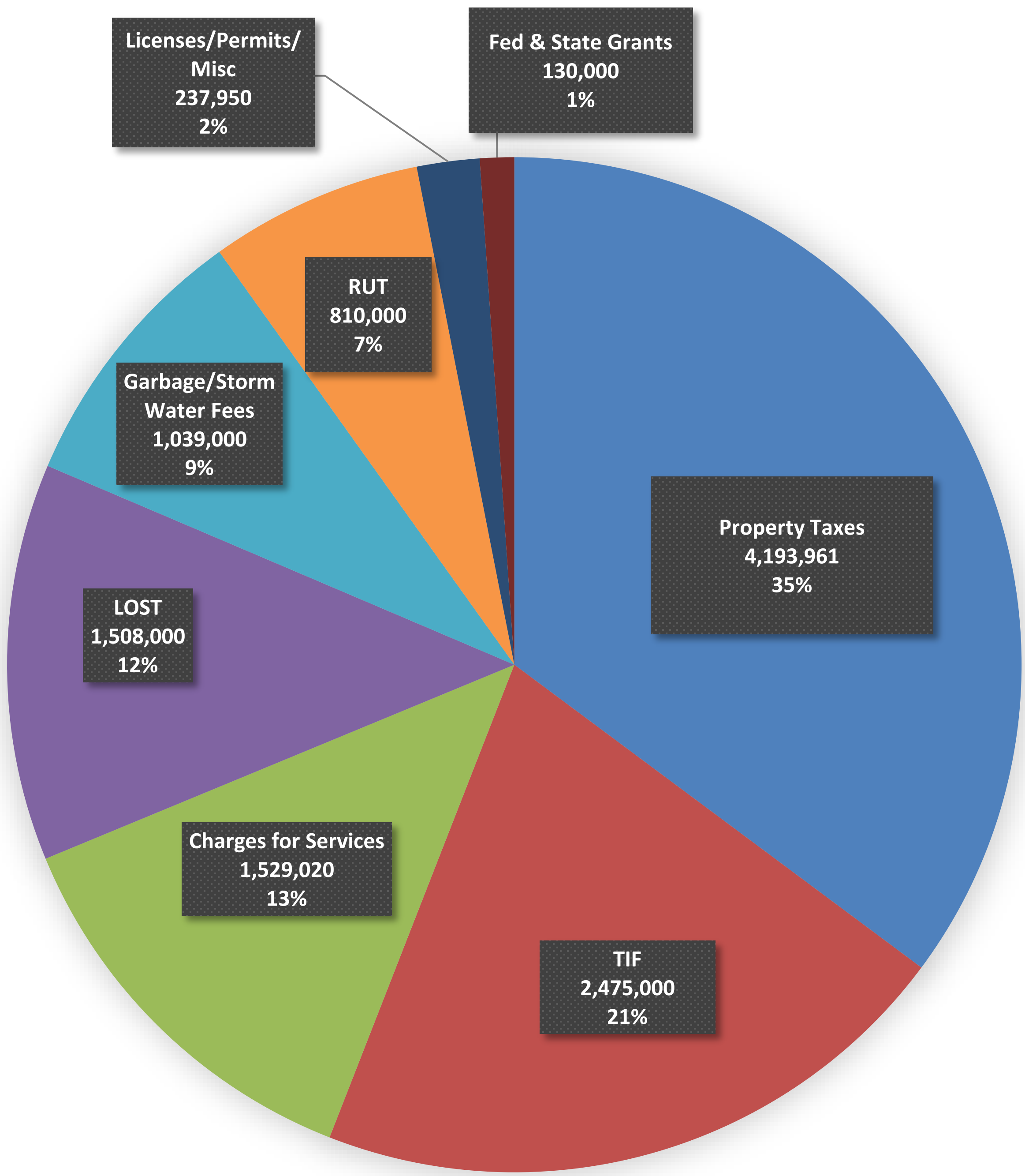
Police	
• Hybrid Investigation Fleet Vehicle	$ 85,000
• (2) Taser Replacements	$ 6,000
• Body and in-car camera software	$ 10,000
Total	$ 101,000
Fire/EMS	
• Turnout Gear (2)	$ 8,200
• Balance of Ambulance Purchase	$ 351,000
Total	$ 359,200
Streets	
• Dump Truck #6 Final Payment	$ 225,000
• ½ Ton Pickup Truck #3	$ 55,000
• Mini Excavator	$ 65,000
Total	$ 345,000
Systems & Technology	
• Software	$ 3,500
• Workstations	$ 10,000
• Network Switches	$ 2,000
• Firewall Software	$ 1,200
Total	$ 16,700
Community Event Center	
• Appliance/Equipment Replacement	$ 8,000
Total	$ 8,000

Local Option Sales Tax (LOST)
LOST funds are to be dedicated 50% to reducing property taxes and 50% for any other legal use. For FY27, these funds have been allocated as follows:

- Community Event Center $ 30,000
- Library (estimated) $ 75,000
- Funding the Equipment Replacement Plan $ 280,000
- Comprehensive Plan $ 75,000
- Future Street Projects $ 1,000,000
- Unallocated: Potential Future Street Projects $ 48,000
- Total (estimated) $ 1,508,000

