

City of Windsor Heights Regular Business Meeting Minutes
Monday, March 6, 2023 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: Finance Director/Interim City Administrator Rachelle Swisher, City Clerk Travis Cooke, Deputy City Clerk Adam Strait, Public Works Director Jason Roberts, Interim Police Chief Travis Ouverson, City Attorney Erin Clanton, and City Engineer Justin Ernst.

2. Approval of the Agenda

Motion by Threase Harms to Approve the Agenda. Seconded by Susan Skeries. Motion passed 5-0.

3. Public Hearing:

A. Public Hearing on the Proposed Fiscal Year 2023-2024 Capital Improvement Plan (CIP)
Motion by Threase Harms to Open the Public Hearing at 6:02 PM. Seconded by Susan Skeries. Motion passed 5-0.

Bob Bishop, 1128 64th St. spoke in opposition to the CIP for not having 64th St at a higher priority.

Motion by Threase Harms to Close the Public Hearing at 6:14 PM. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Resolution No. 2023-14 - A Resolution Adopting the Fiscal Year 2023-2024 Capital Improvement Plan (CIP)

Motion by Threase Harms to Approve Resolution No. 2023-14 - A Resolution Adopting the Fiscal Year 2023-2024 Capital Improvement Plan (CIP). Seconded by Michael Libbie. Motion passed 5-0.

4. Public Forum: This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

None.

5. Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.

Motion by Threase Harms to Approve the Consent Agenda A-E with a modification to Item A - Minutes of the February 20, 2023 Minutes. Seconded by Susan Skeries. Motion passed 5-0.

A. Approve Minutes of the Regular Council Meeting on February 20, 2023

B. Approve Minutes of the Council Work Session on February 23, 2023

C. Approve Payment of Claims

D. Approve Retail Liquor License - Hy-Vee - 7101 University Ave

E. Approve Resolution No. 2023-15 - A Resolution Setting Time and Place for a Public Hearing on Proposed Contract Documents and Estimated Costs for the Colby Park 2023

Phase 1 Improvements Project

6. **New Business:**

- A. Consideration of Resolution No. 2023-16 - A Resolution Authorizing the City to Submit to the US Department of Transportation a Rebuilding American Infrastructure Sustainability and Equity (RAISE) Grant Application

Motion by Threase Harms to Approve Resolution No. 2023-16 - A Resolution Authorizing the City to Submit to the US Department of Transportation a Rebuilding American Infrastructure Sustainability and Equity (RAISE) Grant Application. Seconded by Michael Libbie. Motion passed 5-0.

- B. FY 2023-2024 Budget Discussion

Council discussed the FY 24 Operating Budget.

- C. Consideration of Resolution No. 2023-17 - A Resolution Setting Date for Public Hearing to consider the FY24 Maximum Property Tax Dollars

Motion by Threase Harms to Approve Resolution No. 2023-17 - A Resolution Setting Date for Public Hearing to consider the FY24 Maximum Property Tax Dollars. Seconded by Susan Skeries. Motion passed 5-0.

7. **Reports:**

- A. Mayor, Council Reports and Committee Updates, and Administration Reports Given.

8. **Closed Session** City Council will convene into closed session pursuant to Iowa Code 21.5(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

- A. The Council will Convene into Closed Session

Motion by Threase Harms to Convene into Closed Session. Seconded by Susan Skeries. Motion passed 5-0.

- B. The Council will Convene Into Open Session

Motion by Threase Harms to Convene Into Open Session. Seconded by Susan Skeries. Motion passed 5-0.

9. **Adjourn**

Motion by Threase Harms to Adjourn at 7:37 PM. Seconded by Susan Skeries. Motion passed 5-0.