



AGENDA
REGULAR MEETING OF THE
WINDSOR HEIGHTS CITY COUNCIL
Monday, March 2, 2026 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST
ZOOM: <https://us02web.zoom.us/j/7832856334>
Meeting ID: 783 285 6334

Notice to the Public: If you would like the supporting documents and information, please call City Hall by noon the day of the meeting. Copies of City Council Agendas are free to the public. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approval of the Agenda**
3. **Public Hearing:**
 - A. Public Hearing on the Fiscal Year 2027-2037 Capital Improvement Plan (CIP)
 - B. Approve Resolution No. 2026-12 - A Resolution Adopting the FY 2027-2037 CIP
4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.
5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.
 - A. Approve Minutes of the Regular Council Meeting on February 16, 2026
 - B. Approve Minutes of the Council Work Session on February 16, 2026
 - C. Approve Financial Reports
 - D. Approve Liquor License - HY-VEE FOOD & DRUGSTORE - 7101 UNIVERSITY AVE
 - E. Approve Liquor License - LA BONITA - 6611 UNIVERSITY SUITE 100
 - F. Approve Liquor License Change of Ownership - WALMART INC - 1001 73RD STREET
 - G. Approve Resolution No. 2026-13 - A Resolution Expressing Support for SpinCo and It's Global Headquarters in Johnston, Iowa
 - H. Approve 2026 City Council Goals
 - I. Approve Resolution No. 2026-14 - A Resolution Awarding the 74th Street Improvements Project to MPS Engineers

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.



6. **Action Items:**

- A. Consideration of Resolution No. 2026-15 - A Resolution Waiving CEC Fees for Building Lives Through Reading's Fundraiser Event on April 28, 2026
- B. Consideration of Approving a Letter of Support Authorizing the Des Moines Area Metropolitan Planning Organization and Iowa Natural Heritage Foundation to Pursue Railbanking on the City's Behalf
- C. Consideration of Resolution No. 2026-16 - A Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Proposed Property Tax Levy for the City's Proposed Fiscal Year 2026-2027 Budget and the Proposed Tax Rate Levy to be Included in the Truth-In-Taxation Statement
- D. Consideration of Letter to Senator Hardman and Representative Konfrst RE: HF 2541

7. **Reports:**

- A. Mayor, Council Reports and Committee Updates, and Administration Reports
8. **Closed Session** Per Iowa Code §21.5.1 (j): To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
9. **Adjourn to Exempt Session** Immediately following the regular Council meeting, Council will have an exempt session pursuant to Iowa Code section 20.17(3)—Negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of chapter 21. Immediately following the exempt session, Council will have a work session.

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law. Scan the QR Code to visit our online Agenda Center. Select the meeting date and view the agenda packet including supporting documents and staff reports.





STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Public Hearing on the Fiscal Year 2027-2037 Capital Improvement Plan (CIP)

GENERAL INFORMATION

ATTACHMENTS

None



**STAFF REPORT
CITY COUNCIL
March 2, 2026**

TO: CITY COUNCIL

FROM:

SUBJECT: Approve Resolution No. 2026-12 - A Resolution Adopting the FY 2027-2037 CIP

GENERAL INFORMATION

The proposed Capital Improvement Plan (CIP) continues to prioritize road reconstruction projects as funding permits, while also completing overlays and PCC repairs to maintain safe driving conditions in areas where full reconstruction is not financially feasible. Revisions to the 2027-2037 CIP are based on updated PCI scores and watermain information from Des Moines Water Works. All cost estimates are preliminary and subject to refinement through engineering analysis and prevailing bid conditions. Revenue projections may change based on policy decisions and the receipt of anticipated grant funding.

Calendar Year	Upcoming CIP Projects				
2026	73rd St. North Reconstruction Completion	68th St. Reconstruction Completion	74th St. Reconstruction	Water Trails Access Point in Colby Park Underway	Mural Installation in Planning Stages
2027	65th St. Storm Sewer Addition	Mott Ave Mill and Overlay (64th to 65th)	77th St. Mill and Overlay	Potential Start Public Safety Building Remodel	

A visualization of the CIP for the next five years is available online [here](#).

ATTACHMENTS

1. Resolution No. 2026-12 - A Resolution Adopting CIP FY27-FY37
2. DRAFT FY2027 CIP

RESOLUTION NO. 2026-12

**A RESOLUTION ADOPTING THE FISCAL YEAR 2027-2037
CAPITAL IMPROVEMENT PLAN (CIP)**

WHEREAS, the statutes of the State of Iowa provide that the Capital Improvement Plan (CIP) shall be adopted by the Corporate Authorities of the City of Windsor Heights; and

WHEREAS, the City Council of the City of Windsor Heights has held a necessary hearing after having caused to be made the publication and notice required by law; and

WHEREAS, the City Council of the City of Windsor Heights has reviewed the Capital Improvement Plan for Fiscal Year 2027-2037 as presented by the city staff and to be in the best interest of the City of Windsor Heights; and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, POLK COUNTY, IOWA, that the Fiscal Year 2027-2037 Capital Improvement Plan for the city of Windsor Heights, Iowa, on file in the City Clerk's Office is hereby adopted and approved.

Passed and approved this 2nd day of March, 2026.

Mike Jones, Mayor

ATTEST:

Adam Strait, City Clerk

DRAFT WINDSOR HEIGHTS 10 YEAR CIP (FY27-37)

Project Type	Project Name	PCI Rating	Project Description	Project Reasoning	Planned Construction Year <small>(Projects may start/end on adjoining year)</small>	Funding Source Estimates						Total Estimated Cost	External Funding Sources
						Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source		
Reconstruction	74th Street	Very Poor	74th St Wishire to College. Full depth removal and replacement of the road, replacement of significant storm sewer and subdrains, sanitary sewer spot repairs.	DMWW high priority due to main breaks and need to update main size. Several intakes in need of reconstriciton causing undermining to road. Overlay insufficient.	2026	Stormwater	\$750,000	DMWW	\$470,000	\$2,244,000	Cash/LOST	\$3,500,000	
	67th Street	Poor	School St to University Ave. Storm sewer installation, sanitary spot repairs, pedestrian connection to School St and Colby Park.	DMWW upgrade main from 6" to 8". Poor Pavement Conditions as noted on the PCI. Incorporate recommendations of the Stormwater Management Plan -> portions of Figure #12.	2028	Stormwater	\$500,000	DMWW	\$400,000	\$2,660,000	Cash/LOST	\$3,600,000	
	76th Street and Marilyn Drive.	Fair*	76th St. and Marilyn from College to City Limits. Includes sanitary sewer spot repairs, watermain replacement and replacement of storm water and sub-drains.	Higher volume traffic with poor pavement conditions particularly along curb and intersections. Several intakes on flat spots in need or rebuilding that have caused undermining to road.	2030	Stormwater	\$430,000	DMWW	\$420,000	\$2,610,000	2029 Bond	\$3,500,000	
	73rd Street - (South of University)	Poor-Very Poor	University to Center Street. Includes potential realignment of 73rd St to accommodate pedestrian facilities between Buffalo Road and Center Street, storm sewer improvements, sanitary sewer point repairs. Grant Dependent Signalization Upgrades and potential Ped. Bridge	Poor Pavement Conditions as noted on the PCI. Improve walkability through the corridor. Signal upgrades.	2030-2031	BUILD/TIF	\$1,900,000	DMWW	\$0	\$16,300,000	Future Bond (TIF)	\$19,000,000	STBG: \$2.7M BUILD Grant Applied
	Washington Ave. (70th-73rd St).	Poor	Reconstruction of Washington Ave between 73rd and 70th. Installation of sidewalk and storm sewer to 70th.	Poor pavement conditions noted in PCI.	2032	Stormwater	\$300,000	DMWW	\$266,900	\$1,997,100	TBD	\$2,600,000	

Reconstruction

Elmcrest Dr. (64th-65th)	Poor	64th Street to 65th Street. Full depth removal and replacement of the road, installation of some storm sewer and subdrains, sanitary sewer spot repairs.	Poor pavement conditions. 4" watermain. No stormsewer or sidewalk.	2033-2034	Stormwater	\$250,000	DMWW	\$16,068	\$733,932	TBD	\$1,000,000	
Carpenter Avenue	Poor-Fair	64th Street to 65th Street. Full depth removal and replacement. Installation of some storm sewer and subdrains & at 64th. Sanitary sewer spot repairs.	Poor pavement conditions. 4" watermain with multiple breaks. No storm sewer or sidewalk.	2036	Stormwater	\$260,000	DMWW	\$16,000	\$854,000	TBD	\$1,130,000	
66th St. North of University	Poor	Reconstruct watermain, stormsewer and road between Univesrity Ave. and immidately north of alley.	High number of watermain breaks, problematic stormsewer crossing and roadway quilt.	2036	Stormwater	\$90,000	DMWW	\$56,000	\$454,000	TBD	\$600,000	
Reite	Very Poor	Priority 70th to 73rd. Further review post 73rd St. reconstruction.	Poor pavement conditions with 4" watermain and high number of main breaks.	Unscheduled	Stormwater	\$250,000	DMWW	\$250,000	\$1,500,000	TBD	\$2,000,000	
Elmcrest Dr. (66th-68th)	Fair	66th St to 68th St. Full depth removal and replacement of the road, installation of some storm sewer and subdrains, sanitary sewer spot repairs.	Poor pavement conditions with 4" watermain.	Unscheduled	Stormwater	\$62,521	DMWW	\$10,712	\$971,547	TBD	\$1,200,000	
Elmcrest Dr. (66th to dead-end)	Poor	66th Street east to the dead end. Full depth removal and replacement of the road and sanitary sewer spot repairs.	Poor pavement conditions with 4" watermain.	Unscheduled	Stormwater	\$15,600	DMWW	\$16,068	\$620,678	TBD	\$700,000	
64th St. (South of University)	Poor	South of University to Lamar Place	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	\$550,000	DMWW	\$500,000	\$3,170,000	TBD	\$4,220,000	
Timmons Ave	Poor	66th St to 68th St	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	\$60,000	DMWW	\$95,500	\$724,500	TBD	\$880,000	
79th St.	Poor	79th St Between College Drive and Marilyn Drive	Pavement conditions as noted on the PCI.	Unscheduled	Stormwater	\$217,300	DMWW	\$221,700	\$1,751,000	TBD	\$2,190,000	

Project Type	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources
Overlay	Mott Ave Mill and Overlay (64th to 65th)	Poor	64th to 65th Street. Mill off the existing road surface and overlay with a 2" asphalt cap. Full depth patches would be completed as needed.	Core drilled 2025. Poor pavement and subsurface. Will require future reconstruction.	2027					\$200,000	RUT/LOST	\$200,000	
	77th St. (Marilyn to College)	Poor	77th Street from Marilyn Drive to College Drive. Mill and overlay the roadway.	Core drilled 2025. Poor pavement and subsurface. Will require future reconstruction.	2027					\$360,000	RUT/LOST	\$360,000	
	64th St. (College to University)	Poor	Mill and Overlay	Noted PCI Score	2028-2029					\$1,000,000	RUT/LOST/2029 Bond	\$1,000,000	
	Del Matro Ave. East	Fair	Replace water main between 64th to west of 68th St. Including Del Matro Ct. Watermain will move to the south side of the street. The south curbline of street replaced and entire road overlayed.	Watermain upsizing from 4".	2029-2031			DMWW/Bond	\$800,000	\$1,400,000	2029 Bond Subject to Capacity & Levy Rate	\$2,200,000	
	Del Matro Ave. West	Fair	Replace water main between 68th to east of 73rd St.	Watermain upsizing from 4".	2029-2031			DMWW/Bond	\$820,000	\$1,280,000	2029 Bond	\$2,100,000	
	Luin Lane	Poor	Entirety of Luin Lane between both ends of College Drive. Mill and overlay the roadway.	Pavement conditions as noted on the PCI. Roads be rerevaluated for full reconstruction as construction date approaches.	2032					\$340,000	RUT/LOST	\$340,000	
	Lincoln Ave.	Fair	Mill and Overlay. Minimum watermain issues.		2032					\$530,000	RUT/LOST	\$530,000	
	75th St. (Wilshire to College)	Poor	75th St from Wilshire Blvd to College Drive. Mill and overlay the roadway.		2034					\$590,000	RUT/LOST	\$590,000	
	University Ave 69th to 63rd	Good	Mill and Overlay		2035					TBD	TIF	\$700,000	
	Colby Ave Mill and Overlay (east of 70th to 73rd)	Poor	70th to 73rd St. Mill off the existing road surface and overlay with a 2" asphalt cap. Full		Unscheduled					\$530,000		\$530,000	
	Plaza Circle Full Depth Asphalt	Fair	Plaza Circle south of College Drive to the dead end. Reconstruction		Unscheduled					\$700,000		\$700,000	
	Plaza Hills Overlays - Phase 7+	Fair-Poor	78th St and 80th St between College Drive and Marilyn Drive. 80th Circle north of College Drive. Mill and overlay the roadway. 78th St	Unscheduled					\$1,545,000		\$1,545,000		

Project Type	Project Name		Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources
Pavement Preservation	Residential Street Cracksealing		Cracksealing of asphalt residential roads & 70th completed in-house.	Maintenance	Ongoing					TBD	RUT		
	66th Street (Forest to Del Matro)	Fair	Joint sealing & patching of 66th Street from Forest Court to Del Matro.		2030					\$250,000	RUT/LOST	\$250,000	
	Wilshire Blvd	Fair	PCC patching. Primary focus immediately west of 70th St. and immediately west of 73rd.	A previous project completed a portion of this patching.	2030					\$250,000	RUT/LOST	\$250,000	
	University Ave Sealing	Good	Sealing along asphalted portions of University Ave to extend life of road	Anticipated 5 year cycle.	2030					\$80,000	TIF	\$120,000	
	University Ave Striping	Good	Pavement striping within corporate limits	Anticipated 5 year cycle.	2030					\$80,000	TIF	\$120,000	
	70th St. PCC Patching and Intersection Improvements	Good	Misc PCC Patching and El Rancho, Bellaire, Sunrise and Franklin intersections.		2031-2032					\$700,000	RUT/LOST	\$500,000	
	School Intersection improvements.	Fair	Radius increase & pcc repairs.	64th and 65th intersections. Insufficient radii and non-compliant sidewalk.	2033					\$160,000	RUT/LOST	\$160,000	
	Hunter Circle PCC Patching	Fair-Poor	Misc PCC Patching	Repair portions of pcc that have deteriorated.	2033					\$250,000	RUT/LOST	\$250,000	
	73rd Rail Crossing	Very Poor	Subject to Abandonment	Subject to Abandonment						TBD	TBD	TBD	DOT Surface/Rail Grant

	Project Name	Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated	External Funding Sources
Stormwater	Storm Sewer Televising	Televis final section of City storm sewer	System maintenance	2026	Stormwater Fund	\$50,000					\$50,000	
	65th St. Storm Sewer Addition	Connection from The Windsor, 65th St. and Public Safety Building storm sewer	Alleviate historical flooding issues and address lack of storm sewer on st.	2027	Stormwater Fund	\$200,000					\$200,000	(Excel 2025)
	Colby Park Storm Sewer	Installation of 48" storm sewer from School Street west of 69th St.	Upsizing needed to serve upstream storm sewer system.	2030-2031	Stormwater Fund/TIF	\$370,000					\$370,000	
	Washington Ave, 70th St, and Northwest Drive Storm Sewer Improvements	Installation of storm sewer along Northwest Drive, 69th St, Washington Ave, and 70th Street in order to increase carrying capacity. Can be split into two phases as needed.	Stormwater Management Plan, Figure #2	2033	Stormwater Fund	\$1,500,000					\$1,500,000	
	Colby Avenue and Forest Court Storm Sewer Improvements	Increase size and install new storm sewer on Forest Ct from 68th St to 73rd St. Install storm sewer at the intersection of 70th St. and Colby Ave.	Stormwater Management Plan, Figure #11	2036+	Stormwater Fund	\$1,650,000					\$1,650,000	
Streambank Stabilization	North Walnut Creek Streambank Stabilization - Project 1	Protecting storm sewer outfall adjacent to trail west of 1816 75th St. Incorporated in 74th St. project.	Protect public infrastructure and private structures that are at risk of being damaged by continued erosion of the streambank on North Walnut Creek.	2026	Stormwater Fund	\$150,000				74th St. Project Expense	\$150,000	
	North Walnut Creek Streambank Stabilization - Project 2	Protect storm sewer and sanitary sewer infrastructure encroaching into creek bank through addition of rip rap.		2029	Stormwater/Sewer Fund	\$100,000					\$100,000	
	North Walnut Creek Streambank Stabilization - Phase 3	Protect public infrastructure and private structures that are at risk of being damaged by continued erosion of the streambank on North Walnut Creek.		Unscheduled	Stormwater Fund	\$500,000					\$500,000	
	North Walnut Creek Streambank Stabilization - Phase 4			Unscheduled	Stormwater Fund	\$500,000					\$500,000	
Flood Reduction	Property buy-outs	Possible result of the flood resiliency study		Unscheduled					TBD		\$4,635,000	Federal monies not currently available
	Levee construction			Unscheduled					TBD		\$6,798,000	
	Creek channel clear and grub			Unscheduled					TBD		\$11,330,000	

	Project Name	Project Description	Project Reasoning	Planned Construction Year	Storm Water Funding Source	Storm Water	Water Funding Source	Water	City (GF, TIF, RUT)	Funding Source	Total Estimated Cost	External Funding Sources
Parks	Water Trails Access Point in Colby Park	Construct an interactive and immersive feature along Walnut Creek in Colby Park as part of the Greater Des Moines Water Trails projects.	Park Master Plan	Underway					\$100,000	TIF	\$225,000	\$125,000 Grant Awarded
	Public Art Installation 1	66th And University Ave. mural	See Public Art Plan	2026					\$30,000	TIF	\$70,000	\$40,000 BRAVO
	Park Parking Lot Resurface	Reconstruct parking lot & restore bioswale	Core drilled 2025. Poor pavement and subsurface.	2030-2031	Stormwater Fund	\$30,000			\$1,170,000	TIF (Subject to Debt Capacity)	\$1,200,000	WQI Grant Potential
	Public Art Installation 2	TBD	TBD On Public Art Plan.	2029					TBD	TBD	\$30,000	
	Park Pickleball/Tennis Court Phase	Includes: Construction of new tennis , basketball and pickleball courts west of parking lot.	Park Master Plan.	2030-2031					\$1,100,000	TIF (Subject to Debt Capacity)	\$1,100,000	
	Trail Reconstruction adjacent to Colby Park	Replace 2,500' of deteriorated asphalt trail with concrete trail to WalMart Parking lot. Areas north of these will be impacted and replaced by WRA project.	Grant Opportunity	Subject to Grant					\$110,000	TIF	\$220,000	
	North of CEC Fitness Circuit Park Plan	Includes: Adding north amenity event space; Install landscape improvements; Construct fitness circuit and install equipment.	Park Master Plan	Unscheduled					\$600,000	TIF	\$600,000	
	Sherwood Forest Path Connection	Replacement of grass path to Sherwood Forest.	Subject to Development Agreement on Sherwood Forest	Unscheduled					\$108,000	GF	\$108,000	
	Community Garden	Install a community garden.	Council Input	Unscheduled					TBD	GF	\$20,000	
	Lion's Park Refresh and Reconfigure	Public Works proposing minor improvements 2024-2025	Park Master Plan	Unscheduled					TBD	GF	TBD	
	Trail Connection over Walnut Creek south of I-235	Connect the trail systems between WDM, DSM, and Windsor Heights. This is currently in the feasibility study stage.	Park Master Plan	Unscheduled					TBD	TIF	TBD	Included in BUILD Grant Application
	Trail Reconstruction Phase 1	I-235 to Center St.	Necessary maintenance	Unscheduled					TBD	GF	\$450,000	
Trail Reconstruction Phase 2	TBD	Necessary maintenance	Unscheduled					TBD	GF	TBD		
Facilities	Public Safety Remodel	Replace roof, hvac, areas of flooring and remodel as needed to serve future use .	Roof and other fixtures have reached end of useful lifecycle. Repurpose and reconfigure under utilized space	2028					Cash	Cash	> \$1000000	
Westcom	Westcom Motorola Upgrade and New Tower Sites	Tower Addition and Required Equipment Upgrades	Westcom to provide additional information in 2026.	27-31					\$160000-\$300000	Joint Bond	\$6M-\$11M	Westcom Partners

City of Windsor Heights Regular Business Meeting Minutes
Monday, February 16, 2026 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. **Call to Order/Roll Call/Pledge of Allegiance**

Mayor Mike Jones called the meeting to order at 6:00 PM. Members present: Susan Skeries, Joseph Jones, Lauren Campbell, Threase Harms, Fletcher Barry. Staff present: City Administrator Adam Plagge City Clerk Adam Strait, Finance Director Rachelle Swisher, Public Works Director Andy Larson, City Engineer Justin Ernst, Police Chief Pete Roth, City Attorney Erin Clanton, Fire Chief Jim Mease

2. **Approval of the Agenda**

Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

3. **Public Hearing:**

A. **Public Hearing on 74th Street Improvements Proposed Contract Documents and Estimated Costs for Repair or Improvement**

Motion by Joseph Jones to open the public hearing at 6:01 PM. Seconded by Threase Harms. Motion passed 5-0. Justin Ernst presented the proposed documents. No public comment given. Motion by Threase Harms to close the public hearing at 6:04 PM. Seconded by Susan Skeries. Motion passed 5-0.