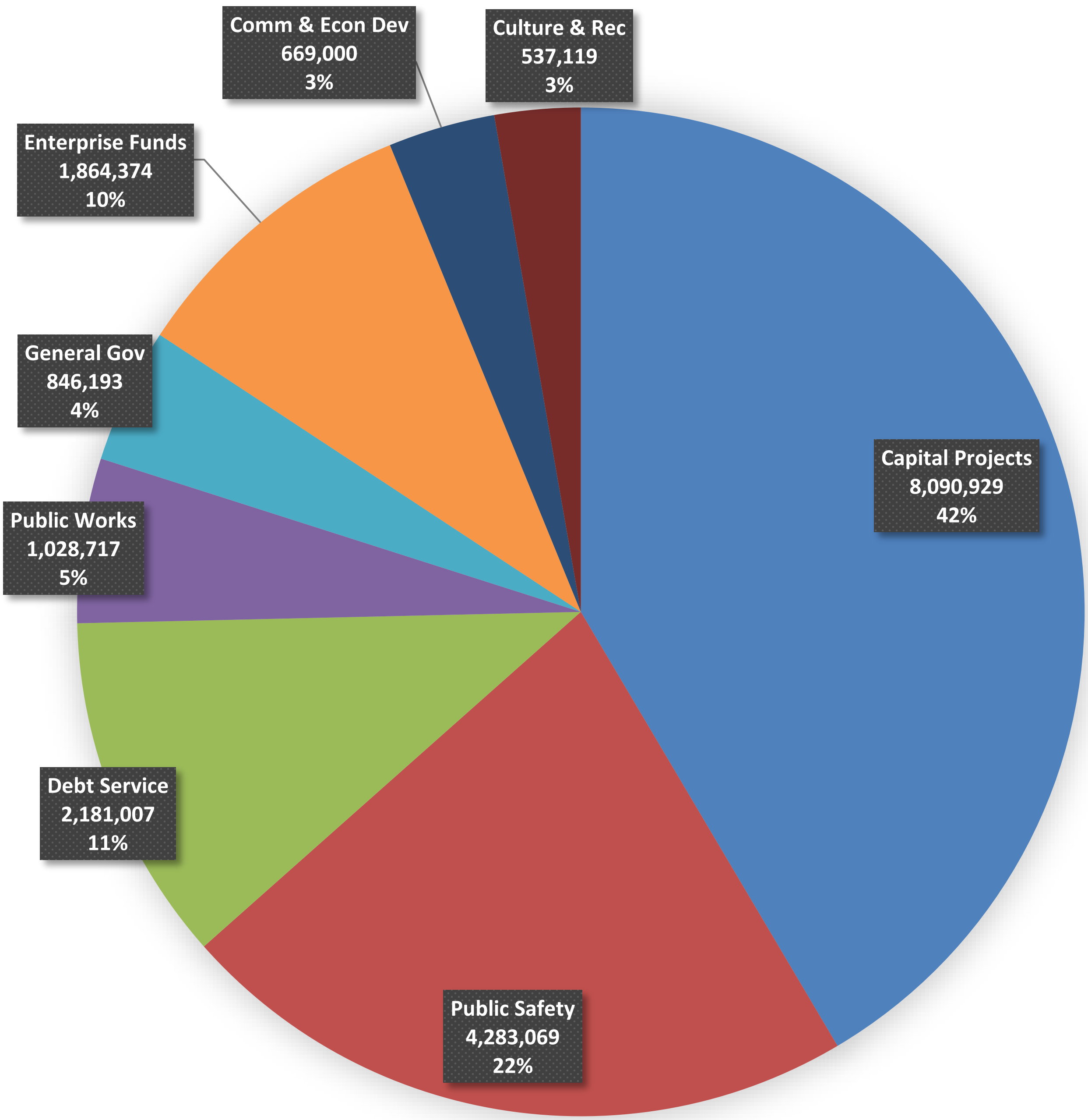
FY27 Budgeted Revenues

Figure 1



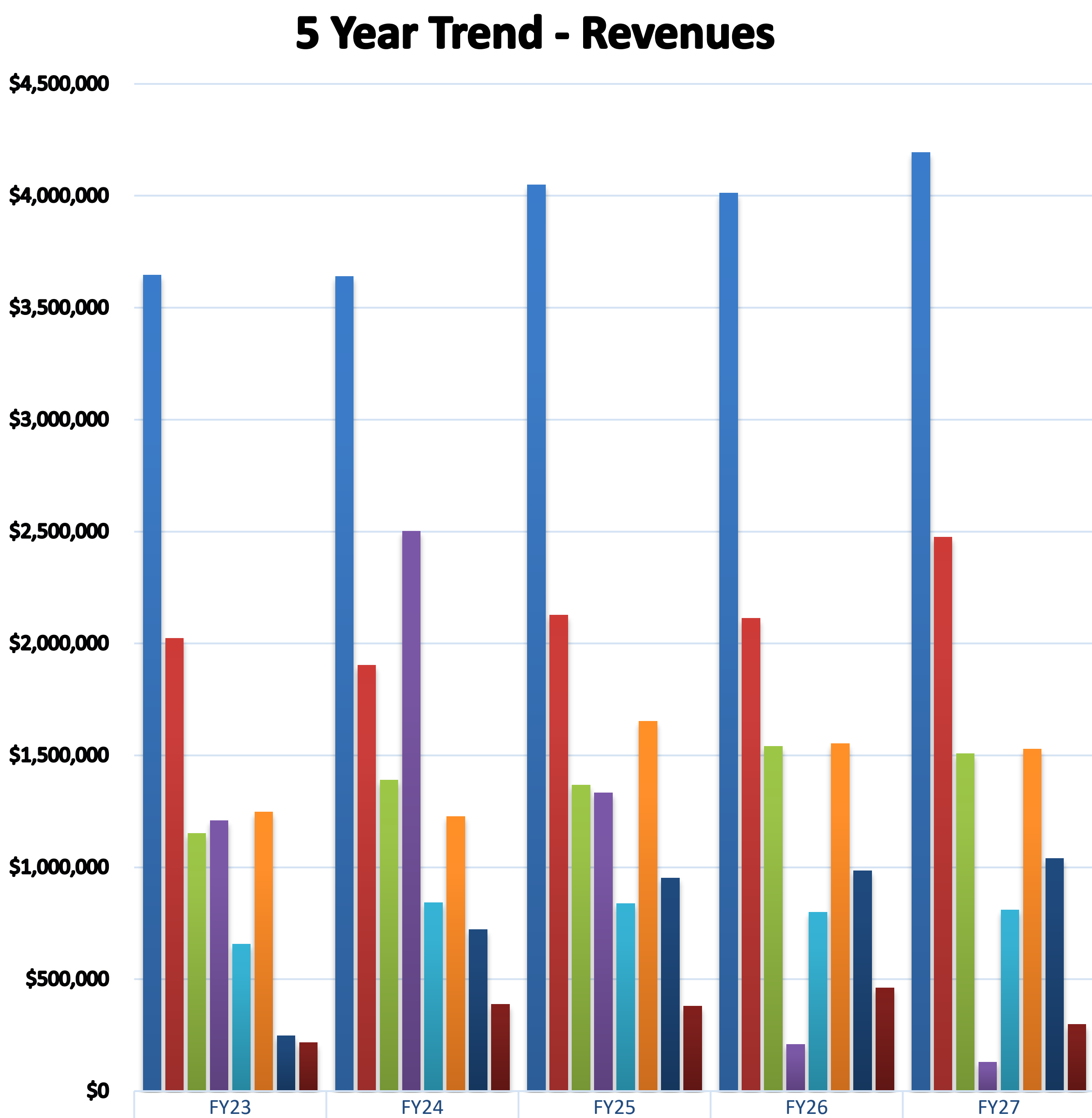
FY27 Budgeted Expenses

Figure 2



FINANCIAL SNAPSHOTS

Figure 3

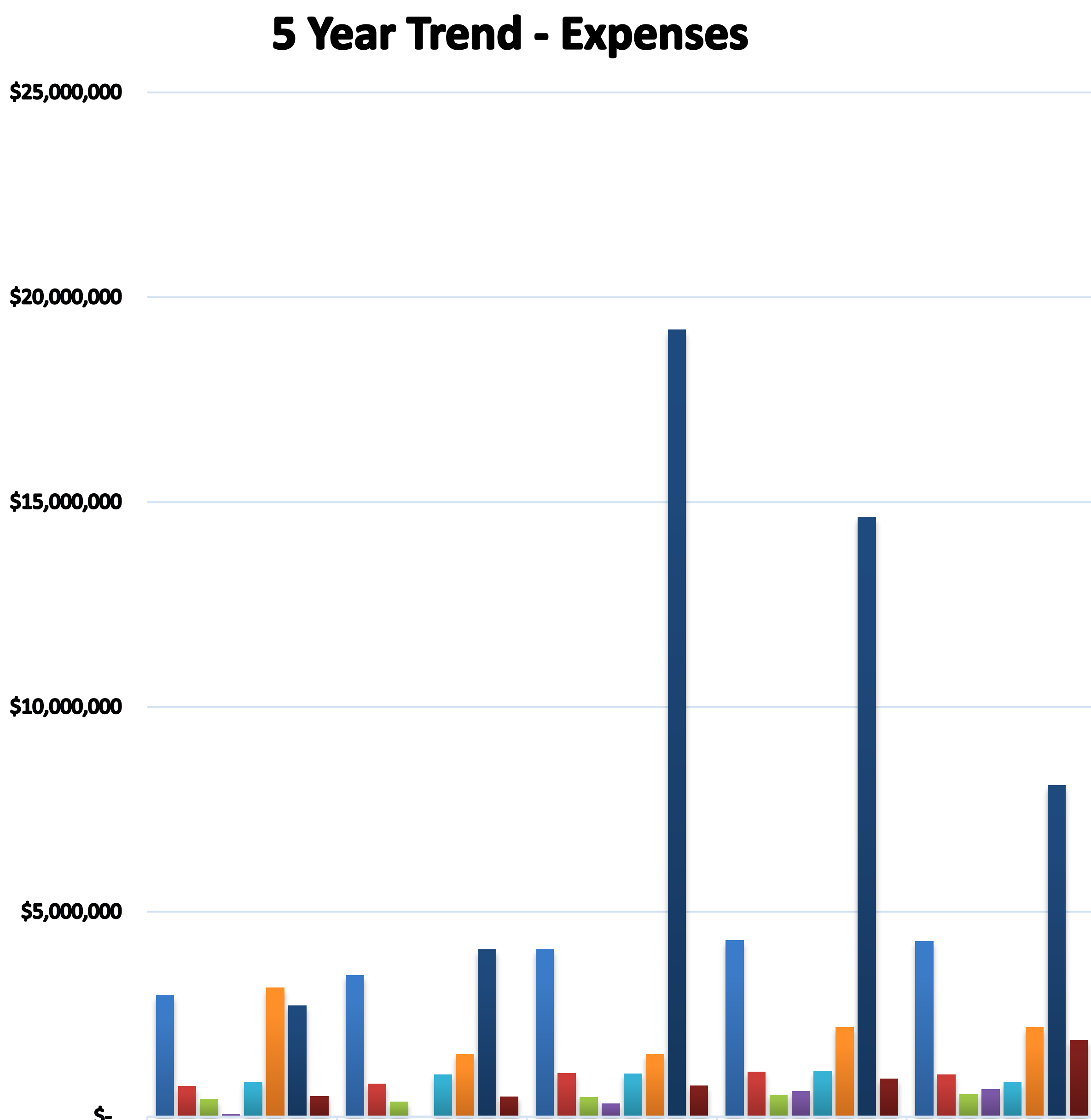


	FY23	FY24	FY25	FY26	FY27
Property Tax	$3,645,081	$3,639,837	$4,049,321	$4,012,003	$4,193,961
TIF	$2,023,310	$1,903,358	$2,127,556	$2,112,000	$2,475,000
LOST	$1,151,000	$1,388,931	$1,367,899	$1,540,800	$1,508,000
Fed & State Grants	$1,208,947	$2,501,782	$1,332,128	$209,597	$130,000
RUT	$656,500	$842,991	$838,708	$800,000	$810,000
Charges for Service	$1,246,500	$1,227,701	$1,653,396	$1,552,620	$1,529,020
Garb/Strm Wtr Fees	$246,812	$721,557	$952,057	$984,000	$1,039,000
Licenses & Permits	$216,000	$388,003	$379,143	$461,500	$297,950

Notes: FY23, FY24 & FY25 are Actual; FY26 is as Budgeted; FY27 is as Proposed

FINANCIAL SNAPSHOTS

Figure 4



	FY23	FY24	FY25	FY26	FY27
Public Safety	$2,964,809	$3,453,453	$4,091,635	$4,299,960	$4,283,069
Public Works	$742,168	$800,968	$1,056,064	$1,087,202	$1,028,717
Culture & Rec	$414,223	$367,249	$479,150	$533,680	$537,119
Comm & Econ Dev	$55,477	$19,075	$314,305	$623,841	$669,000
General Gov	$849,963	$1,020,769	$1,042,533	$1,109,259	$846,193
Debt Svc	$3,145,318	$1,524,908	$1,530,745	$2,178,074	$2,181,007
Capital Projects	$2,712,671	$4,075,317	$19,202,800	$14,639,000	$8,090,929
Enterprise Funds	$502,561	$488,725	$760,022	$928,458	$1,864,374

Notes: FY23, FY24 & FY25 are Actual; FY26 is as Budgeted; FY27 is as Proposed

DEPARTMENTAL EXPENDITURES

Public Safety

The Police and Fire Chiefs manage five budgets combined, including Police, Fire, EMS, Emergency Management, and Animal Control. These budgets support the City's public safety operations and provide funding for a 28E agreement related to Emergency Management.

The Police Department is authorized for 14 full-time employees and one part-time officer. The Fire/EMS Department has 7 full-time employees, 20 part-time employees, and 4 paid-on-call employees.

Activity	FY25 Actual	FY26 Budgeted	FY27 Proposed	Change(%)
Salaries and Benefits	$2,547,182	$3,356,595	$3,360,645	0.12%
Training/Allowances/Dues	$63,560	$74,910	$75,710	1.07%
Building/Vehicle Repair & Maintenance/Communications	$340,778	$421,255	$420,599	(0.16%)
Professional Fees/Contributions & Payments	$132,020	$243,000	$243,000	0.00%
Operating Supplies	$96,479	$87,800	$94,415	7.53%
Emergency Management	$9,777	$10,700	$8,200	(23.36%)
Building Inspections	$65,170	$100,000	$75,000	(25.00%)
Animal Control	$3,342	$5,500	$5,500	0.00%
Total	$3,258,308	$4,299,760	$4,283,069	(0.39%)

- The FY27 Police Department budget includes increases in salaries and benefits for the 14 authorized staff members and is subject to ongoing collective bargaining contract negotiations.

- The FY27 Fire Department budget includes increases in salaries and benefits subject to ongoing collective bargaining contract negotiations. A $15,000 increase is budgeted for part-time staffing to decrease the percentage of hours staffed by two employees.

- Moderate increases were requested in Training/Allowances/Dues due to the increased costs of goods and services.

- Within the Professional Fees line is the Crisis Intervention Partnership with the City of Urbandale that began in FY26. The department provides social workers and specially trained law enforcement officers to respond to calls related to people in crisis, assist unhoused individuals, provide better follow-up, and connect other external resources on these types of incidents.

DEPARTMENTAL EXPENDITURES

- Emergency Management expenses will decline due to Polk County Emergency Management establishing their own levy to fund general operations.

- Building Inspections expenses are budgeted for a decline primarily due to completion of The Windsor.

- The Animal Control line item is maintained at $5,500 anticipating non-renewal of the Polk County Animal Control agreement but potential purchase of a kennel and/or supplies.

DEPARTMENTAL EXPENDITURES

Public Works

The Public Works budget includes expenditures for streets, right-of-way forestry and snow removal. The equivalent of 5 FTEs is funded out of the Public Works Department. Also included in the Public Works operating budget is fuel and motor vehicle operations costs, repair for vehicles and equipment, minor contracted services, operating supplies, and facilities maintenance for the Public Works shop. Most of these expenses are funded through RUT.

Activity	FY25	FY26	FY27	Change(%)
	Actual	Budgeted	Proposed	
Salaries and Benefits	$542,021	$588,852	$591,617	0.47%
Training/Allowances/Dues	$9,322	$15,000	$17,000	13.33%
Building/Vehicle Repair & Maintenance	$159,531	$181,350	$181,900	0.30%
Prof Fees/Contributions & Payments	$60,884	$64,500	$68,700	6.51%
Operating Supplies	$73,728	$76,000	$82,000	7.89%
Street Maintenance	$77,031	$80,000	$87,500	9.38%
Total	$922,517	$1,005,702	$1,028,717	2.29%

- More precise budgeting, the addition of one public works staff member, and removal of one seasonal position are reflected in the Salaries and Benefits budget.

- Training/Allowance/Dues increased for additional staff training with the American Public Works Association (APWA), Snow Plow Operator Training (SPOT), and Iowa Stormwater Education Partnership (ISEP).

- The increase in the Professional Fees largely represents reallocation of the MPO Membership in the amount of $5,200 into the Public Works Budget to better reflect the MPO's transportation focus.

- The Operating Supplies increase reflects the increase in material (including brine and salt) prices.

- The Street Maintenance (cold/hot patch, sign replacement) increase reflects the continued aggressive approach to preventive street maintenance.

DEPARTMENTAL EXPENDITURES

Culture & Recreation

Culture & Recreation encompasses a broad range of services within the city. This includes operation and maintenance of our parks, the Community Event Center, trails, and funding for library services. Funding is also included for outside organizations, the Des Moines Sister City program, and Special Events. The equivalent of 2.10 FTEs is funded out of the Culture & Recreation budget.

Activity	FY25 Actual	FY26 Budgeted	FY27 Proposed	Change(%)
Library	$50,648	$69,560	$75,000	7.82%
Contributions/Convention & Visitors	$26,641	$27,450	$24,600	(10.38%)
Special Events	$50,000	$55,000	$61,542	11.89%
Parks (including Forestry)/CEC Wages & Benefits	$132,222	$189,970	$192,873	1.53%
Bldg/Vehicle Repair & Maintenance	$46,542	$75,700	$58,604	(22.58%)
Professional Fees	$14,559	$22,700	$18,500	(18.50%)
Operating Supplies	$101,517	$96,000	$106,000	10.42%
Total	$422,129	$536,380	$537,119	0.14%

- The City currently contracts with the City of Des Moines for library services. The current 28E expires June 30th, 2026, with negotiations for services in FY27 and beyond intended to begin on or before April 2026. The proposed budgeted amount of $75,000 is an estimate that includes an increase based on the unknown future contracted amounts.

- The Contributions/Convention & Visitors line is where funding resides for outside organization requests including 28E funded agreements such as the CVB and BRAVO. A decrease is proposed based on a projected decrease to Hotel and Motel tax revenue.

- The Special Events line was increased by $6,542 to account for current year's fundraising by the Special Events Committee, in accordance with the formula determined during previous budget seasons. The City's annual contribution remains $40,000 and is added to the FY26 fundraising amount of $21,542 to account for the FY27 proposed budget.

- Parks Wages & Benefits are projected as a function of anticipated wage increases and Public Works staffing allocation.

- Building/Vehicle Repair line item decreased this year to account for more precise budgeting. Significant CEC building capital improvements have and will continue to come out of the CEC ERP as opposed to the operating budget resulting in a reduction in the Building Repair budgeted amount. CEC solar utility generation has also contributed to the decrease to the Building Maintenance line.

