

City of Windsor Heights Regular Business Meeting Minutes
Monday, October 2, 2023 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. **Call to Order/Roll Call/Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, and Lauren Campbell. Council members absent: Threase Harms. Staff present: City Administrator Adam Plagge, City Clerk Adam Strait, Deputy City Clerk Nate Leuthold, City Attorney Erin Clanton, Fire Chief Jim Mease, and Police Chief Pete Roth.

2. **Approval of the Agenda**

Motion by Susan Skeries to APPROVE. Seconded by Lauren Campbell .Motion Passed 4-0.

3. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

None

4. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Susan Skeries to APPROVE. Seconded by Lauren Campbell. Motion Passed 4-0.

A. Approve Minutes of the Regular Council Meeting on September 18, 2023

B. Approve Minutes of the Work Session on September 18, 2023

C. Approve Payment of Claims

D. Approve Liquor License - Thirsty Pigs LLC - 6900 School Street

E. Approve 68th Street Reconstruction Pay Request 4

5. **New Business:**

A. Approve the First Reading of Ordinance No. 23-07

Motion by Michael Libbie to APPROVE Approve the First Reading of Ordinance No. 23-07. Seconded by Lauren Campbell. Motion Passed 4-0.

B. Consideration of Colby Park Bid Package and Resolution No. 2023-52 A Resolution to Provide for a Notice of Public Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimated Total Cost for the 2023 Colby Park Improvement Project and for the Taking of Bids on Said Project

Nate Weitzl of Bolton & Menk presented the Colby Park concept plan. Justin Ernst of Bolton & Menk and Nate answered plan questions. Motion by Michael Libbie to APPROVE. Seconded by Lauren Campbell .Roll call vote: Aye - Michael Libbie, Joseph Jones , Lauren Campbell , Nay - Susan Skeries . Motion Passed 3-1.

C. Presentation from ISG and Discuss Winter 2023 Salt Shed Options

Erica Schaefer, Tanya Pierce, and Brad Penar from ISG presented a public works space use analysis on the condition of the salt shed and public works building. Public Works Director Jason Roberts and Public Works Supervisor Andy Larson also spoke towards the condition of

the salt shed and public works building and how it affects daily operations.

- D. Discuss Additional Updates to Ordinance No. 23-06 - An Ordinance Amending Chapters 165 through 177 of the Code of Ordinances for the City of Windsor Heights Related to Zoning

Jane Kansier and Trey Rouse from Bolton & Menk presented additional updates made to Ordinance No. 23-06 and received council feedback.

- E. Consideration of Purchase of Case 521-G End Loader

Public Works Director Jason Roberts and Public Works Supervisor Andy Larson discussed their needs for a new end loader. Motion by Susan Skeries to APPROVE. Seconded by Lauren Campbell. Motion Passed 4-0.

6. **Reports:**

- A. Mayor, Council Reports and Committee Updates, and Administration Reports

Lauren Campbell - League of City conference overview, thanked volunteers for help promoting Fall Fest, and DART Budget Meeting update

Michael Libbie - Economic developement update about Sherwood Forest, Little Brother patio update, and Welcome to Windsor Heights packets to new residents update

Joseph Jone - DART Budget Workshop update

Susan Skeries - Update on Fall Festival

7. **Adjourn**

Motion by Susan Skeries to adjourn the meeting at 9:19 PM. Seconded by Lauren Campbell. Motion passed 4-0.