B. **Discussion of 74th Street Improvements Proposed Contract Documents and Estimated Costs for Repair or Improvement**

Adam Plagge presented the item. Plagge reviewed the proposed contract documents and estimated costs for the 74th Street Improvements project and recommended awarding the contract to the lowest qualified bidder, MPS Engineers (formerly Kingston Services). Staff noted the contractor completed a 2018 PCC patching project in Windsor Heights but incurred \$20,000 in liquidated damages on a 2017 sidewalk project due to delays. Recent reference checks with other cities indicated projects were completed successfully, though occasional timeliness issues were reported. Council expressed concern about prior delays and impacts on residents. Staff explained that scheduling issues are often related to contractor resource allocation and project management. Bolton & Menk will provide construction oversight to ensure compliance with plans and specifications, though increased oversight could raise engineering costs if performance issues arise. The contract includes performance incentives for timely completion. Staff recommended deferring Alternate B and considering it later as a standalone project. No action was taken. The item will return for consideration at the next meeting.

4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

No public comment given.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

A. **Approve Minutes of the Regular Council Meeting on February 2, 2026**

B. **Approve Financial Reports**

C. **Approve Liquor License - Ridgemont - 7400-7460 Hickman Rd**

- D. Approve Resolution No. 2026-08 - A Resolution Approving a Donation of a Community Center Rental to the Walnut Creek YMCA Silent Auction
- E. Approve Resolution No. 2026-09 - A Resolution Authorizing the City to Submit to the Prairie Meadows Community Betterment Grant Application
- F. Approve Resolution No. 2026-10 - A Resolution Setting the Time and Place for a Public Hearing for the Proposed Capital Improvement Plan (CIP) for Fiscal Year 2027-2037

6. **Action Items:**

- A. Consider Resolution No. 2026-07 - A Resolution Authorizing the City to Submit to the US DOT a Better Utilizing Investments to Leverage Development (BUILD) Grant Application & Commitment to Fund 20% of the Project
Adam Plagge presented the item. Staff requested approval to submit the 2026 BUILD (formerly RAISE) grant application. The revised application builds on last year's improved scoring and includes narrative adjustments to increase competitiveness. The project features a pedestrian bridge over Walnut Creek, pedestrian and safety improvements along 73rd Street, and environmental enhancements. Des Moines and West Des Moines have each pledged \$50,000 toward the bridge contingent on award. The BUILD request amount was reduced due to a \$2 million STPG award. Engineering costs will be excluded from eligible expenses and counted toward the City's match, with the total projected City cost just under \$9 million. The application assumes the railroad remains in place but allows for future modifications if conditions change. Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.
- B. Consideration of Resolution No. 2026-11 - A Resolution Approving the Mural Installation and Maintenance Agreement with Ruth Colby Trust A
Adam Plagge presented the item. The agreement authorizes the City to install and maintain the mural, with an initial five-year term and automatic renewal for an additional five years, subject to building conditions. The City will be responsible for installation and maintenance, including graffiti removal, and may terminate the agreement if necessary. Colby Interest will participate in the RFQ process and artist selection, with final mural design approval by both Colby Interest and City Council. Approval allows the City to proceed with the public art process and utilize BRAVO grant funding and other grant opportunities. Motion by Threase Harms to APPROVE. Seconded by Susan Skeries. Motion passed 5-0.

7. **Reports:**

- A. Mayor, Council Reports and Committee Updates, and Administration Reports
 - Councilor Theresa Harms reported on recent MAC and Budget Committee meetings. She shared that the MAC meeting primarily focused on legislative matters, with property tax reform serving as the main topic of discussion and ongoing concern for cities. She also noted participation in the Budget Committee meeting, where regular budget discussions were held.
 - Councilor Lauren Campbell reported that she attended the Reimagine DART celebration two weeks ago. She also thanked those who attended the BRAVO Gala and expressed appreciation for the City's support of BRAVO, noting that the grants

awarded to Windsor Heights over the past several years are expected to have a meaningful community impact.

- Councilor Fletcher Barry reported that he attended the CityView Best of Awards, where the Chamber received its 13th consecutive award for Best Local Chamber, marking the third year as a merged Windsor Heights–Urbandale Chamber. He also shared that he had his first meeting with ICON Water Trails and looks forward to progress on their Windsor Heights site. In addition, he participated in an educational session with the DART CEO for newly elected officials regarding the Reimagine DART program. He encouraged the community to attend the upcoming ribbon cutting for Heart Space Massage at 4:00 p.m. on Friday.
- Councilor Joseph Jones reported he will attending an upcoming DART budget workshop Wednesday afternoon.
- Councilor Susan Skeries reported that she has been actively working with local businesses on event sponsorships, serving as a resource to answer questions, match sponsors with appropriate opportunities, and connect them with volunteers to finalize agreements. She shared that feedback has been very positive, with strong appreciation for the City’s efforts to keep community events free or low cost. Veterans Day sponsorships are fully sold out, Earth Day is nearly sold out, and planning is underway for Touch a Truck, Movies in the Park, Fall Festival, and Windsor Wonderland. She also attended the National Civility Summit hosted by Drake University and the Robert D. and Billie Ray Center, noting it was a valuable reminder about the importance of listening and respectful communication. In addition, she toured Water Works with the Greater Des Moines Partnership and is exploring a similar tour opportunity for the Women in Government group. She attended a recent executive board meeting and noted the regular board meeting is upcoming. The Women in Government group will meet at Catch Des Moines to hear from lobbyists about the legislative session. She also plans to attend the Heart Space Massage ribbon cutting, a Lunch and Learn event, and the Des Moines Performing Arts Legislative Reception.

B. Mayor's Report

8. **Closed Session** Per Iowa Code §21.5.1 (j): To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

Motion by Threase Harms to enter Closed Session at 6:26PM. Seconded by Susan Skeries. Motion Passed 5-0.

Motion by Threase Harms to exit Closed Session at 6:44PM. Seconded by Susan Skeries. Motion Passed 5-0.

9. **Adjourn to Exempt Session** Immediately following the regular Council meeting, Council will have an exempt session pursuant to Iowa Code section 20.17(3)—Negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of chapter 21. Immediately following the exempt session, Council will have a work session.

Motion by Threase Harms to adjourn at 6:44PM. Seconded by Susan Skeries. Motion passed 5-0.



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Approve Minutes of the Council Work Session on February 16, 2026

GENERAL INFORMATION

ATTACHMENTS

1. 2.16.26 Work Session Minutes

City of Windsor Heights Regular Business Meeting Minutes
Monday, February 16, 2026 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call

Mayor Mike Jones called the meeting to order at 6:00 PM. Members present: Susan Skeries, Joseph Jones, Lauren Campbell, Threse Harms, Fletcher Barry. Staff present: City Administrator Adam Plagge City Clerk Adam Strait, Finance Director Rachelle Swisher, Public Works Director Andy Larson, Police Chief Pete Roth, City Attorney Erin Clanton, Fire Chief Jim Mease

2. Review City Council Budget/CIP/ERP

A. Discussion of Budget/CIP/ERP

Council reviewed the draft FY2027 City Council budget, CIP, and ERP, incorporating feedback from individual and Finance Committee meetings. Staff reported proposed cuts that reduce the staff-proposed levy increase from 15 cents to 9 cents, for an estimated FY2027 levy rate of approximately \$14.30, and stated the goal of the discussion was to reach consensus on the levy while recognizing longer-term budget constraints in FY2028–FY2029. Council generally supported the proposed average 2.7% non-union compensation adjustment, applied variably based on performance and position within the salary study. The Finance Committee recommended suspending the non-union merit bonus for FY2027 (staff had budgeted 2%) and completing a broader review of overall compensation and fringe benefits for future years; Council expressed limited interest in considering a smaller merit payout only if FY2026 ends with a surplus. Council discussed the DART levy and supported setting it at \$0.90 (above the formula amount of \$0.87 and below \$0.95), noting increased service and minimal taxpayer impact. Council agreed to keep the proposed \$15,000 increase for part-time fire staffing as a pilot to expand coverage and support three-person response capability. Discussion of the comprehensive plan (budgeted at \$75,000 in LOST) resulted in agreement to delay kickoff until later in FY2027 and split costs across FY2027 and FY2028, with any freed FY2027 LOST funds directed back to the CIP/roads rather than operations. Council also accepted a Finance Committee recommendation to reduce elected official meeting/conference budgets by about \$5,000. Finally, Council discussed the special events budget structure and requested staff provide an event-by-event cost breakdown over recent years for further review.

B. Discussion of Outside Organization Funding Requests

Council reviewed FY2027 outside organization funding requests, with \$15,000 available from hotel/motel tax revenues, which are trending downward. Based on Finance Committee recommendations, proposed allocations included: \$3,250 to the Chamber, \$2,500 to the Children’s Museum, \$1,500 to the Greater Des Moines Partnership, \$2,500 to IMPACT, and no funding for Sister City travel. Uplift would receive \$10,000 from unallocated LOST funds (separate from hotel/motel funds). No direct financial contribution was recommended for the YMCA capital campaign, though in-kind support was approved. No funding was recommended for YSS. Council discussed the value of continued membership in the Greater Des Moines Partnership, including potential benefits related to regional collaboration and event participation, and agreed to revisit the discussion after additional clarification. The Windsor Heights Foundation requested \$5,000. Council discussed prior funding levels, fundraising efforts, and overall activity, and reached consensus to allocate \$2,000 for FY2027. This left \$3,250 in hotel/motel funds unallocated. Council agreed to leave the remaining funds unallocated at this time, with the understanding that such funds could be directed toward special events or other eligible purposes in the future. Council confirmed general consensus on the proposed levy rate of approximately \$14.30 for FY2027, to be finalized at an upcoming meeting.

3. Adjourn

Motion by Threase Harms to adjourn at 8:47PM. Seconded by Susan Skeries. Motion passed 5-0.



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL
FROM: Rachelle Swisher, Finance Director
SUBJECT: Approve Financial Reports

GENERAL INFORMATION

ATTACHMENTS

1. Claims Report
2. Expenditure Summary



***Check Detail Register©**

Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1110 CASH					
839 e	02/12/26	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$87.85		
G 001-2121		FICA W/H PAYABLE	\$168.30		
		Total	\$256.15		
840 e	02/12/26	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$47.80		
		Total	\$47.80		
841 e	02/12/26	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$14,108.24		
G 001-2121		FICA W/H PAYABLE	\$19,149.38		
		Total	\$33,257.62		
842 e	02/12/26	ISOLVED BENEFIT SERVICES			
G 001-2131		FSA AND DEPENDENT C	\$1,424.25		
		Total	\$1,424.25		
843 e	02/12/26	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$3,567.61		
		Total	\$3,567.61		
844 e	02/12/26	ASSURITY			
G 001-2128		ASSURITY	\$10.21		SWISHER, RACHELLE ASSURITY
G 001-2128		ASSURITY	\$18.31		AHRENS, TYLER ASSURITY
G 001-2128		ASSURITY	\$5.88		BROWN, CODY ASSURITY
G 001-2128		ASSURITY	\$36.07		DAVISON, MARK ASSURITY
G 001-2128		ASSURITY	\$45.10		IRLBECK, MICHAEL ASSURITY
G 001-2128		ASSURITY	\$33.62		MEASE, JAMES ASSURITY
G 001-2128		ASSURITY	\$18.75		NORRIS, CHAD ASSURITY
G 001-2128		ASSURITY	\$19.70		PRICE, JEFF ASSURITY
G 001-2128		ASSURITY	\$16.84		ROBERTS, JASON ASSURITY
G 001-2128		ASSURITY	\$39.82		ROTH, PETE ASSURITY
G 001-2128		ASSURITY	\$9.84		STRAIT, ADAM ASSURITY
		Total	\$254.14		
845 e	02/12/26	ICMA RETIREMENT TRUST			
G 001-2125		DEF COMP PAYABLE IC	\$396.87		ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$1,987.16		ICMA - EMPLOYER
		Total	\$2,384.03		
846 e	02/13/26	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$124.57		CC FEES
		Total	\$124.57		
847 e	02/13/26	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$37.90		CC FEES
		Total	\$37.90		
848 e	02/13/26	BANKERS TRUST COMPANY			
E 001-620-6405		COURT & RECORDING F	\$250.31		CC FEES



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Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$250.31		
849 e	02/13/26	DAIDA			
E 001-110-6507		OPERATING SUPPLIES	\$545.53	209126	RADIX MONTHLY SUBSCRIPTION
		Total	\$545.53		
850 e	02/13/26	METRONET			
E 001-615-6373		COMMUNICATIONS	\$179.90		INTERNET
		Total	\$179.90		
851 e	02/13/26	PITNEY BOWES CREDIT CORP			
E 001-620-6508		POSTAGE & SHIPPING	\$191.28	3322052812	POSTAGE METER
		Total	\$191.28		
852 e	02/13/26	T-MOBILE			
E 001-110-6373		COMMUNICATIONS	\$94.94		ROTH/IRLBECK PHONES
		Total	\$94.94		
879 e	02/24/26	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$12,800.79		
G 001-2121		FICA W/H PAYABLE	\$18,018.30		
		Total	\$30,819.09		
880 e	02/24/26	ISOLVED BENEFIT SERVICES			
G 001-2131		FSA AND DEPENDENT C	\$1,328.10		
		Total	\$1,328.10		
881 e	02/24/26	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$3,372.92		
		Total	\$3,372.92		
882 e	02/24/26	ASSURITY			
G 001-2128		ASSURITY	\$10.21		SWISHER, RACHELLE ASSURITY
G 001-2128		ASSURITY	\$18.31		AHRENS, TYLER ASSURITY
G 001-2128		ASSURITY	\$5.88		BROWN, CODY ASSURITY
G 001-2128		ASSURITY	\$36.07		DAVISON, MARK ASSURITY
G 001-2128		ASSURITY	\$45.10		IRLBECK, MICHAEL ASSURITY
G 001-2128		ASSURITY	\$33.62		MEASE, JAMES ASSURITY
G 001-2128		ASSURITY	\$18.75		NORRIS, CHAD ASSURITY
G 001-2128		ASSURITY	\$19.70		PRICE, JEFF ASSURITY
G 001-2128		ASSURITY	\$16.84		ROBERTS, JASON ASSURITY
G 001-2128		ASSURITY	\$39.82		ROTH, PETE ASSURITY
G 001-2128		ASSURITY	\$9.84		STRAIT, ADAM ASSURITY
		Total	\$254.14		
883 e	02/24/26	ICMA RETIREMENT TRUST			
G 001-2125		DEF COMP PAYABLE IC	\$396.87		ICMA DEFERRED COMP
G 001-2125		DEF COMP PAYABLE IC	\$1,987.16		ICMA - EMPLOYER
		Total	\$2,384.03		
884 e	02/24/26	FEDERAL TAX DEPOSIT			
G 001-2120		FEDERAL W/H PAYABLE	\$130.45		
G 001-2121		FICA W/H PAYABLE	\$304.22		



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Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$434.67		
885 e	02/24/26	STATE OF IOWA			
G 001-2122		STATE W/H PAYABLE	\$37.56		
Total			\$37.56		
59962	02/13/26	A KING'S THRONE			
E 001-470-6499		MISC/REFUNDS	\$115.00		TOUCH A TRUCK RESTROOMS
E 001-470-6497		FALL FESTIVAL	\$1,190.00		FALL FESTIVAL RESTROOMS
Total			\$1,305.00		
59963	02/13/26	AIR FILTER SALES & SERVICES			
E 001-480-6511		BLDG & GROUNDS OPE	\$314.52	23591	SUPPLIES
Total			\$314.52		
59964	02/13/26	AMAZON CAPITAL SERVICES			
E 110-210-6373		COMMUNICATIONS	\$89.90	11TH-P9JD-	SUPPLIES
E 110-210-6373		COMMUNICATIONS	\$97.79	11TP-LDJT-X	SUPPLIES
E 001-430-6332		REPAIR - VEHICLES & E	(\$41.99)	13QC-WGTQ	CREDIT MEMO SUPPLIES
E 001-620-6210		DUES & MEMBERSHIPS	\$349.00	1DP6-C39D-	AMAZON BUSINESS
E 001-430-6332		REPAIR - VEHICLES & E	(\$41.99)	1GF4-TMPV-	CREDIT MEMO SUPPLIES
E 001-110-6506		OFFICE SUPPLIES	\$31.35	1K7D-QL7J-1	OFFICE SUPPLIES
E 350-615-6727		OTHER CAPITAL EQUIP	\$159.99	1M6C-J33T-3	PORTABLE HARD DRIVE
E 001-150-6506		OFFICE SUPPLIES	\$49.99	1MW1-6QCM	ANNUAL AWARDS
E 001-150-6506		OFFICE SUPPLIES	\$49.99	1RNT-QLLX-	ANNUAL AWARDS
E 001-150-6506		OFFICE SUPPLIES	\$16.99	1TWH-3QH6-	SUPPLIES
E 001-110-6506		OFFICE SUPPLIES	\$59.82	1W44-D7TM-	OFFICE SUPPLIES
E 001-150-6506		OFFICE SUPPLIES	\$10.95	1WXN-C4PW	SUPPLIES
Total			\$831.79		
59965	02/13/26	AMERICAN ALARMS			
E 001-480-6511		BLDG & GROUNDS OPE	\$127.75	I-11372	CEC INSPECTION
Total			\$127.75		
59966	02/13/26	BAKER ELECTRIC INC.			
E 110-210-6407		PROF FEES/ENGINEERI	\$976.00	13033-10	LOCATES
Total			\$976.00		
59967	02/13/26	BOLTON & MENK			
E 321-210-6407		PROF FEES/ENGINEERI	\$1,949.50	0386295	WALNUT CREEK ACCESS ENG
E 001-620-6407		PROF FEES/ENGINEERI	\$4,833.00	0386769	PLANNING SERVICES
Total			\$6,782.50		
59968	02/13/26	BOOT BARN INC			
E 110-210-6180		ALLOWANCES	\$94.49	191589	CLOTHING ALLOWANCE
E 110-210-6180		ALLOWANCES	\$254.65	191590	CLOTHING ALLOWANCE
E 110-210-6180		ALLOWANCES	\$98.97	191591	CLOTHING ALLOWANCE
E 110-210-6180		ALLOWANCES	\$14.98	191592	CLOTHING ALLOWANCE
Total			\$463.09		
59969	02/13/26	BRAVO GREATER DES MOINES INC.			
E 001-610-6240		MEETING/CONFERENCE	\$400.00	8179	AWARDS GALA