DEPARTMENTAL EXPENDITURES

- Professional Fees/Contributions and Payments were decreased to remove duplication of insurance budgeting. Insurance expenses have been consolidated into the Building Maintenance line.

- The Operating Supplies line increased due to more precise budgeting. With removing the Community Event Center capital improvements from the Building Maintenance operating expenses line, the remaining minor repairs/supplies were consolidated into the Operating Supplies budget line. These changes are reflected in the Operating Supplies 10.42% increase and Building Maintenance 22.58% decrease.

Community & Economic Development

The Community & Economic Development department contains any activity related to economic development, housing, and transportation initiatives.

The equivalent of .70 FTEs is funded out of the Community & Economic Development Fund.

Activity	FY25	FY26	FY27	Change(%)
	Actual	Budgeted	Proposed	
TIF Salaries/Benefits	$0.00	$116,275*	$120,139	3.32%
Mid-Iowa Planning Alliance (MIPA)	$38,968	$9,237	$37,000	300.56%
Transportation Funding	$12,023	$28,897	$0	(100.00%)
Economic Development	$396	$263,314	$307,000	16.59%
TIF Reimbursements	$221,592	$208,725*	$204,861	(2%)
Total	$272,979	$626,448	$669,000	6.79%

- FY26 TIF Salaries and reimbursements are not in the current FY26 budget but will be incorporated into the future FY26 amendment and thus are shown with an asterisk.

- The City funds the Mid Iowa Planning Alliance (MIPA) to operate the Metro Home program in collaboration with 7 other Metro cities to assist lower income residents in completing home repairs. Administration shifted from Wes Des Moines to MIPA in 2026. Under MIPA, the program's administrative fee has decreased from $9,500 to $7,000. Every other year, each participating city typically contributes $30,000 towards a Polk County Housing Trust Fund matching grant. FY27 is a grant year. As of mid-2025, there was a waitlist to participate in the program within Windsor Heights. The FY28 expenditure is estimated at $7,000.

- Transportation Funding includes requests for support of the Des Moines International Airport terminal project. We paid $12,023 per year starting FY23 and ending in FY26. Also previously included in the Transportation Funding line is the payment to DART. Under the new DART funding formula, the City of Windsor Heights is not required to make a direct payment to DART in FY27.

- The Economic Development line has a current balance of $307,000. This amount has been fully budgeted for FY27 and could include such expenses as property acquisitions or other economic development initiatives. Expenses incurred through January 30, 2026, are $4,340.

- TIF Reimbursements and TIF Salaries/Benefits are relatively new expense lines. These lines house any TIF eligible expenses. Examples would be salaries, financial analysis, attorney fees, and development agreements. The City has two active development agreements, Aldi and The Windsor, which make up the majority of this line's expenses. All items paid out of this line will be reimbursed by TIF. An amendment to the FY26 Budget will be made for these expenses*.

DEPARTMENTAL EXPENDITURES

General Government

The General Government department encompasses many different functions. Included are the wages, benefits, training, and travel for the Mayor, Council, City Administrator, Clerk, Finance Director, and the Deputy Clerk.

This department also budgets for elections, legal services, our annual audit, City Hall operating expenses, repairs, maintenance, and various types of insurance.

IT services are also included in this department, which maintains the citywide information technology infrastructure, including our servers.

Professional Services, such as engineering, bond counsel, financial services, and web hosting are also part of the General Government budget.

The equivalent of 2.55 FTEs plus the Mayor and Council are funded out of the General Government budget.

Activity	FY25 Actual	FY26 Budgeted	FY27 Proposed	Change(%)
Salaries and Benefits	$469,061	$573,315	$374,893	(34.61%)
Training/Travel/Memberships	$32,557	$54,300	$49,800	(8.29%)
Building Maintenance & Utilities	$22,281	$24,300	$25,600	5.35%
Professional Services	$350,729	$307,000	$241,000	(21.50%)
Operating Supplies	$35,180	$39,200	$40,900	4.34%
IT/Communications	$127,045	$106,000	$114,000	7.55%
Total	$1,036,853	$1,104,115	$846,193	(23.36%)

- City Hall Salary allocations reflect the percentage of time City Hall Staff spend on Public Works, the Community Event Center, Storm Water, Garbage and within Urban Renewal Areas (TIF). These proportional benefits will now also be paid for by their respective Enterprise Funds. More precise budgeting, these adjustments and elimination of the budget line for part-time staff to assist with the acceleration of digitization of historical documents are largely responsible for the -34.61% reduction in Salaries and Benefits line for FY27.

- City Hall Staff Travel and Memberships were reduced in FY27.

- Building Maintenance & Utilities include substantial insurance cost increases that occurred mid FY26 as well as elimination of the City Hall janitorial contract.

- Professional Services are budgeted to decrease based on a planned decreased reliance on professional planning services and more closely associating engineering expenses with future CIP projects funded from TIF/LOST/Storm water.

DEPARTMENTAL EXPENDITURES

Debt Service

The Debt Service fund is where we account for any debt that the city owes. The city currently has five outstanding bonds, all of which are General Obligation Bonds.

Activity	FY25 Actual	FY26 Budgeted	FY27 Proposed	Change(%)
2016A Bond	$137,938	$135,125	$137,000	1.39%
2016B Bond	$270,923	$270,410	$274,285	1.43%
2020A Bond	$843,240	$841,776	$844,357	0.31%
2020B Bond	$277,844	$277,813	$277,665	(0.05%)
2024A Bond	$576,048	$652,950	$647,700	(0.80%)
Total	$2,105,993	$2,178,074	$2,181,007	0.13%

- 2016A, 2016B, 2020B and 2024A are paid utilizing Tax Increment Financing (TIF)
- 2020A is paid utilizing the Debt Service Levy. This debt service obligation will decrease in the fiscal period ending 06/01/2031 and conclude 06/01/2033.

Capital Projects

Large-scale projects are accounted for under the Capital Projects fund. This is just the first step in implementing any project the city decides to undertake. All projects must also be included in the Capital Improvement Plan and then approved by Council.

Project	FY27 Proposed	Status	Funding Source
73rd Street – Phase 1	$1,344,575	In Progress	Bond & MPO Funds
Colby Park	$311,839	In Progress	TIF
Colby Park ICON Water Access	$225,000	FY26	Grant of $125,000/TIF
77th Street Mill/Overlay	$360,000	FY26-27	Future Streets Fund
Mott Ave Mill/Overlay	$200,000	FY26-27	Future Streets Fund
68th Street South	$1,328,000	In Progress	Bond Funds
74th Street	$2,244,000	FY26-27	Future Streets Fund
Sidewalk Grant Program	$47,615	Ongoing	Project Funds
Public Safety Building Repairs	$1,000,000	TBD	PSB Repairs Fund
65th Street Storm Sewer	$200,000	FY26-27	Storm Water Fund
Total Capital Projects	**$7,261,029**		
Equipment Replacement Plan	**FY27 Proposed**	**Status**	**Funding Source**
Police	$101,000	FY27	ERP Funds
Fire/EMS	$359,200	FY27	ERP Funds
Public Works	$345,000	FY27	ERP Funds
IT	$16,700	FY27	ERP Funds
CEC	$8,000	FY27	ERP Funds
Total Equip Replacement Plan	**$829,900**		

Project Descriptions:

- 73rd Street – Phase 1: MPO Funds in the amount of $2,250,000 have been allocated and bonding occurred in the Spring of FY24 for the project.

- Colby Park: TIF funds already allocated to the park fund will be used for any work left to be done on the project.

- Colby Park ICON Water Access: A grant in the amount of $125,000 and TIF will be used for the project balance.

- 77th Street/Mott Ave Mill and Overlay: Future Streets funds will be used to pay for these two projects.

- 68th Street South: Bond funds are in place to pay for the project.

- 74th Street: Future Streets funds will be used to pay for the reconstruction project.

- The Sidewalk Grant Program: Project funds are in place to pay for any grant requests.

- Public Safety Building Repairs: Funds were allocated to the Public Safety Building Repairs Fund in FY25.

ENTERPRISE FUNDS

Garbage

Garbage and recycling are managed by Metro Waste Authority. They handle all aspects of the collection and then invoice the City for payment. The City receives a check every month from Des Moines Water Works for fees they have collected from residents for garbage and recycling. The City then pays Metro Waste Authority for these fees. All rates are set by Metro Waste Authority.

The Garbage operating budget is used to fund the equivalent of .10 FTEs.

Activity	FY25	FY26	FY27	Change(%)
	Actual	Budgeted	Proposed	
Garbage & Recycling Fees	$378,925	$394,000	$408,000	3.55%
Storm Cleanup	$27,632	$30,000	$30,000	0.00%
Wages/Benefits – Fulltime	$5,540	$7,656	$16,973	121.70%
Total	$412,097	$431,656	$454,973	5.40%

- Storm Cleanup was not budgeted in FY25, but the City incurred expenses of $27,632.45. The proposed amount for FY27 is $30,000 with actual expenditures subject to the occurrence of weather events.

- Wages were increased due to the addition of proportional FICA/IPERS being allocated from this fund.

- Garbage and Recycling rates have increased each year but have not been passed onto residents since 2024 due to a healthy reserve balance in the fund. Rates will need to be reviewed in fiscal year 2028 to determine if an increase is warranted.

Storm Water

The Storm Water operating budget is used to pay for expenses incurred while maintaining the City's storm sewer infrastructure and maintaining compliance with the City's MS4 permit through the Department of Natural Resources. The Storm Water operating budget is used to fund the equivalent of 1.55 FTEs. Examples of work done are reconstruction of intakes, replacement of failed pipes and structures, and street sweeping.

Activity	FY25 Actual	FY26 Budgeted	FY27 Proposed	Change(%)
Salaries and Benefits	$62,655	$110,352	$132,951	20.48%
Operating Supplies	$78,346	$76,200	$76,200	0.00%
Prof Fees/Contributions & Payments	$9,978	$23,750	$23,750	0.00%
Storm Water Capital Outlay	$94,983	$286,500	$426,500	48.87%
Transfer to 74th St. Capital Project			$750,000	100.00%
Total	$245,962	$496,802	$1,409,401	183.69%

- Salary & Benefits allocation increase reflects a portion of the additional Public Works staff member's salary coming from storm water and paying proportional benefits from this fund.

- In FY26 Prof Fees/Contributions & Payments line was increased by $13,200 to account for additional engineering and survey work for planned for storm water capital improvements. This remains steady due to ongoing storm water projects.

- Storm Water Capital Outlay reflects the 65th Storm water project, storm intake repairs and storm sewer televising.

