

City of Windsor Heights Regular Business Meeting Minutes
Tuesday, January 17, 2023 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: Finance Director/Interim City Administrator Rachelle Swisher, City Clerk Travis Cooke, Deputy City Clerk Adam Strait, Public Works Director Jason Roberts, Interim Police Chief Derek Meyer, Interim Fire Chief Blake Boyle, City Attorney Matt Brick, and City Engineer Justin Ernst.

2. Approval of the Agenda

Motion by Threase Harms to approve the Agenda. Seconded by Susan Skeries. Motion passed 5-0.

3. Public Hearings:

A. Public Hearing on Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling

Motion by Threase Harms to open the Public Hearing on Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling at 6:02 PM. Seconded by Joseph Jones. Motion passed 5-0.

No public comments written or oral.

Motion by Threase Harms to close the Public Hearing on Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling at 6:03 PM. Seconded by Joseph Jones. Motion passed 5-0.

B. Consideration of the First Reading of Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling

Motion by Threase Harms to approve the First Reading of Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling. Seconded by Susan Skeries. Motion passed 5-0.

Motion by Joseph Jones to approve the second and third readings of Ordinance No. 23-01 - An Ordinance Amending Chapter 122.01 of the Code of Ordinances for the City of Windsor Heights Related to the Definition of Panhandling and move to adopt. Seconded by Susan Skeries. Motion passed 5-0.

C. Public Hearing on Ordinance No. 23-02 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to Types and Numbers of Animals Permitted

Motion by Threase Harms to open the Public Hearing on Ordinance No. 23-02 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to Types and Numbers of Animals Permitted at 6:06 PM. Seconded by Susan Skeries. Motion passed 5-0.

Adeline Tims, 7122 Jefferson, spoke in support of the ordinance and asked council to raise the limit from two chickens to ten chickens.

Elanor Murphy, 6425 Forest Ct., spoke in support of the ordinance.
Shelly Skuster, 6520 Forest Ct., wrote in support of the ordinance.
Nicki Prati, of Windsor Heights, wrote in support of the ordinance.
Gloria Olson, of Windsor Heights, wrote in support of the ordinance.
Joan Fumetti, 6543 Forest Ct., wrote in support of the ordinance.

Motion by Threase Harms to close the Public Hearing on Ordinance No. 23-02 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to Types and Numbers of Animals Permitted at 6:14 PM. Seconded by Susan Skeries. Motion passed 5-0.

D. Consideration of the First Reading of Ordinance No. 23-02 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to Types and Numbers of Animals Permitted

Motion by Threase Harms to approve the First Reading of Ordinance No. 23-02 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to Types and Numbers of Animals Permitted with the amendment of a ten chicken limit. Seconded by Susan Skeries. Motion passed 5-0.

4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

None.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Threase Harms to approve the Consent Agenda Items A-N. Seconded by Susan Skeries. Motion passed 5-0.

A. Approve Minutes of the Regular Council Meeting on December 19, 2022

B. Approve Minutes of the Council Work Session on December 19, 2022

C. Approve Minutes of the Special Council Meeting on December 21, 2022

D. Approve Minutes of the Special Council Meeting on January 9, 2023

E. Approve Payment of Claims

F. Approve Financial Reports

G. Approve Liquor License Ownership Amendments - Hy-Vee

i Hy-Vee Fast and Fresh - 7220 Hickman Road

ii Hy-Vee Food and Drugstore - 7101 University Avenue

iii Hy-Vee Club Room - 7101 University Avenue

iv Hy-Vee Market Cafe - 7101 University Avenue

H. Approve Liquor License Renewals

i Kum & Go # 4098 - 1229 University Avenue

ii Wal-Mart Supercenter #1764 - 1001 73rd Street

iii Hy-Vee Fast and Fresh - 7220 Hickman Road

I. Approve Resolution No. 2023-4 - A Resolution Naming Official Newspaper

J. Approve Resolution No. 2023-5 - A Resolution Naming City Depositories and Deposit Limits

K. Approve Resolution No. 2023-6 - A Resolution Setting Time and Place for a Public Hearing on Ordinance No. 23-03 - An Ordinance Amending Chapter 22.01 of the Code of Ordinances for the City of Windsor Heights Related to the Appointment of the Public Works Director

L. Approve Resolution No. 2023-7 - A Resolution Setting Time and Place for a Public Hearing on Ordinance No. 23-04 - An Ordinance Amending Chapter 35.03 of the Code of Ordinances for the City of Windsor Heights Related to the Appointment of the Fire Chief

M. Approve Resolution No. 2023-8 - A Resolution Setting Time and Place for a Public Hearing on Proposed Contract Documents and Estimated Costs for the 68th Street Improvements Project

N. Approve Funding for IMPACT Community Action Partnership

6. **New Business:**

A. Consideration of Resolution No. 2023-9 - A Resolution Authorizing the City of Windsor Heights, Iowa to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of 73rd Street Phase 1 and Further Approving the Application which Obligates the City of Windsor Heights to Matching Funds for the Construction of Said Project

Motion by Threase Harms to approve Resolution No. 2023-9 - A Resolution Authorizing the City of Windsor Heights, Iowa to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of 73rd Street Phase 2 and Further Approving the

Application which Obligates the City of Windsor Heights to Matching Funds for the Construction of Said Project. Seconded by Joseph Jones. Motion passed 5-0.

B. Consideration of Audio-Visual Equipment Replacement - Community Events Center

Motion by Threase Harms to approve the quote from Nerotek Industries for the Audio-Visual equipment replacement at the Community Events Center. Seconded by Susan Skeries. Motion passed 5-0.

C. Consideration of Police Union Contract

Motion by Threase Harms to approve the Police Union Contract. Seconded by Susan Skeries. Motion passed 5-0.

D. Discussion of Council Goals and Objectives

The council discussed FY 2024 Goals and Objectives and came to the consensus to consider the final draft at an upcoming meeting.

7. **Reports:**

A. Mayor and Council Reports and Committee Updates
Given

i Mayor's Report
Given in the packet.

B. Public Safety Report
Given in the packet.

8. **Adjourn**

Motion by Threase Harms to Adjourn the meeting at 7:20 PM. Seconded by Susan Skeries. Motion passed 5-0.