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Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$400.00		
59970	02/13/26	BRICK GENTRY PC			
E 001-150-6411		LEGAL	\$660.00	469481	NOV LEGAL FEES
E 001-110-6411		LEGAL	\$750.00	469481	NOV LEGAL FEES
E 001-640-6411		LEGAL	\$1,291.70	469481	NOV LEGAL FEES
E 001-640-6411		LEGAL	\$2,200.00	471452	DEC LEGAL FEES
E 001-110-6411		LEGAL	\$240.00	471452	PD DEC LEGAL FEES
E 001-110-6411		LEGAL	\$2,140.00	471453	PD DEC LEGAL FEES
Total			\$7,281.70		
59971	02/13/26	BULLZEYE, INC			
E 001-110-6409		JANITORIAL	\$955.00	10305	PSB JAN CLEANINGS
E 001-620-6409		JANITORIAL	\$591.00	10329	CH JAN CLEANINGS
E 001-480-6511		BLDG & GROUNDS OPE	\$325.00	10342	CEC JAN CLEANINGS
Total			\$1,871.00		
59972	02/13/26	CAPITAL SANITARY SUPPLY			
E 001-480-6507		OPERATING SUPPLIES	\$727.67	C420356	SUPPLIES
Total			\$727.67		
59973	02/13/26	CATCH DES MOINES			
E 001-460-6421		CULT SVCS - CONVENTI	\$616.44	24962	JAN 2026 HOTEL TAX
Total			\$616.44		
59974	02/13/26	CINTAS			
E 001-480-6507		OPERATING SUPPLIES	\$75.61	5313274002	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$89.96	5313274006	SUPPLIES
Total			\$165.57		
59975	02/13/26	CITY OF CLIVE			
E 001-160-6413		CONTRIBUTIONS & PAY	\$4,811.63		IMAGE TREND ANNUAL HOSTING
Total			\$4,811.63		
59976	02/13/26	CITY OF WEST DES MOINES			
E 001-110-6373		COMMUNICATIONS	\$2,411.33	FN-2026-000	CROSSING GUARD Q2 FY26
Total			\$2,411.33		
59977	02/13/26	CONSTRUCTION MATERIALS TESTING			
E 326-210-6761		CAP OUTLAY	\$940.00	57779	68TH ST S MATERIALS TESTING
Total			\$940.00		
59978	02/13/26	CONVERGINT TECHNOLOGIES LLC			
E 350-615-6727		OTHER CAPITAL EQUIP	\$705.50	IN00440404	CAMERA WORK ON PSB
Total			\$705.50		
59979	02/13/26	CRYSTAL CLEAR WATER CO.			
E 001-620-6506		OFFICE SUPPLIES	\$10.50	138209	SUPPLIES
Total			\$10.50		
59980	02/13/26	DES MOINES PUBLIC LIBRARY			
E 001-410-6413		CONTRIBUTIONS & PAY	\$17,389.11	02122026-03	FY26-3RD QTR PYMT
Total			\$17,389.11		



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Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
59981	02/13/26	FREEDOM TIRE & AUTO CENTER INC			
E 001-110-6332		REPAIR - VEHICLES & E	\$692.00	15832	CAR 29 REPAIRS
E 001-110-6332		REPAIR - VEHICLES & E	\$35.00	15836	CAR 36 REPAIRS
		Total	\$727.00		
59982	02/13/26	FUN FLICKS			
E 001-470-6496		MOVIES IN THE PARK	\$3,360.55	GRP5736896	MOVIES IN THE PARK
		Total	\$3,360.55		
59983	02/13/26	GALLS LLC			
E 001-110-6180		ALLOWANCES	\$191.54	033960697	CLOTHING ALLOWANCE
		Total	\$191.54		
59984	02/13/26	GANNETT IOWA LOCALIQ			
E 001-620-6414		PUBLICATIONS	\$426.64	0007542098	PUBLICATIONS
		Total	\$426.64		
59985	02/13/26	HAWKEYE TRUCK EQUIPMENT			
E 110-250-6332		REPAIR - VEHICLES & E	\$362.74	169580	EQUIPMENT REPAIRS
		Total	\$362.74		
59986	02/13/26	HERITAGE PETROLEUM LLC			
E 110-250-6332		REPAIR - VEHICLES & E	\$951.50	1363799	FUEL
		Total	\$951.50		
59987	02/13/26	INTERSTATE ALL BATTERY			
E 001-110-6506		OFFICE SUPPLIES	\$104.75	19246010771	SUPPLIES
E 001-480-6511		BLDG & GROUNDS OPE	\$123.30	19246020641	SUPPLIES
		Total	\$228.05		
59988	02/13/26	IOWA DEPT OF PUBLIC SAFETY			
E 001-110-6413		CONTRIBUTIONS & PAY	\$300.00	2802	QTRLY SYSTEM FEE
		Total	\$300.00		
59989	02/13/26	IOWA ONE CALL			
E 740-865-6413		CONTRIBUTIONS & PAY	\$54.10	278590	LINE LOCATES
		Total	\$54.10		
59990	02/13/26	IOWA SOLUTIONS INC			
E 001-615-6419		TECHNOLOGY SERVICE	\$3,630.00	98233	JAN IT SERVICES
		Total	\$3,630.00		
59991	02/13/26	LOGAN CONTRACTORS SUPPLY			
E 110-210-6417		STREET MAINTENANCE	\$332.24	G71473	SUPPLIES
E 740-865-6507		OPERATING SUPPLIES	\$108.00	G71473	SUPPLIES
E 110-210-6417		STREET MAINTENANCE	\$400.00	G71519	STREET SUPPLIES
		Total	\$840.24		
59992	02/13/26	LOWE'S			
E 001-430-6511		BLDG & GROUNDS OPE	\$142.45		PARK LIGHTS
E 001-430-6511		BLDG & GROUNDS OPE	\$193.74		SUPPLIES
E 001-430-6511		BLDG & GROUNDS OPE	\$141.51		PARK LIGHTS
E 001-430-6511		BLDG & GROUNDS OPE	\$60.87		SUPPLIES



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Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 001-430-6511		BLDG & GROUNDS OPE	\$60.65		PARK DISPLAY
E 740-865-6765		STORM DRAINAGE CAPI	\$52.07		STORM PROJECT
E 001-430-6511		BLDG & GROUNDS OPE	\$6.81		SUPPLIES
E 110-210-6310		BUILDING REPAIR	\$74.14		BUILDING REPAIR
E 001-480-6310		BUILDING REPAIR	\$37.96		BUILDING REPAIR
E 001-430-6332		REPAIR - VEHICLES & E	\$15.16		EQUIP REPAIR
E 110-210-6507		OPERATING SUPPLIES	\$96.40		SUPPLIES
E 110-210-6417		STREET MAINTENANCE	\$85.80		MAINTENANCE
		Total	\$967.56		
59993	02/13/26	MENARDS			
E 110-210-6310		BUILDING REPAIR	\$52.42	23263	BUILDING REPAIR
		Total	\$52.42		
59994	02/13/26	MERRITT COMPUTER SERVICE INCE			
E 350-110-6727		OTHER CAPITAL EQUIP	\$7,248.00	27781	LAPTOPS FOR UNITS 29/30
		Total	\$7,248.00		
59995	02/13/26	NORTHERN TOOL COMMERCIAL ACCT			
E 110-210-6507		OPERATING SUPPLIES	\$309.98	67FEE784	SUPPLIES
E 110-210-6507		OPERATING SUPPLIES	\$99.97	7B5B09BF	SUPPLIES
		Total	\$409.95		
59996	02/13/26	O'DONNELL ACE HICKMAN			
E 110-210-6507		OPERATING SUPPLIES	\$33.58		SUPPLIES
E 110-210-6310		BUILDING REPAIR	\$9.34		SHOP REPAIRS
		Total	\$42.92		
59997	02/13/26	O'REILLY AUTO PARTS			
E 110-250-6331		MOTOR VEHICLE OPER	\$45.80	0342-385169	SUPPLIES
		Total	\$45.80		
59998	02/13/26	PREMIER AUTOMOTIVE			
E 001-480-6332		REPAIR - VEHICLES & E	\$37.33	9075175	MAINTENANCE
E 001-480-6332		REPAIR - VEHICLES & E	\$36.36	9075182	MAINTENANCE
E 001-160-6332		REPAIR - VEHICLES & E	\$193.54	9075535	AMB OIL/SERVICE
E 001-110-6332		REPAIR - VEHICLES & E	\$90.42	9075541	CAR 28 REPAIRS
		Total	\$357.65		
59999	02/13/26	RENEW BIOMEDICAL SERVICES			
E 001-160-6350		REPAIR-EQUIPMENT	\$920.00	3109185	ANNUAL EMS EQUIP MAINTENANCE
		Total	\$920.00		
60000	02/13/26	SAFE BUILDING COMPLIANCE			
E 001-150-6407		PROF FEES/ENGINEERI	\$760.00	04092481	JANUARY INSPECTIONS
		Total	\$760.00		
60001	02/13/26	SECURITY EQUIPMENT INC			
E 001-620-6310		BUILDING REPAIR	\$2,492.00	982344	ACCESS CONTROLLER UPGRADE CITY HALL
		Total	\$2,492.00		
60002	02/13/26	SILENT DISCO DSM			
E 001-470-6497		FALL FESTIVAL	\$581.00	SILENT 0085	SILENT DISCO FALL FEST



***Check Detail Register©**

Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$581.00		
60003	02/13/26	SPECTRUM PAINT			
E 001-480-6310		BUILDING REPAIR	\$493.14	123002802	BUILDING REPAIR
E 001-480-6310		BUILDING REPAIR	\$240.49	123002942	BUILDING REPAIR
E 110-210-6310		BUILDING REPAIR	\$35.21	123003023	SHOP REPAIR
Total			\$768.84		
60004	02/13/26	SWANK MOTION PICTURES, INC			
E 001-470-6496		MOVIES IN THE PARK	\$2,510.00	BO 2699194	6 MOVIES
Total			\$2,510.00		
60005	02/13/26	TOP NOTCH TREE CARE			
E 110-299-6490		OTHER PROF SERVICE	\$350.00	1051	TREE ASSESSMENT
Total			\$350.00		
60006	02/13/26	TRANSUNION RISK & ALTERNATIVE			
E 001-110-6507		OPERATING SUPPLIES	\$100.00	4985341-202	JAN BILLING
Total			\$100.00		
60007	02/13/26	ULINE			
E 001-430-6511		BLDG & GROUNDS OPE	\$324.56	202832653	SUPPLIES
Total			\$324.56		
60008	02/13/26	UNIVERSITY DM ACE HARDWARE			
E 110-210-6310		BUILDING REPAIR	\$79.44	702600	SHOP REPAIRS
E 110-210-6504		MINOR EQUIPMENT	\$66.98	708531/7	MINOR EQUIP
E 110-210-6417		STREET MAINTENANCE	\$43.73	708549/7	SUPPLIES
E 110-210-6180		ALLOWANCES	\$23.99	708553/7	CLOTHING ALLOWANCE
E 110-210-6180		ALLOWANCES	\$23.99	708554/7	CLOTHING ALLOWANCE
E 110-210-6504		MINOR EQUIPMENT	\$59.98	708569/7	MINOR EQUIP
E 110-210-6310		BUILDING REPAIR	\$45.35	708601/7	SHOP REPAIR
Total			\$343.46		
60009	02/13/26	VENDNOVATION LLC			
E 001-160-6413		CONTRIBUTIONS & PAY	\$1,200.00	2026-000403	EMS SOFTWARE LICENSE
Total			\$1,200.00		
60010	02/13/26	WEST DES MOINES TRUE VALUE			
E 001-480-6332		REPAIR - VEHICLES & E	\$52.57	A1280255	EQUIP REPAIR
E 001-480-6332		REPAIR - VEHICLES & E	\$7.19	A1280892	EQUIP REPAIR
E 110-210-6310		BUILDING REPAIR	\$39.15	A1281119	SHOP EQUIP
E 001-480-6511		BLDG & GROUNDS OPE	\$13.28	A1281947	CEC MAINTENANCE
E 110-210-6310		BUILDING REPAIR	\$28.78	A1282025	SHOP REPAIR
E 001-480-6511		BLDG & GROUNDS OPE	\$21.58	B1220918	REPAIRS
Total			\$162.55		
1110			\$160,086.71		



***Check Detail Register©**

Batch: PAY20260104.00,PAY20260104.01,PAY20260105.00,PAY20260105.01,PRL-021326,PRL-021026,021326PAY,PRL-022726,PRL-022426

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

1110 CASH

001 GENERAL	\$143,502.30
110 ROAD USE TAX	\$5,367.25
321 WALNUT CREEK STREAM PROJ	\$1,949.50
326 68TH STREET SOUTH	\$940.00
350 EQUIPMENT REVOLVING FUND	\$8,113.49
740 STORM WATER	\$214.17
	<hr/>
	\$160,086.71



CITY OF WINDSOR HEIGHTS

*Expenditure Summary

FUND	Description	25-26 YTD Budget	February 25-26 Amt	25-26 YTD Amt	Enc Current	YTD Balance	% YTD Budget
001	GENERAL	\$5,536,840.00	\$309,158.69	\$3,159,088.64	\$0.00	\$2,377,751.36	57.06%
110	ROAD USE TAX	\$935,202.00	\$40,028.39	\$579,626.05	\$0.00	\$355,575.95	61.98%
112	EMPLOYEE BENEFITS	\$1,256,900.00	\$67,927.56	\$630,814.39	\$0.00	\$626,085.61	50.19%
114	POLICE TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
115	POLICE PREFORTEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	LOCAL OPTION SALES TAX	\$1,540,800.00	\$0.00	\$0.00	\$0.00	\$1,540,800.00	0.00%
125	TIF	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$2,100,000.00	0.00%
145	URBAN RENEWAL FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	DEBT SERVICE	\$2,178,074.00	\$0.00	\$271,237.00	\$0.00	\$1,906,837.00	12.45%
302	SIDEWALK PROGRAM	\$47,995.00	\$0.00	\$379.89	\$0.00	\$47,615.11	0.79%
303	COLBY PARK	\$350,000.00	\$0.00	\$332,198.32	\$0.00	\$17,801.68	94.91%
314	UNIVERSITY AVENUE PROJEC	\$255,000.00	\$0.00	\$158,778.33	\$0.00	\$96,221.67	62.27%
318	CEC SOLAR PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	2020 STREET PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321	WALNUT CREEK STREAM PR	\$0.00	\$1,949.50	\$41,436.00	\$0.00	-\$41,436.00	0.00%
322	73RD STREET	\$5,101,526.00	\$49,800.03	\$3,172,191.40	\$0.00	\$1,929,334.60	62.18%
323	68TH STREET NORTH	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%
326	68TH STREET SOUTH	\$3,132,129.00	\$296,495.67	\$1,662,684.89	\$0.00	\$1,469,444.11	53.08%
327	SALT SHED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
328	74TH STREET	\$2,684,900.00	\$16,371.50	\$75,631.34	\$0.00	\$2,609,268.66	2.82%
329	PSB REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
330	FOREST COURT	\$650,000.00	\$388.00	\$200,562.86	\$0.00	\$449,437.14	30.86%
331	77TH STREET	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	0.00%
332	MOTT AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
334	PATIO/STREET REDESIGN	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
335	KEEP WINDSOR HEIGHTS BE	\$0.00	\$0.00	\$3,741.21	\$0.00	-\$3,741.21	0.00%
336	MURAL PROJ COLBY BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
347	FLOOD MITIGATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
348	ARPA FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
349	FUTURE STREET PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
350	EQUIPMENT REVOLVING FUN	\$792,450.00	\$24,711.93	\$376,954.77	\$0.00	\$415,495.23	47.57%
610	SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
670	GARBAGE/RECYCLING	\$431,656.00	\$32,491.15	\$259,554.59	\$0.00	\$172,101.41	60.13%
740	STORM WATER	\$496,802.00	\$46,597.00	\$348,262.63	\$0.00	\$148,539.37	70.10%
805	INTERNAL SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$28,890,274.00	\$885,919.42	\$11,273,142.31	\$0.00	\$17,617,131.69	39.02%

FILTER: None



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Approve Liquor License - HY-VEE FOOD & DRUGSTORE - 7101
UNIVERSITY AVE

GENERAL INFORMATION

ATTACHMENTS

1. HyVee Alcohol Application

CLASS "E" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: HY-VEE INC

FEIN: XX-XXX5638

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 19862

Premises Information

Premises DBA: HY-VEE FOOD & DRUGSTORE

Premises Address: 7101 UNIVERSITY AVE WINDSOR HEIGHTS IA 50324-1436

Premises Type: Grocery Store

Number of Floors: 1

Control of Premises: Lease

The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.

41491

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

Has the square footage of the premises changed?

No

License Information

Effective Date: 05-May-2026

Length of License Requested: 12MONTH

Endorsements

Local Authority: City of Windsor Heights

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	WIESE, AARON	SSN	***-**-6741	30-Dec-19 76		4840 159TH STREET URBANDALE IA 50323	0.00
Individual	SCHROEDE R, ANDREW	SSN	***-**-7701	11-Jan-19 74		5764 CHATHAM CIRCLE JOHNSTON IA 50131	0.00
Individual	ALLEN, NATHAN	SSN	***-**-8432	09-Jul-198 0		809 SUMMIT PLACE INDIANOLA IA 50125	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: KATIE NYLEN

Phone Number: (515) 695-3540

Email Address: knylen@hy-vee.com

Address: 5820 WESTOWN PKWY WEST DES MOINES IA 50266-8223

Bond

Do you want to add a bond for this permit?

No

Bond Policy Number: S 127943

Issued Date: 05-May-2021

Premises Hours

Is the premises open 24/7?

No

Store Hours Description:

Deliveries Hours

Are deliveries able to be received 24/7?

No

Delivery Hours Description:

Automatic Renewal Enrollment

Do you wish to enroll in the Automatic Renewal Program at this time?

No

Attestation Information

Attestation Name: ANDREW SCHROEDER

Attestation Date: 24-Feb-2026



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Approve Liquor License - LA BONITA - 6611 UNIVERSITY SUITE 100

GENERAL INFORMATION

ATTACHMENTS

1. La Bonita Alcohol Application

CLASS "C" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: DES MONTE 2 LLC

FEIN: XX-XXX1122

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 804398

Premises Information

Premises DBA: LA BONITA MEXICAN GRILL & CANTINA

Premises Address: 6611 UNIVERSITY AVE SUITE 100 WINDSOR HEIGHTS IA 50324

Premises Type: Restaurant

Number of Floors: 1

Control of Premises: Lease

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

License Information

Effective Date: 10-Mar-2026

Length of License Requested: 12MONTH

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Catering - Allows catering of alcoholic liquor, wine, beer, and wine coolers. Alcohol must be catered with food. Food and alcohol must be served without cost to the guests. No sales on- or off-premises sales. Only available for 12 month terms.

Provided description of the Outdoor Service Area:

Patio

Endorsements

Local Authority: City of Windsor Heights

Dramshop Company: HARTFORD CASUALTY INSURANCE COMPANY

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	MONTES GREGORIO, ARISTEO	ITIN	XXX-XX-4182	03-Nov-1984		209 S LAKESHORE DR LAKE CITY MN 55041-1642	100.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations**Contact Information**

Contact Name: JACQUELINE VILLAFANA

Phone Number: (515) 868-8626

Email Address: licensing@inmobiliariadsm.com

Address: 3115 DOUGLAS AVE DES MOINES IA 50310-5342

Attestation Information

Attestation Name: ARISTEO MONTES GREGORIO

Attestation Date: 25-Feb-2026



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Strait, City Clerk

SUBJECT: Approve Liquor License Change of Ownership - WALMART INC - 1001 73RD STREET

GENERAL INFORMATION

ATTACHMENTS

1. WalMart Change of Ownership Alcohol Application



License Administration



< CITY OF WINDSOR HEIGHTS

Local Authority Review

CITY OF WINDSOR HEIGHTS
1009378802



Owners

Business Information

Customer Type
BUS

Business Sub-Type
Corporation






Business Designation

Legal Business Name
WALMART INC

Old Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
Owner	ALLEN, MATTHEW	3 S BEAU CHENE LN RC	0.00
Owner	MCMILLON, CARL DOU	1701 TIGER BLVD BENT	0.00
Owner	LITTLE, SARAH	605 MAPLE DR SPRING	0.00

Updated Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
 Owner	ALLEN, MATTHEW	3 S BEAU CHENE LN RC	0.00
 Owner	LITTLE, SARAH	605 MAPLE DR SPRING	0.00
 Officer	FURNER, JOHN	9 S NEWHAVEN CT RO	0.00
 Officer	FENTON, CAREY	4302 NE BLUE SPRUCE	0.00
 Officer	VICK, BRANDON	16330 GRACKLE DR RO	0.00

Impacted Active Licenses

Jurisdiction Code	Permit Type	License Number	Address
City of Windsor He	Class "E" Retail Alcc	LE0001002	1001 73RD ST WINDSOR I

Impacted New License Application

Case Type	Current Stage	Case Received	Location Name	Location Address
Class "E" Retail	Internal Review	05-Jan-2026	WAL-MART SUPERCI	1001 73RD ST WIND

Criminal History

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Approve Resolution No. 2026-13 - A Resolution Expressing Support for SpinCo and It's Global Headquarters in Johnston, Iowa

GENERAL INFORMATION

Cities in the metro have been requested by the Greater Des Moines Partnership to provide a Resolution of Support for State and regional efforts to attract the future headquarters for the seed portion (SpinCo) of the Corteva business which is planned to be spun-off. This division employs several thousand in the metro area and generates an economic multiplier to the metro economy.