STATE BUDGET FORMS (APPENDIX A)

EQUIPMENT REPLACEMENT PLAN (APPENDIX B)

CAPITAL IMPROVEMENT PLAN (APPENDIX C)

FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
The City of : WINDSOR HEIGHTS County Name: POLK COUNTY
Adopted On: (entered upon adoption) Resolution: (entered upon adoption)
The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.
Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	273,630,127	2b	271,437,526	**City Number: 77-728**
DEBT SERVICE	3a	351,162,725	3b	348,970,124	**Last Official Census: 5,252**
Ag Land	4a	0			

Consolidated General Fund Levy Calculation

	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2026 Budget Data	8.31086	2,214,362	266,441,975	2.70
	Limitation Percentage			
	0			
	CGFL Max Rate	**CGFL Max Dollars**	**Revenue Growth %**	
Max Allowed CGFL for FY 2027	8.31086	2,274,102	2.70	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW			(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	8.31086	Consolidated General Fund			5	2,274,102	2,255,879	43	8.31086
		Non-Voted Other Permissible Levies							
384.12(1)	0.95000	Opr & Maint publicly owned Transit			7	0	0	45	0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)			11	0	0	49	0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs			14	210,000	208,317	52	0.76746
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.			462	7,500	7,440	465	0.02741
		Voted Other Permissible Levies							
28E.22	1.50000	Unified Law Enforcement			24	0	0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)			25	2,491,602	2,471,636		
384.1	3.00375	Ag Land			26	0	0	63	0.00000
		Total General Fund Tax Levies (25 + 26)			27	2,491,602	2,471,636		**Do Not Add**
		Special Revenue Levies							
384.6	Amt Nec	Police & Fire Retirement			29		0		0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)			30	390,000	386,874		1.42528
Rules	Amt Nec	Other Employee Benefits			31	390,000	386,874		1.42528
		Subtotal Employee Benefit Levy (29,30,31)			32	780,000	773,748	65	2.85056
			Valuation						
386	**As Req**	**With Gas & Elec**		**Without Gas & Elec**					
	SSMID 1 (A)	0	(B)	0	34	0	0	66	0.00000
	SSMID 2 (A)	0	(B)	0	35	0	0	67	0.00000
	SSMID 3 (A)	0	(B)	0	36	0	0	68	0.00000
	SSMID 4 (A)	0	(B)	0	37	0	0	69	0.00000
	SSMID 5 (A)	0	(B)	0	555	0	0	565	0.00000
	SSMID 6 (A)	0	(B)	0	556	0	0	566	0.00000
	SSMID 7 (A)	0	(B)	0	1177	0	0	1179	0.00000
	SSMID 8 (A)	0	(B)	0	1185	0	0	1187	0.00000
		Total Special Revenue Levies			39	780,000	773,748		
384.4	Amt Nec	**Debt Service Levy 76.10(6)**			40	844,357	839,085	70	2.40446
384.7	0.67500	**Capital Projects (Capital Improv. Reserve)**			41	0	0	71	0.00000
		Total Property Taxes (27+39+40+41)			42	4,115,959	4,084,469	72	14.36075

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

FY26 levy rate = 14.21

(City Representative) (Date) (County Auditor) (Date)

DRAFT - FY27

City of Windsor Heights
ERP

Police

			Budgeted	Actual	Running
					$146,952.76
Revenues		**24-25 FY25**			
FY25 ERP INTEREST		$25,544.00			$172,496.76
ICAP Insurance Refund		$12,359			$184,855.76
Transfer In		$85,000			$269,855.76
GRANT FOR RIFLES		$25,556			$295,411.49
Expenses					
Auto Equipment	Hybrid Invest Unmarked Vehicle (Van)		$60,000	$47,004.49	$248,407.00
Other Capital Equipment	Duty Rifles		$25,556	$25,555.73	$222,851.27
Revenues		**25-26 FY26**			
Transfer In		$85,000			$307,851.27
Expenses					
Auto Equipment	Hybrid Unmarked Fleet Vehicle (#20)		$65,000	$46,752.00	$261,099.27
Other Capital Equipment	Laptop replacement (2) for mobile use		$15,000	$15,000.00	$246,099.27
Revenues		**26-27 FY27**			
Transfer In		$85,000			$331,099.27
Expenses					
Auto Equipment	Hybrid Patrol Fleet Vehicle (#29)		$85,000	$85,000.00	$246,099.27
Other Capital Equipment	Replace 2 TASERS		$6,000	$6,000.00	$240,099.27
	Body and in-car camera software		$10,000	$10,000.00	$230,099.27
Revenues		**27-28 FY28**			
Transfer In		$85,000			$315,099.27
Expenses					
Auto Equipment	Hybrid Fleet Vehicle		$87,000	$87,000.00	$228,099.27
Other Capital Equipment					$228,099.27
Revenues		**28-29 FY29**			
Transfer In		$80,000			$308,099.27
Expenses					
Auto Equipment	Hybrid Fleet Vehicle		$90,000	$90,000.00	$218,099.27
Other Capital Equipment	In Car & Body Camera System Upgrade		$125,000	$125,000.00	$93,099.27
Revenues		**29-30 FY30**			
Transfer In		$80,000			$173,099.27
Expenses					
Auto Equipment	Hybrid Fleet Vehicle		$90,000	$90,000.00	$83,099.27
Other Capital Equipment	Duty Weapon Replacement		$15,000	$15,000.00	$68,099.27
Revenues		**30-31 FY31**			
Transfer In		$80,000			$148,099.27
Expenses					
Auto Equipment	Hybrid Fleet Vehicle		$90,000	$90,000.00	$58,099.27
					$58,099.27

Fire and EMS

			Budgeted	Actual	Running
					$606,988.54
Revenues		**24-25 FY25**			
Transfer In		$75,000			$681,988.54
Expenses					
Other Capital Equipment	Turnout Gear (3)		$11,250	$12,450.00	$669,538.54
Revenues		**25-26 FY26**			
Transfer In	Proceeds from Engine	$40,500			$710,038.54
Transfer In		$50,000			$760,038.54
Expenses					
Auto Equipment	2012 Ford Wheeled Coach Ambulance		$400,000	$39,446.00	$720,592.54
Other Capital Equipment	Turnout Gear (2)		$7,750	$8,100.00	$712,492.54
	Fire Hose		$3,000	$3,000.00	$709,492.54
	Mobile Data Terminal (2)		$15,000	$15,000.00	$694,492.54
Revenues		**26-27 FY27**			

	Transfer In		$80,000			$774,492.54
Expenses						
Auto Equipment		Balance of Ambulance Purchase in FY26		$351,000	$351,000.00	$423,492.54
Other Capital Equipment		Turnout Gear (2)		$8,200	$8,200.00	$415,292.54
Revenues			**27-28 FY28**			
	Transfer In		$85,000			$500,292.54
Expenses						
Auto Equipment		Shared Resource Ambulance Deposit		$85,000	$85,000.00	$415,292.54
Other Capital Equipment		Turnout Gear (2)		$8,500	$8,500.00	$406,792.54
		Fire Hose		$3,500	$3,500.00	$403,292.54
		2014 Chevy Tahoe - Command Vehicle		$75,000	$75,000.00	$328,292.54
Revenues			**28-29 FY29**			
	Transfer In		$85,000			$413,292.54
Expenses						
Auto Equipment		Shared Resource Ambulance Balance		$340,000	$340,000.00	$73,292.54
Other Capital Equipment		Turnout Gear (2)		$8,000	$8,000.00	$65,292.54
		Mobile Date Terminal		$7,500	$7,500.00	$57,792.54
Revenues			**29-30 FY30**			
	Transfer In		$85,000			$142,792.54
Expenses						
Auto Equipment		Fire Hose		$3,200	$3,200.00	$139,592.54
Other Capital Equipment		Turnout Gear (2)		$8,000	$8,000.00	$131,592.54
Revenues			**30-31 FY31**			
	Transfer In		$85,000			$216,592.54
Expenses						
Auto Equipment		2019 Ford Expedition		$75,000	$75,000.00	$141,592.54
Other Capital Equipment		Turnout Gear (2)		$8,000	$8,000.00	$133,592.54
		Mobile Data Terminal		$7,500	$7,500.00	$126,092.54
Other Capital Equipment		Turnout Gear (2)		$8,000	$8,000.00	$118,092.54
Fire and EMS Unscheduled						
SCBA Compressor			2034	$40,000		
Mobile Radios, Phones and Scanners				As needed		
Portable Radios (18)				Every 7 years		
SCBA's and Bottles			2031, 2032	$180,000		
Primary Engine - E552			2036	$600,000		
2024 Chevy Paramedic SUV			2034	$65,000		
2023 Ford Wheeled Coach Ambulance			2033	$475,000		

Public Works

				Budgeted	Actual	Running
						$517,241.00
Revenues			**24-25 FY25**			
	Transfer in RUT		$30,000			$547,241.00
	Transfer In		$45,000			$592,241.00
Expenses						
Equipment		Dump Truck #5		$200,000	$243,885.65	$348,355.35
		Tar Machine		$65,000	$65,698.82	$282,656.53
Revenues			**25-26 FY26**			
	Transfer in RUT		$75,000			$357,656.53
	Transfer In		$60,000			$417,656.53
	GovDeals	Sale of Equipment	$7,189			$424,845.28
Expenses						
Equipment		Class 5 Pickup		$120,000	$120,000.00	$304,845.28
		Dump Truck #6 - 20% Deposit		$50,000	$50,000.00	$254,845.28
		PW Shop Floor Repair		$65,000	$64,309.53	$190,535.75
		PW Water line Repair		$6,000	$5,895.00	$184,640.75
Revenues			**26-27 FY27**			
	Transfer in RUT		$100,000			$284,640.75
	Transfer In		$85,000			$369,640.75
Expenses						
		Mini Excavator		$65,000	$65,000.00	$304,640.75
		1/2 Ton Pickup #3		$55,000	$55,000.00	$249,640.75

				Budgeted	Actual	Running
		Dump Truck #6 - Final Payment		$225,000	$225,000.00	$24,640.75
Revenues			**27-28 FY28**			
	Transfer in RUT		$60,000			$84,640.75
	Transfer In		$60,000			$144,640.75
Expenses						
Equipment		John Deere 1445 Mower		$38,000	$38,000.00	$106,640.75
		1/2 Ton Pickup #2		$55,000	$55,000.00	$51,640.75
Revenues			**28-29 FY29**			
	Transfer in RUT		$75,000			$126,640.75
	Transfer In		$75,000			$201,640.75
Expenses						
Equipment		1 Ton Chevy Truck #8		$55,000	$55,000.00	$146,640.75
		PW Locker Room Remodel		$100,000	$100,000.00	$46,640.75
Revenues			**29-30 FY30**			
	Transfer In RUT		$60,000			$106,640.75
	Transfer In		$75,000			$181,640.75
Expenses						
		John Deere 1575 Riding Mower		$40,000	$40,000.00	$141,640.75
		Univ. Ave Traffic Signals ($50,000 TIF Funded)				$141,640.75
		Boom Truck #7		$80,000	$80,000.00	$61,640.75
Revenues			**30-31 FY31**			
	Transfer In RUT		$40,000			$101,640.75
	Transfer In		$60,000			$161,640.75
Expenses						
Equipment		73rd Street Traffic Signals ($200,000 TIF Funded)				$161,640.75
		Kubota UTV 1100 with implements		$40,000	$40,000.00	$121,640.75

Community Event Center

				Budgeted	Actual	Running
						$122,040.39
Revenues			**24-25 FY25**			
	CEC Revenue	(actual)	$17,248.20			$139,288.59
	Transfer In		$100,000			$239,288.59
Expenses						
Equipment		Solar Panels		$100,000	$117,157.34	$122,131.25
		Table Replacement - Phase 1		$40,000	$36,738.50	$85,392.75
		Appliance/Equipment Replacement		$8,000	$0.00	$85,392.75
Revenues			**25-26 FY26**			
	CEC Revenue	(estimated)	$20,000.00			$105,392.75
	Transfer In					$105,392.75
Expenses						
Equipment		Appliance/Equipment Replacement		$8,000	$8,000.00	$97,392.75
		Table Replacement - Phase 2		$20,000	$20,000.00	$77,392.75
Revenues			**26-27 FY27**			
	CEC Revenue	(estimated)	$20,000.00			$97,392.75
	Transfer In					$97,392.75
Expenses						
Equipment		Appliance/Equipment Replacement		$8,000	$8,000.00	$89,392.75
						$89,392.75
Revenues			**27-28 FY28**			
	CEC Revenue	(estimated)	$20,000.00			$109,392.75
	Transfer In					$109,392.75
Expenses						
Equipment		Banquet Chair Replacement		$15,000	$15,000.00	$94,392.75
		Solar Invertors		$5,000	$5,000.00	$89,392.75
		Appliance/Equipment Replacement		$8,000	$8,000.00	$81,392.75
Revenues			**28-29 FY29**			

	CEC Revenue	(estimated)	$20,000.00			$101,392.75
	Transfer In					$101,392.75
Expenses						
Equipment		Appliance/Equipment Replacement		$8,000	$8,000.00	$93,392.75
Revenues			**29-30 FY30**			
	CEC Revenue	(estimated)	$20,000.00			$113,392.75
	Transfer In					$113,392.75
Expenses						
Equipment		Appliance/Equipment Replacement		$8,000	$8,000.00	$105,392.75
Revenues			**30-31 FY31**			
	CEC Revenue	(estimated)	$20,000.00			$125,392.75
	Transfer In					$125,392.75
Expenses						
Equipment		Appliance/Equipment Replacement		$8,000	$8,000.00	$117,392.75
		Solar Invertor Replacements		$5,000	$5,000.00	$112,392.75
		Large Kitchen Refresh		$75,000	$75,000.00	$37,392.75

