

City of Windsor Heights Regular Business Meeting Minutes
Monday, October 16, 2023 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Threase Harms, Joseph Jones, Michael Libbie, and Lauren Campbell. Staff present: City Administrator Adam Plagge, City Clerk Adam Strait, Deputy City Clerk Nate Leuthold, City Attorney Erin Clanton, and Fire Chief Jim Mease.

2. Approval of the Agenda

Motion by Joseph Jones to APPROVE. Seconded by Susan Skeries . Motion passed 5-0.

3. Public Forum: This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

Marybeth Craven - 7804 College Drive - Spoke about curbs that have been hit by trucks and are destroyed on her road by workers and garbage trucks. Mayor Mike Jones stated the City will look into repairing curbs.

4. Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.

Motion by Joseph Jones to APPROVE. Seconded by Susan Skeries . Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on October 2, 2023
- B. Approve Payment of Claims
- C. Approve Financial Reports
- D. Approve Liquor License - Aldi 116 - 7100 University Avenue
- E. Approve Resolution No. 2023 - 53 - A Resolution Setting Time and Place for a Public Hearing Amending Chapters 165 through 177

5. New Business:

- A. Consideration of the First Reading of Ordinance No. 23-08 - An Ordinance Amending Section 1.12 (Warrants) Regarding Administrative Search Warrants

Erin Clanton City Attorney with Brick Gentry spoke towards the reasoning for the ordinance due to a court case. Motion by Michael Libbie to APPROVE. Seconded by Susan Skeries . Motion passed 5-0.

- B. Consideration of the Second Reading of Ordinance No. 23-07 - An Ordinance Amending Chapter 180.06 of the Code of Ordinances for the City of Windsor Heights Related to Conditional Use Permit Standards for Approval

Motion by Michael Libbie to APPROVE. Seconded by Joseph Jones . Motion passed 5-0.

C. 73rd Street Reconstruction Update

Justin Ernst City Engineer with Bolton & Menk spoke about delays in the project due to permits currently sitting with Iowa DOT and Federal approvers. It is expected that additional studies will need to be completed. Council discussed the need for courtesy carts during the project.

6. **Reports:**

A. Mayor, Council Reports and Committee Updates, and Administration Reports

Threase Harms - Congratulations on those who put on Fall Fest, gave an update on MAC, and update on Polk County sustainability grant and how that will allow them to help cities identify need and opportunities

Lauren Campbell - Thank you to those who helped with Fall Fest

Micahel Libbie - Update on Economic Development committee, congratulations on the great Fall Fest

Joseph Jones - Update on DART committee and budget deficits

Susan Skeries - Thank you to those who helped with Fall Fest, update on the Veterans Day event

i Mayor's Report

ii City Administrator's Report

iii Fire Chief's Report

iv Police Chief's Report

7. **Adjourn**

Motion by Michael Libbie to adjourn the meeting at 6:35 PM. Seconded by Susan Skeries. Motion passed 5-0.