Staff Recommendation

Administration recommends approval of the resolution to support the regional effort.

ATTACHMENTS

1. Resolution No. 2026-13 - A RESOLUTION EXPRESSING SUPPORT FOR SPINCO (CORTEVA'S SEED BUSINESS) AND ITS GLOBAL HEADQUARTERS IN JOHNSTON, IOWA

RESOLUTION NO. 2026 -13

A RESOLUTION EXPRESSING SUPPORT FOR SPINCO (CORTEVA'S SEED BUSINESS) AND ITS GLOBAL HEADQUARTERS IN JOHNSTON, IOWA

WHEREAS, Corteva Agriscience, a global leader in agriculture innovation, crop protection, and seed technology, with a major business unit and research campus in Johnston, Iowa, is splitting its chemical and seed business, with its new seed company now referred to as SpinCo; and

WHEREAS, Corteva's presence in Central Iowa contributes significantly to the regional economy through high-quality employment opportunities, research and development investment, capital improvements, and community engagement; and

WHEREAS, Corteva employs thousands of Iowans in high-skilled fields including science, technology, research, business operations, and advanced agriculture, creating economic stability and opportunity for families throughout the region; and

WHEREAS, the economic impact of Corteva extends beyond municipal boundaries, benefiting communities across Central Iowa, including residents of Windsor Heights, through workforce participation, regional partnerships, supplier relationships, and community philanthropy; and

WHEREAS, Corteva's continued investment in innovation and agricultural advancement strengthens Iowa's reputation as a global leader in agricultural science and biotechnology; and

WHEREAS, expanding existing operations and relocating SpinCo's global corporate headquarters to Johnston, Iowa enhances the state's competitiveness, fosters innovation ecosystems, and promotes long-term economic growth throughout the region.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that:

1. The City Council formally expresses its strong support for Corteva and SpinCo and its continued presence and growth in Central Iowa.
2. The City of Windsor Heights recognizes the substantial regional economic, workforce, and community benefits generated by Corteva and strongly supports Corteva relocating SpinCo's global seed headquarters to Johnston, Iowa.
3. The City Clerk is directed to transmit a copy of this Resolution to the leadership of Corteva Agriscience and appropriate local, regional and state economic development partners.

PASSED AND APPROVED this 2nd day of March, 2026.

Mike Jones, Mayor

ATTEST:

Adam Strait, City Clerk



**STAFF REPORT
CITY COUNCIL**
March 2, 2026

TO: CITY COUNCIL

FROM:

SUBJECT: Approve 2026 City Council Goals

GENERAL INFORMATION

The draft 2026 City Council Goals are attached for approval.

Elected Official Feedback:

- The planned Comprehensive Plan will help inform future City Council Goals.
- Summarize and share succession planning efforts (Goal #4 Objective C)
 - See attached.

Administration has added/revised the below Objectives noted in red to the attached Goals based on recent, current and planned City Council initiatives.

Goal #2 – Develop and implement processes to ensure delivery of **exceptional City services**.

Objective D: Complete a Fire-EMS Collaborations Study and act upon appropriate recommendations resulting from the study to enhance the effectiveness and efficiency of operations.

Goal #6 – Pursue a **comprehensive economic development strategy** that supports a healthy business sector and contributes to a better overall quality of life.

Objective D: Complete a Comprehensive Plan Update that obtains resident and business owner input to guide future development and infrastructure investment in the city.

Goal #9 – Continually strive to better **communicate with Windsor Heights residents** to achieve the most transparent government and understand citizen viewpoints.

Objective A: Continue to communicate with residents through newsletters and implement opportunities identified in the Communications Plan.

ATTACHMENTS

- 1. Draft 2026 City Council Goals Clean
- 2. Windsor Heights Operational Continuity Plan



To: Mayor and City Council
From: Adam Plagge, City Administrator
Subject: Discuss 2026 City Council Goals

Below are the 2025 City Council Goals, as revised by the Council in December 2024. Staff will be available to address questions during the City Council meeting. Any feedback received and questions requiring additional research will be incorporated, and the proposed 2026 goals will be presented at the next City Council meeting for consideration.

COMMUNITY VISION STATEMENT

Working together to build the best small city in the metro

The City of Windsor Heights is uniquely positioned within the Des Moines metro. As a land-locked suburb the community must think creatively about how to attract and retain businesses, customers, and residents as growth options will be required to be innovative and likely grass-roots efforts. In order to be proactive in learning and planning for the future, the city completed a visioning and data collection process to assist with future planning.

COMMUNITY MISSION STATEMENT

The mission of Windsor Heights is to provide our residents, businesses, and visitors a safe environment and exceptional city services through a team-oriented and fiscally responsible approach in order to create a unique, sustainably vibrant community.

2025 CITY COUNCIL GOALS

Goal #1 – Focus City services, resources, and cooperative partnerships on creating and maintaining a **safe community** for all residents, businesses and visitors.

Objective A: Recruit and train quality staff while maintaining adequate staffing levels in all departments, including 24/7 paramedic staffing.

Objective B: Implement policies and practices leading to clean air and protection of water resources – i.e. expanding anti-smoking initiatives and membership in Central Iowa Water Trails efforts.

Objective C: Replace aging vehicles and equipment and continue the transition to fuel efficient vehicles as practical.

Objective D: The City should work to become the employer of choice for our employees, and perspective employees, by ensuring alignment of wages, benefits, and employee support to create a positive and engaging work environment.

Goal #2 – Develop and implement processes to ensure delivery of **exceptional City services**.

Objective A: Pursue shared and contracted services with neighboring community partners in service delivery on recreational programming, and traffic signal operation and maintenance.

Objective B: Revise the City’s code of ordinances to address outdated regulations.

Objective C: Improve the City’s enforcement of nuisance violations in an effort to cleanup properties throughout the community.

Objective D: Complete a Fire-EMS Collaborations Study and act upon appropriate recommendations resulting from the study to enhance the effectiveness and efficiency of operations.

Goal #3 – Protect the **financial future** of the City through reasonable and well-thought-out fiscal policies and adherence to generally accepted government finance practices.

Objective A: Update the Equipment Revolving Program (ERP) annually.

Objective B: Update the Capital Improvement Program (CIP) annually and periodically review and adjust utility capital improvement fund rates to generate sufficient revenue to implement scheduled CIP projects

Objective C: Establish a standard budgeting process that will institute continuity that will allow multi-year analysis and decision-making.

Objective D: Receive a clean fiscal year audit report.

Objective E: Investigate and pursue new revenue streams.

Goal #4 – Create and maintain a **high-functioning City team** of elected officials, professional staff and volunteer board members via regular and pertinent training and continuing education opportunities.

Objective A: Annually review and revise the Council and employee handbooks.

Objective B: Identify and allocate resources to support ongoing employee training focused upon improving customer service.

Objective C: Develop a retention and succession plan to prepare for future employee turnover.

Goal #5 – Build a **unique and sustainably vibrant community** that contributes to the overall character of the Greater Des Moines region.

Objective A: Invest in art and culture opportunities unique to the region in cooperation with Bravo.

Objective B: Continue to invest in community events with community partners, including the Chamber of Commerce and provide funding to the Windsor Heights Foundation.

[Type text]

Objective C: Invest in community artwork.

Objective D: Continue implementation of the Colby Park plan; make decisions regarding what to do with Lions Park; pursue new trails and bike hub facility; and initiate discussion for establishing a new northeast park amenity.

Objective E: Consider policies and programs to expand and diversify the tree canopy of Windsor Heights both on public and private property.

Goal #6 – Pursue a **comprehensive economic development strategy** that supports a healthy business sector and contributes to a better overall quality of life.

Objective A: Explore partnership opportunities with the Chamber to attract and retain businesses aligned with feedback from the community survey.

Objective B: Build on the existing partnership with local development partners.

Objective C: Establish a source of funding in support of property redevelopment and rehabilitation. Specifically focus resources in support of minority-owned business grants.

Objective D: Complete a Comprehensive Plan Update that obtains resident and business owner input and guides future development and infrastructure investment in the city.

Goal #7 – Plan and **invest in City infrastructure** to ensure the long-term viability of the community's roadways, utilities, parks, IT infrastructure and public facilities.

Objective A: Continue to update the Capital Improvement Plan for streets, sewers, parks, storm sewers, city facility improvements, sidewalks/trailways, flood mitigation and other large-scale investments.

Objective B: Expand existing community recreation options and pursue partnerships with the schools and other community organizations.

Objective C: Complete a long-term public facilities plan.

Objective D: Implement a plan to address Walnut Creek bank stabilization.

Objective E: Focus capital resources on improving safety and availability of pedestrian facilities.

Objective F: Research and identify green technologies that could be made available to residents and businesses as a way of addressing environmental concerns.

Goal #8 – Pursue initiatives aimed at growing Windsor Heights as a **diverse and inclusive community**.

Objective A: Identify new and emerging housing sector needs and develop strategies to pursue.

Objective B: Continue to plan and hold new multi-cultural special events with community partners.

Objective C: Maintain City’s commitment to unbiased policing and equal treatment of all residents regardless of age, race, sexual orientation, or physical disability.

Objective D: Pursue grant opportunities to encourage the growth of minority-owned businesses.

Goal #9 – Continually strive to better **communicate with Windsor Heights residents** to achieve the most transparent government and understand citizen viewpoints.

Objective A: Continue to communicate with residents through newsletters and implement opportunities identified in the Communications Plan.

Objective B: Maximize the use of social media to offer multiple methods of disseminating information to the public.

Objective C: Utilize marketing initiatives to show Windsor Heights is a destination for visitors in the Des Moines Metro.

Objective D: Continuously improve the City’s website and data management processes to ensure relevant information is accessible to staff, elected officials and the public.

Objective E: Highlight programs in the metro area that can benefit Windsor Heights’ residents; Metro Home Program, Storm Water Best Management Reimbursement Program, Neighborhood Finance Corporation, etc.

Windsor Heights Operational Continuity Plan

Organizational Preparedness Overview

The City of Windsor Heights maintains operational continuity through cross-training, documented procedures, updated standard operating protocols and data retention, and system redundancies. Departments are structured to ensure continuity of essential services in the event of staff absences or transitions.

Personnel & Policy Updates

- Job Descriptions: Last wholesale update in 2020. Updates planned for 2026 following completion of Union negotiations which are anticipated to result in some minor changes for line staff.
- Employee Handbook: Updated annually and includes mechanisms for staff operating in dual or other job functions.
- Fire Department SOPs: Updated in 2025.
- Public Works: Currently implementing updated operating protocols designed to provide long-term historical documentation and procedural continuity.
- Historical and current documents including Resolutions, 28Es, Ordinances and other important documents are uploaded into Laserfiche for easy identification and reference.
- Hiring process and protocol documented and multiple departments involved in the process.

Departmental Continuity Measures

Finance Operations

- The operational handbook is actively being refined to align with the City's new accounting system.
- Department Heads have received training on finance systems utilization.
- The City Clerk is cross-trained to complete payroll and accounts payable functions. City Administrator has completed basic training.
- Each Department Head, along with designated secondary staff, is trained to complete department payroll & PTO request responsibilities.

- Urban Renewal, Finance Director and City Administrator cross trained.

Nuisance & Permitting

- Both the City Clerk and Deputy City Clerk are fully trained in nuisance and permitting processes..
- Planning & Zoning continuity is provided through contracted planning services, Deputy City Clerk and City Administrator.

Council & Commission Agendas & Meeting Operations

- The City Clerk, Deputy City Clerk, and City Administrator are trained in agenda preparation and management. A Standard Operating Procedure (SOP) document is in place to guide the process.

Community Event Center (CEC) Rentals

- The Deputy City Clerk and City Clerk are trained in rental coordination and administration.
- Rental policies and procedures are formally documented and schedules maintained within a jointly accessible calendarized system with the process coordinated between the Deputy City Clerk and Deputy Public Works Director.

Capital Improvement Plan

- The City Administrator, Public Works Director & City Engineer all maintain expertise in understanding and implementation of the CIP.

Information Technology

- Iowa Solutions, a Police Lieutenant, Police Chief and the City Administrator maintain system credentials and have received basic training on core functionality and systems mapping.
- Data backup systems are in place and equipment recently updated to ensure data security and operational continuity.

City Newsletter

- The City Clerk is trained in newsletter production. The process is documented and reoccurring publication pieces calendarized to ensure consistency and continuity.

Rental Administration

Fire Department staff manage the process with the Deputy City Clerk recently trained to provide backup and Fire Chief and City Administrator looped into the process.

Leadership & Succession Stability

- Public Works, Police and FD departments have a Lieutenant(s) (or equivalent second-in-command) with at least one year of experience who is capable of managing day-to-day operations if necessary.
- No leadership retirements are anticipated within the next year, supporting short-term organizational stability.



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator
Justin Ernst, City Engineer

SUBJECT: Approve Resolution No. 2026-14 - A Resolution Awarding the 74th Street Improvements Project to MPS Engineers

GENERAL INFORMATION

The 74th Street Improvements Project was advertised for competitive bidding in accordance with City procurement requirements. The project includes roadway, storm sewer, and related infrastructure improvements along 74th Street.

Bid opening for the project was held at 10:00 AM on February 10, 2026. A total of three (3) bids were received and reviewed by staff for responsiveness and compliance with the project specifications.

BID RESULTS

Following review of the bids, MPS Engineers doing business as Kingston Services was determined to be the lowest responsive bidder for the project. MPS Engineers doing business as Kingston Services last worked for the City of Windsor Heights in 2018 as part of the 2018 PCC Patching Project. No liquidated damages occurred as part of this project. Prior to this, Kingston Services PC completed the 2017 Sidewalk Improvements project. This project incurred \$20,000 in liquidated damages. Administration and engineering are familiar with some more recent work MPS has done in an adjoining communities, these projects appear to have been completed to reasonable satisfaction, though some timeliness issues occurred.

The bid included a Base Bid along with Alternate A and Alternate B.

ALTERNATES

- **Alternate A** consists of repairs to storm sewer pipe bottom.

- **Alternate B** consists of lining existing storm sewer located between homes from 73rd Street to North Walnut Creek.

ANALYSIS

Staff recommends awarding the Base Bid plus Alternate A. The work included in the Base Bid and Alternate A will provide critical information regarding the condition of the existing storm sewer system.

Alternate B is not recommended at this time. Some portions of the existing storm sewer may not be suitable for lining due to obstructions within the pipe. These obstructions will be identified and corrected as part of the Base Bid and Alternate A work. Completing this work first will allow staff to better determine the true feasibility and cost associated with lining the storm sewer in the future.

Deferring Alternate B at this time reduces risk and ensures that any future lining work is based on accurate condition data and cost information. Although the lining is not recommended at this time, this work will need to be completed within the coming years.

RECOMMENDATION

Staff recommends that the City Council award the 74th Street Improvements Project to MPS Engineers for the Base Bid plus Alternate A and not award Alternate B at this time.

See included Letter of Recommendation and Bid Tabulation for additional details.

FOLLOW-UP

At the February 16th City Council meeting staff were asked to review the name change from Kingston Services to MPS Engineers. After review of Secretary of State documents from articles of incorporation to the present, these names appear to be used interchangeably over the years. A review of Iowa Courts civil cases did not identify any cases that may explain a preference for one name or another.

ATTACHMENTS

1. Resolution No. 2026-14 Awarding the 74th Street Improvements Project
2. 135938_ LOR + Bid Tabulation

RESOLUTION NO. 2026-14

**A RESOLUTION AWARDING THE 74TH STREET IMPROVEMENTS PROJECT TO
MPS ENGINEERS**

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the 74th Street Improvements Project, hereafter referred to as “the project” is and;

WHEREAS, the City Council has held a public hearing on awarding the project on February 16, 2026.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Windsor Heights, Polk County, Iowa, that:

1. The City Council, hereafter referred to as “the Council”, believes the project is in the best interest of the City of Windsor Heights, Iowa, and the residents thereof.
2. The Council has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting.
3. The Council approves the plans and specifications prepared by Bolton and Menk, the City’s engineering firm.
4. The Council hereby accepts the bid from MPS Engineers, PC dba Kingston Services, PC for the total base bid plus alternate A amount of \$2,014,595.00 (two million fourteen thousand five hundred ninety-five dollars and zero cents) and awards the associated contracts to the same.
5. The Council finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of the City of Windsor Heights and its citizens, all as provided for in and permitted by Chapter 364 of the Code of Iowa.
6. All other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Council as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law.

NOW, THEREFORE BE IT FURTHER RESOLVED by the City Council of the City of Windsor Heights, Polk County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance. That the Mayor of Windsor Heights, Polk County, Iowa or City Administrator of Windsor Heights, Polk County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the

City Council of the City of Windsor Heights, Polk County, Iowa to execute the contracts in connection with the afore awarded construction project.

Passed and approved this 2nd Day of March, 2026.

Mike Jones, Mayor

ATTEST:

Adam Strait, City Clerk



Real People. Real Solutions.

430 E. Grand Avenue
Suite 101
Des Moines, IA 50309

Phone: (515) 259-9190
Bolton-Menk.com

February 12, 2026

City of Windsor Heights
1145 66th Street Suite 1
Windsor Heights, Iowa 50324

RE: 74th Street Improvements
Recommendation of Award
Project No.: 24X.135938

Dear Adam Plagge:

At 10:00 A.M on February 10, 2026, bids were received for the 74th Street Improvements project. The Engineer's Estimate for the total base bid was \$2,041,647.50. Three bids were received. All bidders were responsive, and bids are summarized as follows:

Bidder	Total Base Bid	Total Base Bid + Alternate A	Total Base Bid + Alternate B
MPS Engineers, PC dba Kingston Services, PC	\$1,979,095.00	\$2,014,595.00	\$2,559,091.60
All Star Concrete, LLC	\$2,069,722.50	\$2,077,622.50	\$2,637,572.50
On Track Construction, LLC	\$2,079,015.00	\$2,092,515.00	\$2,638,315.00

The base bid received from MPS Engineers, PC dba Kingston Services, PC was 2.84% below the engineers' estimate for the project and was determined to be the lowest responsive bidder. Bolton & Menk Inc. has reviewed the bid documents submitted.

Therefore, Bolton & Menk, Inc. recommends award of the 74th Street Improvements project to MPS Engineers, PC dba Kingston Services, PC for the total base bid plus alternate A amount of \$2,014,595.00 (two million fourteen thousand five hundred ninety-five dollars and zero cents).

The bid tabulation is attached for your use.

Feel free to contact me should there be any questions related to this project.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst
Municipal Assistant Practice Leader

City of Windsor Heights
Windsor Heights, Iowa
74th Street Improvements



430 E Grand Ave
Suite 101
Des Moines, IA 50309
Phone: (515) 259-9190
Bolton-Menk.com

TABULATION OF BIDS
Bid Letting Date: Tuesday, February 10, 2026 @ 10:00 A.M. CSDT

Real People. Real Solutions.