Systems & Technology

				Budgeted	Actual	Running
						$40,047.54
Revenues			**24-25 FY25**			
	Transfer In		$15,000			$55,047.54
Expenses						
Office Equipment		Firewall		$10,000	$5,179.80	$49,867.74
		Cameras - PSB/CEC		$7,000	$8,261.06	$41,606.68
		Server Upgrades		$20,000	$25,210.63	$16,396.05
Revenues			**25-26 FY26**			
	Transfer In		$30,000			$46,396.05
Expenses						
Office Equipment		Software - Workstations		$7,500	$7,500.00	$38,896.05
		Workstations		$10,000	$10,000.00	$28,896.05
		BodyCam Raid5 Harddrives 6TB		$2,000	$2,000.00	$26,896.05
		Firewall Software		$1,200	$1,200.00	$25,696.05
		City Hall Conf Room Camera/Microphone		$3,000	$3,000.00	$22,696.05
Revenues			**26-27 FY27**			
	Transfer In		$30,000			$52,696.05
Expenses						
Office Equipment		Network Switches		$2,000	$2,000.00	$50,696.05
		Software		$3,500	$3,500.00	$47,196.05
		Workstations		$10,000	$10,000.00	$37,196.05
		Firewall Software		$1,200	$1,200.00	$35,996.05
Revenues			**27-28 FY28**			
	Transfer In		$40,000			$75,996.05
Expenses						
Office Equipment		CEC Switch		$1,500	$1,500.00	$74,496.05
		Workstations		$10,000	$10,000.00	$64,496.05
		Firewall Software		$1,200	$1,200.00	$63,296.05
		Council AV (alongside PS Building Improvements)		$30,000	$30,000.00	$33,296.05
		UPS Replacements		$2,500	$2,500.00	$30,796.05
Revenues			**28-29 FY29**			
	Transfer In		$30,000			$60,796.05
Expenses						
Office Equipment		Phone System Cloud Changeover		$10,000	$10,000.00	$50,796.05
		Workstations		$10,000	$10,000.00	$40,796.05
		Firewall Software and Replacement		$3,000	$3,000.00	$37,796.05

City of Windsor Heights
ERP

		Camera Replacements & Software Change (alongside PS Building Improvements)		$21,000	$21,000.00	$16,796.05
Revenues			**29-30 FY30**			
	Transfer In		$30,000			$46,796.05
Expenses						
Office Equipment		Server NAS		$3,000	$3,000.00	$43,796.05
		UPS 1		$1,000	$1,000.00	$42,796.05
		Workstations		$10,000	$10,000.00	$32,796.05
		Phone Software		$9,000	$9,000.00	$23,796.05
		Access Points Replacements		$2,500	$2,500.00	$21,296.05
		Firewall Software		$1,200	$1,200.00	$20,096.05
Revenues			**30-31 FY31**			
	Transfer In		$30,000			$50,096.05
Expenses						
Office Equipment		UPS Replacements		$1,000	$1,000.00	$49,096.05
		Workstations		$11,000	$11,000.00	$38,096.05
		Server Host Replacement (WHHV CTY 24)		$15,000	$15,000.00	$23,096.05
		Firewall Software & Replacement		$3,000	$3,000.00	$20,096.05
		Phone Software		$9,000	$9,000.00	$11,096.05
Laptops (10)		3 annually	$3,900			
Monitors (31)		6 annually	$800			

DRAFT WINDSOR HEIGHTS 10 YEAR CIP (FY27-37)

1/30/2026

Project Type	Project Name	PCI Rating	Project Description	Project Reasoning	Planned Construction Year Projects may start/end on adjoining Fiscal Year	Funding Source Estimates						Total Estimated Cost	External Funding Sources	Source/Date Information
						Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source			
Reconstruction	74th Street	Very Poor	74th St Wishire to College. Full depth removal and replacement of the road, replacement of significant storm sewer and subdrains, sanitary sewer spot repairs.	DMWW high priority due to main breaks and need to update main size. Several intakes in need of reconstruciton causing undermining to road. Overlay insufficient.	2026	Stormwater	$750,000	DMWW	$470,000	$2,244,000	Cash/LOST	$3,500,000		Excel Tab 2025
Reconstruction	67th Street	Poor	School St to University Ave. Storm sewer installation, sanitary spot repairs, pedestrian connection to School St and Colby Park.	DMWW upgrade main from 6" to 8". Poor Pavement Conditions as noted on the PCI. Incorporate recommendations of the Stormwater Management Plan -> portions of Figure #12.	2028	Stormwater	$500,000	DMWW	$400,000	$2,660,000	Cash/LOST	$3,600,000		Excel Tab 2025
Reconstruction	76th Street and Marilyn Drive.	Fair*	76th St. and Marilyn from College to City Limits. Includes sanitary sewer spot repairs, watermain replacement and replacement of storm water and sub-drains.	Higher volume traffic with poor pavement conditions particularly along curb and intersections. Several intakes on flat spots in need or rebuilding that have caused undermining to road.	2030	Stormwater	$430,000	DMWW	$420,000	$2,610,000	2029 Bond	$3,500,000		Excel Tab 2025
Reconstruction	73rd Street - (South of University)	Poor-Very Poor	University to Center Street. Includes potential reallignment of 73rd St to accommodate pedestrian facilities between Buffalo Road and Center Street, storm sewer improvements, sanitary sewer point repairs. Grant Dependent Signalization Upgrades and potential Ped. Bridge	Poor Pavement Conditions as noted on the PCI. Improve walkability through the corridor. Signal upgrades.	2030-2031	RAISE/TIF	$1,900,000	DMWW	$0	$16,300,000	Future Bond (TIF)	$19,000,000	STBG: $2.7 STBG RAISE Applied	Excel Tab 2020
Reconstruction	Washington Ave. 70th-73rd St.	Poor	Reconstruction of Washington Ave between 73rd and 70th. Installation of sidewalk and storm sewer to 70th.	Poor pavement conditions noted in PCI.	2032	Stormwater	$300,000	DMWW	$266,900	$1,997,100	TBD	$2,600,000		Excel Tab 2025
Reconstruction	Elmcrest Dr - (64th-65th)	Poor	64th Street to 65th Street. Full depth removal and replacement of the road, installation of some storm sewer and subdrains, sanitary sewer spot repairs.	Poor pavement conditions. 4" watermain. No stormsewer or sidewalk.	2033-2034	Stormwater	$250,000	DMWW	$16,068	$733,932	TBD	$1,000,000		Excel Tab 2026
Reconstruction	Carpenter Avenue	Poor-Fair	64th Street to 65th Street. Full depth removal and replacement. Installation of some storm sewer and subdrains & at 64th. Sanitary sewer spot repairs.	Poor pavement conditions. 4" watermain with multiple breaks. No storm sewer or sidewalk.	2036	Stormwater	$260,000	DMWW	$16,000	$854,000	TBD	$1,130,000		Excel Tab 2025
Reconstruction	66th St. North of University	Poor	Reconstruct watermain, stormsewer and road between Univesrity Ave. and immidately north of alley.	High number of watermain breaks, problematic stormsewer crossing and roadway quilt.	2036	Stormwater	$90,000	DMWW	$56,000	$454,000	TBD	$600,000		Needs Update

Reconstruction	Reite	Very Poor	Priority 70th to 73rd. Further review post 73rd St. reconstruction.	Poor pavement conditions with 4" watermain and high number of main breaks.	Unscheduled	Stormwater	$250,000	DMWW	$250,000	$1,500,000	TBD	$2,000,000		Needs Update
	Elmcrest Dr - (66th-68th)	Fair	66th St to 68th St. Full depth removal and replacement of the road, installation of some storm sewer and subdrains, sanitary sewer spot repairs.	Poor pavement conditions with 4" watermain.	Unscheduled	Stormwater	$62,521	DMWW	$10,712	$971,547	TBD	$1,200,000		Excel Tab 2020
	Elmcrest Dr - (66th to dead-end)	Poor	66th Street east to the dead end. Full depth removal and replacement of the road and sanitary sewer spot repairs.	Poor pavement conditions with 4" watermain.	Unscheduled	Stormwater	$15,600	DMWW	$16,068	$620,678	TBD	$700,000		Excel Tab 2020
	64th St. (South of University)	Poor	South of University to Lamar Place	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	$550,000	DMWW	$500,000	$3,170,000	TBD	$4,220,000		Excel Tab 2024
	Timmons Ave	Poor	66th St to 68th St	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	$60,000	DMWW	$95,500	$724,500	TBD	$880,000		Excel Tab 2024
	79th St.	Poor	79th St Between College Drive and Marilyn Drive	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	$217,300	DMWW	$221,700	$1,751,000	TBD	$2,190,000		Excel Tab 2024

Project Type	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources	Source Information
Overlay	Mott Ave Mill and Overlay (64th to 65th)	Poor	64th to 65th Street. Mill off the existing road surface and overlay with a 2" asphalt cap. Full depth patches would be completed as needed.	Core drilled 2025. Poor pavement and subsurface. Will require future reconstruction.	2027					$200,000	RUT/LOST	$200,000		Excel 2025
	77th St. (Marilyn to College)	Poor	77th Street from Marilyn Drive to College Drive. Mill and overlay the roadway.	Core drilled 2025. Poor pavement and subsurface. Will require future reconstruction.	2027					$360,000	RUT/LOST	$360,000		Excel 2025
	64th St. (College to University)	Poor	Mill and Overlay	Noted PCI Score	2028-2029					$1,000,000	RUT/LOST/ 2029 Bond	$1,000,000		
	Del Matro Ave. East	Fair	Replace water main between 64th to west of 68th St. Including Del Matro Ct. Watermain will move to the south side of the street. The south curbline of street replaced and entire road overlayed.	Watermain upsizing from 4".	2029-2031			DMWW/Bond	$800,000	$1,400,000	2029 Bond Subject to Capacity	$2,200,000		Excel 2025
	Del Matro Ave. West	Fair	Replace water main between 68th to east of 73rd St. See above.	Watermain upsizing from 4".	2029-2031			DMWW/Bond	$820,000	$1,280,000	2029 Bond	$2,100,000		Excel 2025
	Luin Lane	Poor	Entirety of Luin Lane between both ends of College Drive. Mill and overlay the roadway.	Pavement conditions as noted on the PCI. Roads be rerevaluated for full reconstruction as construction date approaches.	2032					$340,000	RUT/LOST	$340,000		Excel 2025
	Lincoln Ave.	Fair	Mill and Overlay. Minimum watermain issues.		2032					$530,000	RUT/LOST	$530,000		Excel 2025
	75th St. (Wilshire to College)	Poor	75th St from Wilshire Blvd to College Drive. Mill and overlay the roadway.		2034					$590,000	RUT/LOST	$590,000		Excel 2025
	University Ave 69th to 63rd	Good	Mill and Overlay		2035					TBD	TIF	$700,000		(Needs update)
	Colby Ave Mill and Overlay (east of 70th to 73rd)	Poor	70th to 73rd St. Mill off the existing road surface and overlay with a 2"		Unscheduled					$530,000		$530,000		Excel 2025
	Plaza Circle Full Depth Asphalt	Fair	Plaza Circle south of College Drive to the dead end. Reconstruction		Unscheduled					$700,000		$700,000		Excel Tab 2024
	Plaza Hills Overlays - Phase 7+	Fair-Poor	78th St and 80th St between College Drive and Marilyn Drive. 80th Circle north of College Drive. Mill and		Unscheduled					$1,545,000		$1,545,000		Needs Update.
	68th St. (North of University)	Fair-Good	Mill and Overlay.		Unscheduled									Needs Update.

