

City of Windsor Heights Planning and Zoning Commission Meeting Minutes
Wednesday, October 25, 2023 - 5:30 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call

Vice Chair Diane Foss called to order at 5:31 PM. Present: Diane Foss, David Ferree, Bob Bishop, Tyler Holtorf, and Donna Mueller. Geoff Wood was delayed and arrived at agenda item number 4. Absent: Georgie Libbie. Staff Present: City Clerk Adam Strait, Deputy City Clerk Nate Leuthold, City Administrator Adam Plagge, City Planner Trey Rouse from Bolton & Menk, and City Planner Jane Kansier from Bolton & Menk

2. Approval of Agenda

Motion by Donna Mueller to APPROVE. Seconded by Tyler Holtorf. Motion passed 5-0.

3. Approval of the Minutes:

Motion by Dave Ferree to APPROVE. Seconded by Bob Bishop. Motion passed 5-0.

- A. Cosideration of the Planning and Zoning Commission Meeting Minutes on September 9, 2023

4. Chapters 165–177 Ordinance Workshop

Jane Kansier presented the staff report on proposed additional updates made after council discussion at the September 18 meeting. Trey Rouse also presented. Topics included architectural materials, accessory dwelling units, parkland dedication, electric vehicle charging stations, UC district buffers and lot width, and parking standards.

- A. Staff Presentation

5. Adjourn

Motion by Donna Mueller to adjourn at 7:33 PM. Seconded by Diane Foss. Motion passed 5-0.