BASE BID

Apparent Low Bidder

Item No.	Item Code	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.		MPS Engineers, PC dba Kingston Services, PC Des Moines		All Star Concrete LLC Johnston		On Track Construction. LLC Nevada	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	0000-999-A	COMPLETION INCENTIVE NO. 1, LUMP SUM, NO EXCUSE	LS	1	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
2	0000-999-B	COMPLETION INCENTIVE NO. 2, LUMP SUM, NO EXCUSE	LS	1	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
3	0000-999-C	SALVAGE AND REINSTALL MAILBOX	EA	29	\$750.00	\$21,750.00	\$225.00	\$6,525.00	\$300.00	\$8,700.00	\$315.00	\$9,135.00
4	0000-999-D	TREE PROTECTION FENCE	LF	500	\$10.00	\$5,000.00	\$6.00	\$3,000.00	\$4.00	\$2,000.00	\$3.50	\$1,750.00
5	0000-999-E	TREE TRUNK PROTECTION	EA	7	\$500.00	\$3,500.00	\$250.00	\$1,750.00	\$275.00	\$1,925.00	\$305.00	\$2,135.00
6	2010-C	CLEARING AND GRUBBING	LS	1	\$10,000.00	\$10,000.00	\$24,000.00	\$24,000.00	\$4,200.00	\$4,200.00	\$4,250.00	\$4,250.00
7	2010-D-2	TOPSOIL, COMPOST AMENDED	CY	50	\$70.00	\$3,500.00	\$40.00	\$2,000.00	\$50.00	\$2,500.00	\$50.50	\$2,525.00
8	2010-D-3	TOPSOIL, OFF-SITE	CY	780	\$40.00	\$31,200.00	\$50.00	\$39,000.00	\$25.00	\$19,500.00	\$25.00	\$19,500.00
9	2010-E	EXCAVATION, CLASS 10	CY	1,305	\$20.00	\$26,100.00	\$12.00	\$15,660.00	\$15.00	\$19,575.00	\$15.00	\$19,575.00
10	2010-F	BELOW GRADE EXCAVATION (CORE OUT)	CY	485	\$30.00	\$14,550.00	\$12.00	\$5,820.00	\$20.00	\$9,700.00	\$20.00	\$9,700.00
11	2010-G	SUBGRADE PREPARATION	SY	5,820	\$2.00	\$11,640.00	\$2.00	\$11,640.00	\$3.00	\$17,460.00	\$3.00	\$17,460.00
12	2010-I	SUBGRADE TREATMENT, GEOGRID, TRIANGULAR	SY	590	\$3.00	\$1,770.00	\$4.00	\$2,360.00	\$4.00	\$2,360.00	\$4.00	\$2,360.00
13	2010-J	SUBBASE, MODIFIED, 8 INCHES	SY	5,820	\$17.50	\$101,850.00	\$14.00	\$81,480.00	\$13.50	\$78,570.00	\$13.50	\$78,570.00
14	2010-999-A	UTILITY POTHOLING	LS	1	\$10,000.00	\$10,000.00	\$15,500.00	\$15,500.00	\$17,500.00	\$17,500.00	\$43,000.00	\$43,000.00
15	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	130	\$100.00	\$13,000.00	\$20.00	\$2,600.00	\$55.00	\$7,150.00	\$115.00	\$14,950.00
16	4020-A-1	STORM SEWER, TRENCHED, 15 INCH	LF	604	\$85.00	\$51,340.00	\$85.00	\$51,340.00	\$85.00	\$51,340.00	\$122.00	\$73,688.00
17	4020-A-1	STORM SEWER, TRENCHED, 18 INCH	LF	66	\$90.00	\$5,940.00	\$104.00	\$6,864.00	\$115.00	\$7,590.00	\$125.00	\$8,250.00
18	4020-A-1	STORM SEWER, TRENCHED, RCP, 24 INCH	LF	242	\$120.00	\$29,040.00	\$125.00	\$30,250.00	\$135.00	\$32,670.00	\$130.00	\$31,460.00
19	4020-D	STORM SEWER, TRENCHED, RCP, 48 INCH	LF	137	\$350.00	\$47,950.00	\$225.00	\$30,825.00	\$405.00	\$55,485.00	\$635.00	\$86,995.00
20	4020-D	REMOVAL OF STORM SEWER, 48 INCH	LF	135	\$30.00	\$4,050.00	\$18.00	\$2,430.00	\$85.00	\$11,475.00	\$95.00	\$12,825.00
21	4040-A	SUBDRAIN, PERFORATED, 6 INCH	LF	2,890	\$20.00	\$57,800.00	\$18.00	\$52,020.00	\$20.00	\$57,800.00	\$23.00	\$66,470.00
22	4040-C-1	SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH	EA	10	\$750.00	\$7,500.00	\$400.00	\$4,000.00	\$700.00	\$7,000.00	\$1,000.00	\$10,000.00
23	4040-D-1	SUBDRAIN OUTLETS AND CONNECTIONS, CMP, 6 INCH	EA	10	\$500.00	\$5,000.00	\$400.00	\$4,000.00	\$250.00	\$2,500.00	\$440.00	\$4,400.00
24	4050-A-1	MAINLINE CLEANING, 48 INCH	LF	700	\$20.00	\$14,000.00	\$15.00	\$10,500.00	\$5.00	\$3,500.00	\$13.00	\$9,100.00
25	4050-H-1	SPOT REPAIRS BY PIPE REPLACEMENT, PVC, 4-6 INCH	EA	5	\$6,000.00	\$30,000.00	\$7,500.00	\$37,500.00	\$3,000.00	\$15,000.00	\$17,250.00	\$86,250.00
26	4050-H-1	SPOT REPAIRS BY PIPE REPLACEMENT, PVC, 4-6 INCH (SHORT)	EA	1	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$1,500.00	\$1,500.00	\$7,450.00	\$7,450.00
27	4050-H-1	SPOT REPAIRS BY PIPE REPLACEMENT, 48 INCH	EA	2	\$5,000.00	\$10,000.00	\$12,500.00	\$25,000.00	\$9,500.00	\$19,000.00	\$13,950.00	\$27,900.00
28	SPEC. PROV.	FOUNDATION ROCK	TON	50	\$60.00	\$3,000.00	\$48.00	\$2,400.00	\$50.00	\$2,500.00	\$95.00	\$4,750.00
29	SPEC. PROV.	UTILITY EMBEDMENT MATERIAL	CY	20	\$15.00	\$300.00	\$200.00	\$4,000.00	\$55.00	\$1,100.00	\$365.00	\$7,300.00
30	SPEC. PROV.	WATER MAIN, TRENCHED, PVC C900 (DR 18), 8 INCH WITH TRACER WIRE	LF	1,310	\$65.00	\$85,150.00	\$85.00	\$111,350.00	\$62.00	\$81,220.00	\$75.00	\$98,250.00
31	SPEC. PROV.	WATER MAIN, TRENCHLESS, PVC C900 (DR 18), 8 INCH WITH TRACER WIRE	LF	210	\$200.00	\$42,000.00	\$192.00	\$40,320.00	\$200.00	\$42,000.00	\$130.00	\$27,300.00
32	SPEC. PROV.	FITTING BY WEIGHT, DUCTILE IRON	LB	1,985	\$12.50	\$24,812.50	\$24.00	\$47,640.00	\$20.00	\$39,700.00	\$45.00	\$89,325.00
33	SPEC. PROV.	WATER SERVICE TRANSFER, COPPER, 1 INCH, SAME SIDE	EA	14	\$1,500.00	\$21,000.00	\$3,200.00	\$44,800.00	\$3,000.00	\$42,000.00	\$2,100.00	\$29,400.00
34	SPEC. PROV.	WATER SERVICE TRANSFER, COPPER, 1 INCH, SAME SIDE (SPECIAL)	EA	1	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$3,350.00	\$3,350.00
35	SPEC. PROV.	WATER SERVICE TRANSFER, COPPER, 1 INCH, OPPOSITE SIDE	EA	13	\$2,500.00	\$32,500.00	\$4,400.00	\$57,200.00	\$4,000.00	\$52,000.00	\$3,500.00	\$45,500.00
36	SPEC. PROV.	WATER SERVICE TRANSFER, COPPER, 1 INCH, OPPOSITE SIDE (SPECIAL)	EA	1	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$4,500.00	\$4,500.00
37	SPEC. PROV.	WATER MAIN REMOVAL	LF	151	\$20.00	\$3,020.00	\$30.00	\$4,530.00	\$25.00	\$3,775.00	\$25.00	\$3,775.00
38	SPEC. PROV.	VALVE, GATE, 8 INCH	EA	4	\$3,000.00	\$12,000.00	\$4,500.00	\$18,000.00	\$2,800.00	\$11,200.00	\$3,000.00	\$12,000.00
39	SPEC. PROV.	FIRE HYDRANT ASSEMBLY	EA	5	\$9,000.00	\$45,000.00	\$8,000.00	\$40,000.00	\$8,500.00	\$42,500.00	\$8,350.00	\$41,750.00
40	SPEC. PROV.	FLUSHING DEVICE (BLOW OFF), 4 INCH	EA	2	\$2,500.00	\$5,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$3,175.00	\$6,350.00
41	SPEC. PROV.	VALVE BOX ADJUSTMENT, MINOR	EA	1	\$1,500.00	\$1,500.00	\$800.00	\$800.00	\$350.00	\$350.00	\$760.00	\$760.00
42	SPEC. PROV.	FIRE HYDRANT ASSEMBLY REMOVAL	EA	3	\$400.00	\$1,200.00	\$1,200.00	\$3,600.00	\$700.00	\$2,100.00	\$2,050.00	\$6,150.00
43	SPEC. PROV.	VALVE REMOVAL	EA	2	\$500.00	\$1,000.00	\$800.00	\$1,600.00	\$300.00	\$600.00	\$1,266.00	\$2,532.00
44	SPEC. PROV.	TAP FEE, 1", REPLACE TAP FOR WATER SERVICE	EA	32	\$460.00	\$14,720.00	\$460.00	\$14,720.00	\$460.00	\$14,720.00	\$460.00	\$14,720.00
45	SPEC. PROV.	PREPARE EXCAVATION FOR TAPPING SLEEVE AND VALVE	EA	2	\$2,500.00	\$5,000.00	\$7,000.00	\$14,000.00	\$4,300.00	\$8,600.00	\$3,900.00	\$7,800.00
46	SPEC. PROV.	PREPARE EXCAVATION FOR 1-INCH CHLORINATION TAP WITH ABANDONMENT	EA	3	\$2,000.00	\$6,000.00	\$5,000.00	\$15,000.00	\$2,335.00	\$7,005.00	\$2,350.00	\$7,050.00
47	6010-A	STORM MANHOLE, SW-402, 42X66 INCH, CAST IN PLACE	EA	1	\$15,000.00	\$15,000.00	\$13,500.00	\$13,500.00	\$12,000.00	\$12,000.00	\$13,795.00	\$13,795.00
48	6010-B	INTAKE, SW-501	EA	1	\$5,000.00	\$5,000.00	\$4,600.00	\$4,600.00	\$4,500.00	\$4,500.00	\$3,300.00	\$3,300.00
49	6010-B	INTAKE, SW-505	EA	6	\$7,500.00	\$45,000.00	\$6,500.00	\$39,000.00	\$6,500.00	\$39,000.00	\$5,400.00	\$32,400.00
50	6010-B	INTAKE, SW-505, CAST IN PLACE	EA	2	\$15,000.00	\$30,000.00	\$8,800.00	\$17,600.00	\$12,000.00	\$24,000.00	\$10,655.00	\$21,310.00
51	6010-B	INTAKE, SW-506	EA	2	\$8,500.00	\$17,000.00	\$8,000.00	\$16,000.00	\$9,300.00	\$18,600.00	\$9,200.00	\$18,400.00
52	6010-B	INTAKE, SW-509	EA	2	\$13,000.00	\$26,000.00	\$8,000.00	\$16,000.00	\$7,000.00	\$14,000.00	\$7,365.00	\$14,730.00
53	6010-E	SANITARY MANHOLE ADJUSTMENT, MINOR	EA	4	\$1,500.00	\$6,000.00	\$2,200.00	\$8,800.00	\$2,250.00	\$9,000.00	\$1,650.00	\$6,600.00
54	6010-F	SANITARY MANHOLE ADJUSTMENT, MAJOR	EA	1	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,020.00	\$5,020.00
55	6010-H	REMOVE INTAKE	EA	4	\$1,000.00	\$4,000.00	\$500.00	\$2,000.00	\$650.00	\$2,600.00	\$900.00	\$3,600.00

56	7010-A	PAVEMENT, PCC, 7 INCH	SY	4,900	\$70.00	\$343,000.00	\$69.00	\$338,100.00	\$108.00	\$529,200.00	\$70.00	\$343,000.00
57	7010-N	COLD WEATHER PROTECTION	SY	930	\$2.50	\$2,325.00	\$2.50	\$2,325.00	\$8.50	\$7,905.00	\$5.00	\$4,650.00
58	7010-999-A	JOINT PREVENTATIVE SEALANT	LF	6,510	\$2.00	\$13,020.00	\$0.60	\$3,906.00	\$1.00	\$6,510.00	\$0.60	\$3,906.00
59	7030-A-1	REMOVAL OF SIDEWALK	SY	540	\$15.00	\$8,100.00	\$12.00	\$6,480.00	\$11.00	\$5,940.00	\$10.00	\$5,400.00
60	7030-A-3	REMOVAL OF DRIVEWAY	SY	760	\$15.00	\$11,400.00	\$12.00	\$9,120.00	\$13.00	\$9,880.00	\$10.00	\$7,600.00
61	7030-E	SIDEWALK, PCC, 4 INCH	SY	800	\$60.00	\$48,000.00	\$47.00	\$37,600.00	\$45.00	\$36,000.00	\$60.00	\$48,000.00
62	7030-E	SIDEWALK, PCC, 6 INCH	SY	30	\$85.00	\$2,550.00	\$68.00	\$2,040.00	\$74.00	\$2,220.00	\$79.00	\$2,370.00
63	7030-G	DETECTABLE WARNING	SF	36	\$60.00	\$2,160.00	\$60.00	\$2,160.00	\$55.00	\$1,980.00	\$61.00	\$2,196.00
64	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	790	\$70.00	\$55,300.00	\$65.00	\$51,350.00	\$53.00	\$41,870.00	\$65.00	\$51,350.00
65	7030-H-3	TEMPORARY GRANULAR SURFACING, CLASS A ROAD STONE	TON	160	\$30.00	\$4,800.00	\$45.00	\$7,200.00	\$45.00	\$7,200.00	\$45.00	\$7,200.00
66	7040-H	PAVEMENT REMOVAL	SY	4,460	\$15.00	\$66,900.00	\$9.00	\$40,140.00	\$13.00	\$57,980.00	\$10.00	\$44,600.00
67	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00	\$32,000.00	\$32,000.00	\$6,000.00	\$6,000.00	\$10,500.00	\$10,500.00
68	8040-A	TRAFFIC SIGNS, TYPE A	EA	9	\$300.00	\$2,700.00	\$250.00	\$2,250.00	\$125.00	\$1,125.00	\$126.00	\$1,134.00
69	8040-D	PERFORATED SQUARE STEEL TUBE POSTS	EA	9	\$400.00	\$3,600.00	\$225.00	\$2,025.00	\$125.00	\$1,125.00	\$126.00	\$1,134.00
70	9010-D	WATERING	MGAL	100	\$75.00	\$7,500.00	\$1.00	\$100.00	\$75.00	\$7,500.00	\$75.00	\$7,500.00
71	9020-A	SOD	SY	2,830	\$12.00	\$33,960.00	\$14.00	\$39,620.00	\$7.25	\$20,517.50	\$6.50	\$18,395.00
72	9040-A-1	SWPPP PREPARATION	LS	1	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
73	9040-A-2	SWPPP MANAGEMENT	LS	1	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$3,500.00	\$3,500.00	\$3,600.00	\$3,600.00
74	9040-D-1	FILTER SOCK, 9 INCH	LF	2,850	\$3.50	\$9,975.00	\$2.00	\$5,700.00	\$1.80	\$5,130.00	\$2.00	\$5,700.00
75	9040-O-1	STABILIZED CONSTRUCTION ENTRANCE	SY	800	\$25.00	\$20,000.00	\$16.00	\$12,800.00	\$18.00	\$14,400.00	\$18.00	\$14,400.00
76	9040-Q-2	EROSION CONTROL MULCHING, HYDRO MULCHING	AC	1	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$200.00	\$200.00	\$2,000.00	\$2,000.00
77	9040-T-1	INLET PROTECTION DEVICE, MAINTENANCE, AND REMOVAL	EA	18	\$350.00	\$6,300.00	\$200.00	\$3,600.00	\$175.00	\$3,150.00	\$145.00	\$2,610.00
78	9071-A	MODULAR BLOCK RETAINING WALL	SF	155	\$65.00	\$10,075.00	\$54.00	\$8,370.00	\$49.00	\$7,595.00	\$100.00	\$15,500.00
79	11020-A	MOBILIZATION	LS	1	\$219,000.00	\$219,000.00	\$206,985.00	\$206,985.00	\$200,000.00	\$200,000.00	\$165,000.00	\$165,000.00
80	11030-A	MAINTENANCE OF POSTAL SERVICE	LS	1	\$4,500.00	\$4,500.00	\$2,400.00	\$2,400.00	\$4,000.00	\$4,000.00	\$6,500.00	\$6,500.00
81	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	UNIT	28	\$600.00	\$16,800.00	\$400.00	\$11,200.00	\$350.00	\$9,800.00	\$225.00	\$6,300.00
82	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS	LS	1	\$35,000.00	\$35,000.00	\$12,000.00	\$12,000.00	\$22,225.00	\$22,225.00	\$10,000.00	\$10,000.00
83	11050-A	CONCRETE WASHOUT	LS	1	\$3,000.00	\$3,000.00	\$500.00	\$500.00	\$2,700.00	\$2,700.00	\$5,555.00	\$5,555.00
TOTAL BASE BID						\$2,041,647.50		\$1,979,095.00		\$2,069,722.50		\$2,079,015.00

BID ALTERNATE A

Item No.	Item Code	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.							
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
A1	4050-999-A	SPOT INVERT REPAIRS	LF	100	\$200.00	\$20,000.00	\$355.00	\$35,500.00	\$79.00	\$7,900.00	\$135.00	\$13,500.00
TOTAL ALTERNATE A						\$20,000.00		\$35,500.00		\$7,900.00		\$13,500.00

BID ALTERNATE B

Item No.	Item Code	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.							
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
B1	4050-A-2	PRE-REHABILITATION CLEANING AND INSPECTION, 48 INCH	LF	1,330	\$5.00	\$20.90	\$27,797.00	\$19.00	\$25,270.00	\$16.00	\$21,280.00	
B2	4050-A-3	ADDITIONAL SEWER CLEANING	HOURL	10	\$500.00	\$5,000.00	\$936.30	\$9,363.00	\$950.00	\$9,500.00	\$880.00	\$8,800.00
B3	4050-C-1	CIPP MAIN LINING, 48 INCH	LF	1,330	\$500.00	\$665,000.00	\$403.90	\$537,187.00	\$396.00	\$526,680.00	\$394.00	\$524,020.00
B4	4050-C-3	CIPP END SEAL, 48 INCH	EA	8	\$750.00	\$6,000.00	\$706.20	\$5,649.60	\$800.00	\$6,400.00	\$650.00	\$5,200.00
TOTAL ALTERNATE B						\$682,650.00		\$579,996.60		\$567,850.00		\$559,300.00

TOTAL BASE BID PLUS ALTERNATE A						\$2,061,647.50		\$2,014,595.00		\$2,077,622.50		\$2,092,515.00
TOTAL BASE BID PLUS ALTERNATE B						\$2,724,297.50		\$2,559,091.60		\$2,637,572.50		\$2,638,315.00
TOTAL BASE BID PLUS ALTERNATES A & B						\$2,744,297.50		\$2,594,591.60		\$2,645,472.50		\$2,651,815.00

Highlighted Cell Indicates Math Error or Discrepancy Between Submitted Quote and Tabulation - Correct Total Shown



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Nate Leuthold, Deputy City Clerk

SUBJECT: Consideration of Resolution No. 2026-15 - A Resolution Waiving CEC Fees for Building Lives Through Reading's Fundraiser Event on April 28, 2026

GENERAL INFORMATION

Building Lives Through Reading is a non-profit through the Des Moines Literacy Program that provides a book each month of the school year to all students in three schools in the Des Moines Public School District, amounting to over 15,000 books per year. They have requested the use of the CEC for a fundraiser.