Project Type	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources	Source Information
Pavement Preservation	Residential Street Cracksealing		Cracksealing of ashpalt residential roads & 70th completed in-house.	Maintenance	Ongoing					TBD	RUT			
	66th Street (Forest to Del Matro)	Fair	Joint sealing & patching of 66th Street from Forest Court to Del Matro.		2030					$250,000	RUT/LOST	$250,000		(Needs update)
	Wilshire Blvd	Fair	PCC patching. Primary focus immediately west of 70th St. and immediately west of 73rd.	A previous project completed a portion of this patching.	2030					$250,000	RUT/LOST	$250,000		
	University Ave Sealing	Good	Sealing along asphalted portions of University Ave to extend life of road	Anticipated 5 year cycle.	2030					$80,000	TIF	$120,000		2025 Costs
	University Ave Striping	Good	Pavement striping within corporate limits	Anticipated 5 year cycle.	2030					$80,000	TIF	$120,000		2025 Costs
	70th St. PCC Patching and Intersection Improvements	Good	Misc PCC Patching and El Rancho, Bellaire, Sunrise and Franklin intersections.		2031-2032					$700,000	RUT/LOST	$500,000		Excel 2025
	School Intersection improvements.	Fair	Radius increase & pcc repairs.	64th and 65th intersections. Insufficent radii and non-compliant sidewalk.	2033					$160,000	RUT/LOST	$160,000		Excel 2025
	Hunter Circle PCC Patching	Fair-Poor	Misc PCC Patching	Repair portions of pcc that have deteriorated.	2033					$250,000	RUT/LOST	$250,000		
	73rd Rail Crossing	Very Poor	DOT Surface Rail Grant	Rail Crossing deterioration. Subject to action by railroad.	TBD					TBD	TBD	TBD	DOT Surface/Rail Grant	

	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources	Source Information
Stormwater	Storm Sewer Televising		Televise final section of City storm sewer	System maintenance	2026	Stormwater Fund	$50,000					$50,000		
	65th St. Storm Sewer Addition		Connection from The Windsor, 65th St. and Public Safety Building storm sewer	Alleviate historical flooding issues and address lack of storm sewer on st.	2027	Stormwater Fund	$200,000					$200,000	(Excel 2025)	
	Colby Park Storm Sewer		Installation of 48" storm sewer from School Street west of 69th St.	Upsizing needed to serve upstream storm sewer system.	2030-2031	Stormwater Fund/TIF	$370,000					$370,000		
	Washington Ave, 70th St, and Northwest Drive Storm Sewer Improvements		Installation of storm sewer along Northwest Drive, 69th St, Washington Ave, and 70th Street in order to increase carrying capacity. Can be split into two phases as needed.	Stormwater Management Plan, Figure #2	2033	Stormwater Fund	$1,500,000					$1,500,000		
	Colby Avenue and Forest Court Storm Sewer Improvements		Increase size and install new storm sewer on Forest Ct from 68th St to 73rd St. Install storm sewer at the intersection of 70th St. and Colby Ave.	Stormwater Management Plan, Figure #11	2036+	Stormwater Fund	$1,650,000					$1,650,000		
Streambank Stabilization	North Walnut Creek Streambank Stabilization - Project 1		Protecting storm sewer outfall adjacent to trail west of 1816 75th St. Incorpated in 74th St. project.	Protect public infrastructure and private structures that are at risk of being damaged by continued erosion of the streambank on North Walnut Creek.	2025-2026	Stormwater Fund	$150,000				74th St. Project Expense	$150,000		https://windsorheights.org/DocumentCenter/View/1906/Final-Report---North-Walnut-Creek-Stabilization-Study?bidId=
	North Walnut Creek Streambank Stabilization - Project 2		Protect storm sewer and sanitary serwer infrastructure encroaching into creek bank through addition of rip rap.		2029	Stormwater/Sewer Fund	$100,000					$100,000		
	North Walnut Creek Streambank Stabilization - Phase 3		Protect public infrastructure and private structures that are at risk of being damaged by continued erosion of the streambank on North Walnut Creek.		Unscheduled	Stormwater Fund	$500,000					$500,000		
	North Walnut Creek Streambank Stabilization - Phase 4				Unscheduled	Stormwater Fund	$500,000					$500,000		
Flood Reduction	Property buy-outs		Possible result of the flood resliency study		Unscheduled					TBD		$4,635,000	Federal monies not currently available	https://www.windsorheights.org/813/Flood-Information
	Levee construction				Unscheduled					TBD		$6,798,000		
	Creek channel clear and grub				Unscheduled					TBD		$11,330,000		

	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources	Source Information
Parks	Water Trails Access Point in Colby Park		Construct an interactive and immersive feature along Walnut Creek in Colby Park as part of the Greater Des Moines Water Trails projects.	Park Master Plan	2025-2026					$100,000	TIF	$225,000	$125,000 Grant Awarded	
	Public Art Installation 1		66th And University Ave. mural	See Public Art Plan	2026					$30,000	TIF	$70,000	$40,000 BRAVO	
	Park Parking Lot Resurface		Reconstruct parking lot & restore bioswale	Core drilled 2025. Poor pavement and subsurface.	2030-2031	Stormwater Fund	$30,000			$1,170,000	TIF (Subject to Debt Capacity)	$1,200,000	WQI Grant Potential	Excel tab 2026
	Public Art Installation 2		TBD	TBD On Public Art Plan.	2029					TBD	TBD	$30,000		
	Park Pickleball/Tennis Court Phase		Includes: Construction of new tennis , basketball and pickleball courts west of parking lot.	Park Master Plan. Consolidate into parking lot project.	2030-2031					$1,100,000	TIF (Subject to Debt Capacity)	$1,100,000		
	Trail Reconstruction adjacent to Colby Park		Replace 2,500' of deteriorated asphalt trail with concrete trail to WalMart Parking lot. Areas north of these will be impacted and replaced by WRA project.	Grant Opportunity	Subject to Grant					$110,000	TIF	$220,000		
	North of CEC Fitness Circuit Park Plan		Includes: Adding north amenity event space; Install landscape improvements; Construct fitness circuit and install equipment.	Park Master Plan	Unscheduled					$600,000	TIF	$600,000		
	Sherwood Forest Path Connection		Replacement of grass path to Sherwood Forest.	Subject to Development Agreement on Sherwood Forest	Unscheduled					$108,000	GF	$108,000		
	Community Garden		Install a community garden.	Council Input	Unscheduled					TBD	GF	$20,000		
	Lion's Park Refresh and Reconfigure		Public Works proposing minor improvements 2024-2025	Park Master Plan	Unscheduled					TBD	GF	TBD		
	Trail Connection over Walnut Creek south of I-235		Connect the trail systems between WDM, DSM, and Windsor Heights. This is currently in the feasiblity study stage.	Park Master Plan	Unscheduled					TBD	TIF	TBD	Included in BUILD Grant Application	
	Trail Reconstruction Phase 1		I-235 to Center St.	Necessary maintenance	Unscheduled					TBD	GF	$450,000		Excel Tab 2024
	Trail Reconstruction Phase 2		TBD	Necessary maintenance	Unscheduled					TBD	GF	TBD		
Facilities	Public Safety Remodel		Replace roof, hvac, areas of flooring and remodel as needed to serve future use .	Roof and other fixtures have reached end of useful lifecycle. Repurpose and reconfigure under utilized space	2028					Cash	Cash	> $1000000		Space Use Analysis
Westcom	Westcom Motorola Upgrade and New Tower Sites		Tower Addition and Required Equipment Upgrades		27-31					$160000-$300000	Joint Bond	$6M-$11M	Westcom Partners	

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Discuss City Council Goals

GENERAL INFORMATION

ATTACHMENTS

1. 2025 City Council Goals

To: Mayor and City Council
From: Adam Plagge, City Administrator
Subject: Discuss 2026 City Council Goals

Below are the 2025 City Council Goals, as revised by the Council in December. Staff will be available to address questions during the City Council meeting. Any feedback received and questions requiring additional research will be incorporated, and the proposed 2026 goals will be presented at the next City Council meeting for consideration.

COMMUNITY VISION STATEMENT

Working together to build the best small city in the metro

The City of Windsor Heights is uniquely positioned within the Des Moines metro. As a land-locked suburb the community must think creatively about how to attract and retain businesses, customers, and residents as growth options will be required to be innovative and likely grass-roots efforts. In order to be proactive in learning and planning for the future, the city completed a visioning and data collection process to assist with future planning.

COMMUNITY MISSION STATEMENT

The mission of Windsor Heights is to provide our residents, businesses, and visitors a safe environment and exceptional city services through a team-oriented and fiscally responsible approach in order to create a unique, sustainably vibrant community.

2024 CITY COUNCIL GOALS

Goal #1 – Focus City services, resources, and cooperative partnerships on creating and maintaining a **safe community** for all residents, businesses and visitors.

Objective A: Recruit and train quality staff while maintaining adequate staffing levels in all departments, including 24/7 paramedic staffing.

Objective B: Implement policies and practices leading to clean air and protection of water resources – i.e. expanding anti-smoking initiatives and membership in Central Iowa Water Trails efforts.

Objective C: Replace aging vehicles and equipment and continue the transition to fuel efficient vehicles as practical.

Objective D: The City should work to become the employer of choice for our employees, and perspective employees, by ensuring alignment of wages, benefits, and employee support to create a positive and engaging work environment.

Goal #2 – Develop and implement processes to ensure delivery of **exceptional City services.**

Objective A: Pursue shared and contracted services with neighboring community partners in service delivery on recreational programming, and traffic signal operation and maintenance.

Objective B: Revise the City's code of ordinances to address outdated regulations.

Objective C: Improve the City's enforcement of nuisance violations in an effort to cleanup properties throughout the community.

Goal #3 – Protect the **financial future** of the City through reasonable and well-thought-out fiscal policies and adherence to generally accepted government finance practices.

Objective A: Update the Equipment Revolving Program (ERP) annually.

Objective B: Update the Capital Improvement Program (CIP) annually and periodically review and adjust utility capital improvement fund rates to generate sufficient revenue to implement scheduled CIP projects

Objective C: Establish a standard budgeting process that will institute continuity that will allow multi-year analysis and decision-making.

Objective D: Receive a clean fiscal year audit report.

Objective E: Investigate and pursue new revenue streams.

Goal #4 – Create and maintain a **high-functioning City team** of elected officials, professional staff and volunteer board members via regular and pertinent training and continuing education opportunities.

Objective A: Annually review and revise the Council and employee handbooks.

Objective B: Identify and allocate resources to support ongoing employee training focused upon improving customer service.

Objective C: Develop a retention and succession plan to prepare for future employee turnover.

Goal #5 – Build a **unique and sustainably vibrant community** that contributes to the overall character of the Greater Des Moines region.

Objective A: Invest in art and culture opportunities unique to the region in cooperation with Bravo.

Objective B: Continue to invest in community events with community partners, including the Chamber of Commerce and provide funding to the Windsor Heights Foundation.

Objective C: Invest in community artwork.

Objective D: Continue implementation of the Colby Park plan; make decisions regarding what to do with Lions Park; pursue new trails and bike hub facility; and initiate discussion for establishing a new northeast park amenity.

Objective E: Consider policies and programs to expand and diversify the tree canopy of Windsor Heights both on public and private property.

Goal #6 – Pursue a **comprehensive economic development strategy** that supports a healthy business sector and contributes to a better overall quality of life.

Objective A: Explore partnership opportunities with the Chamber to attract and retain businesses aligned with feedback from the community survey.

Objective B: Build on the existing partnership with local development partners.

Objective C: Establish a source of funding in support of property redevelopment and rehabilitation. Specifically focus resources in support of minority-owned business grants.

Goal #7 – Plan and **invest in City infrastructure** to ensure the long-term viability of the community's roadways, utilities, parks, IT infrastructure and public facilities.

Objective A: Continue to update the Capital Improvement Plan for streets, sewers, parks, storm sewers, city facility improvements, sidewalks/trailways, flood mitigation and other large-scale investments.

Objective B: Expand existing community recreation options and pursue partnerships with the schools and other community organizations.

Objective C: Complete a long-term public facilities plan.

Objective D: Implement a plan to address Walnut Creek bank stabilization.

Objective E: Focus capital resources on improving safety and availability of pedestrian facilities.

Objective F: Research and identify green technologies that could be made available to residents and businesses as a way of addressing environmental concerns.

Goal #8 – Pursue initiatives aimed at growing Windsor Heights as a **diverse and inclusive community**.

Objective A: Identify new and emerging housing sector needs and develop strategies to pursue.

Objective B: Continue to plan and hold new multi-cultural special events with community partners.

Objective C: Maintain City's commitment to unbiased policing and equal treatment of all residents regardless of age, race, sexual orientation, or physical disability.

Objective D: Pursue grant opportunities to encourage the growth of minority-owned businesses.

Goal #9 – Continually strive to better **communicate with Windsor Heights residents** to achieve the most transparent government and understand citizen viewpoints.

Objective A: Continue to communicate with residents through newsletters and look at other opportunities to communicate that will best serve the community.

Objective B: Maximize the use of social media to offer multiple methods of disseminating information to the public.

Objective C: Utilize marketing initiatives to show Windsor Heights is a destination for visitors in the Des Moines Metro.

Objective D: Continuously improve the City's website and data management processes to ensure relevant information is accessible to staff, elected officials and the public.

