

City of Windsor Heights Regular Business Meeting Minutes
Monday, March 25, 2024 - 5:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call

Mayor Jones called the meeting to order at 5:01 PM. Members present: Susan Skeries, Michael Libbie, Lauren Campbell, Threase Harms. Members absent: Joseph Jones. Staff present: City Administrator Adam Plagge, Public Works Director Jason Roberts, Deputy City Clerk Nate Leuthold.

2. Discuss Community Event Center Policies

Nate Leuthold presented the staff report with assistance from Adam Plagge. Lauren Campbell recommended changing the opening time from 7 AM to 6 AM. Council agreed; staff to update guidelines to reflect the hours. Nate Leuthold proposed that the rate for full-day rentals from Sunday to Friday match the current full-day Saturday rate of \$2800; Council agreed. Council discussed various options for cleanings. Threase Harms proposed adding an optional cleaning fee of \$325 from Mon-Thurs and a mandatory cleaning fee for Fri-Sun. Council agreed; staff to update guidelines to reflect the cleaning option. Council discussed the future marketing plan and asked staff to move forward with the recommended plan. Michael Libbie asked about current pricing and the current resident discount. Council discussed and agreed to keep the hourly pricing the same, including the 2-hour minimum, but added an option for full weekend rentals for a set price of \$5600 (6 PM Friday to 6 PM Sunday). Susan Skeries proposed eliminating the CEC Chamber policy, and updating our nonprofit/City use policy. Council agreed; staff to update policy. Nate Leuthold asked for direction on folding chairs stored near the Public Works building. Jason Roberts recommended disposing of them. Council agreed.

A. Attachments

3. Adjourn

Motion by Threase Harms to adjourn at 6:13 PM. Seconded by Susan Skeries. Motion passed 4-0.