The fundraising event is scheduled from 5:30 to 7:30 PM on Tuesday, April 28th. They are requesting the 2/3 space from 4:30 to 8:30 PM (including set-up and tear-down), and we have no events scheduled during this time.

Building Lives Through Reading and its parent organization Des Moines Literacy Program have been advised that this constitutes their single waiver request for 2026. The request falls within the policy limitations of being between 30 and 60 days away. The date requested is a preferential day of the week (Mon-Thurs).

The non-profit rate for the 2/3 space in the CEC is \$132 per hour on Tuesdays. They have committed to returning the space to the state in which it was found (no cleaning fees required). They are requesting that the full rental fee (\$528) be waived.

ATTACHMENTS

1. Building Lives Through Reading Letter to Council
2. Resolution No. 2026-15 Waiving CEC Fees for Building Lives Through Reading's Fundraiser Event on April 28, 2026



Dear Nate Leuthold and the Windsor Heights City Council:

Building lives through Reading is a 501c3 organization that provides a book each month of the school year to all students in 3 schools in the Des Moines Public School District. This amounts to over 15,000 books each year. Our 3 schools rank among the top 5 for those qualifying for free lunches. Statistics show that areas of poverty have the highest levels of illiteracy. Age appropriate books in the home seem to promote literacy and the love of reading. In order for this program to thrive, we need to raise funds continually. We would like to have a fundraiser in the Windsor Heights Community Center on Tuesday, April 28th from 5:30 to 7:30 with set up time and clean up time before and after and use 2/3 of the space which I understand includes AV equipment. Since we are a non profit we are asking that you waive the charges for this use.

Thank you for your consideration and we look forward to hearing from you.

Caroline Peterson, treasurer of Building Lives through Reading

1905 79th Street

Windsor Heights, Iowa 50324

caroline.peterson1964@gmail.com

605-351-2436

RESOLUTION NO. 2026-15

**A RESOLUTION WAIVING CEC FEES FOR BUILDING LIVES THROUGH
READING'S FUNDRAISER EVENT**

WHEREAS, Building Lives Through Reading will be hosting a fundraising event on April 28th; and

WHEREAS, Building Lives Through Reading will be using the Windsor Heights Community Event Center for this event; and

WHEREAS, Building Lives Through Reading is requesting that the City waive all fees for this event.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WINDSOR HEIGHTS, IOWA:**

That rental fees associated with the rental of the Windsor Heights Community Event Center by Building Lives Through Reading on April 28th, 2026, be waived.

Passed and approved this 2nd day of March, 2026.

Mike Jones, Mayor

Adam Strait, City Clerk



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Adam Plagge, City Administrator

SUBJECT: Consideration of Approving a Letter of Support Authorizing the Des Moines Area Metropolitan Planning Organization and Iowa Natural Heritage Foundation to Pursue Railbanking on the City's Behalf

GENERAL INFORMATION

Background

Norfolk Southern intends to file for abandonment of the Grimes Line rail spur with the Surface Transportation Board. City administration has discussed the proposed abandonment with the Surface Transportation Board and the Des Moines Metropolitan Planning Organization (MPO).

On February 24, elected and staff representatives from the cities with portions of the Grimes Line within their boundaries — including Des Moines, Clive, Windsor Heights, and Grimes — met with the MPO, Iowa DOT and the Iowa Natural Heritage Foundation. The group reached a consensus that the MPO and the Iowa Natural Heritage Foundation should work on behalf of the municipalities to file a Public Use Condition and a Notice of Interim Trail Use. These filings would allow the region to further pursue railbanking of the corridor.

Railbanking is a mechanism that preserves a rail corridor for possible, though unlikely, future restoration of rail service, while allowing for the interim development of a trail or other transportation-related uses along the corridor.

The proposed actions and collaboration do not commit Windsor Heights to permanently converting the corridor to trail use, nor do they obligate Windsor Heights to incur any initial expenses. These actions only enable this potential path to advance. Should the process move forward to mutual agreement and planning, matters such as ownership of the property and responsibility for trail implementation costs would be subject to future discussion.

Staff Recommendation

Administration recommends approval of the letter supporting this regional effort.

ATTACHMENTS

1. INHF presentation on railbanking
2. Letter of Support

Iowa Natural Heritage Foundation



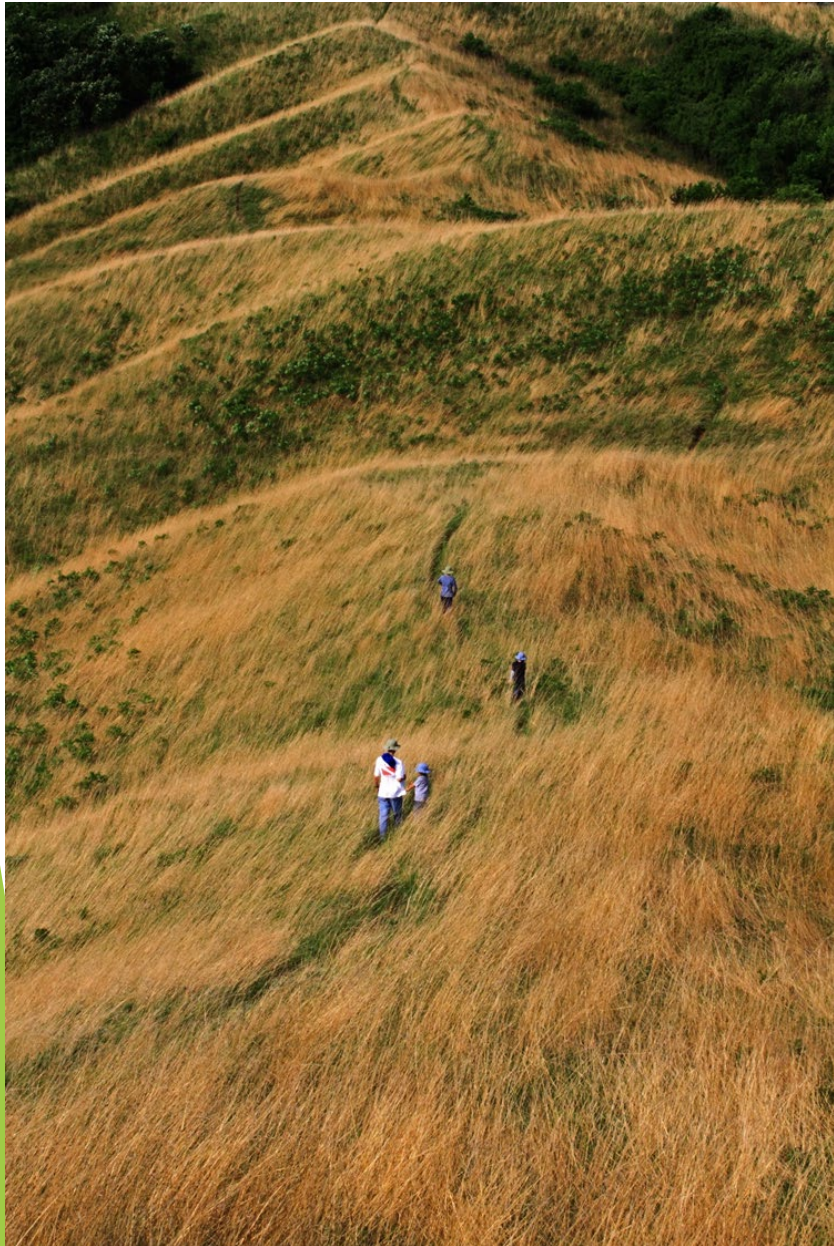
® Lisa Hein Senior Director of Conservation Program

Andrea Boulton

Statewide Trails &
Community Conservation Director

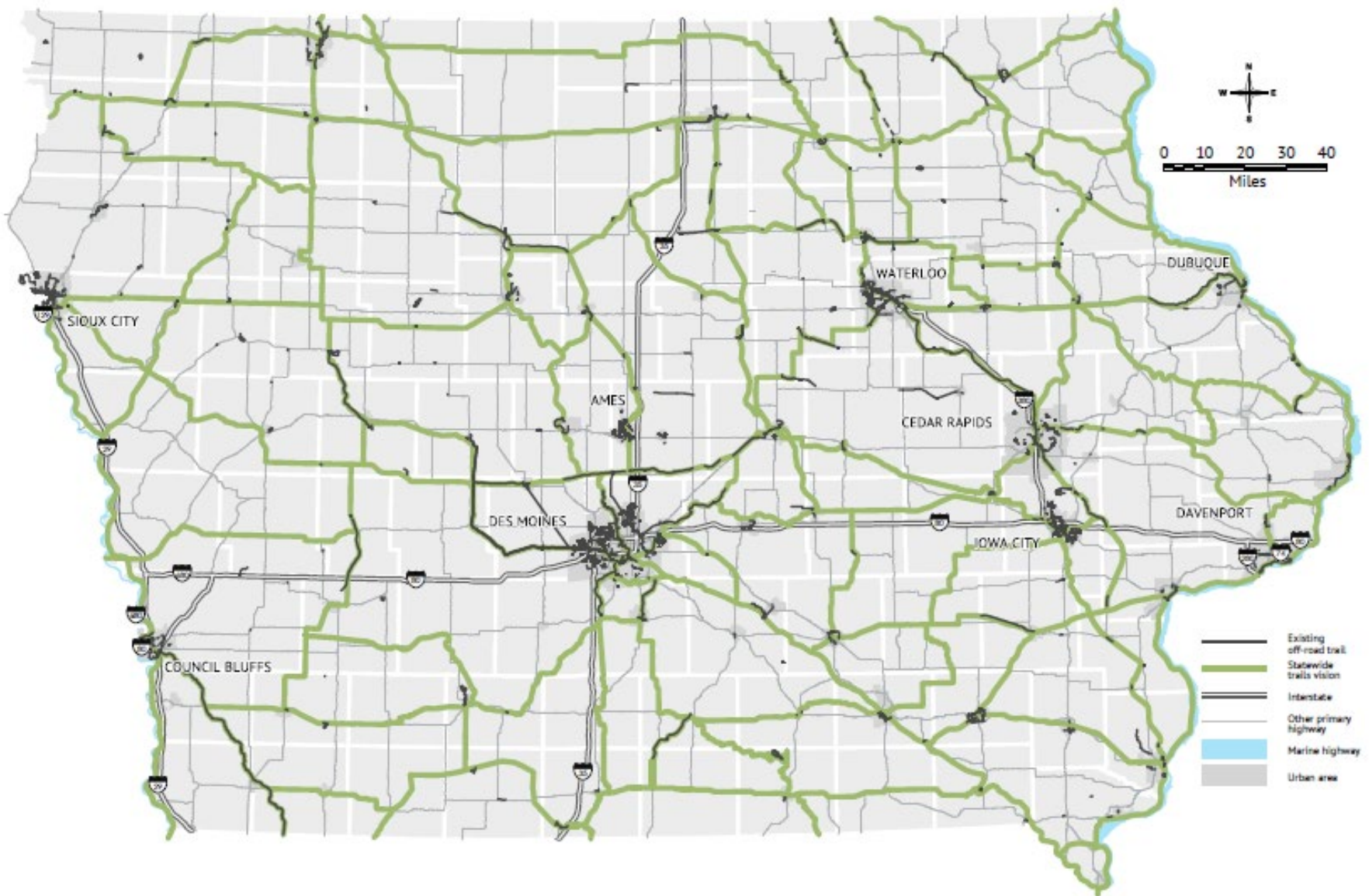
Statewide Trails &

Community Conservation Director



INHF's Mission

To protect and restore Iowa's land, water and wildlife for future generations.



Railbanking

- Federal, voluntary process under the 1983 National Trails System Act that allows unused railroad corridors to be preserved for future rail use while serving as interim recreational trails.
- “For Transportation Purposes...”
- National corridor preservation

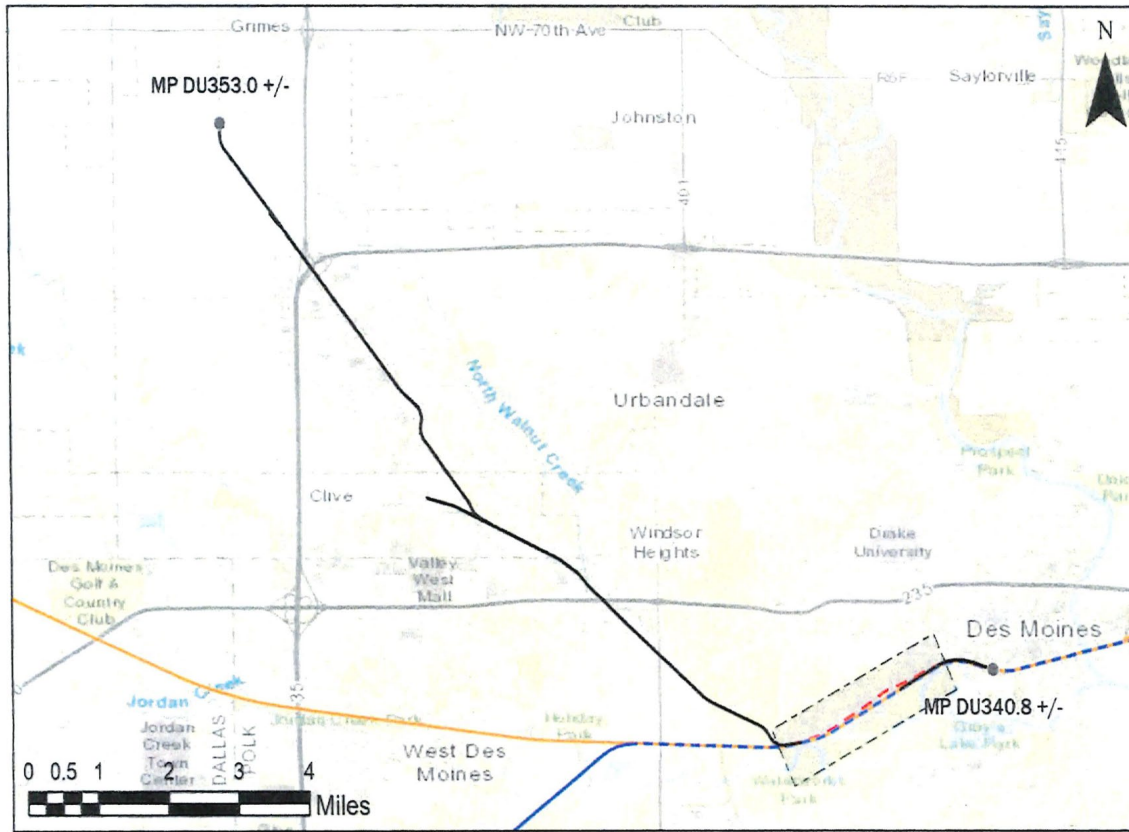


Process

1. Railroad files for abandonment
2. Public agency or qualified organization **requests a pause and** Petitions the STB for **Notice of Interim Trail Use (NITU)** to the Surface Transportation Board with a **statement of willingness** to assume financial and legal responsibility.
3. Railroad is also contacted similarly and must respond with their willingness to negotiate.

ALL MUST HAPPEN WITHIN 30-45 DAYS FROM INITIAL RAILROAD ABANDONMENT REQUEST TO THE STB.

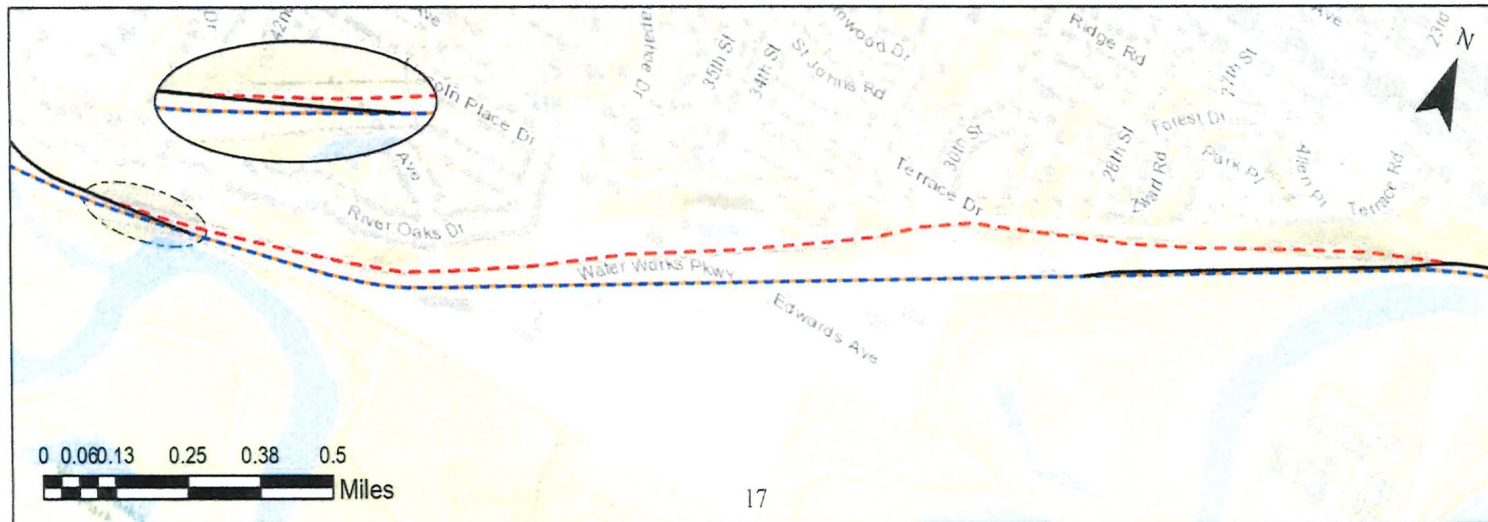




**Grimes Line
Abandonment/Discontinuance
Exhibit
AB-290 (sub. no. 424X)
AB-414 (sub no. 9X)**

- Union Pacific
- - - Iowa Interstate Leased - NS Owned (OOS)**
- Iowa Interstate
- - - Union Pacific Trackage Rights
- Iowa Interstate Leased - NS Owned**

** denotes track to be
abandoned/discontinued



Process

1. 180 days for negotiations if Norfolk Southern is open to a sale
 2. INHF can serve as single contact point
 3. Willing communities would need to provide letter of support file the NITU on their behalf.
- ▶ **ALL MUST HAPPEN WITHIN 30-45 DAYS FROM INITIAL FILING BY THE RAILROAD TO THE STB REQUESTING ABANDONMENT**

JASPER COUNTY CONSERVATION BOARD

Armory/Annex Building • 1030 W 2nd St S• Newton, Iowa 50208

(641) 792-9780

E-mail: conservation@co.jasper.ia.us



April 28, 2014

Cynthia T. Brown
Surface Transportation Board
1925 K St. NW
Washington, D.C 20423-0001

RE: Docket No. AB-414 (Sub-No. 8X)
Iowa Interstate Railroad, LTD. – Abandonment
Exemption – IN Polk, Jasper and Marion Counties, IA

Dear Ms. Brown:

The Jasper County Conservation Board is a public agency (County Department). We have authorized the Iowa Natural Heritage Foundation to file for the Public Use Condition as well a Certificate or Notice of Interim Trail Use on our behalf.

In addition, Jasper County requests that the filing fee be waived, since the Iowa Natural Heritage Foundation is acting on the agencies' behalf in this matter. Thank you for your consideration of our request.

Sincerely,

A handwritten signature in blue ink that reads "Keri Van Zante".

Keri Van Zante
Director

Then What?

1. INHF assist with the railbanking process and negotiations with the railroad; and likely interim ownership.
2. Community coordination
3. Corridor transfer.