Objective E: Highlight programs in the metro area that can benefit Windsor Heights' residents; Metro Home Program, Storm Water Best Management Reimbursement Program, Neighborhood Finance Corporation, etc.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM:

SUBJECT: Mayor, Council Reports and Committee Updates, and Administration Reports

GENERAL INFORMATION

ATTACHMENTS

None

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Pete Roth

SUBJECT: Non-renewal of the Polk County Animal Control Agreement

GENERAL INFORMATION

ATTACHMENTS

1. Staff Report Animal Control Services 1-26-26 (PDF)

WINDSOR HEIGHTS
the heart of it all

STAFF REPORT
CITY COUNCIL

To: City Council
From: Pete Roth, Chief of Police
Date: January 26, 2026
Re: Non-renewal of the Polk County Animal Control Agreement

GENERAL INFORMATION

Notice of intent to not renew the contract with Polk County Animal Control.

SUMMARY

Currently, the Police Department contracts with Polk County for animal control services under an agreement expiring at the end of this fiscal year. The Fiscal Year 26 (FY26) cost was $2,644.00. The proposed fee to Windsor Heights for FY27 under the draft agreement is $6,021.00 with significant increases through the end of the contract in FY31 (see attached).

Due to the low frequency of service utilization, department staff recommend not renewing the contract. The three-year average of calls involving animal control was 20.

The non-renewal would not affect the contract or relationship with the Animal Rescue League (ARL). Officers will continue to handle/respond to the various calls for service, and where reasonable, can transport an animal (namely, dogs) to the ARL.

The non-renewal was discussed at the December Public Safety Committee Meeting and a recent Personnel and Finance Committee Meeting. There were no issues with the staff recommendation.

The Police Department is grateful for the services provided by the Polk County Sheriff and Polk County Animal Control and thanks them for their assistance.

ATTACHMENTS

Animal Control Supplemental Services Form

Polk County Sheriff's Animal Control Services Proposal
Cost Sharing for FY 26/27 to 30/31 (5 year contract)

Total 3 Year Average Actual Expense (FY 22/23, FY 23/24, FY 24/25)	
Polk County Board of Supervisors -	
PCSO Operating Budget Actual Expenses[1]	
Animal Control	$ 1,350,013.46
3 year Average Actual Expenditures	**$ 450,006.00**

		General Fund	General Supplemental
PCSO Operating Budget Actual Expenses1 Animal Control 3 year Average Actual Expenditures	$ 450,006.00	$ 354,673.00	$ 95,333.00
Percentage (%) applied for Cost Sharing	60%	60%	60%
Eligible for Cost Sharing [1]	**$ 270,004.00**	**$ 212,804.00**	**$ 57,200.00**

Estimated Annual Increase

	FY 25/26 Original Budgeted Allocation [2]	3%	3%	3%
Estimated PCSO Operating Expenses	$ 468,251.52	$ 482,299.07	$ 496,768.04	$ 511,671.08
Annual increase of 5% in Cost Share % per agreement (Proposed Cap 80%)	65.00%	70.00%	75.00%	80.00%
Eligible for Cost Sharing [1]	**$ 304,363.00**	**$ 337,609.00**	**$ 372,576.00**	**$ 409,337.00**

Animal Control	Official 2020 Census Total Service Area Population	% of 2020 Census PSAP Total (rounded)	3 year % Animal Control Reported Activity 2022,2023,2024	Proposed Cost Sharing % 60% Activity - 40% Population *Rounded	FY 26/27 Cost Share[1] Total $ *Rounded	General Fund $[1]	Employee Benefits $[13]	Estimated FY 27/28 Cost Share[1]	Estimated FY 28/29 Cost Share[1]	Estimated FY 29/30 Cost Share[1]	Estimated FY 30/31 Cost Share[1]
Alleman	423	0.26%	0.27%	0.27%	**$ 729**	$ 575	$ 154	$ 822.00	$ 912.00	$ 1,006.00	$ 1,105.00
Altoona	19,565	12.20%	8.81%	10.17%	**$ 27,459**	$ 21,642	$ 5,817	$ 30,954.00	$ 34,335.00	$ 37,891.00	$ 41,630.00
Bondurant	7,365	4.60%	5.77%	5.30%	**$ 14,310**	$ 11,279	$ 3,032	$ 16,131.00	$ 17,893.00	$ 19,747.00	$ 21,695.00
Clive	18,601	11.60%	5.07%	7.68%	**$ 20,736**	$ 16,343	$ 4,393	$ 23,375.00	$ 25,928.00	$ 28,614.00	$ 31,437.00
Elkhart	882	0.60%	1.27%	1.00%	**$ 2,700**	$ 2,128	$ 572	$ 3,044.00	$ 3,376.00	$ 3,726.00	$ 4,093.00
Grimes	15,531	9.70%	9.49%	9.57%	**$ 25,839**	$ 20,365	$ 5,474	$ 29,128.00	$ 32,309.00	$ 35,656.00	$ 39,174.00
Mitchellville	2,485	1.60%	0.50%	0.94%	**$ 2,538**	$ 2,000	$ 538	$ 2,861.00	$ 3,174.00	$ 3,502.00	$ 3,848.00
Pleasant Hill	10,147	6.30%	4.87%	5.44%	**$ 14,688**	$ 11,577	$ 3,112	$ 16,557.00	$ 18,366.00	$ 20,268.00	$ 22,268.00
Polk City	5,543	3.50%	0.75%	1.85%	**$ 4,995**	$ 3,937	$ 1,058	$ 5,631.00	$ 6,246.00	$ 6,893.00	$ 7,573.00
Runnels	457	0.30%	0.20%	0.24%	**$ 648**	$ 511	$ 137	$ 730.00	$ 810.00	$ 894.00	$ 982.00
Urbandale	45,580	28.50%	13.73%	19.64%	**$ 53,029**	$ 41,795	$ 11,234	$ 59,777.00	$ 66,306.00	$ 73,174.00	$ 80,394.00
Windor Heights	5,252	3.30%	1.52%	2.23%	**$ 6,021**	$ 4,746	$ 1,276	$ 6,787.00	$ 7,529.00	$ 8,308.00	$ 9,128.00
Polk County Unicorporated (w/ Shehdahl Saylorville)	28,145	17.60%	47.75%	35.69%	**$ 96,312**	$ 75,950	$ 20,415	$ 108,627.00	$ 120,493.00	$ 132,972.00	$ 146,092.00
Total	**159,976**	**100%**	**100%**	**100%**	**$ 270,004**	**$ 212,848.00**	**$ 57,212.00**	**$ 304,424.00**	**$ 337,677.00**	**$ 372,651.00**	**$ 409,419.00**

Notes:
1) Amounts rounded to whole dollars.
2) Originally budgeted allocation, before any potential amendments that may occur.
3) General Fund and Employee Benefits splits provided as a courtesy, should the City desire to pay for using separate levy's.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Pete Roth

SUBJECT: Police Department 2025 Q4 Report

GENERAL INFORMATION

ATTACHMENTS

1. WHPD Quarter 4 Report 2025 (PDF 1MB)

Windsor Heights Police Department

4th Quarter Report
October – December 2025

Meet Officer Adams

On December 8, 2025, the Police Department welcomed Aaron Adams. Officer Adams was sworn in on Monday by City Clerk Adam Strait (pictured below).

Aaron is an Iowa Law Enforcement Academy certified officer. He is also a sergeant in the Iowa Army National Guard.

Officer Adams will be in field training in December and January. He is excited to work with city staff in serving the Windsor Heights Community.

Welcome Aaron!

GiGi's Playhouse

Officers had a great time at GiGi's Playhouse in October, attending various events. Lt. Norris is pictured on the far right; Officer Nissen is in the background.

For more information about GiGi's Playhouse, visit https://gigisplayhouse.org/desmoines/.

Misson Statement

The Windsor Heights Police Department is dedicated to serving our community, protecting life and property, and enhancing public safety. We are committed to creating and maintaining partnerships to improve the quality of life for all. We are devoted to delivering quality professional public safety services while treating all individuals with dignity and respect.

Work Anniversaries

Eric Stein, November 13..............................2 Years
Michael Irlbeck, December 5..................... 9 Years
Rob Pearson, December 10.......................18 Years

In this Issue

Police Department Updates

On October 11, 2025, Officers and Public Works worked the Diwali Parade. Staff ensured parade participants were able to safely get to Colby Park from 66th and University to celebrate the annual event.

Chief Roth attended a Lunch and Learn on Wednesday, December 3, at the Learning Resource Center. The West Des Moines Community School District sponsored the event. The main topic was how the district can partner with external organizations to strengthen the community.

In November, the department applied for a Casey's foundation grant/donation and was awarded $1000.00 from the company. Thanks to Lt. Irlbeck for his work securing the funding.

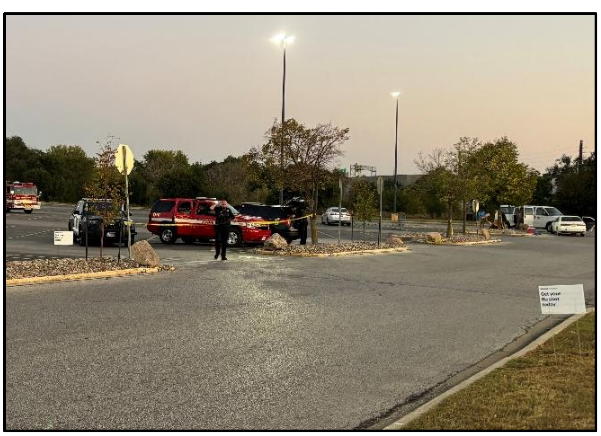
Officers participated in Windsor Wonderland on Saturday, December 6, in Colby Park. Thanks to everyone who helped make this a wonderful event for families.

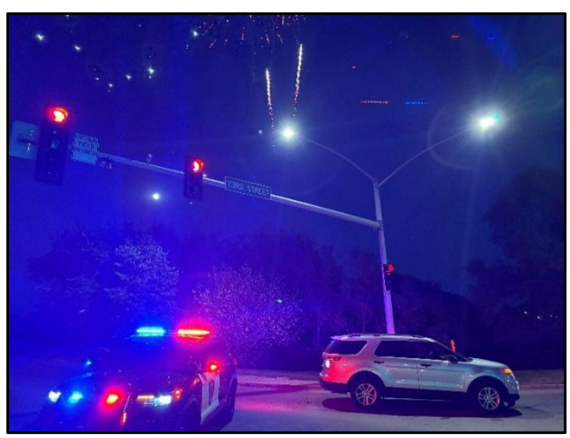
Tammy Breese was recognized at the City's Holiday Luncheon and Training on December 10 for her over 18 years of dedicated service to the department and community. Congratulations Tammy!

Also on December 10, Shop with a Cop was held at Walmart. Officers and Firefighters assisted 11 grateful children in selecting gifts on their wish lists and fulfilling some family needs. Thanks to the Des Moines and West Des Moines School Districts, Walmart, Lt. Norris, and Officer Roetman for making this possible.

The quarterly Public Safety Committee Meeting was held in the Council Chambers on Thursday, December 11. Thank you to all who serve on this committee.