Thank you

Andrea Boulton

Statewide Trails &
Community Conservation Director

aboulton@inhf.org

Lisa Hein

Senior Director of Conservation Program

lhein@inhf.org



Chief of Case Administration, Office of Chief Counsel
Surface Transportation Board
395 E Street, SW
Washington, D.C. 20423-0001

RE: AB-290 (Sub-No. 424X), Norfolk Southern Railway Company Abandonment – In Polk County, Iowa

To whom it may concern:

The City Council, for Windsor Heights Iowa, has requested that the Iowa Natural Heritage Foundation (INHF), with support from the Des Moines Area Metropolitan Planning Organization (MPO), represents our interests in the above matter.

We authorize INHF to file for Public Use Condition as well as a certificate of Notice of Interim Trail Use on our behalf.

Windsor Heights requests that the filing fee be waived as INHF is acting on behalf of a public agency.

Sincerely,

Mike Jones, Mayor
City Of Windsor Heights



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Rachelle Swisher, Finance Director

SUBJECT: Consideration of Resolution No. 2026-16 - A Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Proposed Property Tax Levy for the City's Proposed Fiscal Year 2026-2027 Budget and the Proposed Tax Rate Levy to be Included in the Truth-In-Taxation Statement

GENERAL INFORMATION

Following are the changes that were made to the budget after the work session on 2/16/26:

- Changed Mayor/Council meetings and conference line from \$20,500 to \$16,000
- Comprehensive Plan – will be paid out of Local Option Sales Tax, but the cost of \$75,000 will be divided between FY27 (\$37,500) and FY28 (\$37,500)
- The \$37,500 of Local Option Sales Tax that was earmarked for the Comprehensive Plan will now be allocated to Future Street Projects for FY27
- Changed the maximum percentage of Merit bonus pay from 2% to zero and adjusted all salary and benefit lines to reflect the change

ATTACHMENTS

1. Resolution No. 2026-16 - A Resolution Setting Date for Public Hearing to consider the FY27 Property Tax Levy
2. DRAFT LEVY AT 14.30351 FINAL
3. FY27 PROPOSED TAX RATE LEVY
4. FY27 BUDGET PROPOSED 3.2.26

RESOLUTION NO. 2026-16

A RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE PROPOSED PROPERTY TAX LEVY FOR THE CITY'S PROPOSED FISCAL YEAR 2026-2027 BUDGET AND THE PROPOSED TAX RATE LEVY TO BE INCLUDED IN THE TRUTH-IN-TAXATION STATEMENT

WHEREAS the City Council of the City of Windsor Heights is preparing the annual budget for the Fiscal Year 2026-2027; and

WHEREAS a public hearing shall be held on the proposed Property Tax Levy, where any resident or taxpayer of the City may present to the City Council objections or arguments in favor of the tax dollars before the budget is adopted and certified to the County Auditor; and

WHEREAS the City Council must include a Proposed Tax Rate Levy amount for the Truth-in-Taxation Statements to be mailed to city residents by the Polk County Auditor on or before March 20, 2026. The amount of the Proposed Tax Rate Levy that shall be included is \$14.30351; and

WHEREAS interested residents or taxpayers having comments for or against the proposed Property Tax Levy may appear and be heard at the public hearing at the City Council Meeting on April 6, 2026, at 6:00 p.m. at 1133 66th Street, Windsor Heights, IA 50324 or on Zoom:
<https://us02web.zoom.us/j/7832856334>
Meeting ID: 783 285 6334

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Windsor Heights, Iowa, that this confirms that the City Council orders the publication of a notice of public hearing pertaining to the Proposed Property Tax Levy. They also authorize the Finance Director to inform the Polk County Auditor that the Proposed Tax Rate Levy of \$14.30351 should be included in Truth-in-Taxation Statement.

The City Clerk shall post notice of said hearing, which posting shall be at the three public places in said City which have been permanently designated by ordinance, such notice being in the form attached to this resolution, and such posting shall not be less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing. A notice shall also be posted on the city website and social media accounts.

Passed and approved this 2nd day of March 2026.

Mike Jones, Mayor

ATTEST:

Adam Strait, City Clerk

FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027

ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES

The City of : WINDSOR HEIGHTS County Name: POLK COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	City Number: 77-728 Last Official Census: 5,252
Regular	2a	273,630,127	2b	271,437,526	
DEBT SERVICE	3a	351,162,725	3b	348,970,124	
Ag Land	4a	0			

Consolidated General Fund Levy Calculation

	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2026 Budget Data	8.31086	2,214,362	266,441,975	2.70
	Limitation Percentage			
	0			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2027	8.31086	2,274,102	2.70	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	8.31086	Consolidated General Fund		5	2,274,102	2,255,879	43	8.31086
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7	0	0	45	0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11	0	0	49	0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	210,000	208,317	52	0.76746
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462	7,500	7,440	465	0.02741
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement		24	0	0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)		25	2,491,602	2,471,636		
384.1	3.00375	Ag Land		26	0	0	63	0.00000
		Total General Fund Tax Levies (25 + 26)		27	2,491,602	2,471,636		Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement		29		0		0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	553,236	548,803		2.02184
Rules	Amt Nec	Other Employee Benefits		31	378,343	375,311		1.38268
		Subtotal Employee Benefit Levy (29,30,31)		32	931,579	924,114	65	3.40452
		Valuation						
386	As Req	With Gas & Elec						
	SSMID 1 (A)	0 (B)		0 34	0	0	66	0.00000
	SSMID 2 (A)	0 (B)		0 35	0	0	67	0.00000
	SSMID 3 (A)	0 (B)		0 36	0	0	68	0.00000
	SSMID 4 (A)	0 (B)		0 37	0	0	69	0.00000
	SSMID 5 (A)	0 (B)		0 555	0	0	565	0.00000
	SSMID 6 (A)	0 (B)		0 556	0	0	566	0.00000
	SSMID 7 (A)	0 (B)		0 1177	0	0	1179	0.00000
	SSMID 8 (A)	0 (B)		0 1185	0	0	1187	0.00000
		Total Special Revenue Levies		39	931,579	924,114		
384.4	Amt Nec	Debt Service Levy 76.10(6)		40	629,727	625,794	70	1.79326
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		41	0	0	71	0.00000
		Total Property Taxes (27+39+40+41)		42	4,052,908	4,021,544	72	14.30351

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
 Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

FY26 Tax Levy Rate = 14.21

 (City Representative) _____ (Date) _____ (County Auditor) _____ (Date)

FY27 PROPOSED TAX LEVY RATE = 14.30351

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 4/6/2026 Meeting Time: 06:00 PM Meeting Location: 1133 66th Street, Windsor Heights IA 50324

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
windsorheights.org

City Telephone Number
(515) 279-3662

Iowa Department of Management	Current Year Certified Property Tax 2025 - 2026	Budget Year Effective Property Tax 2026 - 2027	Budget Year Proposed Property Tax 2026 - 2027
Taxable Valuations for Non-Debt Service	264,422,826	271,437,526	271,437,526
Consolidated General Fund	2,197,581	2,197,581	2,255,879
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	193,523	193,523	208,317
Support of Local Emergency Mgmt. Comm.	9,429	9,429	7,440
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	277,879	277,879	548,803
Other Employee Benefits	198,484	198,484	375,311
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	332,290,473	348,970,124	348,970,124
Debt Service	1,106,418	1,106,418	625,794
CITY REGULAR TOTAL PROPERTY TAX	3,983,314	3,983,314	4,021,544
CITY REGULAR TAX RATE	14.20958	13.76926	14.30351
Taxable Value for City Ag Land	0	0	0
Ag Land	0	0	0
CITY AG LAND TAX RATE	0.00000	0.00000	0.00000
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Residential	674	701	4.01
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Commercial	2,929	3,273	11.74

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

Reasons for tax increase if proposed exceeds the current:

FICA/IPERS and Other Employee Benefit levies were increased to align with annual costs, after nearing a spend-down of these account balances to 25% of annual expenses.

FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027

ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES

The City of : WINDSOR HEIGHTS County Name: POLK COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

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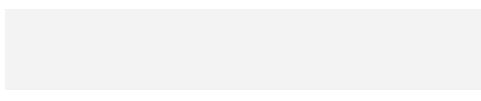
Consolidated General Fund Levy Calculation

	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2026 Budget Data	8.31086	2,214,362	266,441,975	2.70
	Limitation Percentage			
	0			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2027	8.31086	2,274,102	2.70	

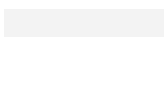
TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	8.31086	Consolidated General Fund		5	2,274,102	2,255,879	43	8.31086
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7	0	0	45	0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11	0	0	49	0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	210,000	208,317	52	0.76746
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462	7,500	7,440	465	0.02741
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement		24	0	0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)		25	2,491,602	2,471,636		
384.1	3.00375	Ag Land		26	0	0	63	0.00000
		Total General Fund Tax Levies (25 + 26)		27	2,491,602	2,471,636		Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement		29		0		0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	553,236	548,803		2.02184
Rules	Amt Nec	Other Employee Benefits		31	378,343	375,311		1.38268
		Subtotal Employee Benefit Levy (29,30,31)		32	931,579	924,114	65	3.40452
		Valuation						
386	As Req	With Gas & Elec						
	SSMID 1 (A)	0 (B)		0 34	0	0	66	0.00000
	SSMID 2 (A)	0 (B)		0 35	0	0	67	0.00000
	SSMID 3 (A)	0 (B)		0 36	0	0	68	0.00000
	SSMID 4 (A)	0 (B)		0 37	0	0	69	0.00000
	SSMID 5 (A)	0 (B)		0 555	0	0	565	0.00000
	SSMID 6 (A)	0 (B)		0 556	0	0	566	0.00000
	SSMID 7 (A)	0 (B)		0 1177	0	0	1179	0.00000
	SSMID 8 (A)	0 (B)		0 1185	0	0	1187	0.00000
		Total Special Revenue Levies		39	931,579	924,114		
384.4	Amt Nec	Debt Service Levy 76.10(6)		40	629,727	625,794	70	1.79326
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		41	0	0	71	0.00000
		Total Property Taxes (27+39+40+41)		42	4,052,908	4,021,544	72	14.30351

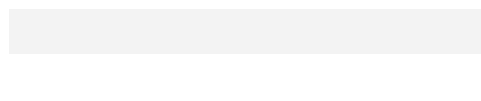
COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
 Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.



(City Representative)



(Date)



(County Auditor)



(Date)

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 4/6/2026 Meeting Time: 06:00 PM Meeting Location: 1133 66th Street, Windsor Heights IA 50324

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
windsorheights.org

City Telephone Number
(515) 279-3662

Iowa Department of Management	Current Year Certified Property Tax 2025 - 2026	Budget Year Effective Property Tax 2026 - 2027	Budget Year Proposed Property Tax 2026 - 2027
Taxable Valuations for Non-Debt Service	264,422,826	271,437,526	271,437,526
Consolidated General Fund	2,197,581	2,197,581	2,255,879
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	193,523	193,523	208,317
Support of Local Emergency Mgmt. Comm.	9,429	9,429	7,440
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	277,879	277,879	548,803
Other Employee Benefits	198,484	198,484	375,311
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	332,290,473	348,970,124	348,970,124
Debt Service	1,106,418	1,106,418	625,794
CITY REGULAR TOTAL PROPERTY TAX	3,983,314	3,983,314	4,021,544
CITY REGULAR TAX RATE	14.20958	13.76926	14.30351
Taxable Value for City Ag Land	0	0	0
Ag Land	0	0	0
CITY AG LAND TAX RATE	0.00000	0.00000	0.00000
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Residential	674	701	4.01
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Commercial	2,929	3,273	11.74

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

Reasons for tax increase if proposed exceeds the current:

FICA/IPERS and Other Employee Benefit levies were increased to align with annual costs, after nearing a spend-down of these account balances to 25% of annual expenses.

FUND BALANCE

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2026 - June 30, 2027

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2025									
Beginning Fund Balance July 1	1,980,700	3,790,096	1,595,130	496,082	13,015,134	0	20,877,142	2,318,320	23,195,462
Actual Revenues Except Beg Balance	4,837,940	3,033,789	2,127,555	2,152,401	5,351,560	0	17,503,245	954,084	18,457,329
Actual Expenditures Except End Balance	4,579,780	4,301,056	2,512,595	2,105,992	6,739,034	0	20,238,457	687,134	20,925,591
Ending Fund Balance June 30	2,238,860	2,522,829	1,210,090	542,491	11,627,660	0	18,141,930	2,585,270	20,727,200
Re-Estimated FY 2026									
Beginning Fund Balance	2,238,860	2,522,829	1,210,090	542,491	11,627,660	0	18,141,930	2,585,270	20,727,200
Re-Est Revenues	4,457,485	2,892,278	2,112,000	2,196,124	2,338,433	0	13,996,320	983,600	14,979,920
Re-Est Expenditures	4,909,594	3,718,902	2,100,000	2,178,074	7,106,000	0	20,012,570	928,458	20,941,028
Ending Fund Balance	1,786,751	1,696,205	1,222,090	560,541	6,860,093	0	12,125,680	2,640,412	14,766,092
Budget FY 2027									
Beginning Fund Balance	1,786,751	1,696,205	1,222,090	560,541	6,860,093	0	12,125,680	2,640,412	14,766,092
Revenues	5,108,907	3,343,091	2,485,000	1,977,387	4,995,500	0	17,909,885	959,400	18,869,285
Expenditures	5,661,728	3,489,262	1,661,650	2,181,007	10,791,034	0	23,784,681	1,884,877	25,669,558
Ending Fund Balance	1,233,930	1,550,034	2,045,440	356,921	1,064,559	0	6,250,884	1,714,935	7,965,819

LOCAL EMC SUPPORT

City Name: WINDSOR HEIGHTS
 Fiscal Year July 1, 2026 - June 30, 2027

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 6 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg. Mgmt. Comm.	7,500	7,440
TOTAL FOR FY 2027	7,500	7,440

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
PUBLIC SAFETY									
Police Department/Crime Prevention	1 2,100,000	552,000						2,652,000	2,107,654
Jail	2							0	0
Emergency Management	3 10,700							10,700	9,777
Flood Control	4							0	0
Fire Department	5 247,980	304,000						551,980	393,036
Ambulance	6 792,200	2,000						794,200	701,767
Building Inspections	7 30,000							30,000	66,788
Miscellaneous Protective Services	8							0	0
Animal Control	9 5,500							5,500	3,467
Other Public Safety	10							0	0
TOTAL (lines 1 - 10)	11 3,186,380	858,000				0		4,044,380	3,282,489
PUBLIC WORKS									
Roads, Bridges, & Sidewalks	12	812,586						812,586	786,259
Parking - Meter and Off-Street	13							0	0
Street Lighting	14	48,000						48,000	41,794
Traffic Control and Safety	15							0	0
Snow Removal	16	174,813						174,813	139,934
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19							0	0
Garbage (if not Enterprise)	20							0	0
Other Public Works	21	37,803						37,803	34,071
TOTAL (lines 12 - 21)	22 0	1,073,202				0		1,073,202	1,002,058
HEALTH & SOCIAL SERVICES									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27							0	0
Community Mental Health	28							0	0
Other Health and Social Services	29							0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0
CULTURE & RECREATION									
Library Services	31 69,560							69,560	50,648
Museum, Band and Theater	32							0	0
Parks	33 188,217	8,000						196,217	166,504
Recreation	34 180,953	3,000						183,953	162,150
Cemetery	35							0	0
Community Center, Zoo, & Marina	36 27,450							27,450	27,236
Other Culture and Recreation	37 56,500							56,500	0
TOTAL (lines 31 - 37)	38 522,680	11,000				0		533,680	406,538

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
COMMUNITY & ECONOMIC DEVELOPMENT									
Community Beautification	39							0	0
Economic Development	40	250,000						250,000	282,478
Housing and Urban Renewal	41	10,025						10,025	38,968
Planning & Zoning	42							0	0
Other Com & Econ Development	43							0	0
TIF Rebates	44							0	0
TOTAL (lines 39 - 44)	45	260,025	0	0		0		260,025	321,446
GENERAL GOVERNMENT									
Mayor, Council, & City Manager	46	155,100	4,900					160,000	135,145
Clerk, Treasurer, & Finance Adm.	47	736,009	156,000					892,009	884,350
Elections	48	1,400						1,400	0
Legal Services & City Attorney	49	48,000						48,000	57,876
City Hall & General Buildings	50							0	0
Tort Liability	51							0	0
Other General Government	52							0	0
TOTAL (lines 46 - 52)	53	940,509	160,900	0		0		1,101,409	1,077,371
DEBT SERVICE									
Gov Capital Projects	54			2,178,074				2,178,074	2,105,992
TIF Capital Projects	55				7,106,000			7,106,000	814,662
TOTAL CAPITAL PROJECTS	57	0	0	0	7,106,000	0		7,106,000	6,429,034
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	4,909,594	2,103,102	0	7,106,000	0		16,296,770	14,624,928
BUSINESS TYPE ACTIVITIES									
Proprietary: Enterprise & Budgeted ISF									
Water Utility	59							0	0
Sewer Utility	60							0	193
Electric Utility	61							0	0
Gas Utility	62							0	0
Airport	63							0	0
Landfill/Garbage	64						431,656	431,656	443,141
Transit	65							0	0
Cable TV, Internet & Telephone	66							0	0
Housing Authority	67							0	0
Storm Water Utility	68						496,802	496,802	243,800
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0
Enterprise DEBT SERVICE	70							0	0
Enterprise CAPITAL PROJECTS	71							0	0
Enterprise TIF CAPITAL PROJECTS	72							0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73						928,458	928,458	687,134
TOTAL ALL EXPENDITURES (lines 58+73)	74	4,909,594	2,103,102	0	7,106,000	0	2,178,074	17,225,228	15,312,062
Regular Transfers Out	75		1,615,800					1,615,800	3,100,934
Internal TIF Loan Transfers Out	76							2,100,000	2,512,595
Total ALL Transfers Out	77	0	1,615,800	0	0	0	0	3,715,800	5,613,529
Total Expenditures and Other Fin Uses (lines 74+77)	78	4,909,594	3,718,902	2,178,074	7,106,000	0	928,458	20,941,028	20,925,591
Ending Fund Balance June 30	79	1,786,751	1,696,205	560,541	6,860,093	0	2,640,412	14,766,092	20,727,200

RE-ESTIMATED REVENUES DETAIL

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2025 - June 30, 2026

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
1 Taxes Levied on Property	2,400,533	476,363		1,106,418				3,983,314	3,947,847
2 Less: Uncollected Property Taxes - Levy Year								0	0
3 Net Current Property Taxes (line 1 minus line 2)	2,400,533	476,363		1,106,418	0			3,983,314	3,947,847
4 Delinquent Property Taxes								0	0
5 TIF Revenues			2,100,000					2,100,000	2,109,559
6 Other City Taxes:									
7 Utility Tax Replacement Excise Taxes	18,329	3,637		6,723				28,689	32,466
8 Utility franchise tax (Iowa Code Chapter 364.2)								0	0
9 Parimutuel wager tax								0	0
10 Gaming wager tax								0	0
11 Mobile Home Taxes								0	0
12 Hotel/Motel Taxes	15,000							15,000	27,318
13 Other Local Option Taxes		1,540,800						1,540,800	1,509,816
14 Subtotal - Other City Taxes (lines 6 thru 12)	33,329	1,544,437		6,723	0			1,584,489	1,569,600
15 Licenses & Permits	337,500							337,500	83,661
16 Use of Money & Property	350,000	370	12,000					362,370	1,325,926
17 Intergovernmental:									
18 Federal Grants & Reimbursements	150,000							150,000	306,356
19 Road Use Taxes		760,000						760,000	853,423
20 Other State Grants & Reimbursements	74,439	10,108		18,050				102,597	1,095,163
21 Local Grants & Reimbursements									97,825
22 Subtotal - Intergovernmental (lines 16 thru 19)	224,439	770,108	0	18,050	0			1,012,597	2,352,767
23 Charges for Fees & Service:									
24 Water Utility									1,895
25 Sewer Utility									0
26 Electric Utility									0
27 Gas Utility									0
28 Parking									0
29 Airport									0
30 Landfill/Garbage							358,000	358,000	333,513
31 Hospital									0
32 Transit									0
33 Cable TV, Internet & Telephone									0
34 Housing Authority									0
35 Storm Water Utility									0
36 Other Fees & Charges for Service	561,500	11,000			28,000			625,600	537,490
37 Subtotal - Charges for Service (lines 21 thru 33)	561,500	11,000	0	0	28,000	0	983,600	600,500	540,130
38 Special Assessments									1,413,028
39 Miscellaneous	108,750	90,000			101,000			299,750	41,412
40 Other Financing Sources:									
41 Regular Operating Transfers In	116,434				1,499,366			1,615,800	3,100,934
42 Internal TIF Loan Transfers In	325,000			1,064,933	710,067			2,100,000	2,512,595
43 Subtotal ALL Operating Transfers In	441,434	0	0	1,064,933	2,209,433	0		3,715,800	5,613,529
44 Proceeds of Debt (Excluding TIF Internal Borrowing)									0
45 Proceeds of Capital Asset Sales									0
46 Subtotal-Other Financing Sources (lines 36 thru 38)	441,434	0	0	1,064,933	2,209,433	0		3,715,800	5,613,529
47 Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	4,457,485	2,892,278	2,112,000	2,196,124	2,338,433	0	983,600	14,979,920	18,457,329
48 Beginning Fund Balance July 1	2,238,860	2,522,829	1,210,090	542,491	11,627,660	0	2,585,270	20,727,200	23,195,462
49 TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	6,696,345	5,415,107	3,322,090	2,738,615	13,966,093	0	3,568,870	35,707,120	41,652,791

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
PUBLIC SAFETY										
Police Department/Crime Prevention	2,143,085	460,794						2,603,879	2,652,000	2,107,654
Jail								0	0	0
Emergency Management	8,200							8,200	10,700	9,777
Flood Control								0	0	0
Fire Department	247,004	2,000						249,004	551,980	393,036
Ambulance	843,358	245,646						1,089,004	794,200	701,767
Building Inspections	75,000							75,000	30,000	66,788
Miscellaneous Protective Services								0	0	0
Animal Control	5,500							5,500	5,500	3,467
Other Public Safety								0	0	0
TOTAL (lines 1 - 10)	3,322,147	708,440				0		4,030,587	4,044,380	3,282,489
PUBLIC WORKS										
Roads, Bridges, & Sidewalks		800,078						800,078	812,586	786,259
Parking - Meter and Off-Street								0	0	0
Street Lighting		55,000						55,000	48,000	41,794
Traffic Control and Safety								0	0	0
Snow Removal		185,251						185,251	174,813	139,934
Highway Engineering								0	0	0
Street Cleaning								0	0	0
Airport								0	0	0
Garbage (if not Enterprise)								0	0	0
Other Public Works		37,180						37,180	37,803	34,071
TOTAL (lines 12 - 21)	0	1,077,509				0		1,077,509	1,073,202	1,002,058
HEALTH & SOCIAL SERVICES										
Welfare Assistance								0	0	0
City Hospital								0	0	0
Payments to Private Hospitals								0	0	0
Health Regulation and Inspection								0	0	0
Water, Air, and Mosquito Control								0	0	0
Community Mental Health								0	0	0
Other Health and Social Services								0	0	0
TOTAL (lines 23 - 29)	0	0				0		0	0	0
CULTURE & RECREATION										
Library Services	75,000							75,000	69,560	50,648
Museum, Band and Theater								0	0	0
Parks	185,689							185,689	196,217	166,504
Recreation	155,888							155,888	183,953	162,150
Cemetery								0	0	0
Community Center, Zoo, & Marina	24,600							24,600	27,450	27,236
Other Culture and Recreation	61,542							61,542	56,500	0
TOTAL (lines 31 - 37)	502,719	0				0		502,719	533,680	406,538

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2026 - June 30, 2027

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification								0	0	0
Economic Development	507,000							507,000	250,000	282,478
Housing and Urban Renewal	37,000							37,000	10,025	38,968
Planning & Zoning								0	0	0
Other Com & Econ Development								0	0	0
TIF Rebates	200,000							200,000	0	0
TOTAL (lines 39 - 44)	744,000	0	0	0	0	0	0	744,000	260,025	321,446
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	146,175	4,070						150,245	160,000	135,145
Clerk, Treasurer, & Finance Adm.	582,937	91,243						674,180	892,009	884,350
Elections	1,750							1,750	1,400	0
Legal Services & City Attorney	55,000							55,000	48,000	57,876
City Hall & General Buildings								0	0	0
Tort Liability								0	0	0
Other General Government								0	0	0
TOTAL (lines 46 - 52)	785,862	95,313	0	2,181,007	7,987,034	0	0	881,175	1,101,409	1,077,371
DEBT SERVICE										
Gov Capital Projects				2,181,007	7,987,034			2,181,007	2,178,074	2,105,992
TIF Capital Projects								7,987,034	7,106,000	814,662
TOTAL CAPITAL PROJECTS	0	0	7,987,034	0	7,987,034	0	0	7,987,034	7,106,000	5,614,372
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	5,354,728	1,881,262	7,987,034	2,181,007	7,987,034	0	0	17,404,031	16,296,770	14,624,928
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility								0	0	0
Sewer Utility								0	0	193
Electric Utility								0	0	0
Gas Utility								0	0	0
Airport								0	0	0
Landfill/Garbage			454,973					454,973	431,656	443,141
Transit								0	0	0
Cable TV, Internet & Telephone								0	0	0
Housing Authority								0	0	0
Storm Water Utility			679,904					679,904	496,802	243,800
Other Business Type (city hosp., ISF, parking, etc.)								0	0	0
Enterprise DEBT SERVICE								0	0	0
Enterprise CAPITAL PROJECTS								0	0	0
Enterprise TIF CAPITAL PROJECTS								0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)								1,134,877	928,458	687,134
TOTAL ALL EXPENDITURES (lines 58 + 73)	5,354,728	1,881,262	7,987,034	2,181,007	7,987,034	0	0	18,538,908	17,225,228	15,312,062
Regular Transfers Out	307,000	1,608,000	2,804,000		2,804,000			5,469,000	1,615,800	3,100,934
Internal TIF Loan / Repayment Transfers Out		1,661,650						1,661,650	2,100,000	2,512,595
Total ALL Transfers Out	307,000	1,608,000	2,804,000	0	2,804,000	0	0	7,130,650	3,715,800	5,613,529
Total Expenditures & Fund Transfers Out (lines 74+77)	5,661,728	3,489,262	10,791,034	2,181,007	10,791,034	0	0	25,669,558	20,941,028	20,925,591
Ending Fund Balance June 30	1,233,930	1,550,034	2,045,440	356,921	1,064,559	0	0	7,965,819	14,766,092	20,727,200

REVENUES DETAIL

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2026 - June 30, 2027

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1 2,471,636	924,114		625,794	0	0		4,021,544	3,983,314	3,947,847
Less: Uncollected Property Taxes - Levy Year	2							0	0	0
Net Current Property Taxes (line 1 minus line 2)	3 2,471,636	924,114		625,794	0	0		4,021,544	3,983,314	3,947,847
Delinquent Property Taxes	4							0	0	0
TIF Revenues	5		2,485,000					2,485,000	2,100,000	2,109,559
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6 19,966	7,465		3,933	0	0		31,364	28,689	32,466
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0	0
Parimutuel wager tax	8							0	0	0
Gaming wager tax	9							0	0	0
Mobile Home Taxes	10							0	0	0
Hotel/Motel Taxes	11 15,000							15,000	15,000	27,318
Other Local Option Taxes	12	1,508,000						1,508,000	1,540,800	1,509,816
Subtotal - Other City Taxes (lines 6 thru 12)	13 34,966	1,515,465		3,933	0	0		1,554,364	1,584,489	1,569,600
Licenses & Permits	14 93,700							93,700	337,500	83,661
Use of Money & Property	15 650,000	25,320						675,320	362,370	1,325,926
Intergovernmental:										
Federal Grants & Reimbursements	16 5,000							5,000	150,000	306,356
Road Use Taxes	17	770,000						770,000	760,000	853,423
Other State Grants & Reimbursements	18 72,155	18,192		11,010				101,357	102,597	1,095,163
Local Grants & Reimbursements	19 100,000							100,000		97,825
Subtotal - Intergovernmental (lines 16 thru 19)	20 177,155	788,192	0	11,010	0	0		976,357	1,012,597	2,352,767
Charges for Fees & Service:										
Water Utility	21							0	0	1,895
Sewer Utility	22							0	0	0
Electric Utility	23							0	0	0
Gas Utility	24							0	0	0
Parking	25							0	0	0
Airport	26							0	0	0
Landfill/Garbage	27							367,400	358,000	333,513
Hospital	28							0	0	0
Transit	29							0	0	0
Cable TV, Internet & Telephone	30							0	0	0
Housing Authority	31							0	0	0
Storm Water Utility	32							592,000	625,600	537,490
Other Fees & Charges for Service	33 857,950	90,000			24,000			971,950	600,500	540,130
Subtotal - Charges for Service (lines 21 thru 33)	34 857,950	90,000	0	0	24,000	0	959,400	1,931,350	1,584,100	1,413,028
Special Assessments	35							0	0	0
Miscellaneous	36 1,000							1,000	299,750	41,412
Other Financing Sources:										
Regular Operating Transfers In	37 497,500				4,971,500			5,469,000	1,615,800	3,100,934
Internal TIF Loan Transfers In	38 325,000			1,336,650				1,661,650	2,100,000	2,512,595
Subtotal ALL Operating Transfers In	39 822,500	0	0	1,336,650	4,971,500	0	0	7,130,650	3,715,800	5,613,529
Proceeds of Debt (Excluding TIF Internal Borrowing)	40							0	0	0
Proceeds of Capital Asset Sales	41							0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42 822,500	0	0	1,336,650	4,971,500	0	0	7,130,650	3,715,800	5,613,529
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43 5,108,907	3,343,091	2,485,000	1,977,387	4,995,500	0	959,400	18,869,285	14,979,920	18,457,329
Beginning Fund Balance July 1	44 1,786,751	1,696,205	1,222,090	560,541	6,860,093	0	2,640,412	14,766,092	20,727,200	23,195,462
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45 6,895,658	5,039,296	3,707,090	2,537,928	11,855,593	0	3,599,812	33,635,377	35,707,120	41,652,791

ADOPTED BUDGET SUMMARY

City Name: WINDSOR HEIGHTS
Fiscal Year July 1, 2026 - June 30, 2027

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
Revenues & Other Financing Sources										
Taxes Levied on Property	2,471,636	924,114		625,794	0			4,021,544	3,983,314	3,947,847
Less: Uncollected Property Taxes-Levy Year	0	0		0	0			0	0	0
Net Current Property Taxes	2,471,636	924,114		625,794	0			4,021,544	3,983,314	3,947,847
Delinquent Property Taxes	0	0		0	0			0	0	0
TIF Revenues			2,485,000					2,485,000	2,100,000	2,109,559
Other City Taxes	34,966	1,515,465		3,933	0			1,554,364	1,584,489	1,569,600
Licenses & Permits	93,700	0		0	0			93,700	337,500	83,661
Use of Money and Property	650,000	25,320		0	0			675,320	362,370	1,325,926
Intergovernmental	177,155	788,192		11,010	0			976,357	1,012,597	2,352,767
Charges for Fees & Service	857,950	90,000		0	24,000			1,931,350	1,584,100	1,413,028
Special Assessments	0	0		0	0			0	0	0
Miscellaneous	1,000	0		0	0			1,000	299,750	41,412
Sub-Total Revenues	4,286,407	3,343,091	2,485,000	640,737	24,000	0	959,400	11,738,635	11,264,120	12,843,800
Other Financing Sources:										
Total Transfers In	822,500	0		1,336,650	4,971,500	0	0	7,130,650	3,715,800	5,613,529
Proceeds of Debt	0	0		0	0		0	0	0	0
Proceeds of Capital Asset Sales	0	0		0	0		0	0	0	0
Total Revenues and Other Sources	5,108,907	3,343,091	2,485,000	1,977,387	4,995,500	0	959,400	18,869,285	14,979,920	18,457,329
Expenditures & Other Financing Uses										
Public Safety	3,322,147	708,440		0				4,030,587	4,044,380	3,282,489
Public Works	0	1,077,509		0				1,077,509	1,073,202	1,002,058
Health and Social Services	0	0		0				0	0	0
Culture and Recreation	502,719	0		0				502,719	533,680	406,538
Community and Economic Development	744,000	0		0				744,000	260,025	321,446
General Government	785,862	95,313		2,181,007	0			881,175	1,101,409	1,077,371
Debt Service	0	0		0				2,181,007	2,178,074	2,105,992
Capital Projects	0	0		0	7,987,034	0		7,987,034	7,106,000	6,429,034
Total Government Activities Expenditures	5,354,728	1,881,262		2,181,007	7,987,034	0	1,134,877	17,404,031	16,296,770	14,624,928
Business Type Proprietary: Enterprise & ISF								1,134,877	928,458	687,134
Total Gov & Bus Type Expenditures	5,354,728	1,881,262		2,181,007	7,987,034	0	1,134,877	18,538,908	17,225,228	15,312,062
Total Transfers Out	307,000	1,608,000		0	2,804,000	0	750,000	7,130,650	3,715,800	5,613,529
Total ALL Expenditures/Fund Transfers Out	5,661,728	3,489,262		2,181,007	10,791,034	0	1,884,877	25,669,558	20,941,028	20,925,591
Excess Revenues & Other Sources Over										
(Under) Expenditures/Transfers Out	-552,821	-146,171		-203,620	-5,795,534	0	-925,477	-6,800,273	-5,961,108	-2,468,262
Beginning Fund Balance July 1	1,786,751	1,696,205		560,541	6,860,093	0	2,640,412	14,766,092	20,727,200	23,195,462
Ending Fund Balance June 30	1,233,930	1,550,034		356,921	1,064,559	0	1,714,935	7,965,819	14,766,092	20,727,200

LONG TERM DEBT SCHEDULE - GRAND TOTALS
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2027	Interest Due FY 2027	Total Obligation Due FY 2027	Bond Reg./ Paying Agent Fees Due FY 2027	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	1,685,000	493,207	2,178,207	2,800	0	1,551,280	629,727
NON GO - TOTAL	0	0	0	0	0	0	0
GRAND - TOTAL	1,685,000	493,207	2,178,207	2,800	0	1,551,280	629,727

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2026 - June 30, 2027

City of: **WINDSOR HEIGHTS**

The City Council will conduct a public hearing on the proposed Budget at: (entered upon publish) Meeting Date: (entered upon publish) Meeting Time: (entered upon publish)

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	14.30351
The estimated tax levy rate per \$1000 valuation on Agricultural property is	0

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
5152793662

City Clerk/Finance Officer's NAME
(entered upon publish)

		Budget FY 2027	Re-estimated FY 2026	Actual FY 2025
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,021,544	3,983,314	3,947,847
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,021,544	3,983,314	3,947,847
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	2,485,000	2,100,000	2,109,559
Other City Taxes	6	1,554,364	1,584,489	1,569,600
Licenses & Permits	7	93,700	337,500	83,661
Use of Money and Property	8	675,320	362,370	1,325,926
Intergovernmental	9	976,357	1,012,597	2,352,767
Charges for Fees & Service	10	1,931,350	1,584,100	1,413,028
Special Assessments	11	0	0	0
Miscellaneous	12	1,000	299,750	41,412
Other Financing Sources	13	0	0	0
Transfers In	14	7,130,650	3,715,800	5,613,529
Total Revenues and Other Sources	15	18,869,285	14,979,920	18,457,329
Expenditures & Other Financing Uses				
Public Safety	16	4,030,587	4,044,380	3,282,489
Public Works	17	1,077,509	1,073,202	1,002,058
Health and Social Services	18	0	0	0
Culture and Recreation	19	502,719	533,680	406,538
Community and Economic Development	20	744,000	260,025	321,446
General Government	21	881,175	1,101,409	1,077,371
Debt Service	22	2,181,007	2,178,074	2,105,992
Capital Projects	23	7,987,034	7,106,000	6,429,034
Total Government Activities Expenditures	24	17,404,031	16,296,770	14,624,928
Business Type / Enterprises	25	1,134,877	928,458	687,134
Total ALL Expenditures	26	18,538,908	17,225,228	15,312,062
Transfers Out	27	7,130,650	3,715,800	5,613,529
Total ALL Expenditures/Transfers Out	28	25,669,558	20,941,028	20,925,591
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-6,800,273	-5,961,108	-2,468,262
Beginning Fund Balance July 1	30	14,766,092	20,727,200	23,195,462
Ending Fund Balance June 30	31	7,965,819	14,766,092	20,727,200



STAFF REPORT
CITY COUNCIL
March 2, 2026

TO: CITY COUNCIL

FROM: Mike Jones, Mayor

SUBJECT: Consideration of Letter to Senator Hardman and Representative Konfrst RE: HF 2541

GENERAL INFORMATION

Over the past decade the Iowa Legislature has taken a number of steps to roll back Home Rule and individual protections for Iowans. However, House File 2541 presents a unique circumstance where the two policy positions meet. This house file seeks to, among other things, add the following language to the Iowa Civil Rights Act:

A city or local government shall not enact any ordinance or other law which is broader or has different categories of unfair or discriminatory practices than those provided in this chapter.

In essence, the law would prohibit cities from passing laws that provide *more* protection than the Iowa Civil Rights Act. I am asking Council to approve the following letter for me to send, on Council's behalf, to our State Senator, Renee Hardman, and our State Representative Jennifer Konfrst, asking them to oppose this bill. Recognizing this is an extraordinary request, this is again a unique circumstance where both Home Rule and civil rights are jeopardized.

ATTACHMENTS

1. HardmanKonfrstLetter



The Honorable Renee Hardman
Iowa Senate
Iowa State Capitol
1007 E. Grand Avenue
Des Moines, IA 50319

The Honorable Jennifer Konfrst
Iowa House of Representatives
Iowa State Capitol
1007 E. Grand Avenue
Des Moines, IA 50319

Dear Senator Hardman and Representative Konfrst,

On behalf of the Windsor Heights City Council, I am writing to request your support in preserving our rights to provide services and protections to our residents, and to convey our opposition to House File 2541. Over the past decade, the majority party in the Iowa Legislature has passed several laws to roll back Home Rule and strip Iowans of their individual freedoms. However, this appears to be a rare instance where these two unfortunate policy positions intersect, leading the Council to take such a rare action.

A line I often hear, or some iteration of it, is “what works in Des Moines might not work in Denison.” And this is true. Passing laws at the state level is hard because one size often doesn’t fit all. The Legislature knew that back in the 1960’s, and that’s why they passed the Home Rule Amendment. Local communities are better equipped to address local issues because they are actually experiencing them. Local communities elect local officials because they trust those people to lead them and pass laws that advance their interests. Further, local communities elect local leaders because they trust those people to protect them.

To take away a municipality's ability to expand civil rights protections not only erodes trust in local government, it also continues to erode trust in our State. Erasing “gender identity” from the Iowa Civil Rights Act, undoing bipartisan legislation passed in 2007, was an affront to Iowa’s proud history of tolerance. Iowa eliminated its law banning interracial marriage over 100 years before the United States Supreme Court decision in *Loving v. Virginia*, integrated its schools 96 years before *Brown v. Board of Education*, and was the first state to admit women to the practice of law. It seems we are sliding backwards instead of moving forward.

The passage of House File 2541, or any related successor or companion bill, would take away the decision-making ability of those closest to the people affected by local issues. Cities pass civil rights protections to strengthen, not divide, their communities, and pass them in line with Iowa’s rich history of protecting marginalized persons. We respectfully ask that you consider opposing HF 2541 or any related bill and preserve Home Rule in the realm of civil rights protections.

Sincerely,

Michael Jones, Mayor



**STAFF REPORT
CITY COUNCIL**
March 2, 2026

TO: CITY COUNCIL

FROM:

SUBJECT: Mayor, Council Reports and Committee Updates, and Administration Reports

GENERAL INFORMATION

ATTACHMENTS

None