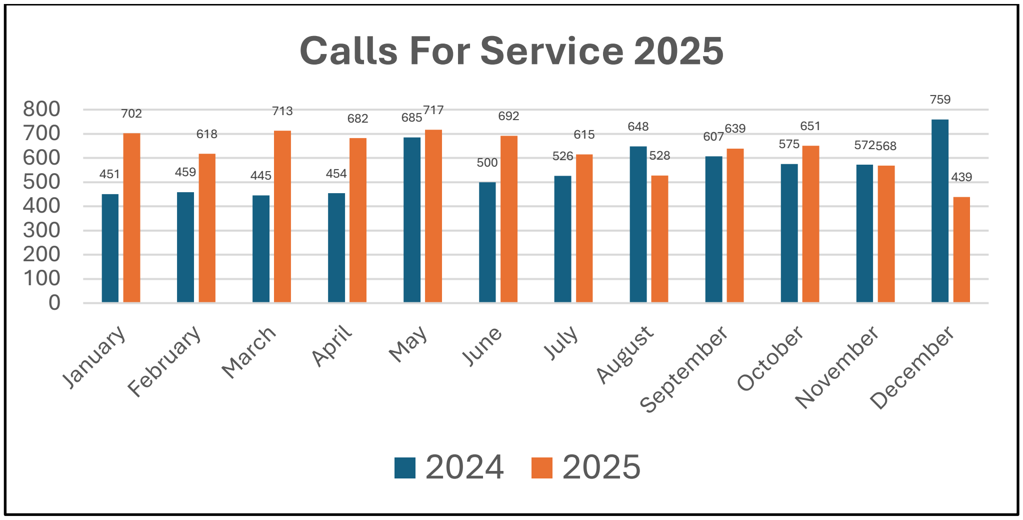
2025 Fall Festival

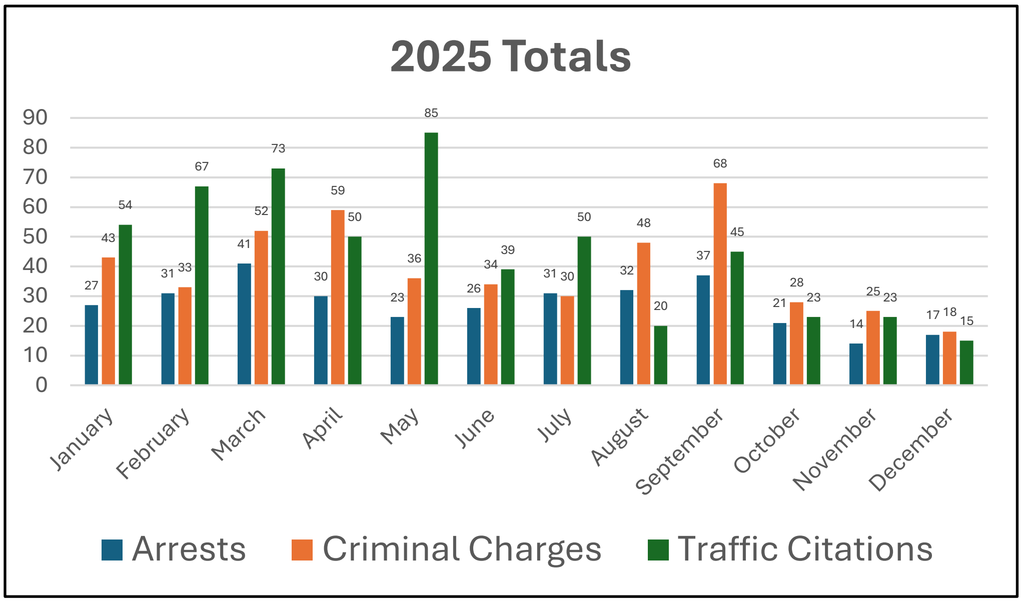


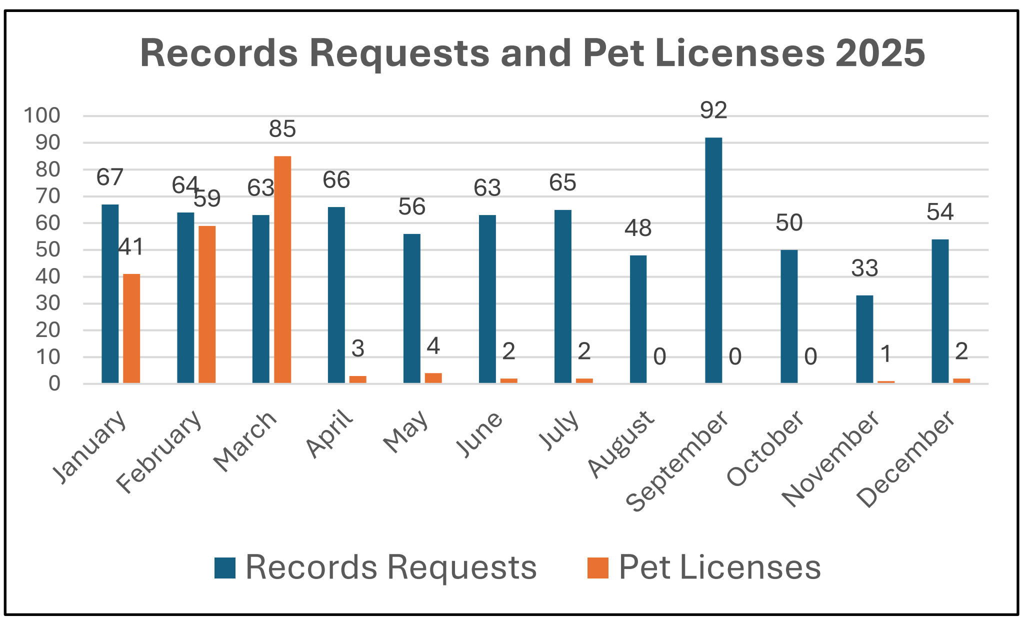


Officers enjoyed working the 2025 Fall Festival. Beginning with the Pancake Breakfast and WHAMM in the morning, to the parade and events in Colby Park, finishing with fireworks!

By the Numbers







At-a-Glance: Monthly Statistics

October

Calls For Service: 651

Incident Reports: 81

Supplemental Reports: 31

Traffic Warnings: 16

Crash Reports: 25

OWI Charges: 0

November

Calls For Service: 568

Incident Reports: 62

Supplemental Reports: 21

Traffic Warnings: 7

Crash Reports: 25

OWI Charges: 1

December

Calls For Service: 439

Incident Reports: 47

Supplemental Reports: 25

Traffic Warnings: 8

Crash Reports: 14

OWI Charges: 0

Training and Incidents

Training
October - December 2025

Crisis Management

FBI Leadership Course

Crisis De-escalation

Caselaw Update

Standardized Field Sobriety Test Certification

Emergency Support Functions

Financial Fraud and Investigations

Synthetic Media and Deepfakes

Urbandale/Windsor Heights Crisis Intervention Team (CIT) October 2025 Report*

Calls for Service	1
Follow Ups	10
Referrals	6
Total Contacts	17
Jail Deflections	3

(individuals immediately connected to resources)

*No contacts in November or December.

In the first week of October, the West Des Moines Police Department had reports of numerous vehicle burglaries that included the theft of credit cards. Officers Stein and Palmer later responded to a business for suspected credit card fraud and made an arrest. This arrest was tied back to the burglaries and to other cases throughout the metro area. Great work by both officers!

On October 17, Chief Roth and Lt. Irlbeck attended a training session on Officer-Involved Shooting Investigations presented by the Iowa Division of Criminal Investigation (DCI) in Waukee.

On October 18, Officers Roetman and Brown responded to a person in crisis on the 63rd Street overpass. Officers secured the individual safely as he was threatening to commit suicide. The person was taken to the hospital for treatment and was referred to CIT.

On October 21, Chief Roth attended an Iowa Communities Assurance Pool (ICAP) virtual training focused on Crisis Management.

On November 8, a vehicle traveling at an estimated 100 mph crashed on I-235. Fortunately, the driver was not seriously injured and did not hit other vehicles. Officer Pleiness investigated the driver for OWI and other violations. Test results came back in December, indicating drug impairment. The driver was charged.

Officer Palmer did extensive work on the complaints of unhoused people camping and excessive litter on the City of Windsor Heights sign on 73rd Street in October and November.

Tobacco compliance checks were completed on November 26. Six businesses were checked, and one was found to be out of compliance.

In December, Lt. Norris completed the Leadership for Culture – Cultivating Organizational Excellence on Wednesday. This is a 16-hour course and is an FBI National Academy event.

In December, Officer Pleiness completed the Basics of Financial Investigations, AI Facilitated Fraud, and Scams in Peer-to-Peer Payment Applications training. This is the first of a series of free trainings regarding the increase in financial and fraud crimes.

Officers and EMS Crews worked a motor vehicle crash on 63rd Street, near Franklin, on November 5.

STAFF REPORT
CITY COUNCIL
February 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Communications and Public Art Committee Meeting Minutes from January 15, 2026

GENERAL INFORMATION

ATTACHMENTS

1. 1.15.26 Communication Committee Minutes

AGENDA

Communications & Art Committee
Thursday, January 15, 2026 - 4:30 PM
WINDSOR HEIGHTS CITY HALL - 1145 66th ST STE 1

1. Call to Order
   a. The meeting was called to order at 4:35PM. In attendance was Mayor Mike Jones, Councilor Threase Harms, Councilor Lauren Campbell, City Administrator Adam Plagge, City Clerk Adam Strait, Committee Members: Michaela Schnetter and Kurt Bowermaster, Community Members: LeAnn Thongvanh and Brian Sheriff

2. Action Items:

   A. Discuss Dinner Dispatch Mural
      a. The committee discussed the proposed Dinner Dispatch/Colby Interest mural project, which has evolved into a public art installation on the building's west wall and the under-awning panels along the pedestrian walkway. Staff reported that the City has received a $40,000 BRAVO grant for design and installation of the west wall mural, with City Council set to consider acceptance of the grant and a corresponding City match; an additional grant request has been submitted to Prairie Meadows. The total project budget was discussed as feasible within the previously identified $80,000 range, noting that the BRAVO grant requires a 25% City match and does not cover the under-awning portion. The committee considered whether staff or an outside consultant should manage the RFQ, artist selection, and project coordination and expressed general support for engaging public art consultant Liz Lidgett to provide broader project support, including stakeholder engagement, to ensure community input and effective artist management through completion (~20 hours/$2,000). Discussion also included the possibility of complementary façade paint improvements, with the property owner indicating openness to reviewing artist concepts and recommendations with trustees. Staff summarized ongoing work on a maintenance agreement outlining responsibilities, protective coatings, and a minimum five-year commitment, with expectations that the mural could last 10 years or more. Discussion concluded with consensus to move forward with consultant involvement, develop and issue an RFQ informed by community feedback, finalize a maintenance agreement, and proceed toward installation later this summer.

   B. Discuss Newsletter Budget
      a. The committee discussed the City newsletter during a budget review, noting that the cost of printing and mailing has increased to approximately $1,788.73 per month, or $21,464 annually, largely due to rising postage costs. The newsletter

has been printed monthly since 2022 and remains a valued communication tool for residents, particularly for older community members who prefer printed materials. Staff outlined several cost-management options, including maintaining the current monthly print schedule, reducing print frequency while continuing monthly digital distribution, transitioning to an online-only format with limited special mailings, or exploring alternative print formats such as postcards. Committee members emphasized the importance of continuing the newsletter in some physical form to maintain trust and transparency with residents, while also acknowledging budget constraints and the need to explore cost savings. Discussion included the possibility of re-bidding the printing and mailing services, noting that it has been several years since the last RFP and that other vendors may offer more competitive pricing; staff confirmed they would prepare and issue a request for quotes to compare costs while maintaining current service expectations. It was stressed the importance of resident communication and expressed concern about reducing frequency without resident input, suggesting feedback could be gathered through future community engagement efforts tied to comprehensive planning. The committee generally agreed that the newsletter should be retained, reviewed annually, and re-bid at this time to evaluate potential savings, with staff to move forward with preparing and distributing a request for quotes to qualified vendors.

C. Discuss 2025 Communication Recap and 2026 Forward Look

a. The committee reviewed 2025 communications goals and outlined priorities for 2026. Staff reported plans to improve monthly consistency of the email newsletter and discontinue the $90/month Constant Contact subscription by July 1, shifting to a free option through Outlook or CivicPlus/website notifications; members recommended using a generic “no-reply” style address to reduce misdirected requests. The Chamber newsletter collaboration is ongoing, with staff providing monthly updates as available; members suggested creating a calendar of recurring business-facing topics (e.g., license renewals, ordinance reminders, sponsorship recognition, and periodic prompts to subscribe to the City e-newsletter) to ensure consistent content. The committee discussed the five-episode podcast trial and, citing limited downloads (roughly 25–51 per episode), minimal public feedback, staff time, and oversight/liability concerns, agreed with the staff recommendation to discontinue the podcast while leaving existing episodes posted online. Staff noted LinkedIn posting has resumed with modest engagement and will be strengthened by repurposing scheduled content across platforms and sharing partner posts. The Strategic Communications Plan continues to guide work, including expanded content calendaring, emergency communications preparation, and use of metrics. A major 2026 focus will be ADA accessibility compliance (e.g., accessible PDFs, alt text, and contrast), with members recommending built-in accessibility checkers in Adobe/Microsoft/Canva and offering resources. Staff also highlighted the new monthly “Once Upon a Heights” local history series, which has received positive feedback and may later accept resident submissions. Finally, staff discussed building buzz and donation pathways for public art via a City website donation form, with the committee noting that clear project plans will help encourage giving, and confirmed prior website redevelopment work is complete.

2. Adjourn
    a. The meeting was adjourned at 5:50PM.